

Week Beginning July 1, 2019

Meeting of July 3, 2019

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 3th day of July 2019, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Frank S. Fuda, Commissioner
Daniel E. Polivka, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to dispense with reading The minutes of the Workshop Session dated June 25, 2019 and the Regular Meeting dated June 26, 2019.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

**RE: RELEASE MEMBER
MS. KATHRYN E. DiCRISTOFARO
MENTAL HEALTH AND RECOVERY BOARD**

2. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to release MS. KATHRYN E. DiCRISTOFARO, as a member of the TRUMBULL COUNTY MENTAL HEALTH AND RECOVERY BOARD, effective June 30, 2019. Ms. DiCristofaro has completed the maximum eight (8) years of service on the Board; pursuant to Ohio Revised Code Section 340. *The Board of Trumbull County Commissioners joins April Caraway, Executive Director of the Trumbull County Mental Health and Recovery Board, in thanking Ms. DiCristofaro for her faithful service and commitment to this Board. Ms. DiCristofaro's expertise and dedication is greatly appreciated.*

NOTE: The Board of Commissioners originally appointed Ms. DiCristofaro on February 3, 2010, duly recorded in Journal Volume 134, Page 14893.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

**RE: EXECUTE TIER 1 INVESTIGATION REPORT
BJAAM ENVIRONMENTAL, INC.
VEHICLE MAINTENANCE BUILDING**

3. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute the Tier 1 Investigation Report conducted by BJAAM ENVIRONMENTAL, INC., P.O. Box 523, 472 Elm Ridge Avenue, Canal Fulton, OH 44614 at the Trumbull County Vehicle Maintenance Building located at 605 Panther Avenue, Warren, Ohio; this action per the recommendation of James, J. Misocky, Trumbull County Administrator of Special Projects and is subject to review and approval of the Prosecutor's Office.

NOTE: The Commissioners approved the Agreement with BJAAM Environmental, Inc. in the amount of \$25,896.50 on November 7, 2018, duly recorded in Journal Volume 149, Page 21973. On February 13, 2019, duly recorded in Journal Volume 149, Page 22187, the Commissioners approved Addendum No. 1 to the Agreement for Environmental Services for an additional \$3,000.00—revising the total contract amount to \$28,896.50.

SPECIAL NOTE: This action is required to satisfy the requirements of the Bureau of Underground Storage Tank Regulations for Release ID: 78000564-N00001 and in further compliance with the letter from the Ohio Department of Commerce, Division of the State Fire Marshall dated August 17, 2017.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning July 1, 2019

Meeting of July 3, 2019

**RE: REAPPOINT MR. DANIEL PALMER
THE WORKFORCE DEVELOPMENT
BOARD OF TRUMBULL COUNTY**

4. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to reappoint MR. DANIEL PALMER to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY for an additional three (3) year period commencing July 24, 2019 through July 23, 2022. Mr. Palmer will continue to serve as an Education Representative; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

NOTE: Mr. Palmer is employed at Kent State University-Trumbull Campus.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

**RE: EXECUTE MODIFIED AUTHORIZED SIGNATURE
CARD AND CERTIFICATION FORM FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM**

5. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute the modified Authorized Signature Card and Signature Certificate for Request for Payment and Status of Funds Report, OCEAN Organization Contact Forms and OCEAN Users and Role Assignment Forms for CDBG Programs carried out in calendar year 2019. The Authorized Signature Card for is necessary in order to sign draw downs and status reports for CDBG funds for Trumbull County, Ohio; this action per the recommendation of Julie M. Green, Trumbull County Grants Manager.

➤ **Persons authorized to sign the revised Authorized Signature Card:**

Trumbull County Commissioners:

- **Mauro Cantalamessa, President**
- **Frank S. Fuda, Member**
- **Daniel E. Polivka, Member**

Trumbull County Grants Manager:

- **Julie M. Green**

Trumbull County Planning Commission:

- **Nicholas Coggins, Assistant Director**

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s) _____.)

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: AUTHORIZE 'SECOND' NO-COST TIME EXTENSION REQUEST TO DEPARTMENT OF DEFENSE OFFICE OF ECONOMIC ADJUSTMENT FOR YOUNGSTOWN AIR RESERVE STATION JOINT LAND USE STUDY (JLUS)

6. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize a 'Second' No-Cost Time Extension request to the Department of Defense Office of Economic Adjustment for the Youngstown Air Reserve Station Joint Land Use Study (JLUS) Grant received in 2017. Trumbull County is requesting a No Cost Time Extension on the OEA Youngstown ARS JLUS Grant #EN718-17-03 to extend the performance period of the grant to October 31, 2019. The current deadline is July 31, 2019; this action per the recommendation of Julie M. Green, Trumbull County Grants Manager.

NOTE: The Board of Commissioners adopted a Resolution in support of applying for the JLUS Grant funding on January 19, 2017, duly recorded in Journal Volume 145, Page(s) 20458-20459—and signed the Grant Agreement on July 12, 2017. Extension Request No. 1 authorizing a non-cost time extension request to the Department of Defense Office of Economic Adjustment for the Joint Land Use Study (JLUS) was approved by the Commissioners on November 7, 2018, duly recorded in Journal Volume 149, Page 21972 extending the grant period to July 31, 2019.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: AUTHORIZE GRANTS MANAGER TO MAIL LETTERS TO LICENSED HOME SEWAGE TREATMENT SYSTEM INSTALLERS FOR REPLACEMENT OF ONE (1) OR MORE HOME SEWAGE TREATMENT SYSTEMS

7. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize Julie M. Green, Trumbull County Grants Manager, to mail letters to all Trumbull County Licensed Home Sewage Treatment System (HSTS) Installers announcing the timeframe for and location of the Request for Price Proposal Packets for the REPLACEMENT OF ONE (1) OR MORE HOME SEWAGE TREATMENT SYSTEM for households qualified to receive financial assistance through the County's PY2019 HSTS Reserve Program funded through the OEPA Water Pollution Control Loan Fund Principal Forgiveness Program. *The letter shall be recorded onto the Journal for record purposes;* this action per the recommendation of the Trumbull County Grants Manager and is subject to the review and approval of the Prosecutor's Office.

NOTE: On January 16, 2019, duly recorded in Journal Volume 149, Page 22108, the Board of Commissioners passed a resolution authorizing the application, acceptance and execution of the PY19 HSTS Agreement. The Agreement was executed by Mauro Cantalamessa, President of the Board of Commissioners, on March 26, 2019 and finalized by the OEPA Director on April 16, 2019.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Letter recorded on Journal Page(s)_____.)

Week Beginning July 1, 2019

Meeting of July 3, 2019

**RE: APPROVE LETTER OF SUPPORT –
OHIO DEPARTMENT OF HEALTH’S
CREATING HEALTHY COMMUNITIES GRANT**

8. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve a Letter of Support to the Ohio Department of Health on behalf of the Trumbull County Combined Health District’s application for an Ohio Department of Health’s Creating Healthy Communities Grant. The Board of Trumbull County Commissioners is committed to participating in and supporting the 2020 Creating Healthy Communities policy, systems and environmental change projects relating to increasing access to physical activity opportunities and improving access to healthy foods. The Commissioners look forward to the unique opportunities that will be provided to our community through the Creating Healthy Communities Coalition and fully support the proposed work of the Trumbull County Creating Healthy Communities Coalition.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Letter recorded on Journal Page(s) _____.)

**RE: GRANT SPECIAL HAULING PERMIT TO
MOVE OVERWEIGHT EQUIPMENT
COUNTY ENGINEER**

9. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Special Hauling Permit to Move Overweight Equipment over Trumbull County roadways, requested by the company listed. The necessary permit fee, bond and insurance have been submitted and approval is subject to the conditions listed on the permit.

- **SOUTHERN PINES TRUCKING, INC.**
4200 Industrial Boulevard, Aliquippa, PA 15001

Permit No.: 1017
Effective: June 27, 2019 through July 1, 2019
To haul or move overweight equipment over Hubbard Masury Road (Standard Avenue) (C.H. 331) in Brookfield and Hubbard Townships.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

**RE: AWARD BID
BAIN ENTERPRISES, LLC
PURCHASE OF VALVE MAINTENANCE
TRAILER - SANITARY ENGINEERS**

10. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to award the ONLY bid as submitted by BAIN ENTERPRISES, LLC, 4650 Allen Road, Stow, OH 44224 for the purchase of one (1) VALVE MAINTENANCE TRAILER for use by the Trumbull County Sanitary Engineers Department in the amount of \$74,495.00—\$36,000.00 to be paid from Fund No. 926-120-8300-8350-1-505415 and \$38,495.00 to be paid from Fund No. 488-080-3000-3030-1-505415—*no County General Revenue Funds will be utilized*; AND to enter into a contract with BAIN ENTERPRISES, LLC for said purchase; this action per the recommendation of the Trumbull County Sanitary Engineers Department and is subject to review and approval of the Prosecutor’s Office.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning July 1, 2019

Meeting of July 3, 2019

**RE: ADOPT IMPROVEMENT RESOLUTION
DETERMINING TO PROCEED WITH
CONSTRUCTION - LOGAN WAY FORCE
MAIN PROJECT, KNOWN AS COUNTY
PROJECT NO. 2-S-16 AND ADVERTISE FOR BIDS**

11. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to adopt an Improvement Resolution Determining to Proceed with Construction of the LOGAN WAY FORCE MAIN PROJECT, known as County Project No. 2-S-16, in the Metropolitan Sanitary Sewer District; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for construction of said project; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

**RE: AMEND JOURNAL ACTION DEC. 15, 2010
ADJUSTING WATER RATE SCHEDULE FOR
BRACEVILLE TOWNSHIP PUBLIC WATER
SYSTEM**

12. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to amend the Journal Action taken by the Board of Trumbull County Commissioners on December 15, 2010, duly recorded in Journal Volume 135, Page 15611 adjusting the WATER RATE SCHEDULE for the BRACEVILLE TOWNSHIP PUBLIC WATER SYSTEM to reflect the water supply, operation, maintenance and replacement costs and local capital costs so as to satisfy the Ohio Environmental Protection Agency’s requirement in remaining a self-supporting utility relative to the existing County rate as presently in force. AMENDMENT is necessary to reflect the adjustments in user charges-rate increase to become effective with the next monthly billing cycle beginning July 2019; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

SPECIAL NOTE: This rate increase is a direct result of the current Blueprint Waterline Initiative Project. This is the estimated rate as disclosed as the project public hearing held on March 29, 2018 which had 100% support from the affected property owners. As also disclosed at the public hearing, this rate will be reviewed annually and may require additional adjustment after the project cost is finalized and the customer base is established.

❖ **Current User Rate -- \$8.05/1,000 Gallons**
New User Rate -- \$9.26/1,000 Gallons

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: EMPLOYMENT TRANSFER - JONI PACKMAN FROM THE POSITION OF UTILITY ACCOUNT CLERK II BILLING TO POSITION OF UTILITY CLERK II - SANITARY ENGINEERS

13. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment transfer of JONI PACKMAN, from the position of Utility Account Clerk II Billing, Pay Range 5 (4 years) to the position of UTILITY CLERK II, Pay Range 4 (4 years) with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT (WATER/SEWER ACCOUNTING DIVISION), effective July 8, 2019—*pursuant to the authorized job posting*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineers Department.

NOTE: The Utility Clerk II position is vacated due to an employee resignation.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: AUTHORIZE/EXECUTE PARTIAL SUBSTANTIAL COMPLETION DRS ENTERPRISES, INC. FOR ‘CONTRACT D’ PORTION OF BLUEPRINT WATERLINE INITIATIVE PROJECT (PROJECT NO. 5-W-15)

14. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to sign and accept for use (Partial Substantial Completion) a portion of the BLUEPRINT WATERLINE INITIATIVE PROJECT, known as County Project No. 5-W-15, located in Braceville, Southington and Farmington Townships and the Village of West Farmington, Braceville Township Public Water System; this action per the recommendation of the Trumbull County Sanitary Engineers Department and the Consulting Engineer, Burgess & Niple, Inc. and is subject to review and approval of the Prosecutor’s Office.

IMPORTANT NOTE: *This certificate does not constitute an acceptance of work not in accordance with the contract documents nor is it a release of the contractor from any liability for defective work in violation of the contract documents.*

NOTE: On March 28, 2018, duly recorded in Journal Volume 148, Page 21521, the Board of Commissioners awarded the contract to DRS Enterprises, Inc. for ‘Contract D’ in the total amount Of \$3,464,987.00.

❖ **The portions to be put in service include:**

- All of Braceville Robinson Road
- All of Depot Phalanx Road
- Helsley Fusselman Road from Braceville Robinson Road to SR534
- SR534 from the Braceville/Southington Border to SR305
- Herner County Line Road from SR534 to Leiby Osborne Road

➤ **This action accepts, with the following reservations, work associated with the installation of the mainline water infrastructure for this project that is complete and available for connection for public use as performed by DRS Enterprises, Inc., as outlined in the Certificate of Partial Substantial Completion—which will be recorded onto the Journal for record purposes.**

- **Completion of final project restoration and punch list items.**

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: APPROVE MONTHLY CAPITAL CHARGE TO PROPERTY OWNERS BENEFITED BY BLUEPRINT WATERLINE INITIATIVE PROJECT - PROJECT NO. 5-W-15

15. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the monthly capital charge to the property owners benefited by the BLUEPRINT WATERLINE INITIATIVE PROJECT, known as County Project No. 5-W-15, in the amount of \$20.82 per month—in accordance with the estimated project costs as disclosed at the public hearing held on March 29, 2018 which had 100% support from the affected property owners; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

IMPORTANT NOTE: *This water system constructed as part of this project is being activated in stages. The southern portion is ready for service while other portions are not yet ready. This capital charge will be set at this initial amount and will be reviewed annually and adjusted after the final project costs are determined and the customer base is established.*

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: APPROVE BILLS

16. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: APPROVE APPROPRIATIONS

17. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of June 24, 2019 through June 28, 2019. *Complete list of additional appropriations shall be recorded onto the Journal for record purposes.*

- ❖ **Departments/Offices requesting additional appropriations:**
- Domestic Relations/Juvenile Court**
- Board of DD**
- Emergency Management Agency**

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: TRANSFER APPROPRIATIONS

18. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of June 24, 2019 through June 28, 2019. *Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.*

- ❖ **Departments/Offices requesting to transfer appropriations:**
- Sanitary Engineers**
- Grants Manager**
- Children Services Board**
- Health Department**
- MetroParks District**
- County Engineer/Highway**
- Eastern District Court**
- Sheriff**
- Adult Probation**
- Domestic Relations/Juvenile Court**
- Mental Health & Recovery Board**

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)_____.)

**RE: AMENDED CERTIFICATE NO. 10-2019
BUDGET COMMISSION**

19. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to receive the Amended Certificate of the County Budget Commission No. 10-2019, for the fiscal year beginning January 1, 2019, dated July 3, 2019, increasing appropriations in the funds listed:

- **Fund 140 – Community Corrections Act Grant 407**
- **Fund 141 – Community Corrections Act Grant 408**

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: GRANT QUARTERLY OPERATOR FLEET PERMIT - COUNTY ENGINEER

20. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to concur with the Trumbull County Engineer to grant the Quarterly Operator Fleet Permit to travel upon load posted Trumbull County roadways (*not to exceed 80,000 lbs. gross vehicle weight*), requested by the company listed. The necessary permit fees and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **P&S LUMBER LLC**
5535 Old State Road, West Farmington, OH 44491

Permit No.: QF-010-2019
Permit Effective: July 1, 2019 through August 30, 2019

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: GRANT SPECIAL ANNUAL SUPPLIER FLEET PERMIT- COUNTY ENGINEER

21. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permit for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the company listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **R.W. SIDLEY, INC.**
436 Casement Avenue, Painesville, OH 44077

Permit No.: AF-017-2019
Permit Effective: July 1, 2019 through July 1, 2020

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Comments:

Commissioners presented a check to Ms. Danette Palmer, Marketing and Development Manager, Homes for Kids, Inc. for May 2019 'Dress Down' Month. Ms. Palmer graciously thanked the Commissioners and spoke about how the organization is currently serving 1300 valley families.

Jim Taylor, Business Representative for Painter and Allied Trades Union, handed out a copy of an ordinance recently passed by the City of Cincinnati with regards to incoming business and local tax abatements in an effort to assist the Commissioners with sample abatement language.

Commissioner Fuda stated that Richard Jackson, Human Resources Director, had spent several hours at recent meetings with the Geauga Trumbull Solid Waste Management District and inquired as to whether the County would be reimbursed for Mr. Jackson's time. Commissioner Polivka addressed his concerns and agreed that a reimbursement is warranted.

Week Beginning July 1, 2019

Meeting of July 3, 2019

RE: ADJOURN

MOTION: Made by, Mr. Fuda, seconded by Mr. Cantalamessa, to adjourn the Regular Meeting of July 3, 2019, and to meet again in Regular Session on July 10, 2019.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

MAURO CANTALAMESSA, PRESIDENT

FRANK S. FUDA, COMMISSIONER

DANIEL E. POLIVKA, COMMISSIONER

ATTEST:

PAULETTE A. GODFREY, CLERK