

Week Beginning January 21, 2019

Meeting of January 24, 2019

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 24th day of January, 2019, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Frank S. Fuda, Commissioner
Daniel E. Polivka, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to dispense with reading the minutes of the Workshop Session dated January 15, 2019 and the Regular Meeting dated January 16, 2019.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

**RE: RECEIVE/FILE 2018 MONTHLY ACTIVITIES REPORT
VETERANS SERVICE COMMISSION/OFFICE**

2. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to receive and place on file the Monthly Activities Report for the VETERANS SERVICE COMMISSION and VETERANS SERVICE OFFICE for DECEMBER 2018; as submitted by Herman K. Breuer, Service Officer/Director.

NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

**RE: RECEIVE/FILE YEARLY ANNUAL REPORT
VETERANS SERVICE COMMISSION/OFFICE
DECEMBER 2018**

3. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to receive and place on file the Yearly Annual Report for the VETERANS SERVICE COMMISSION and VETERANS SERVICE OFFICE for the year 2018; as submitted by Herman K. Breuer, Service Officer/Director.

NOTE: Yearly Report shall be recorded on the Journal for record purposes

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: LIQUOR PERMIT

4. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Application listed.

TRANSFER CLASSES D5, D6

FROM:	CHURCHILL EATERY LLC 4698 Belmont Avenue & Patio Liberty Township Youngstown, OH 44505
TO:	B & C EATERY LLC d/b/a CHAD ANTHONYS 4698 Belmont Avenue & Patio Liberty Township Youngstown, OH 44505

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: TRANSFER LUKAS J. SLATER FROM SANITARY ENGINEERS DEPARTMENT TO MAINTENANCE DEPARTMENT, POSITION OF MAINTENANCE REPAIR WORKER 1

5. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment transfer of LUKAS J. SLATER, laborer with the Sanitary Engineers Department Pay Range 1, (0 years) to the position of Maintenance Repair Worker I, with the MAINTENANCE DEPARTMENT, Pay Range 8 (0 years), effective January 28, 2019—pursuant to the authorized job posting; this action per the recommendation of the Human Resources Department in conjunction with the Building & Vehicle Operations Manager.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: TRANSFER DEIDRE WILDMAN FROM DEPUTY DOG WARDEN TO CHIEF DEPUTY WARDEN

6. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment transfer of DEIDRE WILDMAN, Deputy Dog Warden, Pay Range 4, (1 year) to the position of CHIEF DEPUTY WARDEN, Pay Range 8, (1 year) with the DOG KENNEL DEPARTMENT, effective January 28, 2019—pursuant to the authorized job posting; this action per the recommendation of the Human Resources Department in conjunction with the Executive Dog Warden.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: APPROVE SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN COMMISSIONERS, SHERIFF AND TRUMBULL CAREER AND TECHNICAL CENTER (TCTC) FOR POLICE PROTECTION FOR THE 2018-2019 ACADEMIC FISCAL SCHOOL YEAR (JULY 1, 2018-JUNE 30, 2019)

7. **MOTION:** Made by Mr. Polivka, seconded by Mr. Fuda, to approve a School Resource Officer Agreement by and between the TRUMBULL COUNTY COMMISSIONERS, TRUMBULL COUNTY SHERIFF PAUL S. MONROE and the TRUMBULL CAREER AND TECHNICAL CENTER (TCTC), 528 Educational Highway, Warren, OH 44483, for police protection and services for the Trumbull Career and Technical Center, its buildings and activity of the school, its personnel and students for the 2018-2019 academic fiscal school year (July 1, 2018 through June 30, 2019). The Trumbull Career and Technical Center agrees to pay the Trumbull County Sheriff's Office \$59,743.92—due and payable at the end of the term of contract; this action per the request of the Trumbull County Sheriff and is subject to review and approval of the Prosecutor's Office.

SPECIAL NOTE: The Sheriff agrees to furnish one (1) deputy sheriff to the Trumbull Career and Technical Center for the purpose of security with Statutory Power to enforce the law during times school is in session and shall be subject to use by the Sheriff during the period only in times of emergency. The supervision and discipline of said deputy shall be the responsibility of the Sheriff.

NOTE: Agreement is pursuant to the provisions of amended Ohio Revised Code Section 311.29.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: AGREEMENT BETWEEN SHERIFF PAUL MONROE AND DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION FOR EXPANDED POLICE SERVICES AT CHILD SUPPORT ENFORCEMENT AGENCY (JANUARY 2, 2019-DECEMBER 31, 2019)

8. **MOTION:** Made by Mr. Polivka, seconded by Mr. Fuda, to approve an Agreement by and between PAUL S. MONROE, TRUMBULL COUNTY SHERIFF, and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for expanded police services to supplement the Child Support Enforcement Agency with statutory powers to enforce the law under the provisions of the Ohio Revised Code, Section 311.29, for the period effective from January 2, 2019 through December 31, 2019. The Sheriff agrees to furnish two (2) full-time deputies to the Child Support Enforcement Agency to provide police and security services. The annual cost of the Agreement shall not exceed \$174,397.24--66% (\$115,102.18) shall be reimbursed through federal funds; this action per the request of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor's Office.

NOTE: This Agreement will conform to strict compliance of the Child Support Enforcement Agency's job description, provided within said Agreement and will not conflict with the Collective Bargaining Agreement between the Child Support Enforcement Agency and AFSCME Local 3808 and AFSCME, Ohio Council 8, AFL-CIO.

SOURCE	AMOUNT
Local Matching Funds (34%)	\$ 59,295.06
Federal Matching Funds (66%)	\$115,102.18
<i>Total Contract Price shall not exceed</i>	<i>\$174,397.24</i>

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: INTERAGENCY COOPERATIVE AGREEMENT
TRUMBULL COUNTY AUTOMATED DATA
PROCESSING BOARD AND TRUMBULL COUNTY
DEPARTMENT OF JOB AND FAMILY SERVICES/
CHILD SUPPORT ENFORCEMENT DIVISION
FOR ELECTRONIC DATA PROCESSING SERVICES**

9. **MOTION:** Made by Mr. Polivka, seconded by Mr. Fuda, to approve an Interagency Cooperative Agreement by and between the TRUMBULL COUNTY AUTOMATED DATA PROCESSING BOARD and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for electronic data processing services, for the period effective January 1, 2019 through December 31, 2019 in an amount not to exceed \$50,313.51. The purpose of the Agreement is to provide operational support of the Child Support System (operation and system maintenance for the Agency Computer Programs); this action per the request of the Trumbull County Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Agreement recorded on Journal Page(s)_____.)

**RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT
BETWEEN TRUMBULL COUNTY DEPARTMENT
OF JOB AND FAMILY SERVICES/CHILD SUPPORT
DIVISION AND TRUMBULL COUNTY DOMESTIC
RELATIONS/JUVENILE COURT FOR
IV-D PROGRAM ACTIVITIES**

10. **MOTION:** Made by Mr. Polivka, seconded by Mr. Fuda, to approve the IV-D Service Agreement/Provider Contract, by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION and the TRUMBULL COUNTY DOMESTIC RELATIONS/JUVENILE COURT, for the IV-D Program--Child Support activities, for the period January 1, 2019 through December 31, 2019. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Domestic Relations/Juvenile Court for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$988,965.12--66% (\$652,716.98) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

SOURCE	AMOUNT
Local Matching Funds (34%)	\$336,248.14
Federal Matching Funds (66%)	\$652,716.98
Total Contract Price shall not exceed	\$988,965.12

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT BETWEEN THE TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT DIVISION AND TRUMBULL COUNTY PROSECUTOR'S OFFICE FOR IV-D PROGRAM ACTIVITIES

11. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the IV-D Service Agreement/Provider Contract by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION and the TRUMBULL COUNTY PROSECUTOR'S OFFICE, for the IV-D Program--Child Support activities, for the period of January 1, 2019 through December 31, 2019. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Prosecutor's Office for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$432,962.87--66% (\$285,755.49) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor's Office.

SOURCE	AMOUNT
Local Matching Funds (34%)	\$147,207.38
Federal Matching Funds (66%)	\$285,755.49
Total Contract Price shall not exceed	\$432,962.87

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT BETWEEN THE TRUMBULL COUNTY CLERK OF COURTS AND DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT DIVISION FOR IV-D PROGRAM ACTIVITIES

12. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the IV-D Service Agreement/Provider Contract, by and between the TRUMBULL COUNTY CLERK OF COURTS and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for the IV-D Program--Child Support activities, for the period January 1, 2019 through December 31, 2019. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Clerk of Courts' Office for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$210,458.30--66% (\$138,902.48) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor's Office.

SOURCE	AMOUNT
Local Matching Funds (34%)	\$ 71,555.82
Federal Matching Funds (66%)	\$138,902.48
Total Contract Price shall not exceed	\$210,458.30

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: CHANGE ORDER NO. 2 (FINAL)
AMERICAN CONTRACTING, INC.
TRU-1st 2018 COUNTYWIDE ROAD
IMPROVEMENTS PROJECT PARTS 1 A & B**

13. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve Change Order No. 2 (Final) as submitted by AMERICAN CONTRACTING, INC., 3651 Leharps Road, Youngstown, OH 44515 for the TRU-1st 2018 COUNTYWIDE ROAD IMPROVEMENTS PROJECT, Parts 1 A & B (Colonial Drive, Skoplee Avenue, and S. Randolph Avenue Resurfacing Project, located in Liberty Township and the City of Girard). Change Order No. 2 is for an additional \$6,000.00 for Colonial Drive in Liberty Township--revising the total contract amount to \$171,395.86. Change Order No. 2 is necessary to adjust the contract to reflect the final quantities of the project; this action per the recommendation of the Trumbull County Engineer’s Department and is subject to review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners approved the original contract with American Contracting, Inc. in the amount of \$142,543.00 on May 23, 2018, duly recorded in Journal Volume 148, Page(s) 21628-21629. On November 29, 2018, duly recorded in Journal Volume 149, Page 22003, the Commissioners approved Change Order No. 1 for an additional \$22,852.86 (\$15,126.46 for Colonial Drive and \$7,726.40 for Girard Streets)—revising the total contract amount to \$165,395.86.

SPECIAL NOTE: This project is being funded by the PY2017 CDBG Allocation Program, Project 2, Activity No. 1 for Girard Streets (\$54,257.90 from Fund No. 225-030-5100-5100-1-505551) and Project 7, Activity 1 for Colonial Drive (\$117,137.96 from Fund No. 225-030-5100-5100-1-505548) through Grant No. B-F-17-1CS-1. *No General Revenue Funds are required.*

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Change Order recorded on Journal Page(s)_____.)

**RE: RELEASE MEMORANDUM OF UNDERSTANDING AND
ASSOCIATED CASH SURETY AND INSURANCE
REQUIREMENTS BETWEEN COMMISSIONERS AND
CLEAN ENERGY FUTURE --LORDSTOWN**

14. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to release the Memorandum of Understanding (MOU) and associated cash surety and insurance requirements by and between the TRUMBULL COUNTY COMMISSIONERS and CLEAN ENERGY FUTURE—LORDSTOWN, 1953 Henn Parkway, Warren, OH 44481, needed for the purpose of constructing the Lordstown Energy Project (“Upgrade Activity”) in the Village of Lordstown on Henn Parkway. CLEAN ENERGY FUTURE—LORDSTOWN has completed operations and the Trumbull County Engineer’s Office has inspected the roadways associated with the MOU—*all roads are satisfactory*; this action per the recommendation of the Trumbull County Engineer.

NOTE: The Board of Commissioners approved the Memorandum of Understanding (MOU) and related documents on April 6, 2016, duly recorded in Journal Volume 144, Page 19803.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: ADVERTISE FOR BIDS
ASPHALT CONCRETE, HIGH PERFORMANCE
COLD MIX AND ASPHALT EMULSION**

15. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for the purchase of ASPHALT CONCRETE, HIGH PERFORMANCE COLD MIX, and ASPHALT EMULSION (CMS-25) MATERIALS to be furnished to the Trumbull County Engineer's Highway Department throughout the duration of the contract period of April 1, 2019 through March 31, 2020, in accordance with the bid specifications submitted by the County Engineer and approved by the Board of Commissioners; this action per the request of the County Engineer.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

**RE: ADVERTISE FOR BIDS
BITUMINOUS MATERIALS**

16. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for the purchase of BITUMINOUS MATERIALS to be furnished to the Trumbull County Engineer's Highway Department, throughout the duration of the contract period of April 1, 2019 through March 31, 2020, in accordance with the bid specifications submitted by the County Engineer and approved by the Board of Commissioners; this action per the request of the County Engineer.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

**RE: GRANT QUARTERLY OPERATOR FLEET
PERMIT- COUNTY ENGINEER**

17. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Quarterly Operator Fleet Permit to travel upon load posted Trumbull County roadways (*not to exceed 80,000 lbs. gross vehicle weight*), requested by the company listed. The necessary permit fees and insurance information have been submitted and approval is subject to the conditions listed on the permit.

➤ **ADVANCING ECO AGRICULTURE**
4551 Parks West Road, Middlefield, OH 44602

Permit No.: QF-002-2019
Permit Effective: January 18, 2019 through April 18, 2019

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: CONCUR WITH COUNTY ENGINEER TO SELECT ENVIRONMENTAL DESIGN GROUP, INC. FOR PROFESSIONAL ENGINEERING SERVICES STW CEAO SAFETY STUDY—BROOKFIELD TOWNSHIP

18. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to select ENVIRONMENTAL DESIGN GROUP, INC. (EDG), 450 Grant Street, Akron, OH 44311 to provide Professional Engineering Services for the STW CEAO SAFETY STUDY located in Brookfield, in the estimated amount of \$32,000.00—subject to direct payment from a federal grant received by the County Engineer’s Office through the County Engineers Association of Ohio (CEAO), which will reimburse 90% of the engineering costs. The 10% local share will be paid from the Engineer’s Fund No. 002-030-1700-1-505610—which is not federally reimbursable. *No County General Revenue Funds are requested.* The project will include a safety study and traffic impact study for the intersection of Brookfield Avenue and Addison Road in Brookfield Township; this action per the recommendation of the County Engineer’s Department and is subject to review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners pre-qualified Environmental Design Group, Inc. and accepted its Statement of Qualifications on March 7, 2018, duly recorded in Journal Volume 147, Page(s) 21467-21468.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Agreement recorded on Journal Page(s)_____.)

RE: AUTHORIZE CERTIFICATE OF SUBSTANTIAL COMPLETION -- UTILITY CONTRACTING, INC. BROOKFIELD WASTEWATER TREATMENT PLANT GENERATOR REPLACEMENT PROJECT

19. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to sign and accept for use (Certificate of Substantial Completion) with UTILITY CONTRACTING, INC., 321 South Meridian Road, Youngstown, OH 44509 for the BROOKFIELD WASTEWATER TREATMENT PLANT GENERATOR REPLACEMENT PROJECT, known as County Project No. 3-S-11, in the Metropolitan Sanitary Sewer District, Brookfield Township; this action per the recommendation of the Project Consultant, Environmental Design Group, Inc. and the Trumbull County Sanitary Engineers Department.

IMPORTANT NOTE: *This certificate does not constitute an acceptance of work not in accordance with the contract documents nor is it a release of the contractor from any liability for defective work in violation of the contract documents.*

NOTE: On February 7, 2018, duly recorded in Journal Volume 147, Page 21407, the Board of Commissioners awarded the contract to Utility Contracting, Inc. in the total amount of \$319,530.00.

- **This action accepts, with the following reservations, the work associated with the installation of the new standby generator and appurtenances, as performed by Utility Contracting, Inc. as outlined in the Certificate of Partial Substantial Completion—which will be recorded onto the Journal for record purposes.**

- **Completion of final project restoration and punch list items.**

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: MODIFICATION NO. 4 TO ENGINEERING AGREEMENT
LYNN, KITTINGER & NOBLE, INC. –SOUTH BEDFORD
ROAD SANITARY SEWER COUNTY IMPROVEMENTS
PROJECT NO. 12-S-07—BROOKFIELD TOWNSHIP**

20. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve Modification No. 4 to the Engineering Agreement with LYNN, KITTINGER & NOBLE, INC., 2900 Elm Road, N.E., Warren, OH 44483 for the SOUTH BEDFORD ROAD SANITARY SEWER IMPROVEMENTS PROJECT, known as County Project No. 12-S-07, located in Brookfield Township. Modification is for an additional \$8,700.00—revising the total contract amount to \$176,000.00—(costs in the amount of \$5,262.00 associated with the 17 CDBG funded connections are to be paid from the Project Fund No. 481-080-3000-3020-1-505610—costs in the amount of \$3,438.00 will be paid from Fund No. 258-070-5118-5106-1-505607—with 50% originating from the households and 50% being paid from the PY2018 HSTS Reserve Program Grant). Modification is necessary to include additional work associated with an increase in the number of low-to-moderate income (LMI) household connections from twenty (20) to twenty-one (21) and additional work associated with preparing bid packages, specifications, schedule of quantities and letting of contract for the LMI work; this action per the recommendation of the Trumbull County Sanitary Engineers Department and is subject to review and approval of the Prosecutor’s Office.

IMPORTANT NOTE: *Approval of Change Order items related to the PY2018 HSTS Reserve Program are contingent upon review and approval of the Ohio Environmental Protection Agency (OEPA).*

NOTE: The Board of Commissioners approved the original contract with Lynn, Kittinger & Noble, Inc. for professional engineering services in the amount of \$162,900.00 on January 31, 2018, duly recorded in Journal Volume 147, Page 21386. Modification No. 1 was approved on April 11, 2018, duly recorded in Journal Volume 148, Page 21541 to incorporate CDBG Contract Provisions into the Agreement in order to be in compliance with CDBG rules and regulations with no changes to the contract price. Modification No. 2 was approved on September 19, 2018, duly recorded in Journal Volume 149, Page 21884 to incorporate documents and additional language into the Agreement Resolution with no changes to the contract price. Modification No. 3 was approved on October 31, 2018, duly recorded in Journal Volume 149, Page 21954 for an additional \$4,400.00—revising the total contract amount to \$167,300.00.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Modification recorded on Journal Page(s)_____.)

**RE: RETIREMENT MS. REBEKAH SPAIN
SANITARY ENGINEERS DEPARTMENT**

21. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to acknowledge the retirement of MS. REBEKAH SPAIN from her position as Billing Supervisor with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT, effective December 31, 2018. The Commissioners join Randy Smith, Trumbull County Sanitary Engineer, Gary Newbrough, Deputy Sanitary Engineer, Bob Maiorano, Sanitary Engineer Controller, and staff in paying a fond farewell to BECKY and wish her many years of happiness, good health, and relaxation for which she is most deserving.

NOTE: Ms. Spain’s Retirement Letter shall be recorded onto the Journal for record purposes.

BECKY WILL BE GREATLY MISSED!

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Ms. Spain’s letter recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: TRANSFER MS. DIANA DANIELS FROM
UTILITY ACCOUNT CLERK II FLOATER
TO BILLING SUPERVISOR WITH SANITARY
ENGINEERS DEPARTMENT**

22. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment transfer of MS. DIANA DANIELS, from the position of Utility Account Clerk II Floater, Pay Range 5 (16 years) to the position of BILLING SUPERVISOR, Pay Range 8 (16 years) with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT, effective January 28, 2019—*pursuant to the authorized job posting*; this action per the recommendation of the Controller of the Sanitary Engineers Department.

NOTE: This vacancy is being filled due to an employee’s retirement.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

**RE: EMPLOYMENT MS. NIKKI FAIR
UTILITY CLERK II WITH SANITARY
ENGINEERS DEPARTMENT**

23. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment of MS. NIKKI FAIR for the position of UTILITY CLERK II with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT, Pay Range 4 (0 years), effective February 11, 2019—*pursuant to the authorized job posting*; this action per the recommendation of the Controller of the Sanitary Engineers Department.

NOTE: Ms. Fair successfully passed a pre-employment drug screen, background check, and typing test.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

**RE: PUBLISH A “NOTICE FOR GENERAL PUBLIC
HEARING AND COMMUNITY DEVELOPMENT
IMPLEMENTATION STRATEGY STAKEHOLDER
SCHEDULE (CDIS) FOR PY2019 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
AND AUTHORIZE GRANTS MANAGER TO MAIL
LETTER TO ELIGIBLE ENTITIES**

24. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize the Board of Trumbull County Commissioners’ Clerk to publish a notice in the local newspaper for the General Public Hearing and Community Development Implementation Strategy Stakeholder Schedule (CDIS) for the PY2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; AND to authorize Julie M. Green, Trumbull County Grants Manager, to send letters to all cities, villages, townships and other entities eligible to apply for CDBG funding on or after January 28, 2019; this action per the recommendation of the Trumbull County Grants Manager.

NOTE: *The Public is invited to attend the Public Hearing scheduled for Tuesday, February 5, 2019 at 6:00 p.m. in the Brookfield Township Administration Building, Meeting Room, 6844 Strimbu Drive, Brookfield, OH 44403.*

CDIS Meeting Dates:

- **Monday, February 11, 2019, 6:00 p.m. at the Liberty Township Public Library Community Meeting Room, 415 Churchill Hubbard Road, Youngstown, OH 44505**
- **Wednesday, February 27, 2019, 6:00 p.m. at the Brookfield Branch Library Community Meeting Room, 7032 Grove Street, Brookfield, OH 44403**

(Continued)

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: PUBLISH A “NOTICE FOR GENERAL PUBLIC HEARING AND COMMUNITY DEVELOPMENT IMPLEMENTATION STRATEGY STAKEHOLDER SCHEDULE (CDIS) FOR PY2019 COMMUNITY DEVELOPMENT BLOCK GRANT – (Cont’d)

SPECIAL NOTE: The Notice shall be published one time in the Legal Section of the Tribune Chronicle on Saturday, January 26, 2019. The Public Notice shall be posted on the Bulletin Board located next to the Commissioners' Hearing Room to meet the CDBG Citizen Participation Policy Requirements.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

(Notice recorded on Journal Page(s)_____.)

RE: ADOPT RESOLUTION IN SUPPORT OF CLEAN OHIO GREEN SPACE CONSERVATION GRANT FOR HOWLAND TWP. MOSQUITO CREEK WETLAND EXTENSION PROJECT

25. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to adopt a Resolution in Support of a Clean Ohio Green Space Conservation Grant Application for the HOWLAND TOWNSHIP MOSQUITO CREEK WETLAND EXTENSION PROJECT.

RESOLUTION

WHEREAS, the Ohio Public Works Commission administers the Clean Ohio Green Space Conservation Program to fund the preservation of open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, Ohio Revised Code 164.23 requires that Clean Ohio Green Space Conservation Grant applications include a Resolution of Support from the Board of County Commissioners; and

WHEREAS, Howland Township is the applicant for a Clean Ohio Green Space Conservation Grant for the Mosquito Creek Wetland Extension Project, in accordance with the Howland Township Community Comprehensive Plan, to protect 120 acres of sensitive land in Howland Township, Trumbull County, located along North River Road and State Route 82; and

WHEREAS, the site is located within the Lower Mahoning River watershed and include approximately 119 acres of high quality wetlands, one-half mile of Mosquito Creek frontage, and more than 1.8 miles of streams overall. Diverse species are known to inhabit the property including nesting bald eagles and great blue heron, which occupy a rookery on the southeastern portion of the property. Recent surveys identified the American Black Duck and the Wood Duck; both are included on the Ohio Department of Natural Resource’s listing of Species of Greatest Conservation Need; and

WHEREAS, the Clean Ohio Green Space Conservation Grant will allow Howland Township and its project partners, the Western Reserve Land Conservancy, to acquire and protect land for wetland and stream preservation and to connect high quality greenway corridors; and

(Continued)

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: ADOPT RESOLUTION IN SUPPORT OF CLEAN OHIO GREEN SPACE CONSERVATION GRANT FOR HOWLAND TWP MOSQUITO CREEK WETLAND EXTENSION PROJECT- (Cont'd)

WHEREAS, this Resolution is consistent with the Trumbull County Lower Mosquito Creek Balanced Growth Plan.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, TRUMBULL COUNTY, OHIO:

Section 1: This Board of County Commissioners supports Howland Township's application for a Clean Ohio Green Space Conservation Fund Round 13 Grant for the Mosquito Creek Wetlands Extension Project.

NOW THEREFORE, BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: APPROVE BILLS

26. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: CREATION OF CFK PROGRAM FUND NO. 977 (CRIBS FOR KIDS AND SAFE SLEEP) FOR USE BY TRUMBULL COUNTY COMBINED HEALTH DISTRICT

27. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to establish the creation of the CFK PROGRAM FUND (Cribs for Kids and Safe Sleep), known as FUND 977, for use by the Trumbull County Combined Health District. Funds were received from the Ohio Department of Health for the CFK Program.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

RE: CONTRACTS DATED JANUARY 16, 2019 DEPARTMENT OF JOB AND FAMILY SERVICES

28. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to authorize a member of the Board of Trumbull County Commissioners to sign (countersign), on behalf of the Trumbull County Department of Job and Family Services, the contracts per list dated January 16, 2019. Contracts create two (2) job opportunities and three (3) training opportunities at a total cost of \$22,399.00—fully funded through Workforce Innovation and Opportunity Act (WIOA) allocations—with no County General Revenue Funds requested; this action per the recommendation of John R. Gargano, Esq., Director of the Trumbull County Department of Job and Family Services.

NOTE: Program Summary Sheets shall be recorded on the Journal for record purposes.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Summary Sheets recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

RE: AMENDMENT NO. 1 TO MOU BETWEEN COMMISSIONERS AND DEPT. OF JOB AND FAMILY SERVICES ON BEHALF OF CHILD SUPPORT ENFORCEMENT DIVISION FOR TANF RELATED ACTIVITIES

29. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve Amendment No. 1 to the Memorandum of Understanding (MOU) by and between the TRUMBULL COUNTY COMMISSIONERS, and the DEPARTMENT OF JOB AND FAMILY SERVICES, on behalf of the CHILD SUPPORT ENFORCEMENT DIVISION (CSEA), allowing for reimbursement to the CSEA for the performance of TANF-related activities which are based on the CSEA Random Moment Samplings for mutual customers of the Trumbull County Department of Job and Family Services. Amendment No. 1 is for an additional \$25,000.00—revising the total contract amount to \$625,000.00—to be paid through TANF Funds—*absolutely no County General Revenue Funds are requested*. The Amendment is necessary to cover the cost of additional expenses incurred with the allowable reimbursements depicted in the Memorandum of Understanding; AND to authorize Mauro Cantalamessa, President of the Board of Commissioners, to execute said Amendment; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners approved the original Memorandum of Understanding in the amount of \$600,000.00 on January 31, 2018, duly recorded in Journal Volume 147, Page 21385.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Amendment recorded on Journal Page(s)_____.)

RE: PURCHASE OF SERVICE CONTRACT #281-19-3512 BETWEEN THE DEPARTMENT OF JOB AND FAMILY SERVICES AND VALLEY COUNSELING SERVICES

30. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the Purchase of Service Contract #281-19-3512 by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES and FAMILY & COMMUNITY SERVICES, INC., d/b/a VALLEY COUNSELING SERVICES, with an administrative office located at 705 Oakwood Street, Suite #221, Ravenna, OH 44266 and a service location at 150 East Market Street, Warren, OH 44481, in an amount not to exceed \$50,774.43—to be paid from Food Assistance Education and Training (FAET) Funds—*no County General Revenue Funds are requested*. Agreement is effective for the term of October 1, 2018 through September 30, 2019. VALLEY COUNSELING SERVICES shall provide Steps into the Workforce Program to assist Trumbull County Department of Job and Family Services with meeting participation requirements for Food Assistance Education and Training (FAET) recipients through the provision of activities which are designed to promote job readiness and provide job skills, work experience, and employment and training options, and improve employability for Ohio Food Assistance recipients who are referred by Trumbull County Department of Job and Family Services in order to meet the intent of State and Federal Welfare Reform Legislation; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

**RE: EMPLOYMENT OF MS. SHAWN BARBE
CLERICAL SPECIALIST 3/TA
DEPARTMENT OF JOB AND FAMILY SERVICES**

31. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to approve the personnel action for the employment of MS. SHAWN BARBE as a CLERICAL SPECIALIST 3/TA with the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, effective January 28, 2019. Ms. Barbe will be paid \$13.57 per hour with full County benefits and serve a nine (9) month probationary period. The State of Ohio Personnel Action Form shall be recorded on the Journal for record purposes; this action per the recommendation of the Trumbull County Department of Job and Family Services.

NOTE: Ms. Barbe has completed a BCI background check and drug/alcohol screening with favorable results.

Commissioner Fuda spoke about Ms. Barbe’s outstanding references.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

**RE: EXECUTE LETTER OF SUPPORT FOR
YOUNGSTOWN STATE UNIVERSITY
CENTER FOR HUMAN SERVICES DEVELOPMENT
PILOT PROJECT ENTITLED “UNLOCKING THE HIDDEN
GAME” TO ASSIST THE UNIVERSITY’S EFFORTS TO
SEEK FUNDING**

32. MOTION: Made by Mr. Polivka, seconded by Mr. Fuda, to execute a Letter of Support for the Youngstown State University (YSU) Center for Human Services Development (Center) pilot project entitled ‘Unlocking the Hidden Game’ and the University’s efforts to seek funding for this proposed project. At-risk and under-resourced students whose families are affected by the opioid crisis are most hindered in their efforts to attain a college education. This project will address the many barriers that hinder pathways to higher education for these students. The Board of Trumbull County Commissioners joins with the entire community in recognizing the positive impact a program such as this would have on the youth of the Mahoning Valley and fully supports Youngstown State University’s efforts to help prepare youth impacted by the opioid crisis to be successful in obtaining higher education.

Yeas: Polivka, Fuda, Cantalamessa
Nays: None

(Letter recorded on Journal Page(s)_____.)

Week Beginning January 21, 2019

Meeting of January 24, 2019

ITEM HELD

RE: APPOINTMENT OF ATTORNEY JAMES BRUTZ
TEMPORARY LEGAL COUNSEL FOR BOARD OF
COMMISSIONERS, COUNTY SANITARY ENGINEER AND
COUNTY ENGINEER

ITEM #33 WAS HELD, WHICH MOTION READS AS FOLLOWS:

To authorize the Board of Commissioners to join with the Trumbull County Prosecuting Attorney to file an application with the Court of Common Pleas for the appointment of ATTORNEY JAMES BRUTZ as legal counsel for the Board of Commissioners of Trumbull County, the Trumbull County Sanitary Engineer, and the Trumbull County Engineer on a temporary basis for the purpose of representing Trumbull County in filing and prosecuting various appropriation actions for pending and upcoming road, bridge, water and sewer projects.

NOTE: The Board of Commissioners wishes to retain Attorney Brutz because of his prior experience in handling appropriation cases for Trumbull County, and his knowledge of the Trumbull County Sanitary Engineers Department. Attorney Brutz’s rate will be \$175.00 per hour.

Comments:

Randy Smith spoke about Item #33 stating that projects could be delayed.

Commissioner Polivka spoke about a meeting in Lordstown this evening in support of the “Drive it Home Campaign.”

Debbie VanWinkle congratulated Rebekah Spain on her retirement from the Sanitary Engineers Department.

The Commissioners presented Sargent Peterkin with a check for the “Toys for Tots” campaign in the amount of \$444.00 November Dress Down Month.

RE: ADJOURN

MOTION: Made by, Mr. Polivka, seconded by Mr. Fuda, to adjourn the Regular Meeting of January 24, 2019, and to meet again in Regular Session on January 30, 2019.

Yeas: Polivka, Fuda, Cantalamessa

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

MAURO CANTALAMESSA, PRESIDENT

FRANK S. FUDA, COMMISSIONER

DANIEL E. POLIVKA, COMMISSIONER

ATTEST:

PAULETTE A. GODFREY, CLERK

Week Beginning January 21, 2019

Meeting of January 24, 2019