

Week Beginning January 7, 2019

Meeting of January 7, 2019

This meeting is called to order for the purpose of reorganizing the Board of Trumbull County Commissioners for the year 2019, and to transact any and all business that may come before the Board.

ROLL CALL OF COMMISSIONERS PRESENT:

**FRANK S. FUDA
MAURO CANTALAMESSA**

Let the record show on roll call that Commissioner Frank S. Fuda and Commissioner Mauro Cantalamessa are here present; that they have been duly sworn and otherwise qualified and have posted bond according to the provisions of the Ohio Revised Code, and that they are duly elected Members of the Board of Trumbull County Commissioners.

PRESIDENT OF THE BOARD**

Nominations will now be entertained for the position of the President of the Board of County Commissioners for one year, effective immediately.

- 1. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, to place MAURO CANTALAMESSA'S name in nomination for President of the Board of County Commissioners for one year, effective immediately.

Yeas: Fuda, Cantalamessa
Nays: None

The Chair is now turned over to the appointed President of the Board, after declaring the validity of MAURO CANTALAMESSA as President.

The Board will now proceed to TRANSACT FURTHER BUSINESS.

RE: RULES AND REGULATIONS**

- 2. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, ROBERTS' RULES OF ORDER shall be the official guidelines for conducting meetings for one year, effective immediately.

Yeas: Fuda, Cantalamessa
Nays: None

RE: REGULAR MEETING DAY**

- 3. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, REGULAR MEETING DAY shall be set for WEDNESDAY at 10:30 a.m. weekly; and if a legal holiday falls on a Monday or Tuesday within the meeting week, the Work Session and Regular Meeting shall be moved forward one day as set forth by the Board.

Yeas: Fuda, Cantalamessa
Nays: None

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RE: RESOLUTION (SECTION 121.22 ORC)

4. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt the following Resolution (Section 121.22 ORC)

WHEREAS, the Board of County Commissioners of Trumbull County encourage all interested citizens of Trumbull County to attend meetings of the Board; and

WHEREAS, Section 121.22 requires certain actions by every public body;

BE IT RESOLVED, by the Board of County Commissioners of Trumbull County that the following rules are established:

1) A schedule of regular meetings shall be posted on bulletin boards in the Administration Building and in the office of the Board of County Commissioners. Regular meetings shall be held on such dates except for legal holidays and days on which a majority of the Board may not be present.

2) Special meeting notices, including a summary of the purpose of said meeting, shall be posted in the manner provided above, provided, however, that said notices shall be posted at least twenty-four (24) hours prior to the special meeting.

3) Any person may request advance notification of all meetings of the Board at which any specific type of public business is to be discussed by providing the Clerk with self-addressed stamped envelopes for this purpose. In the case of special or emergency meetings, the Clerk shall make a reasonable effort to notify persons, requesting notice, by telephone.

4) Any news media requesting notification of special meetings shall be given twenty-four (24) hour advance notice and immediate notice of any emergency meetings by telephone.

5) Any person or any representative of the news media shall declare their desire in writing for notifications of meetings by January 31, 2019, or notification will be discontinued.

Yeas: Fuda, Cantalamessa

Nays: None

RE: AUTHORIZE PRESIDENT TO EXECUTE ANY PENDING APPLICATIONS AND CONTRACTS PREVIOUSLY AUTHORIZED TO BE EXECUTED BY PAST BOARD PRESIDENTS

5. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize MAURO CANTALAMESSA, newly elected President of the Board of Trumbull County Commissioners, to execute any pending applications and contracts previously authorized to be executed by past board presidents.

Yeas: Fuda, Cantalamessa

Nays: None

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RE: CONTINUE CURRENT SELLERS AGREEMENT WITH GOVDEALS FOR ONE-YEAR PERIOD

6. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa to continue the current Sellers Agreement with GovDeals, Inc., a Delaware Corporation, having its principal place of business at 100 Capital Commerce Boulevard, Montgomery, AL 36117 for an additional one (1) year period. GovDeals will to provide a means for Trumbull County to list items for sale and for potential buyers to bid upon these items via an Internet-based auction system. Trumbull County selects Flexible Pricing Option A2 which provides that the buyer pay a fee of 7.5% to GovDeals or a minimum of \$5.00 for any item that is sold as a result of having posted it to the GovDeals website; this action per the recommendation of the County Interim Administrator and is subject to review and approval of the Prosecutor’s Office.

NOTE: The Board of Commissioners approved the original Sellers Agreement with GovDeals on August 8, 2007, duly recorded in Journal Volume 129, Page 12785 and it has been automatically renewed every year thereafter. The terms of the Agreement state that it shall be automatically extended for one-year periods—unless either party notifies the other in writing of its intent not to renew at least sixty (60) days prior to the anniversary date. Either party may request a re-negotiation of the terms hereof during a period of sixty (60) days prior of the anniversary date of the Agreement. Any charges owed either party prior to terminating the Agreement will remain payable.

SPECIAL NOTE: *Trumbull County will only post items to the GovDeals auction site that the County has the legal right to sell or dispose of to qualified buyers.*

Yeas: Fuda, Cantalamessa

Nays: None

RE: RESOLUTION OF INTENT TO CONDUCT INTERNET AUCTION FOR SALE OF UNNEEDED, OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN 2019

7. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a formal Resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit County Personal Property in Calendar Year 2019, pursuant to Ohio Revised Code Section 307.12 ©, this action per the recommendation of the County Administrator.

NOTE: House Bill 226 of the 124th General Assembly, which became effective on January 26th, 2002, authorizes a board of county commissioners to dispose of unneeded, obsolete or unfit personal property through the use of an Internet Auction.

SPECIAL NOTE: This Resolution shall be published, according to the requirements, in a newspaper of general circulation within the county, notice of its intent to do so. Resolution shall be recorded on journal for record purposes, and shall be forwarded to the County Auditor, and the County Commissioners’ Association of Ohio.

Yeas: Fuda, Cantalamessa

Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

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**RE: RENEW AMENDED RESOLUTIONS
ISSUANCE OF CREDIT CARDS**

8. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to RENEW the Resolution, as AMENDED (previously adopted by the Board of Trumbull County Commissioners on March 9, 1995, APPROVING the ISSUANCE OF CREDIT CARDS in the name of Trumbull County and designated County offices and individuals authorized to use specific credit cards as listed in Exhibits A through LL; and exempting all credit card purchases from the advance estimate requirement; *AMENDED RESOLUTION*, pursuant to H.B. 515, provides for “work-related travel” or, specifically, airline or train tickets as an allowable credit card use; RENEWAL period for the year 2019, for any and all of the authorized purposes for which a County credit card may be used.

SPECIAL NOTE: County employees, including commissioners and appointing authorities, can charge *only the following work-related expenses to credit cards:*

- ✓ Food
- ✓ Transportation
- ✓ Gas & oil (only for vehicles the county owns or leases)
- ✓ Telephone
- ✓ Lodging
- ✓ Internet Service Providers
- ✓ Expenses for children temporarily in the care of a public children services agency

Yeas: Fuda, Cantalamessa
Nays: None

**RE: AUTHORIZE PAYMENT-MEMBERSHIP DUES
COUNTY COMMISSIONERS ASSOCIATION OF
OHIO FOR CALENDAR YEAR 2019**

9. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize payment of \$11,457.00 for Trumbull County’s Membership Dues for the calendar year 2019 to the COUNTY COMMISSIONERS ASSOCIATION OF OHIO (CCAO); Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705 Dues.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
COUNTY COMMISSIONERS**

10. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to the BOARD OF TRUMBULL COUNTY COMMISSIONERS to attend meetings of the County Commissioners’ Association of Ohio, committee meetings, and other pertinent Commissioners’ meetings, and any meeting concerning Township, County, State or Federal matters, including meetings/events sponsored by the Youngstown-Warren Regional Chamber of Commerce, Leadership Mahoning Valley, the Mahoning Valley Economic Development Corporation (MVEDC), Eastgate Regional Council of Governments, Northeast Ohio Trade and Economic Consortium (NEOTEC), and the Warren Area Board of Realtors, during the year 2019; registration and other travel expenses to be paid for from Commissioners’ Appropriations.

NOTE: Board of Commissioners has deemed these meetings/events a public service for the County.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: TRAVEL EXPENSES
COUNTY RECORDER**

11. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to TOD LATELL, Trumbull County Recorder, and staff members to attend meetings of the Ohio Recorders Association, committee meetings and meetings concerning County, State or Federal matters during the year 2019; expenses will be paid from Fund Nos. 001-011-1500-1500-1-505703, 001-011-1500-1500-1-505704 and 001-011-1500-1510-1-505703 of the Recorder and Record Center budgets respectfully.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
PLANNING COMMISSION**

12. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to the Trumbull County Planning Commission Staff, and any Board Member, to attend the meetings of the Office of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, Youngstown-Warren Regional Chamber of Commerce, Eastgate Regional Council of Governments, and all other meetings of importance concerning County, State, or Federal issues related to County Planning Commission matters during 2019—expenses to be paid from Planning Commission appropriations.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
HUMAN RESOURCES**

13. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to RICHARD JACKSON, Human Resources Director, and staff to attend meetings of the Ohio Public Employer Labor Relations Association, the Public Risk Management Association, County Loss Control Coordinators Association of Ohio, County Risk Sharing Authority, Trumbull County Educational Service Center, AFSCME Care Plan, Northeast Ohio Safety Council, Ohio Civil Rights Commission, State Employment Relations Board, Bureau of Workers' Compensation, and other meetings relating to this department, including the Youngstown-Warren Regional Chamber during the year 2019; expenses to be paid from the Human Resources Department appropriations.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
CORONER'S OFFICE**

14. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to DR. THOMAS JAMES and staff of the Trumbull County Coroner's Office to attend the Annual Conference and the Regional Meeting of the Ohio State Coroner's Association and any educational function that may occur that is related to the office's operation during the year 2019--expenses will be paid for from the Coroner's Office appropriations.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: TRAVEL EXPENSES
DEPARTMENT OF JOB & FAMILY SERVICES
CHILD SUPPORT ENFORCEMENT AGENCY
AND WIOA BOARD MEMBERS**

15. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to JOHN R. GARGANO, Director of the Trumbull County Department of Job and Family Services, as well as other appropriate staff members—including the Trumbull County Child Support Enforcement Agency, and Workforce Development (WIOA) Board Members (when requested), to attend State and District meetings sponsored by the Ohio Department of Job and Family Services, meetings of the Ohio Job and Family Services Directors Association, the Ohio Child Support Enforcement Agency Directors Association, and meetings for the Northeast Ohio Directors Association, as well as other meetings of importance concerning State or Federal Job and Family Services or Child Support Enforcement Agency matters during the calendar year 2019. All expenses will be paid from the Department of Job and Family Services and/or Trumbull County Child Support Enforcement Agency appropriations—inclusive of WIOA programs and activities.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: RESOLUTION SETTING FORTH
NEW MILEAGE RATES FOR 2019**

16. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a Resolution setting forth NEW MILEAGE RATES, effective January 1, 2019; pursuant to the Internal Revenue Service and Treasury Department’s 2019 optional standard mileage rates. The rate will be at the rate of 58 cents per mile for all business miles—the IRS’s *Mileage Rates shall be recorded on the Journal for record purposes.*

NOTE: The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: APPOINT ERNEST G. COOK AS
COMMISSIONERS’ REPRESENTATIVE
EMA’S EXECUTIVE COMMITTEE FOR 2019**

17. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to appoint ERNEST G. COOK, Trumbull County 9-1-1 Director, as the Board of Commissioners’ Representative to the Trumbull County Emergency Management Agency’s Executive Committee for the calendar year 2019.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: PAYMENT OF MEMBERSHIP DUES
COUNTY ADMINISTRATOR - 2018**

18. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize payment of \$360.00 for the County Administrator’s Membership Dues for the calendar year 2018 to the COUNTY ADMINISTRATORS’ ASSOCIATION OF OHIO—to be paid for from the Purchasing Department’s Fund No. 001-011-1000-1020-1-505705.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: DESIGNATE OFFICIAL REPRESENTATIVE
AND ALTERNATE FOR VOTING PURPOSES
ANNUAL MEETING OF CCAO IN 2019**

19. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a Resolution to designate the Official Representative and Alternate for the purposes of voting at the annual meeting of the County Commissioners Association of Ohio in 2019; as required pursuant to Article IV, Section 6, of the Code of Regulations of the County Commissioners Association of Ohio (CCAO). Nominated for the Official Representative is COMMISSIONER DANIEL E. POLIVKA and the Alternate Representative is COMMISSIONER FRANK S. FUDA.

Yeas: Fuda, Cantalamessa
Nays: None

(Resolution recorded on Journal Page(s)_____.)

**RE: TRAVEL EXPENSES
GRANTS MANAGER**

20. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to JULIE M. GREEN, Trumbull County Grants Manager, and staff to attend the meetings of the Ohio Conference of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, Ohio Department of Transportation, U.S. Department of Defense, Ohio Environmental Protection Agency, and all other meetings of importance concerning County, State, or Federal issues related to the Grants Manager’s work program during 2019—expenses to be paid from Grants Manager’s appropriations.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
BUILDING INSPECTION**

21. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to MICHAEL J. SLIWINSKI, Trumbull County Chief Building Official, and staff to attend Ohio Board of Building Standards (OBBS) Certification Training Seminars, and other Building Inspection training and support classes during 2019—expenses to be paid for from the Building Inspection Department’s Fund No. 001-020-1000-1070-1-505703.

NOTE: Continuing education is a requirement of the Ohio Board of Building Standard (OBBS) certification. The certification is a condition of employment for Building Inspection staff.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: TRAVEL EXPENSES
9-1-1 CENTER**

22. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to grant permission to ERNEST G. COOK, Trumbull County 9-1-1 Director, and staff to attend work related conferences such as the National Emergency Number Association (NENA) and training and support classes during the calendar year 2019—expenses to be paid for from the 9-1-1 Wireless Fund No. 070-020-1000-1097-1-505703.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
WORKFORCE DEVELOPMENT BOARD
OF TRUMBULL COUNTY**

23. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa ,to grant permission to WILLIAM J. TURNER, Executive Director of the Workforce Development Board of Trumbull County, DIMITRI P. LIOGAS and other appropriate staff and Board Members to attend all meetings, training seminars, and events sponsored by/relative to State and Federal meetings and conferences; Ohio Workforce Association, OH-Penn Collaborative, Business Resource Network, Mahoning Valley Manufacturers Coalition, Ohio Department of Job and Family Services; as well as other State and Federal Workforce functions during the year 2019.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: AUTHORIZE PAYMENT OF MEMBERSHIP
DUES TO NACo FOR 2018**

24. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize payment of \$4,206.00 for Trumbull County’s Membership Dues to the NATIONAL ASSOCIATION OF COUNTIES (NACo), P.O. Box 79007, Baltimore, MD 21279-0007 for the period effective January 1, 2019 through December 31, 2019. Membership dues to be paid for from the Commissioners’ Fund No. 001-011-1000-1010-1-505705.

NOTE: County Membership Service Fee includes legislative representation, technical assistance, federal grant information, achievement awards, and other special projects and data information.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: AUTHORIZE MEMBERSHIP DUES TO
RC&D COUNCIL FOR 2018**

25. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize payment of \$250.00 for Trumbull County’s Membership Dues for the calendar year 2019 to the WESTERN RESERVE RESOURCE CONSERVATION & DEVELOPMENT COUNCIL (RC&D COUNCIL). Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705.

NOTE: County Membership Service Fee includes support to help plan, promote, and implement conservation and sustainable use of natural resources—in both rural and urban areas.

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Yeas: Fuda, Cantalamessa
Nays: None

**RE: ENDING APPROPRIATION RESOLUTION
FISCAL YEAR 2018**

26. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the ‘ENDING APPROPRIATION RESOLUTION’ of Trumbull County for the Fiscal Year 2018, for ALL FUNDS; this Resolution is necessary for Trumbull County’s GAAP basis reporting.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: RECEIVE YEAR-END AMENDED
OFFICIAL COUNTY CERTIFICATE OF
COUNTY BUDGET COMMISSION NO. 24-2018**

27. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to receive the Year-End Amended Official Certificate of the County Budget Commission No. 24-2018, for the fiscal year beginning January 1, 2018 and ending December 31, 2018, as received by the Budget Commission which shall govern the total of appropriations made at any time during such fiscal year.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: ADOPT ‘TEMPORARY APPROPRIATION
RESOLUTION’- JANUARY 1, 2019 THROUGH
MARCH 31, 2019 FOR ALL FUNDS**

28. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a ‘TEMPORARY APPROPRIATION RESOLUTION’ to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2019 through March 31, 2019—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: ADVERTISE FOR “STATEMENT OF
QUALIFICATIONS” FOR ALL PROJECTS
INVOLVING WATER AND SANITARY SEWER
CONSTRUCTION AND/OR TREATMENT FOR
PROGRAM YEAR 2019**

29. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, To authorize the Board of Commissioners’ Clerk to advertise for “Statement of Qualifications” for ALL PROJECTS INVOLVING WATER AND SANITARY SEWER CONSTRUCTION AND/OR TREATMENT FOR PROGRAM YEAR 2019; this action per the recommendation of the Sanitary Engineers Department.
NOTE: This blanket request for Engineering Qualifications will assist to establish a list of qualified and available consultant engineers for all water and sewer projects throughout 2019.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: AUTHORIZE PAYMENT TO TREASURER,
STATE OF OHIO FOR 2018 OHIO EPA
ANNUAL DISCHARGE FEE FOR STORM
WATER PHASE II PROGRAM**

30. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize payment to the TREASURER, STATE OF OHIO, Ohio Environmental Protection Agency, Dept. L-2711, Columbus, OH 43260-2711, for the 2018 OHIO EPA ANNUAL DISCHARGE FEE, Authorized by Ohio Revised Code (ORC) 3745.11(L)(6), for the Trumbull County Storm Water Phase II Program, in the amount of \$8,086.00--to be paid for from Fund No. 644-030-1000-1000-1-506860; this action per the recommendation of the Director of the Soil and Water Conservation District.

NOTE: On January 8, 2003, duly recorded in Journal Volume 117, Page 9075, the Board of Commissioners adopted a Resolution authorizing the Trumbull County Soil and Water Conservation District to be the ‘Acting Administrative Agency’ for the Trumbull County Commissioners with regard to the mandated “Phase II Storm Water Program”.

SPECIAL NOTE: *The fee is \$100 per square mile of area permitted under the program.*

Yeas: Fuda, Cantalamessa
Nays: None

**RE: AGREEMENT WITH MAXIMUS, INC.
2018, 2019, AND 2020 INDIRECT COST
ALLOCATION PLAN**

31. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the Professional Consulting Services Agreement by and between the TRUMBULL COUNTY BOARD OF COMMISSIONERS and MAXIMUS CONSULTING SERVICES, INC., 70 W. Erie Street, Suite #260, Painesville, OH 44077 (billing address—P.O. Box 791188, Baltimore, MD 21279-1188) to provide professional Cost Plan Consulting Services to perform the annual update and implementation of Trumbull County’s INDIRECT COST ALLOCATION PLAN—the cost allocation study for 2018, 2019, 2020; AND to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute said Agreement on behalf of Trumbull County. The Agreement is effective for the term commencing January 1, 2019 and ending June 30, 2022. Trumbull County agrees to pay total compensation in the amount of \$43,500.00—paid annually in the amount of \$14,500.00--to be paid for from Consultants’ Fund No. 001-070-1000-1000-1-505607. The Agreement is subject to review and approval of the Prosecutor’s Office.

NOTE: The parties may mutually agree to extend said Agreement for two (2) additional one (1) year periods; pursuant to an amendment duly signed by both parties.

Yeas: Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

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**RE: EXECUTE AUTHORIZED SIGNATURE CARD
AND CERTIFICATION FORM FOR COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

32. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize the Board of Trumbull County Commissioners and Julie M. Green, Trumbull County Grants Manager, to execute the Authorized Signature Card for Request for Payment and Status of Funds Report for the Community Development Block Grant (CDBG) Program, per the Administrative Requirements requested by the Ohio Development Services Agency in order to draw funds and submit status reports for the ongoing administration of the CDBG Program for the calendar year 2019; AND to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute the “Authorizing Official” and the “Signature Certification Form”; this action per the recommendation of the Trumbull County Grants Manager and is subject to review and approval of the Prosecutor’s Office.

Yeas: Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

**RE: AMEND JOURNAL ACTION DATED 09/31/18
REGARDING PROFESSIONAL SERVICES
AGREEMENT BETWEEN COMMISSIONERS AND
MR. MARK HESS TO EXTEND DATES OF
SERVICE FOR AN ADDITIONAL TWO MONTHS**

33. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to amend the Journal Action taken by the Board of Trumbull County Commissioners on August 31, 2018, duly recorded in Journal Volume 148, Page 21861 regarding the Professional Services Agreement by and between the BOARD OF TRUMBULL COUNTY COMMISSIONERS and MR. MARK HESS, 882 Cynthia Court, Niles, OH 44446. AMENDMENT is necessary to extend the dates of service for an additional two (2) month period from December 1, 2018 through January 31, 2019 for services as listed—at a rate of \$50.00 per hour, on an as needed basis—with the option for either party to cancel said Agreement upon ten (10) day notice.; this action per the recommendation of the Trumbull County Transit Administrator and is subject to review and approval of the Prosecutor’s Office.

➤ **Professional Services Include:**

- **Work to complete the necessary regulatory requirements related to the Federal Transit Administration (FTA).**
- **Provide verbal and written recommendations regarding any changes to federal policies and programs to address issues of importance to the Trumbull County Transit Board.**
- **Provide other related services as required.**

Yeas: Fuda, Cantalamessa
Nays: None

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RE: ADVERTISE TO SOLICIT FOR 2019 STATEMENT OF QUALIFICATIONS TO CREATE PREQUALIFIED LIST OF PROFESSIONAL DESIGN FIRMS FOR FUTURE PROJECTS UNDER \$50,000.00

34. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, Pursuant to Ohio Revised Code Section 153.68, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise and solicit for 2019 Statements of Qualifications from professional design firms for the purpose of creating a prequalified list of professional design firms willing to provide professional design services in Trumbull County for future projects with an estimated professional design fee of under \$50,000. Firms submitting Statements of Qualifications to the Trumbull County Board of Commissioners should ensure that the Statements of Qualifications address the following listed factors in detail. The Trumbull County Board of Commissioners, at its discretion, will prequalify professional design firms based on the following listed factors.

❖ **Factors to be determined for prequalification:**

- **Competence to perform the required professional design services as indicated by the technical training, education, and experience of the firm's personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the services.**
- **Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services or design-build services competently and expeditiously.**
- **Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines.**

In order to be included in the round of prequalification for 2019, the Trumbull County Board of Commissioners must receive Statements of Qualifications from professional design firms by Thursday, January 31, 2019 at 4:30 p.m.

Any professional design firm that is prequalified by the Trumbull County Board of Commissioners must maintain a current Statement of Qualifications on file with the Trumbull County Board of Commissioners at all times, pursuant to R.C. 153.68.

NOTE: The prequalification of any professional design firm does not guarantee that the Trumbull County Board of Commissioners will contract with or use that particular professional design firm for any particular project. Prequalification simply means that the firm may be considered for professional design projects with an estimated cost of less than \$50,000 pursuant to O.R.C. 153.71(A).

Yeas: Fuda, Cantalamessa

Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

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RE: ADOPT RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING LITTLE SQUAW CREEK INTERCEPTOR PHASE 5 SANITARY SEWER IMPROVEMENTS COUNTY PROJECT NO. 19-S-02E

35. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a Resolution Declaring the Necessity of Constructing the LITTLE SQUAW CREEK INTERCEPTOR PHASE 5 SANITARY SEWER IMPROVEMENTS PROJECT, known as County Project No. 19-S-02E, for the Metropolitan Sanitary Sewer District; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

NOTE: Wednesday, February 13, 2019 at 7:00 p.m. is hereby fixed as the time and the Mathews High School Cafeteria, 4429 Warren Sharon Road, NE, Vienna, OH 44473 as the place of the hearing of objections to or acceptance of County Project No. 19-S-02E to the tentative assessments or to the project scope and boundaries for the same as outlined in the Resolution.

Yeas: Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: ADVERTISE FOR BIDS PURCHASE OF AGGREGATE MATERIALS

36. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to acknowledge the Proposal for AGGREGATE MATERIALS for the year 2019-2020; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the purchase of AGGREGATE MATERIALS for use by the Trumbull County Engineer, in accordance with the bid specifications as submitted by the Trumbull County Engineer—for the contract period of February 11, 2019 through February 10, 2020; this action per the recommendation of the Trumbull County Engineer.

Yeas: Fuda, Cantalamessa
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

RE: AWARD PROPOSAL QUALITY TRUCK BODY & EQUIPMENT CO. PURCHASE ONE (1) GAS DRIVE STEEL HOPPER W/STD CHUTE FOR USE COUNTY MAINTENANCE DEPARTMENT

37. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to award the lowest and best proposal as submitted by QUALITY TRUCK BODY & EQUIPMENT CO., INC., 4440 Simon Road, Youngstown, OH 44512 for the purchase of a GAS DRIVE STEEL HOPPER W/STD CHUTE for use by the Trumbull County Maintenance Department, in the amount of \$4,451.00—to be paid for from Fund. No. 001-080-9900-9920-1-505415; this action per the recommendation of the Trumbull County Facilities Supervisor and the Trumbull County Administrator of Special Projects.

(Continued)

Week Beginning January 7, 2019

Meeting of January 7, 2019

RE: AWARD BID QUALITY TRUCK BODY & EQUIPMENT CO., INC.-
PURCHASE ONE (1) GAS DRIVE STEEL HOPPER W/STD CHUTE – (Cont'd)

OTHER PROPOSAL SUBMITTED

<i>COMPANY</i>	<i>AMOUNT</i>
MYERS EQUIPMENT CORP. 8860 Canfield Road Canfield, OH 44406	\$5,226.00

Yeas: Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: AWARD PROPOSAL – MYERS EQUIPMENT CORP.
PURCHASE OF ONE (1) MEYER LOT PRO SERIES
SNOWPLOW FOR MAINTENANCE DEPARTMENT

38. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to award the lowest and best proposal as submitted by MYERS EQUIPMENT CORP., 8860 Akron Canfield Road, Canfield, OH 44406 for the purchase of a MEYER LOT PRO SERIES SNOWPLOW for use by the Trumbull County Maintenance Department, in the amount of \$5,226.00--to be paid for from Fund. No. 001-080-9900-9920-1-505415; this action per the recommendation of the Trumbull County Facilities Supervisor and the Trumbull County Administrator of Special Projects.

OTHER PROPOSAL SUBMITTED

<i>COMPANY</i>	<i>AMOUNT</i>
QUALITY TRUCK BODY & EQUIPMENT CO., INC. 4440 Simon Road Youngstown, OH 44512	\$5,354.00

Yeas: Fuda, Cantalamessa
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: ADVERTISE FOR BIDS
MORFORD EAST ROAD BRIDGE
REPLACEMENT PROJECT LOCATED IN
KINSMAN TOWNSHIP

39. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to acknowledge the Proposal for the TRU-MORFORD EAST ROAD (T.H. 272, SEC. B) BRIDGE REPLACEMENT PROJECT in Kinsman Township, PID No. 98774; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the TRU-MORFORD EAST ROAD BRIDGE REPLACEMENT PROJECT, in accordance with the bid specifications. The project consists of the replacement of the existing bridge structure (Kinsman #20) on Morford East Road over Stratton Creek along with minimal roadway approach work and the installation of new guardrail; this action per the recommendation of the Trumbull County Engineer.

NOTE: The project is being partially funded by an 80% Federal LBR Funding Grant through the County Engineers Association of Ohio (CEAO). No County General Revenue Funds are required.

Yeas: Fuda, Cantalamessa
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

Week Beginning January 7, 2019

Meeting of January 7, 2019

THE BOARD OF COMMISSIONERS THANKS ALL EMPLOYEES FOR A JOB WELL DONE IN 2018! YOU HAVE WORKED TOGETHER DURING A CRITICAL TIME AND HELPED TO SAVE MONEY WHILE PROVIDING EFFICIENT GOVERNMENT TO THE TAXPAYERS. YOU ARE VALUED EMPLOYEES AND WE APPRECIATE YOUR HARD WORK AND COOPERATION!

RE: ADJOURN

MOTION: Made by, Mr. Fuda, seconded by Mr. Cantalamessa, to adjourn the Reorganizational Meeting of January 7, 2019, and to meet again in Regular Session on January 16, 2019.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

MAURO CANTALAMESSA, PRESIDENT

FRANK S. FUDA, COMMISSIONER

DANIEL E. POLIVKA, COMMISSIONER

ATTEST:

PAULETTE A. GODFREY, CLERK