

Week Beginning February 19, 2018

Meeting of February 20, 2018

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 20th day of February 2018, in the office of said Board, with the following members present:

Frank S. Fuda, Commissioner
Mauro Cantalamessa, Commissioner
Daniel E. Polivka, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to dispense with reading the minutes of the Workshop Session dated February 13, 2018, and the Regular Meeting dated February 14, 2018.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

RE: APPROVE BILLS

2. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

**RE: RECEIVE/FILE MONTHLY ACTIVITIES REPORT
VETERANS SERVICE COMMISSION/OFFICE
JANUARY 2018**

3. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to receive and place on file the Monthly Activities Report for the VETERANS SERVICE COMMISSION and VETERANS SERVICE OFFICE for the month of JANUARY 2018; as submitted by Herman K. Breuer, Service Officer/Director.

NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Report recorded on Journal Page(s)_____.)

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RE: GRANT SPECIAL HAULING PERMITS TO MOVE OVERWEIGHT EQUIPMENT OVER TRUMBULL COUNTY ROADWAYS

4. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Hauling Permits to Move Overweight Equipment over Trumbull County roadways, requested by the company listed. The necessary permit fee, bond and insurance have been submitted and approval is subject to the conditions listed on the permit.

- **Permit Nos.: 926, 927**
Effective: February 12, 2018 through February 16, 2018
DIAMOND STEEL CONSTRUCTION COMPANY, P.O. Box 156, North Lima, OH 44452, to haul or move overweight equipment over Larchmont Ave. (C.H. 1469) in Bazetta and Howland Townships, and North River Road (C.H. 142) in Howland Township.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

RE: ADVERTISE FOR BIDS PURCHASE OF A BRIDGE KIT (MATERIALS NEEDED) FOR REHABILITATION OF BRISTOL NO. 8 BRIDGE LOCATED ON THOMPSON CLARK ROAD IN BRISTOL TWP.

5. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for the purchase of a BRIDGE KIT (materials needed) for the rehabilitation of the BRISTOL NO. 8 BRIDGE located on Thompson Clark Road in Bristol Township; this action per the request of the County Engineer.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

RE: COUNTY ENGINEER TO GRANT SPECIAL HAULING PERMITS TO HAUL STEEL COILS ON TRUMBULL COUNTY ROADWAYS

6. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Hauling Permits to Haul Steel Coils on Trumbull County Roadways, requested by P.I.&I. MOTOR EXPRESS, INC., 908 Broadway Ave., Ext. Masury, OH 44438. The necessary permit fees have been submitted and approval is subject to the conditions listed on each permit.

- **Permit No.: 2018-004**
Effective: February 13, 2018 through February 13, 2109
- **Permit No. 2018-005**
Effective: February 17, 2018 through February 17, 2019
- **Permit Nos.: 2018-006, 2018-007**
Effective: February 19, 2018 through February 19, 2019

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

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RE: GRANT QUARTERLY OPERATOR FLEET PERMIT TO TRAVEL UPON LOAD POSTED TRUMBULL COUNTY ROADWAYS

7. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Quarterly Operator Fleet Permit to travel upon load posted Trumbull County roadways (*not to exceed 80,000 lbs. gross vehicle weight*), requested by the company listed. The necessary permit fees and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **Permit No.: QF-003-2018**
- Permit Effective: February 8, 2018 through May 8, 2018**
- AUBMARLOG DELIVERY SERVICES, LLC.,**
- 4048 Helsey Fusselman Road, Southington, OH 44470

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

RE: ADVERTISE FOR "REQUEST FOR STATEMENT OF QUALIFICATIONS" FOR CONSULTANT ENGINEERING SERVICES FOR THE BROOKFIELD WASTE WATER TREATMENT PLANT CAPITAL IMPROVEMENT PROJECT KNOWN AS COUNTY PROJECT NO. 2-S-13

8. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for "Request for Statement of Qualifications" for Consultant Engineering Services for the BROOKFIELD WASTE WATER TREATMENT PLANT CAPITAL IMPROVEMENT PROJECT, known as County Project No. 2-S-13, in the Metropolitan Sanitary Sewer District; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

RE: APPROVE DETAILED WATER DRAWINGS BLUEPRINT WATERLINE INITIATIVE PROJECT FOR BRACEVILLE, SOUTHINGTON, FARMINGTON TOWNSHIPS AND THE VILLAGE OF WEST FARMINGTON KNOWN AS COUNTY PROJECT NO. 5-W-15

9. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the Detailed Water Drawings for the BLUEPRINT WATERLINE INITIATIVE PROJECT, BRACEVILLE, SOUTHINGTON, FARMINGTON TOWNSHIPS, AND THE VILLAGE OF WEST FARMINGTON within the Metropolitan Sanitary Sewer District, known as County Project No. 5-W-15; this action per the recommendation of the Trumbull County Sanitary Engineers Department and subject to the approval of the Ohio Environmental Protection Agency.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

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RE: APPROVE REVISIONS TO TRUMBULL COUNTY'S PREVENTION, RETENTION AND CONTINGENCY PLAN, EFFECTIVE FEBRUARY 1, 2018

10. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve Revisions to Trumbull County's PREVENTION, RETENTION and CONTINGENCY PLAN; Trumbull County has expanded the services provided through the Prevention, Retention and Contingency (PRC) Program effective February 1, 2018; this action per the recommendation of the Trumbull County Department of Job and Family Services.

SPECIAL NOTE: The Trumbull County PRC Plan revised effective February 1, 2018, complies with the requirements of Chapter 5108 of the Ohio Revised Code in adopting its written statement of policies.

NOTE: The entire Prevention, Retention and Contingency Plan shall be recorded onto the Journal for record purposes.

REVISIONS TO PRC PLAN FOR ELIGIBLE APPLICANTS

1. **Shelter Expenses:** An increase to a \$1,000.00 benefit for shelter expenses for those eligible due to Domestic Violence, not to exceed the total PRC cap of \$1,500.00.
2. **Gas Card Program:** Limit increased to two, \$100.00 gas cards within a 12-month PRC calendar year. Benefit remains outside the PRC Cap.
3. **New Full-Time Employment Incentive:** \$100.00 benefit per verifiable new employment/new job, not to exceed two new jobs attained within a 12-month PRC Calendar Year. Outside the PRC Cap.
4. **Job Retention Bonus:** \$250.00 benefit available at quarterly intervals for continuous unsubsidized employment through separate quarterly PRC applications. Benefit cannot exceed \$1,000.00 within the 12 month PRC Calendar Year, outside the PRC Cap for employed individuals only in unsubsidized employment working a minimum average of 30 hrs. per week at Federal minimum wage. Benefit is limited to ONCE IN A LIFETIME.
5. **G.E.D. Attainment Incentive:** Limited to \$200.00 benefit for verified completion of Basic Skill Competency by one of the following to verify High School Equivalency: - Completion of all test subjects of the Ohio Graduation Test listed on the School Score Report as "Passed" for that participant; or, School proficiency test report with individual scores highlighted. Benefit is Outside the PRC Cap, limited to adults age 18 or older who have obtained verified completion within the last 90 days of PRC application. **BENEFITS PAYMENT CANNOT BE DUPLICATED – or paid through any other PRC Services.**

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Plan recorded on Journal Page(s) _____.)

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RE: COUNTY ENGINEER TO PURCHASE THREE (3) 2018 550 4x2 CREW CAB CHASSIS FROM LEBANON FORD COMMERCIAL AND THREE (3) 9 FT. DUMB BODIES FROM CROSS TRUCK EQUIPMENT COMPANY, INC. AND AUTHORIZE DANIEL E. POLIVKA TO EXECUTE FINANCIAL FINANCING AGREEMENT AND ANY NECESSARY DOCUMENTS WITH HUNTINGTON NATIONAL BANK EQUIPMENT FINANCE DIVISION

11. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize the Trumbull County Engineer to purchase three (3) 2018 FORD 550 4x2 CREW CAB CHASSIS from LEBANON FORD COMMERCIAL, 770 Columbus, Ave., Lebanon, OH 45036, AND three (3) 9 ft. DUMP BODIES, fully equipped with the specifications provided to vendors from CROSS TRUCK EQUIPMENT COMPANY, INC., 1801 Perry Drive SW, Canton, OH 80509. The total amount to purchase the equipment is \$161,568.00 (through a Financing Agreement)--to be paid for from the County Engineer's Fund No. 002-030-1700-1700-1-505400—*absolutely no County General Revenue Funds are requested*); AND to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to enter into a Financing Agreement and execute any and all necessary documents with HUNTINGTON NATIONAL BANK EQUIPMENT FINANCE DIVISION, P.O. Box 701096, Cincinnati, OH 45270-1096—for a four (4) year term with 3.45% interest. The annual payment will be \$43,810.43; this action per the recommendation of the Trumbull County Engineer and is subject to review and approval of the Prosecutor's Office.

SPECIAL NOTE: There will be document fee and escrow fee of \$750.00 paid to Huntington Bank from Fund No. 002-030-1700-1700-1-506800.

❖ **Equipment to be purchased:**

Three (3) 2018 Ford 550 4x2 Crew Cab Chassis

In the amount of \$36,116.00/each

Total \$108,348.00

(State Term Schedule Index No. GDC093, Contract #RS901018)

Vendor: Labanon Ford Commercial

770 Columbus Ave.

Lebanon, OH 45036

Three (3) 9 ft. Dump Bodies

In the amount of \$17,740.00/each

Total \$53,220.00

(Price below the State of Ohio Department of Administrative Services

Contract #STS515)

Vendor: Cross Truck Equipment Company, Inc.

1801 Perry Drive SW

Canton, OH 80509

Yeas: Fuda, Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)_____.)

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RE: ADOPT A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING THE BLUEPRINT WATERLINE INITIATIVE PROJECT KNOWN AS COUNTY PROJECT NO. 5-W-15

12. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt a Resolution Declaring the Necessity of Constructing the BLUEPRINT WATERLINE INITIATIVE PROJECT, known as County Project No. 5-W-15, for the Trumbull County Metropolitan Sewer District located in portions of Braceville, Southington and Farmington Townships and the Village of West Farmington; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

NOTE: Thursday, March 22, 2018, at 7:00 p.m. is hereby fixed as the date and time at the Southington Local School, 2482 State Route 534, Southington, OH 44470 as the place of the hearing of objections to or acceptance of County Project No. 5-W-15 to the tentative capital charges or to the project scope and boundaries for the same as outlined in the Resolution.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

RE: ADOPT IMPROVEMENT RESOLUTION DETERMINING TO PROCEED WITH THE CONSTRUCTION OF THE BLUEPRINT WATERLINE INITIATIVE PROJECT KNOWN AS COUNTY PROJECT NO. 5-W-15 AND ADVERTISE FOR SEALED BIDS

13. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adopt an Improvement Resolution Determining to Proceed with the Construction of the BLUEPRINT WATERLINE INITIATIVE PROJECT known as County Project No. 5-W-15, for the Trumbull County Metropolitan Sewer District in Braceville, Southington and Farmington Townships and the Village of West Farmington; AND to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for construction of said Project; this action per the recommendation of the Trumbull County Sanitary Engineers Department and is subject to review and approval of the Prosecutor's Office.

➤ **Funding for this project is being provided by the Ohio Environmental Protection Agency Drinking Water Assistance Fund (DWAFF) to include:**

\$10,665,750—OEPA/WSRLA Principal Forgiveness
\$ 4,821,150—OEPA/WSRLA 30-Year Loan at 0% APR
\$15,486,900 Estimated Total Project Cost

NOTE CONCERNING CDBG FUNDS: There will also be available an additional CDBG Grant for Low to Moderate Income (LMI) connections to the new public water system. A separate construction project to install the LMI connections will be advertised in 2019.

Commissioner Fuda spoke about the project and thanked Julie Green and Gary Newbrough for their hard work on this project. Gary Newbrough stated that he and Julie Green work hand and hand on many County projects.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

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RE: APPROVE COLLECTIVE BARGAINING AGREEMENT BETWEEN SHERIFF AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, UNIT 4, (REPRESENTING JAIL LIEUTENANTS)

14. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the Collective Bargaining Agreement by and between the TRUMBULL COUNTY SHERIFF and the OHIO PATROLMEN'S BENEVOLENT ASSOCIATION, Unit 4 (representing the Jail Lieutenants) Units 4 has ratified this Agreement. Agreement is effective for a period of three (3) years commencing January 1, 2017 and ending December 31, 2019; this action per the recommendation of Trumbull County Sheriff Paul S. Monroe.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

RE: RECEIVE/FILE 2018 MONTHLY FINANCIAL REPORT FOR JANUARY 2018 TRUMBULL COUNTY TOURISM BUREAU

15. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to receive and place on file the JANUARY 2018 Monthly Financial Report for the TRUMBULL COUNTY TOURISM BUREAU, as submitted by Stephanie L. Sferra, Executive Director.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

RE: EXECUTE OHIO MASTER MAINTENANCE AGREEMENT BY GARDINER FOR NECESSARY REPAIRS TO TRUMBULL COUNTY JAIL COOLING TOWER AND CHILLER

16. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to execute the Ohio Master Maintenance Agreement submitted by GARDINER SERVICE COMPANY, d/b/a GARDINER, 31220 Bainbridge Road, Solon, OH 44139 for necessary repairs, as outlined in the proposal, to the TRUMBULL COUNTY JAIL COOLING TOWER AND CHILLER in the amount of \$93,328.00. This Agreement is authorized pursuant to the Ohio State Term Schedule Contract #MMA632, Index #MMA7553 as awarded by the Ohio Department of Administrative Services -- to be paid from the Sales Tax Fund No. 921-130-1100-1100-1-505402; this action per the recommendation of Al Devengencie, Building & Maintenance Facility Manager; and Mr. James J. Misocky, Trumbull County Administrator of Special Projects.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)_____.)

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**RE: EXECUTE 'NOTICE TO PROCEED'
J.C.M. CONTRACTING, INC. TO CONSTRUCT
SANITARY LATERAL CONNECTIONS FOR
TWO (2) INCOME-ELIGIBLE HOMEOWNERS
IN HUBBARD AND KINSMAN TOWNSHIPS**

17. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to execute the 'Notice to Proceed' to J.C.M. CONTRACTING, INC., 5199 Columbiana Road, P.O. Box 155, Neringfield, OH 44443-0155 to construct sanitary lateral connections for two (2) income-eligible homeowners in Hubbard and Kinsman Townships; this action per the recommendation of the Trumbull County Grants Manager and is subject to review and approval of the Prosecutor's Office.

NOTE: On January 18, 2018, duly recorded in Journal Volume 147, Page 21366, the Board of Commissioners awarded the contract to J.C.M. Contracting, Inc. in the total amount of \$11,723.00. On January 24, 2018, duly recorded in Journal Volume 147, Page 21370, the Board of Commissioners approved an Amendment for the completion of two (2) sanitary lateral connections.

Yeas: Fuda, Cantalamessa, Polivka

Nays: None

(Notice to Proceed recorded on Journal Page(s)_____.)

**RE: EMPLOYMENT--MR. BAILEY SLYK
POSITION OF CUSTODIAL WORKER
WITH MAINTENANCE DEPARTMENT**

18. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MR. BAILEY SLYK for the position of CUSTODIAL WORKER with the TRUMBULL COUNTY MAINTENANCE DEPARTMENT; effective February 20, 2018, Pay Range 1 (0 years) for the initial six (6) months, at which time he will be raised to Pay Range 2 (0 years); pursuant to the authorized job posting; this action per the recommendation of the Human Resources Department.

NOTE: Mr. Slyk successfully completed a BCI background check and drug/alcohol screening with favorable results.

Yeas: Fuda, Cantalamessa, Polivka

Nays: None

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RE: EXTEND THE AGREEMENT WITH THE CITY OF WARREN FOR YEARS 2018 AND 2019 TO HOUSE PRISONERS IN COUNTY JAIL

19. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with Trumbull County Sheriff, Paul S. Monroe, to extend the Agreement with the CITY OF WARREN, OHIO, 391 Mahoning Avenue, N.W., Warren, OH 44483, for the years 2018 and 2019 for housing of PERSONS CHARGED WITH OR CONVICTED OF VIOLATIONS OF THE ORDINANCES OF THE CITY OF WARREN, OHIO, IN THE TRUMBULL COUNTY JAIL. Upon the execution of such Agreement, serving the interests of Trumbull County, by the Trumbull County Sheriff and the City of Warren, the Board of Commissioners will consider final approval of the Agreement. The City of Warren shall be provided space in the Trumbull County Multi-Jurisdictional Minimum Security Misdemeanant and full service jail at the rate of \$37,500.00 per month. The Agreement is for a two (2) year term commencing January 1, 2018 and ending December 31, 2019; subject to review and approval of the Prosecutor's Office.

SPECIAL NOTE: A previous Agreement with the City of Warren was authorized and entered into by the Trumbull County Board of Commissioners and the Trumbull County Sheriff on April 4, 1996, duly recorded in Journal Volume 97, Page 3686. The Agreement was for a term of fifteen (15) years.

NOTE: On June 6, 2012, duly recorded in Journal Volume 138, Page 16760, the Board of Commissioners authorized Sheriff Thomas Altieri to enter into an Agreement with the City of Warren, Ohio for housing of persons charged with or convicted of violations of the ordinances of the City of Warren, Ohio in the Trumbull County Jail.

Yeas: Fuda, Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: EMPLOYMENT--MR. MICHAEL MATAS POSITION OF COUNTY ADMINISTRATOR/ PURCHASING COORDINATOR

20. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve the personnel action for the employment of MR. MICHAEL MATAS to the position of COUNTY ADMINISTRATOR/PURCHASING COORDINATOR; effective March 19, 2018. Mr. Matas will be compensated within Pay Range 16 at \$95,000.00 annually; this action per the recommendation of the Human Resources Department.

NOTE: *Mr. Matas' employment is contingent upon successfully passing a pre-employment drug screen, physical examination, and background check.*

Commissioner Fuda asked Commissioners Polivka and Cantalamessa who appointed Dennis Blank, Colonel Dignam and Darlene St. George to the application review board as he had an irate citizen accusing him (Mr. Fuda) of appointing this board.

Commissioner Cantalamessa stated that he spoke to Darlene St. George and was comfortable having her on the board. Commissioner Polivka declined to respond to Mr. Fuda.

(Continued)

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Comments—(continued)

Commissioner Polivka stated that the Budget Review Committee recommended a Purchasing Director and an Administrator and that neighboring counties such as Lake, Geauga and Ashtabula have Administrators and Purchasing Directors—and a couple also have finance directors. He said that Mr. Matas would be doing the job of Administrator and Purchasing Director. He went on to say how he thought this position would create a large savings to the county and pay for itself. He would like to see things run more like a business and be proactive not reactive.

Commissioner Cantalamessa stated that purchasing was the second biggest expense to the county and that purchasing in bulk instead of having departments purchasing supplies individually would create a huge savings to the County. He went on to say that he had nothing but positive superlatives from Mr. Matas' references and that he was going to remain optimistic.

Commissioner Fuda stated that he felt it was going to be difficult to get all of the departments to purchase in bulk. He went on to say he did not think the hiring of an Administrator/Purchasing Director was a good idea with the financial shape of the County.

Nays: Fuda

Yeas: Cantalamessa, Polivka

RE: ADJOURN

MOTION: Made by, Mr. Fuda, seconded by Mr. Commissioner, to adjourn the Regular Meeting of February 20, 2018, and to meet again in Regular Session on February 28, 2018.

Yeas: Fuda, Cantalamessa, Polivka

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

FRANK S. FUDA, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

DANIEL E. POLIVKA, COMMISSIONER

ATTEST:

PAULETTE A. GODFREY, CLERK

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