

**Week Beginning January 8, 2018**

**Meeting of January 10, 2018**

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 10<sup>th</sup> day of January, 2018, in the office of said Board, with the following members present:

Daniel E. Polivka, Commissioner  
Mauro Cantalamessa, Commissioner

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**RE: MINUTES**

**1. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to dispense with reading the minutes of the Workshop Session dated December 19, 2017, the Regular Meeting dated December 20, 2017, and the Reorganization Meeting dated January 8, 2018.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: APPROVE BILLS**

**2. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: LIQUOR PERMIT**

**3. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Application listed.

**CLASSES D5, D6**

<b>NEW:</b>	<b>HOWLAND SGT LLC</b> <b>d/b/a STONEBRIDGE GRILLE &amp; TAVERN</b> <b>&amp; PATIO</b> 1415 Niles Cortland Road SE Howland Township Niles, OH 44446
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Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: ADVERTISE FOR BIDS  
PURCHASE OF AGGREGATE MATERIALS AND  
ACKNOWLEDGE PROPOSAL FOR 2018-2019 YEAR**

**4. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to acknowledge the Proposal for AGGREGATE MATERIALS for the year 2018-2019; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the purchase of AGGREGATE MATERIALS for use by the Trumbull County Engineer, in accordance with the bid specifications as submitted by the Trumbull County Engineer—for the contract period of February 11, 2018 through February 10, 2019; this action per the recommendation of the Trumbull County Engineer.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: GRANT SPECIAL HAULING PERMIT TO MOVE  
OVERWEIGHT EQUIPMENT – COUNTY ENGINEER**

**5. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to concur with the Trumbull County Engineer to grant the ‘Special Hauling Permit’ to Move Overweight Equipment over Trumbull County roadways, requested by the company listed. The necessary permit fee, bond and insurance have been submitted and approval is subject to the conditions listed on the permit.

➤ **Permit No.: 920**

**Effective: December 21, 2017 through December 29, 2017**

**SOUTHERN PINES TRUCKING**, 4200 Industrial Boulevard, Aliquippa, PA 15001, to haul or move overweight equipment over Chestnut Ridge Road (C.H. 12) in Hubbard Township.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: GRANT PERMITS – COUNTY ENGINEER**

**6. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to concur with the Trumbull County Engineer to grant the permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on each permit.

➤ **DELBERT P. SNYDER, JR.**, 1846 Custer Orangeville Road, Masury, OH 44438, to work in the right-of-way of Custer Orangeville Road (C.H. 169B), in order to install 30 feet of 15” conduit for a driveway for address #1846. This will be located approximately 500 feet south of Hogue Sharon Road in Brookfield Township.

➤ **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Austintown Warren Road (C.H. 67B), in order to install a gas service line for address #3069. This will be located 2,200 feet south of Salt Springs Road in Weathersfield Township.

➤ **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Warner Road (C.H. 43B), in order to install a gas service line for address #185. This will be located 900’ north of Mr. Everett Road in Liberty Township.

➤ **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to bore under and work in the right-of-way of Anderson Morris Road (C.H. 46A), in order to install a gas service line for address #2901. This will be located 400’ east of Crain Drive in Liberty Township.

➤ **AMERICAN TRANSMISSION SYSTEMS, INC., c/o Scott M. Humphrys**, 76 South Main Street, Akron, OH 44308, to work in the right-of-way of Burnett Street (C.H. 79), in order to install three (3) drive entrances. The three (3) drives are all on the north side of the road; one drive will be located 529 feet west of South Leavitt Road; one drive will be located 930 feet east of SR 5; and one drive will be located 625 east of SR 5. All three (3) drives are located in Warren Township.

Yeas: Cantalamessa, Polivka

Nays: None

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RE: APPROVE 2017 THE 2017 ANNUAL COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the 2017 ANNUAL COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION, as reported by the Director of the Ohio Department of Transportation ODOT, in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04 (Distribution of Revenue). The verified mileage as of January 1, 2017 is 457.366 miles and ODOT records show no adjustment for 2017; this action per the request of the Trumbull County Engineer.

NOTE: The Ohio Department of Transportation (ODOT) uses this verified mileage to calculate the amount of road tax money to be paid to Trumbull County. ODOT uses the Location Based Response System data which has been provided by Digital Data Technologies Incorporated with annual redrives. This data has provided and will continue to provide a current, countywide, spatially accurate, and accessible street centerline system for every roadway within Trumbull County.

Yeas: Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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RE: APPROVE AGREEMENT WITH GDP GROUP TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TRU-MORFORD ROAD BRIDGE REPLACEMENT PROJECT IN KINSMAN TOWNSHIP

8. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the Agreement with GLAUS, PYLE, SCHOMER, BURNS & DeHAVEN, INC. (GPD GROUP), 520 South Main Street, Suite #2531, Akron, OH 44311, to provide Professional Engineering Services for the TRU-MORFORD ROAD BRIDGE REPLACEMENT PROJECT; PID 98774 located in Kinsman Township in the amount of \$45,415.00—subject to direct payment from a Federal Grant received by Trumbull County through the Eastgate Regional Council of Governments—which will fund 80% of the engineering costs. The 20% local share shall be paid for from the County Engineer’s Fund No. 002-030-1700-1700-1-505610--no County General Revenue Funds will be requested; this action per the recommendation of the Trumbull County Engineer and is subject to review and approval of the Prosecutor's Office.

NOTE: The Board of Commissioners pre-qualified GPD Group and accepted its Statement of Qualifications on February 8, 2017, duly recorded in Journal Volume 145, Page(s) 20506-20507. In addition, GPD Group was direct selected from a list of Ohio Department of Transportation pre-qualified consultants as the most qualified to provide the required services.

Yeas: Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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RE: APPOINT RICHARD BECKER APIARY INSPECTOR FOR THE YEAR 2018

9. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint MR. RICHARD BECKER, 8990 Penniman Road, North Bloomfield, OH 44450, as APIARY INSPECTOR for Trumbull County for the year 2018. Mr. Becker will be compensated at the hourly rate of \$12.00 (not to exceed \$1,500.00) and reimbursed for mileage at the IRS standard mileage rate of 54.5 cents per mile. An additional amount of \$500.00 is also appropriated for emergency treatment of Aethina Tumida (small hive beetle) or any other small insect that is a threat to the beehives--if treatment is needed; AND to notify the Ohio Department of Agriculture of Mr. Becker's appointment.

Yeas: Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ADOPT RESOLUTION IN RECOGNITION OF THE CENTENNIAL ANNIVERSARY OF THE ROTARY CLUB OF WARREN, OHIO**

**10. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a Resolution in Recognition of the Centennial Anniversary of the ROTARY CLUB OF WARREN, OHIO. The Rotary Club of Warren, Ohio is part of the Rotary International—a worldwide service organization which has been guided by the principals of service, fellowship, diversity, integrity and leadership. Rotary International is one of the first and largest non-profit service organizations. The Rotary Club of Warren, Ohio held their first meeting on January 29, 1918 and is celebrating 100 years of lasting contributions to the City of Warren, Trumbull County, and the entire world; AND to Proclaim January 29, 2018 as ROTARY CLUB OF WARREN DAY in Trumbull County, Ohio and to encourage all citizens to join the Board of Trumbull County Commissioners in recognizing the ROTARY CLUB OF WARREN, OHIO for 100 years of service to improving the conditions for all human beings in local communities around the world.

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AUTHORIZE TRUMBULL SOIL AND WATER CONSERVATION DISTRICT BOARD TO INSTALL AN INTERCOM SYSTEM, CAMERA AND SECURITY MONITORS FOR THE AGRICULTURE AND FAMILY EDUCATION CENTER**

**11. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Trumbull Soil and Water Conservation District Board to install an Intercom System, Camera and Security Monitors at the Trumbull County Agriculture and Family Education Center located at 520 West Main Street, Cortland, Ohio; AND to execute an approval form requested by the Trumbull Soil and Water Conservation District Board. The Trumbull Soil and Water Conservation District Board will be responsible for payment and installation of said equipment.

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AMEND ACTION TAKEN 12/20/2017 AWARDED PROPOSAL TO GDP GROUP FOR PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF THW GOLDEN TRIANGLE INDUSTRIAL ACCESS ROAD AMENDMENT INCLUDES PROPOSAL AMOUNT**

**12. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to amend the Journal Action taken by the Board of Trumbull County Commissioners on December 20, 2017, duly recorded in Journal Volume 147, Page 21306 awarding the lowest and best proposal as submitted by GLAUS, PYLE, SCHOMER, BURNS & DeHaven, Inc., d/b/a GPD GROUP, 520 South Main Street, Suite 2531, Akron, OH 44311 for professional design services for survey work and related tasks associated with the development of the Golden Triangle Industrial Access Road near Dietz and Larchmont Avenues in Howland Township; AND to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute any/all necessary documents. AMENDMENT is necessary to include the proposal amount of \$6,100.00—to be paid for from Fund No. 001-070-1000-1000-1-505607; this action per the recommendation of the Trumbull County Grants Manager.

**NOTE:** The Board of Commissioners pre-qualified the GPD Group and accepted its Statement of Qualifications on February 8, 2017, duly recorded in Journal Volume 145, Page(s) 20506-20507.

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RESOLUTION AUTHORIZING COMMISSIONERS TO APPLY FOR, ACCEPT AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT FOR PY2018 HOME SEWAGE TREATMENT SYSTEMS**

**13. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a Resolution authorizing the Board of Trumbull County Commissioners to apply for, accept and enter into a Water Pollution Control Loan Fund (WPCLF) Agreement, on behalf of the County of Trumbull, Ohio, for the Repair and Replacement of Home Sewage Treatment Systems (HSTS) for the PY2018.

**RESOLUTION**

**WHEREAS**, the County of Trumbull seeks to repair and/or replace failing home sewage treatment systems; and

**WHEREAS**, the County of Trumbull intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

**WHEREAS**, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF Assistance Agreement.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trumbull County Commissioners, Ohio:

**Section 1.** That the Board of Trumbull County Commissioners be and is hereby authorized to apply for, accept and enter into a WPCLF Assistance Agreement and that Daniel E. Polivka, President of the Board of Trumbull County Commissioners, be and is hereby authorized to sign all documents, on behalf of the Board of Trumbull County Commissioners, related to the application, execution and administration of said WPCLF Assistance Agreement with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems.

**Section 2.** That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: AUTHORIZE COMMISSIONERS AND PLANNING COMMISSION TO EXECUTE THE AUTHORIZED SIGNATURE CARD FOR REQUEST FOR PAYMENT AND STATUS OF FUNDS REPORT FOR THE CDBG PROGRAM FOR CALENDAR YEAR 2018**

**14. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Board of Trumbull County Commissioners and Trish A. Nuskievich, Director of the Trumbull County Planning Commission to execute the Authorized Signature Card for Request for Payment and Status of Funds Report for the Community Development Block Grant (CDBG) Program, per the Administrative Requirements requested by the Ohio Development Services Agency in order to draw funds and submit status reports for the ongoing administration of the CDBG Program for the calendar year 2018; AND to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to execute the “Authorizing Official” and the “Signature Certification Form”; this action per the recommendation of the Trumbull County Grants Manager and is subject to review and approval of the Prosecutor’s Office.

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: PUBLISH A “NOTICE OF INTENT TO REQUEST A RELEASE OF FUNDS” FOR THE ENVIRONMENTAL REVIEW RECORD, PY2017 CDBG COMMUNITY DEVELOPMENT ALLOCATION GRANT PROGRAM AND EXECUTE ALL NECESSARY DOCUMENTS**

**15. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Trumbull County Commissioners’ Clerk to publish a “Notice of Intent to Request a Release of Funds” in the Non-Legal Section of the local newspaper as required for the Environmental Review Record, Trumbull County PY2017 CDBG COMMUNITY DEVELOPMENT ALLOCATION GRANT PROGRAM; AND to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to execute any related documents for completing the environmental review process; this action per the recommendation of the Trumbull County Grants Manager and is subject to review and approval of the Prosecutor’s Office.

*SPECIAL NOTE: The Notice shall be published in the Non-Legal Section of the Tribune Chronicle on Tuesday, January 16, 2018.*

❖ On or about, but not before, January 24, 2018, the Board of Commissioners will submit a request to the State of Ohio for the release of Federal Funds to be used for the following projects:

- **Girard Private Rehabilitation Activity:** Estimated total project cost: \$199,799, CDBG Allocation Funds: \$110,000, Private Funds: \$89,499. Multi-year project—Downtown Girard, Trumbull County, Ohio.
- **Girard Multi-Generational Center Door Replacement Activity:** Estimated total project cost: \$10,000; CDBG Allocation Funds: \$10,000. Multi-year project—Girard, Trumbull County, Ohio.

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AUTHORIZE DANIEL E. POLIVKA TO EXECUTE ANY AND ALL REQUIRED DOCUMENTS RELATED TO ALL ONGOING OR OPEN GRANT PROGRAMS CARRIED OVER FROM PERVIOUS YEARS**

**16. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize Daniel E. Polivka, President of the Board of Trumbull County Commissioners, to execute any and all required documents related to the grant application process, receipt and return of related documents, execution of grant documents, implementation of activities and expenditures of funds related to the administration of all ongoing or open grant programs carried over from previous years; this action per the recommendation of the Trumbull County Grants Manager and is subject to review and approval of the Prosecutor's Office.

**❖ Ongoing or Open Grants Include:**

1. PY2016 CDBG Community Development Allocation and Critical Infrastructure Program; B-F-16-1-1CS-1 (Approved on April 27, 2016, Jr. Vol. 144, Page(s) 19846-19847, Modified on August 24, 2016, Jr. Vol. 145, Page 20131)
2. PY2016 CDBG Residential Public Infrastructure Program; B-W-16-1CS-1 (Approved on July 20, 2016, Jr. Vol. 145, Page 20025)
3. PY2017 CDBG Community Development Allocation and Critical Infrastructure Program; B-F-17-1CS-1 (Approved on June 14, 2017, Jr. Vol. 146, Page 20826, Modified on June 21, 2017, Jr. Vol. 146, Page(s) 20849-20851, Modified again on September 19, 2017, Jr. Vol. 147, Page 21096)
4. PY2017 CDBG Residential Public Infrastructure Program; B-W-17-1CS-1 (Approved on June 14, 2017, Jr. Vol. 146, Page 20826, Modified on June 21, 2017, Jr. Vol. 146, Page(s) 20849-20851, Modified again on September 19, 2017, Jr. Vol. 147, Page 21096)
5. FHWA—Federal Aid Program-Congestion Mitigation Air Quality Funds for the Western Reserve Greenway Phase IV; PID 99804 (Approved June 5, 2013, Jr. Vol. 139, Page 17537, Amended on April 10, 2014, Jr. Vol. 141, Page(s) 18194-18195, Amended on February 25, 2015, Jr. Vol. 142, Page 18888, Amended on January 20, 2016, Jr. Vol. 144, Page 19606)
6. State Capital Improvement Budget Pass-Through Grant Agreement-Trumbull County Bike Trail (Approved January 24, 2008, Jr. Vol. 130, Page 13204, revised on May 29, 2008, Jr. Vol. 130, Page 13500, revised on April 15, 2009, Jr. Vol. 132, Page 14251, revised on May 26, 2010, Jr. Vol. 134, Page 15133, revised on April 27, 2011, Jr. Vol. 136, Page 15901, revised on October 3, 2012, Jr. Vol. 138, Page 17004, revised on September 24, 2014, Jr. Vol. 141, Page(s) 18540-18541)
7. PY2016 Home Sewage Treatment System Reserve (HSTS) Water Pollution Control Loan Principal Forgiveness Program-Ohio EPA (Approved on August 19, 2015, Jr. Vol. 143, Page 19297)
8. PY2017 Home Sewage Treatment System Reserve (HSTS) Water Pollution Control Loan Principal Forgiveness Program-Ohio EPA (Approved on August 10, 2016, Jr. Vol. 145, Page 20096)
9. PY2018 Home Sewage Treatment System Reserve (HSTS) Water Pollution Control Loan Principal Forgiveness Program-Ohio EPA (Nomination submitted and approved on August 10, 2016, Jr. Vol. 145, Page 20096)
10. PY2017 Local Government Safety Capital Grant Program (Approved on December 28, 2016, Jr. Vol. 145, Page 20399)
11. Joint Land Use Study Grant (Approved on January 19, 2017, Jr. Vol. 145, Page(s) 20458-20459)
12. EDA Grant (Approved on November 10, 2016, Jr. Vol. 145, Page 20300)

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: CONCUR WITH NOMINATIONS MADE BY THE EASTGATE REGIONAL COUNCIL OF GOVERNMENTS FINANCE EXECUTIVE COMMITTEE NAMING JULIE GREEN OFFICIAL VICE-CHAIR MEMBER AND DESIGNATE GARY SHAFFER, PE AS COMMISSIONERS REPRESENTATIVE AND JULIE GREEN AS ALTERNATIVE REPRESENTATIVE ON THE GENERAL POLICY BOARD**

**17. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to concur with the nomination made by the Eastgate Regional Council of Governments Finance Executive Committee naming Julie Green, Trumbull County Grants Manager, as Official Vice-Chair Member for the period of January 1, 2018 through December 31, 2019; AND designating Gary Shaffer, PE, Deputy County Engineer, Trumbull County Engineer’s Office as the Official Representative of the Board of Trumbull County Commissioners; AND designating Julie Green as an Alternate Representative on the General Policy Board for the Board of Trumbull County Commissioners.

Yeas: Cantalamessa, Polivka  
Nays: None

**FOLLOWING MOTION MADE FROM THE FLOOR:**

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**RE: CORRECT #15 TO REFLECT 2017 CDBG COMMUNITY DEVELOPMENT ALLOCATION GRANT PROGRAM**

**MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to change the program year from 2016 to 2017 for the CDBG Community Development Allocation Grant Program.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: APPROVE AGREEMENT BETWEEN COMMISSIONERS AND COMMUNITY LEGAL AID SERVICES, INC. FOR PROFESSIONAL SERVICES REQUIRED TO IMPLEMENT A CDBG FAIR HOUSING SERVICES PROGRAM FOR PY2017 AND PY2018**

**18. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve an Agreement by and between the BOARD OF TRUMBULL COUNTY COMMISSIONERS and COMMUNITY LEGAL AID SERVICES, INC., 50 South Main Street, Suite #800, Akron, OH 44308 for professional services required to implement a COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FAIR HOUSING SERVICES PROGRAM FOR TRUMBULL COUNTY for PY2017 and PY2018. The Agreement shall be effective for a two (2) year period commencing January 1, 2018 and ending December 31, 2019. Trumbull County agrees to pay Community Legal Aid Services, Inc. an amount of \$28,000.00—to be paid for from PY2017 Community Development CDBG Program Grant Fund No. 225-030-5100-5100-1-505607. COMMUNITY LEGAL AID SERVICES, INC. will continue to provide fair housing referrals, counseling, training and outreach in low-and-moderate income neighborhoods; this action per the recommendation of the Trumbull County Grants Manager and is subject to approval of the Prosecutor’s Office.

**NOTE:** Trumbull County is required to fund a Fair Housing Program as part of the State’s Community Development Block Grant Program to ensure that all county residents have access to affordable and fair housing opportunities.

Yeas: Cantalamessa, Polivka  
Nays: None



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**RE: REAPPOINT NICHOLAS COGGINS AS ALTERNATE FOR COMMISSIONER CANTALAMESSA FOR THE COMMUNITY IMPROVEMENT CORPORATION OF THE CITY OF WARREN AND TRUMBULL COUNTY FOR CALENDAR YEAR 2018**

**19. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to reappoint MR. NICHOLAS COGGINS to serve on the Board of Trustees for the COMMUNITY IMPROVEMENT CORPORATION (CIC) of the City of Warren and Trumbull County, as the official ‘Alternate’ for Trumbull County Commissioner, Mauro Cantalamessa, for the calendar year 2018; this action per the recommendation of the Trumbull County Planning Commission.

**NOTE:** Responsibilities of alternate include, but are not limited to, attending meetings, participating, voting, and acting on behalf of the Commissioners in their absence.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: REAPPOINT SHANE BURKHOLDER AS ALTERNATE FOR COMMISSIONER FUDA FOR THE COMMUNITY IMPROVEMENT CORPORATION OF THE CITY OF WARREN AND TRUMBULL COUNTY FOR CALENDAR YEAR 2018**

**20. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to reappoint MR. SHANE BURKHOLDER to serve on the Board of Trustees for the COMMUNITY IMPROVEMENT CORPORATION (CIC) of the City of Warren and Trumbull County, as the official ‘Alternate’ for Trumbull County Commissioner, Frank Fuda, for the calendar year 2018; this action per the recommendation of the Trumbull County Planning Commission.

**NOTE:** Responsibilities of alternate include, but are not limited to, attending meetings, participating, voting, and acting on behalf of the Commissioners in their absence.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: REAPPOINT MATT MARTIN AS ALTERNATE COMMISSIONER POLIVKA FOR THE COMMUNITY IMPROVEMENT CORPORATION OF THE CITY OF WARREN AND TRUMBULL COUNTY FOR CALENDAR YEAR 2018**

**21. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to reappoint MR. MATT MARTIN to serve on the Board of Trustees for the COMMUNITY IMPROVEMENT CORPORATION (CIC) of the City of Warren and Trumbull County, as the official ‘Alternate’ for Trumbull County Commissioner, Daniel E. Polivka, for the calendar year 2018.

**NOTE:** Responsibilities of alternate include, but are not limited to, attending meetings, participating, voting, and acting on behalf of the Commissioners in their absence.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: AUTHORIZE PLANNING COMMISSION TO ADVERTISE FOR PROFESSIONAL CONSULTING SERVICES FOR THE IMPLEMENTATION OF THE HUD HOME PROGRAM FOR FY2016 AND FY2017 AND SELECT MOST QUALIFIED FIRM**

**22. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Planning Commission Staff to advertise for Professional Consulting Services for the implementation of the HUD HOME PROGRAM for FY2016 and FY2017; AND to authorize the Planning Commission to select the most qualified firm based on procurement requirements of the Ohio Revised Code Section 153.69; this action per the recommendation of the Trumbull County Planning Commission and subject to approval of the Prosecutor's Office.

*NOTE: The Legal Notice shall be published in the Tribune Chronicle on Wednesday, January 17, 2018.*

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RECEIVE/FILE MONTHLY ACTIVITIES REPORT VETERANS SERVICE COMMISSION/OFFICE DECEMBER 2017**

**23. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive and place on file the Monthly Activities Report for the VETERANS SERVICE COMMISSION and VETERANS SERVICE OFFICE for the month of DECEMBER 2017; as submitted by Herman K. Breuer, Service Officer/Director.

*NOTE: Monthly Report shall be recorded on the Journal for record purposes.*

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ADVERTISE FOR BIDS SITE DELIVERED CATERED MEALS OFFICE OF ELDERLY AFFAIRS**

**24. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for the purchase of SITE DELIVERED CATERED MEALS for the TRUMBULL COUNTY OFFICE OF ELDERLY AFFAIRS for the period of March 1, 2018 through February 28, 2019, in accordance with the bid specifications; this action per the recommendation of the Trumbull County Office of Elderly Affairs.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: ADVERTISE FOR BIDS  
TRU-BURNETT EAST ROAD BRIDGE REPLACEMENT  
PROJECT (KINSMAN #10) AND ACKNOWLEDGE  
RECEIPT OF PROPOSAL**

**25. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to acknowledge receipt of the Proposal for the TRU-BURNETT EAST ROAD (C.H. 281, Sec. B) BRIDGE REPLACEMENT PROJECT (Kinsman #10) which consists of the replacement of the existing bridge structure (KIN #10) on Burnett East Road over Sugar Creek along with minimal roadway approach work and the installation of new guardrail; AND to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the TRU-BURNETT EAST ROAD BRIDGE REPLACEMENT PROJECT. The Project is being funded by a 95% Federal LBR Funding Grant—up to a maximum of \$273,544.90, thru the County Engineers Association of Ohio (CEAO). This amount includes Credit Bridge Funds. In addition, Federal LBR Funding is being provided by CEAO at 80%—up to a maximum of \$545,178.00. All Federal shares will be direct pay. The 5% and 20% local shares shall be paid for from the County Engineer’s Fund No. 002-030-1700-1700-1-505547—which is not federally reimbursable—*No County General Revenue Funds are required*; this action per the recommendation of the County Engineer.

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: TERMINATE EMPLOYMENT – DEWAYNE SHINN  
FROM POSITION AS CUSTODIAN WITH THE  
MAINTENANCE DEPARTMENT**

**26. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the personnel action to terminate the employment of MR. DeWAYNE SHINN, from his position as Custodian with the Trumbull County Maintenance Department, effective January 5, 2018. Mr. Shinn was dismissed during his probationary period; this action per the recommendation of Mr. Richard Jackson, Director of the Trumbull County Human Resources Department.  
**NOTE:** The Board of Commissioners approved Mr. Shinn’s employment on December 13, 2017, duly recorded in Journal Volume 147, Page 21293, effective December 18, 2017.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: ADOPT RESOLUTION REGARDING UPDATED  
EMPLOYEE SALARY SCHEDULE FOR NON-  
BARGAINING UNIT EMPLOYEES AND EMPLOYEES  
NOT COVERED WITHIN A SALARY SCHEDULE PAY  
RANGE BASED ON SETTLEMENT WITH THE AFSCME,  
LOCAL 2493**

**27. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt the following Resolution regarding the Updated Employee Salary Schedule for Non-Bargaining Unit Employees, as well as all employees not covered within a Salary Schedule Pay Range for all listed affected departments, based upon the settlement with AFSCME, Local 2493, effective August 1, 2017; this action per the recommendation of the Trumbull County Human Resources Department.  
**NOTE:** *The Updated Employee Salary Schedule shall be recorded onto the Journal for record purposes.*

(Continued)

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**RE: ADOPT RESOLUTION REGARDING UPDATED EMPLOYEE SALARY SCHEDULE FOR NON-BARGAINING UNIT EMPLOYEES AND EMPLOYEES NOT COVERED WITHIN A SALARY SCHEDULE PAY RANGE AS LISTED (Cont'd)**

**RESOLUTION**

**WHEREAS**, in 1994, the Board of Trumbull County Commissioner adopted a wage and benefits plan for its employees; and

**WHEREAS**, the wage and benefit plan has been updated each year; and

**THEREFORE, BE IT RESOLVED**, that the 2017 Updated Salary Schedule titled "*Trumbull County Employee Salary Schedule 2017/08/01*" shall be implemented on August 1, 2017 for the following departments/offices. All steps within a Pay Range for an affected department are included, as well as all employees not covered with a Pay Range for all listed affected departments.

❖ Affected Departments Include:

Auditor's Office (including)

- Data Processing Department

Board of Elections

Clerk of Courts

Commissioners (including)

- Building Inspection Department
- Dog Kennel
- Human Resources
- Maintenance Department
- Vehicle Maintenance
- 911 Center
- Sanitary Engineers Department

Coroner's Office

Common Pleas Court

Eastern District Court

Central District Court

Domestic Relations and Juvenile Courts

MetroParks

Planning Commission

Probate Court

Prosecutor's Office

Treasurer's Office

**BE IT FURTHER RESOLVED**, that the Salary Schedule Update for an affected department, as well as employees not covered within a Pay Range for all listed affected departments, shall reflect the following wage increases:

\$0.35 per hour effective August 1, 2017

\$0.35 per hour effective August 1, 2018

\$0.35 per hour effective August 1, 2019

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AWARD PROPOSAL  
CONSUMER LIFE INSURANCE COMPANY FOR  
GROUP LIFE INSURANCE FOR EMPLOYEES AND  
RETIREES**

**28. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to award the lowest and best proposal as submitted by CONSUMER'S LIFE INSURANCE COMPANY, P.O. Box 951916, Cleveland, OH 44193, for GROUP LIFE INSURANCE for Trumbull County Employees and Retirees, at the monthly rate of \$.022 per \$1,000.00 of coverage, for a two (2) year period commencing January 1, 2018 and ending January 31, 2020; this action per the recommendation of the Human Resources Director, per the evaluation and recommendation of E. J. Rossi & Company, and subject to the approval of the Prosecutor's Office.

**NOTE:** The Board of Commissioners authorized E. J. Rossi & Company to solicit quotes on August 23, 2017, duly recorded in Journal Volume 147, Page 21042.

Yeas: Cantalamessa, Polivka  
Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RECEIVE YEAR-END AMENDED OFFICIAL  
CERTIFICATE OF COUNTY BUDGET  
COMMISSION NO. 34-2017**

**29. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive the Year-End Amended Official Certificate of the County Budget Commission No. 34-2017, for the fiscal year beginning January 1, 2017, dated December 31, 2017.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: EXTEND PERIOD TO PURCHASE DOG LICENSE  
(TAGS) FOR ONE (1) ADDITIONAL MONTH UNTIL  
END OF BUSINESS DAY, FEBRUARY 28, 2018**

**30. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to extend the period to purchase DOG LICENSE (TAGS) for one (1) additional month until the end of the business day on Tuesday, February 28, 2018; this action per the recommendation of Adrian S. Biviano, Trumbull County Auditor.

Yeas: Cantalamessa, Polivka  
Nays: None

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**RE: APPROVE COLLECTIVE BARGAINING AGREEMENT BETWEEN DEPT. OF JOB AND FAMILY SERVICES AND AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME) OHIO COUNCIL 8, LOCAL 458 FOR A THREE (3) YEAR PERIOD**

**31. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the Collective Bargaining Agreement by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES and the AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME), Ohio Council 8, LOCAL 458, for a period of three (3) years commencing August 1, 2017, and ending July 31, 2020; this action per the recommendation of Richard Jackson, Director of the Trumbull County Human Resources Department in conjunction with John R. Gargano, Esq., Director of the Department of Job and Family Services.

*NOTE: All increases are being absorbed by Federal and State funding. Other than County Mandate, no assisted County General Revenue Funds are being requested for the duration of this Agreement.*

❖ **Notable changes include wage adjustments and effective dates as follows:**

**Effective August 1, 2017 -- \$.40 per hour**

All wage rates contained in the Agreement shall be increased by \$.40 per hour increase to base wage.

**Effective August 1, 2018 -- \$.40 per hour**

All wage rates contained in the Agreement shall be increased by \$.40 per hour increase to base wage.

**Effective August 1, 2019 -- \$.40 per hour**

All wage rates contained in the Agreement shall be increased by \$.40 per hour increase to base wage.

❖ **Other notable changes include:**

- New employees hired after January 1, 2018 will have no PERS (Public Employee Retirement System) Pick-up provision.
- Employees will be subject to an adjustment to the Hospitalization costs as negotiated.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: APPROVE WAGE RATE/TABLE INCREASES FOR THE NON-BARGAINING EMPLOYEES OF THE DEPT. OF JOB AND FAMILY SERVICES AND THE CHILD SUPPORT DIVISION**

**32. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the Wage Rate/Table Increases for the Non-Bargaining Employees of the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES and CHILD SUPPORT DIVISION; this action per the recommendation of Richard Jackson, Director of the Trumbull County Human Resources Department in conjunction with John R. Gargano, Esq., Director of the Department of Job and Family Services.

*NOTE: All increases are being absorbed by Federal and State funding. Other than County Mandate, no assisted County General Revenue Funds are being requested for the duration of this Agreement.*

(Continued)

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RE: APPROVE WAGE RATE/TABLE INCREASES FOR THE NON-BARGAINING EMPLOYEES OF THE DEPT. OF JOB AND FAMILY SERVICES AND THE CHILD SUPPORT DIVISION (Cont'd)

❖ Notable wage adjustments - all pay grades will be afforded as follows:

Effective August 1, 2017 -- \$.40 per hour

All wages shall be increased by \$.40 per hour increase to base wage.

Effective August 1, 2018 -- \$.40 per hour

All wages shall be increased by \$.35 per hour increase to base wage.

Effective August 1, 2019 -- \$.40 per hour

All wages shall be increased by \$.40 per hour increase to base wage.

❖ Other notable changes include:

- New employees hired after January 1, 2018 will have no PERS (Public Employee Retirement System) Pick-up provision.
- Employees will be subject to an adjustment to the Hospitalization costs as negotiated.

Yeas: Cantalamessa, Polivka

Nays: None

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RE: APPROVE LETTER OF SUPPORT ON BEHALF OF MR. JIM LIGUORI'S EFFORTS TO REQUEST THE CONSIDERATION OF REOPENING THE KENTUCKY FRIED CHICKEN RESTAURANT AT 855 WEST MARKET STREET IN WARREN, OHIO

33. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve a Letter of Support on behalf of Mr. Jim Liguori's efforts to request Kentucky Fried Chicken's corporate headquarters consider reopening the Kentucky Fried Chicken restaurant previously located at 855 West Market Street in Warren, Ohio. Mr. Liguori is President & COO of Morgan Foods—owners of said Kentucky Fried Chicken. The Board of Trumbull County Commissioners is in complete support of the reopening of this restaurant. The Commissioners believe it will be economic asset to both the City of Warren and Trumbull County.

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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RE: AUTHORIZE PAYMENT OF COUNTY ADMINISTRATOR'S MEMBERSHIP DUES FOR CALENDAR YEAR 2018

34. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize payment of \$360.00 for the County Administrator's Membership Dues for the calendar year 2018 to the COUNTY ADMINISTRATORS' ASSOCIATION OF OHIO—to be paid for from the Purchasing Department's Fund No. 001-011-1000-1020-1-505705.

Yeas: Cantalamessa, Polivka

Nays: None

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**RE: RECEIVE/FILE MONTHLY ACTIVITIES REPORT  
DOG KENNEL – DECEMBER 2017**

**35. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive and place on file the Monthly Activities Report for the TRUMBULL COUNTY DOG KENNEL for the month of DECEMBER 2017; as submitted by Gwen Logan, Executive Dog Warden.

**NOTE:** Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RECEIVE/FILE 2017 ANNUAL REPORT  
DOG KENNEL**

**36. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive and place on file for record purposes the 2017 Annual Report of the TRUMBULL COUNTY DOG KENNEL; as submitted by Gwen Logan, Executive Dog Warden.

**NOTE:** Report shall be recorded onto the Journal for record purposes.

Yeas: Cantalamessa, Polivka

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ADOPT RESOLUTION DECLARING MONTH OF  
JANUARY 2018 AS ‘DRESS DOWN MONTH’ TO  
BENEFIT THE WARREN FAMILY MISSION**

**37. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a Resolution to declare the Month of JANUARY 2018 as ‘DRESS DOWN MONTH’ for all Trumbull County Employees. Each employee may make a *voluntary* contribution of \$2.00 (or more) each Monday--for the privilege of dressing business casual every Monday throughout the month of JANUARY. Funds collected will be used for the sole purpose of benefiting the “WARREN FAMILY MISSION”. The WARREN FAMILY MISSION helps people who are desperate for basics like meals and shelter—hoping for help to change their lives.

**IMPORTANT NOTE:** IN THE EVENT THAT MONDAY FALLS ON A HOLIDAY AND THE OFFICES ARE CLOSED, EMPLOYEES ARE PERMITTED TO DRESS DOWN ON THE FOLLOWING TUESDAY.

**NOTE:** Deadline for collection of funds is Monday, February 5, 2018—all funds to be forwarded by Elected Officials and Department Supervisors to Mary Beth Rovini at the Clerk of Courts Passport/Records Division.

❖ **SPECIAL NOTE:** Due to the extremely cold weather we have been experiencing, the Board of Commissioners is asking all participants to consider doubling your contribution to help provide needed items for the homeless and those who take rescue at the mission. Your compassion and understanding is greatly appreciated. Thank you for supporting this program and helping to make a difference!

Yeas: Cantalamessa, Polivka

Nays: None



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RE: ADOPT RESOLUTION SEEKING FUNDS FROM 2018 OHIO CAPITAL BUDGET FOR CONSTRUCTION OF A COMPRESSED NATURAL GAS FUELING STATION

38. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt the following Resolution seeking funds from 2018 Ohio Capital Budget for construction of a County owned COMPRESSED NATURAL GAS (CNG) FUELING STATION.

RESOLUTION

WHEREAS, to adopt a Resolution for the purpose of seeking \$2,343,100.00 from the 2018 Ohio Capital Budget (Economic Development Project Application) for the construction of a county owned Compressed Natural Gas (CNG) Fueling Station; and

WHEREAS, the Board of Trumbull County Commissioners and the Trumbull County Engineer support the utilization of CNG where practical and economical; and

WHEREAS, CNG has proven to be better for the environment and a more efficient energy source for motor vehicles; and

WHEREAS, Trumbull County currently has producing wells that would allow for gas purchases at a well head price as a primary source of fuel with a secondary source readily available from a private gas service provider; and

WHEREAS, with the aid of Congestive Mitigation and Air Quality (CMAQ) grant funding, Trumbull County has purchased four (4) CNG powered dump trucks, and has been awarded further funding for the purchase of additional CNG powered dump trucks in FY 2019; and

WHEREAS, Trumbull County intends to continue seeking additional funding in an effort to further build an entire CNG fleet of vehicles.

NOW THEREFORE BE IT RESOLVED, that the Board of Trumbull County Commissioners and the Trumbull County Engineer seek 2018 Capital Budget monies for the construction of a county owned CNG fueling station.

NOW THEREFORE, BE IT FURTHER RESOLVED that it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Yeas: Cantalamessa, Polivka
Nays: None

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RE: RECEIVE REQUEST TO WITHDRAW THE PETITION FOR ANNEXATION OF APPROXIMATELY 0.8970 ACRES OF LAND LOCATED IN BAZETTA TOWNSHIP TO THE CITY OF CORTLAND, OHIO

39. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive the Request from Attorney Thomas C. Nader, Agent for the Petitioner, Diana K. Ashdown, requesting to "Withdraw" the Petition for Annexation of approximately 0.8970 acres of land located in Bazetta Township to the City of Cortland, Ohio, filed with the Board of Commissioners on December 15, 2017. The request to withdraw the Petition, received by the Board of Commissioners on January 9, 2018, shall be recorded onto the Journal for record purposes.

NOTE: The Board of Commissioners received the Petition for Annexation onto their Journal on December 20, 2017, duly recorded in Journal Volume 147, Page(s) 21312-21316—filed as an Annexation of land into a municipal corporation when land is not to be excluded from township; pursuant to Ohio Revised Code Section 709.023.

Yeas: Cantalamessa, Polivka
Nays: None

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Comments:

*Commissioner Polivka asked everyone to join him for a moment of silent prayer for Stephen Bistarkey who passed away this weekend. He said that he was a good employee who had worked for the County Maintenance Department for 10 years. The Commissioners gave their condolences to the family.*

*The Commissioners asked Jack Simon to speak about the CNG fueling station (#38) and its benefits to the County.*

*Jack Simon explained the benefits of Trumbull County having its own CNG fueling station.*

*The Commissioners commended Randy Smith and his staff for their work on the CNG Project.*

*Mauro Divieste spoke about the 911 Special Needs Program and thanked Sam Lamancusa for placing the program flyers in with the outgoing tax statements.*

*The Commissioners said the 911 Special Needs Program would really assist first responders help persons with special needs.*

*Ed Agler invited everyone to attend the active shooter class on January 16, 2018, at 9:00 p.m. at the Agricultural Center.*

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**RE: ADJOURN**

**MOTION:** Made by, Mr. Polivka, seconded by Mr. Cantalamessa, to adjourn the Regular Meeting of January 10, 2018, and to meet again in Regular Session on January 17, 2018.

Yeas: Cantalamessa, Polivka  
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

\_\_\_\_\_  
DANIEL E. POLIVKA, PRESIDENT

\_\_\_\_\_  
MAURO CANTALAMESSA, COMMISSIONER

\_\_\_\_\_  
FRANK S. FUDA, COMMISSIONER

ATTEST:

\_\_\_\_\_  
PAULETTE A. GODFREY, CLERK