

Week Beginning January 8, 2018

Meeting of January 8, 2018

This meeting is called to order for the purpose of reorganizing the Board of Trumbull County Commissioners for the year 2018, and to transact any and all business that may come before the Board.

ROLL CALL OF COMMISSIONERS PRESENT:

**MAURO CANTALAMESSA
DANIEL E. POLIVKA**

Let the record show on roll call that Commissioner Mauro Cantalamessa and Commissioner Daniel E. Polivka are here present; that they have been duly sworn and otherwise qualified and have posted bond according to the provisions of the Ohio Revised Code, and that they are duly elected Members of the Board of Trumbull County Commissioners.

PRESIDENT OF THE BOARD

Nominations will now be entertained for the position of the President of the Board of County Commissioners for one year, effective immediately.

1. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to place **DANIEL E. POLIVKA'S** name in nomination for President of the Board of County Commissioners for one year, effective immediately.

Yeas: Cantalamessa, Polivka
Nays: None

The Chair is now turned over to the appointed President of the Board, after Declaring the validity of DANIEL E. POLIVKA as President.

The Board will now proceed to TRANSACT FURTHER BUSINESS.

RE: RULES AND REGULATIONS

2. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, ROBERTS' RULES OF ORDER shall be the official guidelines for conducting meetings for one year, effective immediately.

Yeas: Cantalamessa, Polivka
Nays: None

RE: REGULAR MEETING DAY

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, REGULAR MEETING DAY shall be set for WEDNESDAY at 10:30 a.m. weekly; and if a legal holiday falls on a Monday or Tuesday within the meeting week, the Work Session and Regular Meeting shall be moved forward one day as set forth by the Board.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: RESOLUTION (SECTION 121.22 ORC)

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt the following Resolution (Section 121.22 ORC)

WHEREAS, the Board of County Commissioners of Trumbull County encourage all interested citizens of Trumbull County to attend meetings of the Board; and

WHEREAS, Section 121.22 requires certain actions by every public body;

BE IT RESOLVED, by the Board of County Commissioners of Trumbull County that the following rules are established:

1) A schedule of regular meetings shall be posted on bulletin boards in the Administration Building and in the office of the Board of County Commissioners. Regular meetings shall be held on such dates except for legal holidays and days on which a majority of the Board may not be present.

2) Special meeting notices, including a summary of the purpose of said meeting, shall be posted in the manner provided above, provided, however, that said notices shall be posted at least twenty-four (24) hours prior to the special meeting.

3) Any person may request advance notification of all meetings of the Board at which any specific type of public business is to be discussed by providing the Clerk with self-addressed stamped envelopes for this purpose. In the case of special or emergency meetings, the Clerk shall make a reasonable effort to notify persons, requesting notice, by telephone.

4) Any news media requesting notification of special meetings shall be given twenty-four (24) hour advance notice and immediate notice of any emergency meetings by telephone.

5) Any person or any representative of the news media shall declare their desire in writing for notifications of meetings by January 31, 2018, or notification will be discontinued.

Yeas: Cantalamessa, Polivka
Nays: None

RE: RENEW AMENDED RESOLUTIONS
ISSUANCE OF CREDIT CARDS

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to RENEW the Resolution, as AMENDED (previously adopted by the Board of Trumbull County Commissioners on March 9, 1995, APPROVING the ISSUANCE OF CREDIT CARDS in the name of Trumbull County and designated County offices and individuals authorized to use specific credit cards as listed in Exhibits A through LL; and exempting all credit card purchases from the advance estimate requirement; AMENDED RESOLUTION, pursuant to H.B. 515, provides for “work-related travel” or, specifically, airline or train tickets as an allowable credit card use; RENEWAL period for the year 2018, for any and all of the authorized purposes for which a County credit card may be used.

NOTE: County employees, including commissioners and appointing authorities, can charge only the following work-related expenses to credit cards:

(Continued)

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: RENEW AMENDED RESOLUTIONS ISSUANCE OF CREDIT CARDS-
(Cont'd)

- ✓ Food
- ✓ Transportation
- ✓ Gas & oil (only for vehicles the county owns or leases)
- ✓ Telephone
- ✓ Lodging
- ✓ Internet Service Providers
- ✓ Expenses for children temporarily in the care of a public children services agency

Yeas: Cantalamessa, Polivka
Nays: None

RE: RESOLUTION OF INTENT TO CONDUCT
INTERNET ACTION FOR SALE OF UNNEEDED,
OBSOLETE OR UNFIT COUNTY PERSONAL
PROPERTY IN 2018

6. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a formal Resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit County Personal Property in Calendar Year 2018, pursuant to Ohio Revised Code Section 307.12 ©, this action per the recommendation of the County Administrator.

NOTE: House Bill 226 of the 124th General Assembly, which became effective on January 26th, 2002, authorizes a board of county commissioners to dispose of unneeded, obsolete or unfit personal property through the use of an Internet Auction.

SPECIAL NOTE: This Resolution shall be published, according to the requirements, in a newspaper of general circulation within the county, notice of its intent to do so. Resolution shall be recorded on journal for record purposes, and shall be forwarded to the County Auditor, and the County Commissioners' Association of Ohio.

Yeas: Cantalamessa, Polivka
Nays: None

(Resolution recorded on Journal Page(s)_____.)

RE: CONTINUE CURRENT SELLERS AGREEMENT
WITH GOVDEALS FOR ONE-YEAR PERIOD

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to continue the current Sellers Agreement with GovDeals, Inc., a Delaware Corporation, having its principal place of business at 100 Capital Commerce Boulevard, Montgomery, AL 36117 for an additional one (1) year period. GovDeals will to provide a means for Trumbull County to list items for sale and for potential buyers to bid upon these items via an Internet-based auction system. Trumbull County selects Flexible Pricing Option A2 which provides that the buyer pay a fee of 7.5% to GovDeals or a minimum of \$5.00 for any item that is sold as a result of having posted it to the GovDeals website; this action per the recommendation of the County Interim Administrator and is subject to review and approval of the Prosecutor's Office.

NOTE: The Board of Commissioners approved the original Sellers Agreement with GovDeals on August 8, 2007, duly recorded in Journal Volume 129, Page 12785 and it has been automatically renewed every year thereafter. The terms of the Agreement state that it shall be automatically extended for one-year periods—unless either party notifies the other in writing of its intent not to renew at least sixty (60) days prior to the anniversary date. Either party may request a re-negotiation of the terms hereof during a period of sixty (60) days prior of the anniversary date of the Agreement. Any charges owed either party prior to terminating the Agreement will remain payable

SPECIAL NOTE: Trumbull County will only post items to the GovDeals auction site that the County has the legal right to sell or dispose of to qualified buyers.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: AUTHORIZE PAYMENT-MEMBERSHIP DUES
COUNTY COMMISSIONERS ASSOCIATION
OF OHIO FOR CALENDAR YEAR 2018**

8. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize payment of \$11,102.00 for Trumbull County’s Membership Dues for the calendar year 2018 to the COUNTY COMMISSIONERS ASSOCIATION OF OHIO; Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705 Dues.

Yeas: Cantalamessa, Polivka
Nays: None

**RE: TRAVEL EXPENSES
COUNTY COMMISSIONERS**

9. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to the BOARD OF TRUMBULL COUNTY COMMISSIONERS to attend meetings of the County Commissioners’ Association of Ohio, committee meetings, and other pertinent Commissioners’ meetings, and any meeting concerning Township, County, State or Federal matters, including meetings/events sponsored by the Youngstown-Warren Regional Chamber of Commerce, Leadership Mahoning Valley, the Mahoning Valley Economic Development Corporation (MVEDC), Eastgate Regional Council of Governments, Northeast Ohio Trade and Economic Consortium (NEOTEC), and the Warren Area Board of Realtors, during the year 2018; registration and other travel expenses to be paid for from Commissioners’ Appropriations.

NOTE: Board of Commissioners has deemed these meetings/events a public service for the County.

Yeas: Cantalamessa, Polivka
Nays: None

**RE: TRAVEL EXPENSES
COUNTY RECORDER**

10. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to TOD LATELL, Trumbull County Recorder, and staff members to attend meetings of the Ohio Recorders Association, committee meetings and meetings concerning County, State or Federal matters during the year 2018; expenses will be paid from Fund No. 001-011-1500-1500-505703 or Fund No. 001-011-1500-1510-1-505703 of the Recorder’s and Microfilm’s budgets respectfully.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: TRAVEL EXPENSES
PLANNING COMMISSION**

11. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to TRISH NUSKIEVICZ, Director of the Trumbull County Planning Commission, staff, and any Board Member, to attend the meetings of the Office of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, and all other meetings of importance concerning County, State, or Federal issues related to the County Planning Commission matters during 2018—expenses to be paid from Planning Commission appropriations.

Yeas: Cantalamessa, Polivka
Nays: None

**RE: TRAVEL EXPENSES
HUMAN RESOURCES**

12. MOTION: Made by Mr. Polivka, seconded by Mr. Cantalamessa, to grant permission to RICHARD JACKSON, Human Resources Director, and staff to attend meetings of the Ohio Public Employer Labor Relations Association, the Public Risk Management Association, County Loss Control Coordinators Association of Ohio, County Risk Sharing Authority, Trumbull County Educational Service Center, AFSCME Care Plan, Northeast Ohio Safety Council, Public Purchasing Association of Northern Ohio, State Employment Relations Board, Bureau of Workers' Compensation, and other meetings relating to this department, including the Youngstown-Warren Regional Chamber during the year 2018; expenses to be paid from the Human Resources Department appropriations.

Yeas: Polivka, Cantalamessa
Nays: None

**RE: TRAVEL EXPENSES
CORONER'S OFFICE**

13. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to DR. HUMPHREY D. GERMANIUK and Investigators of the Trumbull County Coroner's Office to attend the Annual Conference and the Regional Meeting of the Ohio State Coroner's Association during the year 2018; expenses to be paid for from the Coroner's Office appropriations.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: TRAVEL EXPENSES
DEPARTMENT OF JOB & FAMILY SERVICES
CHILD SUPPORT ENFORCEMENT AGENCY
AND WIOA BOARD MEMBERS

14. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to JOHN R. GARGANO, Director, of the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, as well as staff members—including the TRUMBULL COUNTY CHILD SUPPORT ENFORCEMENT AGENCY, and WIOA BOARD MEMBERS (when requested), to attend State and District meetings sponsored by the Ohio Department of Job and Family Services, meetings of the Ohio Job and Family Services Directors Association, the Ohio Child Support Enforcement Agency Director’s Association, and meetings for the Northeast Ohio Directors Association, as well as other meetings of importance concerning State or Federal Job and Family Services or Child Support Enforcement matters during calendar year 2018; all expenses will be paid from the Department of Job and Family Services and/or Trumbull County Child Support Enforcement appropriations—inclusive of WIOA programs and activities.

Yeas: Cantalamessa, Polivka
Nays: None

RE: RESOLUTION SETTING FORTH
NEW MILEAGE RATES FOR 2018

15. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a Resolution setting forth NEW MILEAGE RATES, effective January 1, 2018; pursuant to the Internal Revenue Service and Treasury Department’s 2018 optional standard mileage rates. The rate will be at the rate of 54.5 cents per mile for all business miles—the IRS’s *Mileage Rates shall be recorded on the Journal for record purposes.*

NOTE: The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Yeas: Cantalamessa, Polivka
Nays: None

(Documents recorded on Journal Page(s)_____.)

RE: APPOINT ERNEST G. COOK AS
COMMISSIONERS’ REPRESENTATIVE
EMA’S EXECUTE COMMITTEE FOR 2018

16. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint ERNEST G. COOK, Trumbull County 9-1-1 Director, as the Board of Commissioners’ Representative to the Trumbull County Emergency Management Agency’s Executive Committee for the calendar year 2018.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: TRAVEL EXPENSE REIMBURSEMENT
DURING YEAR 2018**

17. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to approve the current rules governing Employee Request for Reimbursement for Travel Expenses (*Mileage and Meal Allowance*) while traveling on County Business during the year 2018. *Modifications shall be incorporated into the Trumbull County Policies and Procedures Manual.*

SPECIAL NOTE: Trumbull County employees are to be reimbursed for reasonable expenses, as allowed by the law, in accordance with Trumbull County directives and which are incurred while on official County business. Claims for reimbursement must be submitted in writing to the Supervisor or department head for approval and submittal for payment.

NOTE: The Board of Commissioners approved modifications for reimbursement for Travel Expenses on March 16, 2005, duly recorded in Journal Volume 123, Page 10736.

Travel Expenses for mileage, meals, hotels, parking and tolls shall be reimbursed as follows:

- Unless specifically authorized by the proper authority to do so, personal vehicles shall not be used, and mileage reimbursement will not be authorized, for county business travel that exceeds fifty (50) miles from point of origin to destination and return. For trips of this nature a county vehicle must be used, if available. If no county vehicle is available mileage reimbursement may be requested for use of a personal vehicle.
- Reimbursement for official business travel will be paid at the rate established by the Internal Revenue Service (IRS) when required, or approved, to use a privately owned automobile. This payment shall be considered reimbursement for all vehicle related expenses, i.e. gas, oil, depreciation, etc.
- Mileage reimbursement is payable to only one (1) of two (2) or more employees traveling on the same trip, and in the same vehicle. The names of each person traveling together must be listed on the travel voucher. When it is necessary for groups of employees to attend seminars, training sessions, etc., employees will be required to travel four (4) to a vehicle.
- All employees are required to carry motor vehicle liability insurance minimums, as prescribed by the Ohio Revised Code, in order to be reimbursed for business travel. Proof shall be submitted to the Employer upon request.
- Employees will be reimbursed for business travel within Trumbull County, with the exception of travel between their home and office. An employee must file an itemized expense report, on the approved mileage form, showing the origin and destination of each trip, in sufficient detail, to account for mileage claimed.

PER DIEM:

- **\$40.00 (in-state) per diem**
Reimbursed with 100 minimum mile/round-trip travel payable in the manner listed:
\$ 8.00 breakfast
\$12.00 lunch
\$20.00 dinner
- **\$60 (out-of-state) per diem:**
Reimbursement payable in the manner listed:
\$15.00 breakfast
\$20.00 lunch
\$25.00 dinner

Week Beginning January 8, 2018

Meeting of January 8, 2018

(Continued)

RE: TRAVEL EXPENSES REIMBURSEMENT-(Cont'd)

SPECIAL NOTE: Tips are NOT a reimbursable Expense

- Reimbursement for meals will be paid at a per diem rate based upon travel.
- No reimbursement shall be made if a meal is included at the workshop, seminar or conference.
- If the Employer requires an employee to travel out of the County on official business, and such travel requires an overnight stay, the employee shall be reimbursed the cost of the lodging. Individual lodging receipts must be submitted in the employee's name.
- Expenses incurred for mileage, parking, tolls, meals, lodging and other costs related to travel outside the County or the State require prior approval by the Department Head, if there is an overnight stay.
- Personal telephone calls, laundry, entertainment, alcoholic beverages, tips, room service charges and expenses of a spouse traveling with an employee, are not subject to reimbursement.
- Upon return from travel, a Travel Expense Report shall be filed by employees detailing all reimbursable costs, with required receipts attached. Expenses cannot be reimbursed if the required receipts are not provided. Receipts which show employee names must have the correct employee name (no other employee's name can be on the same receipt).

Yeas: Cantalamessa, Polivka

Nays: None

**RE: DESIGNATE OFFICIAL REPRESENTATIVE
AND ALTERNATIVE FOR VOTING PURPOSES
ANNUAL MEETING OF CCAO IN 2018**

18. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a Resolution to designate the Official Representative and Alternate for the purposes of voting at the annual meeting of the County Commissioners Association of Ohio in 2018; as required pursuant to Article IV, Section 6, of the Code of Regulations of the County Commissioners Association of Ohio (CCAO). Nominated for the Official Representative is COMMISSIONER DANIEL E. POLIVKA and the Alternate Representative is COMMISSIONER FRANK S. FUDA.

Yeas: Cantalamessa, Polivka

Nays: None

**RE: TRAVEL EXPENSES
GRANTS MANAGER**

19. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to JULIE M. GREEN, Trumbull County Grants Manager, and staff to attend the meetings of the Ohio Conference of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, Ohio Department of Transportation, Ohio Environmental Protection Agency, and all other meetings of importance concerning County, State, or Federal issues related to the Grants Manager's work program during 2018—expenses to be paid from Grants Manager's appropriations.

Yeas: Cantalamessa, Polivka

Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: TRAVEL EXPENSES
BUILDING INSPECTION**

20. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to MICHAEL J. SLIWINSKI, Trumbull County Chief Building Official, and staff to attend Ohio Board of Building Standards (OBBS) Certification Training Seminars, and other Building Inspection training and support classes during 2018—expenses to be paid for from the Building Inspection Department’s Fund No. 001-020-1000-1070-1-505703.

NOTE: Continuing education is a requirement of the Ohio Board of Building Standards (OBBS) certification. The certification is a condition of employment for Building Inspection staff.

Yeas: Cantalamessa, Polivka
Nays: None

**RE: TRAVEL EXPENSES
9-1-1 CENTER**

21. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to ERNEST G. COOK, Trumbull County 9-1-1 Director, and staff members to attend work related conferences such as the National Emergency Number Association (NENA) and training and support classes during the calendar year 2018—expenses to be paid for from the 9-1-1 Wireless Fund No. 070-020-1097-1-505703.

Yeas: Cantalamessa, Polivka
Nays: None

**RE: TRAVEL EXPENSES
WORKFORCE DEVELOPMENT BOARD
OF TRUMBULL COUNTY**

22. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to grant permission to WILLIAM J. TURNER, Executive Director of the Workforce Development Board of Trumbull County, and other appropriate staff and Board Members to attend all meetings, training seminars, and events relative to state meetings and conferences; Ohio Workforce Association, OH-Penn Collaborative, Business Resource Network, Mahoning Valley Manufacturer’s Coalition, Ohio Department of Job and Family Services; as well as other State and Federal Workforce functions during the year 2018.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: AUTHORIZE PAYMENT OF MEMBERSHIP
DUES TO NACo FOR 2018**

23. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize payment of \$4,206.00 for Trumbull County's Membership Dues to the NATIONAL ASSOCIATION OF COUNTIES (NACo), P.O. Box 79007, Baltimore, MD 21279-0007 for the period effective January 1, 2018 through December 31, 2018. Membership dues to be paid for from the Commissioners' Fund No. 001-011-1000-1010-1-505705.

NOTE: County Membership Service Fee includes legislative representation, technical assistance, federal grant information, achievement awards, and other special projects and data information.

Yeas: Cantalamessa, Polivka

Nays: None

**RE: AUTHORIZE MEMBERSHIP DUES TO
RC&D COUNCIL FOR 2018**

24. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize payment of \$250.00 for Trumbull County's Membership Dues for the calendar year 2018 to the WESTERN RESERVE RESOURCE CONSERVATION & DEVELOPMENT COUNCIL (RC&D COUNCIL). Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705.

NOTE: County Membership Service Fee includes support to help plan, promote, and implement conservation and sustainable use of natural resources—in both rural and urban areas.

Yeas: Cantalamessa, Polivka

Nays: None

**RE: ADOPT 'TEMPORARY APPROPRIATION
RESOLUTION'- JANUARY 1, 2018 THROUGH
MARCH 31, 2018 FOR ALL FUNDS**

25. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to adopt a 'TEMPORARY APPROPRIATION RESOLUTION' to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2018 through March 31, 2018—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

Yeas: Cantalamessa, Polivka

Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: ADVERTISE TO SOLICIT FOR 2018 STATEMENT OF QUALIFICATIONS TO CREATE PREQUALIFIED LIST OF PROFESSIONAL DESIGN FIRMS FOR FUTURE PROJECTS UNDER \$50,000.00

26. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Clerk of the Trumbull County Board of Commissioners, pursuant to R.C. 153.68, to advertise and solicit for 2018 Statements of Qualifications from professional design firms for the purpose of creating a prequalified list of professional design firms willing to provide professional design services to Trumbull County for future projects with an estimated professional design fee of under \$50,000. Firms submitting Statements of Qualifications to the Trumbull County Board of Commissioners should ensure that the Statements of Qualifications address the following factors in detail, and the Trumbull County Board of Commissioners, at its discretion, will prequalify professional design firms based on the following factors.

❖ Factors to be determined for prequalification:

- **Competence to perform the required professional design services as indicated by the technical training, education, and experience of the firm's personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the services.**
- **Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services or design-build services competently and expeditiously.**
- **Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines.**

In order to be included in the round of prequalification for 2018, the Trumbull County Board of Commissioners must receive Statements of Qualifications from professional design firms by Friday, January 26, 2018 at 4:30 p.m.

Any professional design firm that is prequalified by the Trumbull County Board of Commissioners must maintain a current Statement of Qualifications on file with the Trumbull County Board of Commissioners at all times, pursuant to R.C. 153.68.

NOTE: The prequalification of any professional design firm does not guarantee that the Trumbull County Board of Commissioners will contract with or use that particular professional design firm for any particular project. Prequalification simply means that the firm may be considered for professional design projects with an estimated cost of less than \$50,000 pursuant to O.R.C. 153.71(A).

Yeas: Cantalamessa, Polivka
Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

Week Beginning January 8, 2018

Meeting of January 8, 2018

**RE: AUTHORIZE PAYMENT TO TREASURER,
STATE OF OHO FOR 2017 OHIO EPA
ANNUAL DISCHARGE FEE FOR STORM
WATER PHASE II PROGRAM**

27. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize payment to the TREASURER, STATE OF OHIO, Ohio Environmental Protection Agency, Dept. L-2711, Columbus, OH 43260-2711, for the 2017 OHIO EPA ANNUAL DISCHARGE FEE, Authorized by Ohio Revised Code (ORC) 3745.11(L)(6), for the Trumbull County Storm Water Phase II Program, in the amount of \$8,086.00--to be paid for from Fund No. 01-644-030-1075-6860; this action per the recommendation of the Director of the Soil and Water Conservation District.

NOTE: On January 8, 2003, duly recorded in Journal Volume 117, Page 9075, the Board of Commissioners adopted a Resolution authorizing the Trumbull County Soil and Water Conservation District to be the ‘Acting Administrative Agency’ for the Trumbull County Commissioners with regard to the mandated “Phase II Storm Water Program”.

SPECIAL NOTE: *The fee is \$100 per square mile of area permitted under the program.*

Yeas: Cantalamessa, Polivka

Nays: None

**RE: AUTHORIZE PRESIDENT TO EXECUTE
ANY PENDING APPLICATIONS AND CONTRACTS
PREVIOUSLY AUTHORIZED TO BE EXECUTED
BY PAST BOARD PRESIDENTS**

28. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize DANIEL E. POLIVKA, newly elected President of the Board of Trumbull County Commissioners, to execute any pending applications and contracts previously authorized to be executed by past board presidents.

Yeas: Cantalamessa, Polivka

Nays: None

**RE: ADVERTISE FOR “STATEMENT OF
QUALIFICATIONS” FOR ALL PROJECTS
INVOLVING WATER AND SANITARY SEWER
CONSTRUCTION AND/OR TREATMENT FOR
PROGRAM YEAR 2018**

29. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to authorize the Board of Commissioners’ Clerk to advertise for “Statement of Qualifications” for ALL PROJECTS INVOLVING WATER AND SANITARY SEWER CONSTRUCTION AND/OR TREATMENT FOR PROGRAM YEAR 2018; this action per the recommendation of the Sanitary Engineers Department.

NOTE: This blanket request for Engineering Qualifications will assist to establish a list of qualified and available consultant engineers for all water and sewer projects throughout 2018.

Yeas: Cantalamessa, Polivka

Nays: None

(Legal Notice recorded on Journal Page(s)_____.)

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: RECEIVE/RECORD APPLICATION AND JOURNAL ENTRY OF COMMON PLEAS JUDGES FOR COMPENSATION OF VARIOUS EMPLOYEES OF PROSECUTOR’S OFFICE FOR 2018

30. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to receive and record onto the Journal for record purposes the Application and Journal Entry of the Trumbull County Common Pleas Judges, pursuant to Ohio Revised Code Sections 309.06 and 309.07, fixing the aggregate sum to be expended from the General Fund for compensation of Assistant Prosecuting Attorneys, Investigators and Secretaries in the Office of the County Prosecuting Attorney for Fiscal Year 2018. The amount approved by the judges is \$1,427,030.00 plus customary employee benefits, including but not limited to PERS and Medicare contributions.

Yeas: Cantalamessa, Polivka
Nays: None

(Application recorded on Journal Page(s)_____.)

ITEM TABLED

RE: RESOLUTION INDICATING TRUMBULL COUNTY’S NOTICE TO WITHDRAW FROM THE NORTHEAST OHIO JOINT OFFICE OF ECONOMIC DEVELOPMENT (JOED) AND TO TERMINATE THE AGREEMENT FOR PURCHASE OF SERVICE WITH NORTHEAST OHIO TRADE AND ECONOMIC CONSORTIUM (NEOTEC)

MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, **TO TABLE ITEM NO. 31, WHICH READ AS FOLLOWS:**

To adopt the following Resolution indicating Trumbull County’s Notice to Withdraw from the Northeast Ohio Joint Office of Economic Development (JOED) and to Terminate the Agreement for Purchase of Service with Northeast Ohio Trade and Economic Consortium (NEOTEC).

RESOLUTION

WHEREAS, the Board of Commissioners of Trumbull County, Ohio previously entered into a cooperative agreement with Columbiana, Portage, Stark and Mahoning Counties for the establishment of the Northeast Ohio Joint Office of Economic Development (JOED), which cooperative agreement has been amended from time to time by member counties; and

WHEREAS, by resolution dated March 26, 2003, the Board of Trumbull County Commissioners authorized JOED, on behalf of the member counties, to enter into an agreement with the Northeast Ohio Trade and Economic Consortium (NEOTEC) to provide JOED counties with certain services to advance regional economic development in accordance with Ohio Revised Code Section 307.07; and

WHEREAS, Section 7 of the JOED Amended Cooperative Agreement dated September 1, 2000 (JOED Amended Cooperative Agreement) allows any participating county to withdraw from JOED and to terminate its participation in JOED activities and its status as party to the JOED Amended Cooperative Agreement as of the date specified in a resolution adopted for the purpose thereof and in a notice of withdrawal and termination sent to the other JOED counties, but not sooner than six (6) months after the date on which the giving of notice is completed; and

Week Beginning January 8, 2018

Meeting of January 8, 2018

(Continued)

RE: RESOLUTION INDICATING TRUMBULL COUNTY'S NOTICE TO WITHDRAW FROM THE NORTHEAST OHIO JOINT OFFICE OF ECONOMIC DEVELOPMENT (JOED) AND TO TERMINATE THE AGREEMENT FOR PURCHASE OF SERVICE WITH NORTHEAST OHIO TRADE AND ECONOMIC CONSORTIUM (NEOTEC)- (Cont')

WHEREAS, the Board of Trumbull County Commissioners hereby determines that it is in the best interests of Trumbull County to withdraw from JOED and to terminate its participation in JOED activities and from the JOED Amended Cooperative Agreement and also to terminate the agreement with NEOTEC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Trumbull County, Ohio does hereby withdraw from the JOED Amended Cooperative Agreement with Columbiana, Portage, Stark and Mahoning Counties dated September 1, 2000, and from all subsequent amendments thereto, effective June 30, 2018, with prorated dues for 2018 in the amount of \$15,000.00;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Commissioners of Trumbull County, Ohio does hereby withdraw from and all further JOED activities, including the agreement with and participation in the activities of NEOTEC, effective June 30, 2018;

NOW THEREFORE, BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the remaining participating JOED/NEOTEC counties and to NEOTEC;

NOW THEREFORE, BE IT FURTHER RESOLVED that it is found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Commissioner Cantalamessa asked Nick Coggins to speak about the benefits of the Agreement. Nick Coggins of the Planning Commission stated that he would check to see if the services provided by NEOTEC can be provided by the Trumbull County Planning Commission of Economic Development. He also stated that if the Agreement is no longer in effect, we would no longer have a foreign trade zone.

Yeas: Cantalamessa, Polivka

Nays: None

- 32. To appoint a committee, comprised of the individuals listed, to assist in the selection of an individual for the position of Trumbull County Administrator. The committee will be responsible to interview all potential candidates and make a recommendation to the Board of Commissioners of their selection.**

❖ **Committee Members Include:**

**MRS. DARLENE ST. GEORGE
COLONEL JAMES D. DIGNAN
MR. DENNIS BLANK**

Week Beginning January 8, 2018

Meeting of January 8, 2018

Before voting on item number 32, the commissioners amended the action to read:

RE: APPOINT A COMMITTEE COMPRISED OF INDIVIDUALS LISTED TO ASSIST IN SELECTION OF AN INDIVIDUAL FOR THE POSITION OF TRUMBULL COUNTY ADMINISTRATOR/ PURCHASING DIRECTOR

32. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint a committee, comprised of the individuals listed, to assist in the selection of an individual for the position of Trumbull County Administrator/Purchasing Director. The committee will be responsible to review and interview all potential candidates. The committee will chose the top three candidates and make a recommendation to the Commissioners of their selection. *It is to be noted that the committee will be subject to all open meeting laws.*

❖ **Committee Members Include:**
MRS. DARLENE ST. GEORGE
COLONEL JAMES D. DIGNAN
MR. DENNIS BLANK

Yeas: Cantalamessa, Polivka
Nays: None

RE: ACKNOWLEDGE EXPIRATION TERM OF MR. LEWIS KOSTOFF-MEMBER TRUMBULL COUNTY PLANNING COMMISSION BOARD

33. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to acknowledge the expiration of the term of MR. LEWIS KOSTOFF as a Member of the Trumbull County Planning Commission Board. Mr. Kostoff’s term expired December 31, 2017. *The Board of Commissioners wishes to thank Mr. Kostoff for over twenty years of faithful service and dedicated commitment to the Planning Commission Board. Mr. Kostoff’s expertise and dedication is greatly appreciated.*

NOTE: The Board of Commissioners originally appointed Mr. Kostoff as a member of the Trumbull County Planning Commission Board on August 1, 1996, duly recorded in Journal Volume 98, Page 3963.

Yeas: Cantalamessa, Polivka
Nays: None

RE: ACKNOWLEDGE EXPIRATION TERM OF MR. JEFFREY A. BROWN-MEMBER TRUMBULL COUNTY PLANNING COMMISSION BOARD

34. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to acknowledge the expiration of the term of MR. JEFFREY A. BROWN as a Member of the Trumbull County Planning Commission Board. Mr. Brown’s term expired December 31, 2017. *The Board of Commissioners wishes to thank Mr. Brown for his faithful service and dedicated commitment to the Planning Commission Board. Mr. Brown’s expertise and dedication is greatly appreciated.*

NOTE: The Board of Commissioners originally appointed Mr. Brown as a member of the Trumbull County Planning Commission Board on April 14, 2005, duly recorded in Journal Volume 123, Page 10832.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: ACKNOWLEDGE EXPIRATION TERM OF MR. JOHN MAHAN-MEMBER TRUMBULL COUNTY PLANNING COMMISSION BOARD

35. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to acknowledge the expiration of the term of MR. JOHN MAHAN as a Member of the Trumbull County Planning Commission Board. Mr. Mahan’s term expired December 31, 2017. *The Board of Commissioners wishes to thank Mr. Mahan for his faithful service and dedicated commitment to the Planning Commission Board. Mr. Mahan’s expertise and dedication is greatly appreciated.*

NOTE: The Board of Commissioners originally appointed Mr. Mahan as a member of the Trumbull County Planning Commission Board on May 11, 2005, duly recorded in Journal Volume 123, Page 10902.

Yeas: Cantalamessa, Polivka
Nays: None

RE: APPOINT MS. MELISSA MILLER-MEMBER TRUMBULL COUNTY PLANNING COMMISSION BOARD

36. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint MS. MELISSA MILLER as a Member of the TRUMBULL COUNTY PLANNING COMMISSION BOARD for a three (3) year term commencing January 1, 2018 and ending December 31, 2020. Ms. Miller is a resident of Kinsman Township.

NOTE: Ms. Miller will replace Mr. Lewis Kostoff whose term expired December 31, 2017.

SPECIAL NOTE: Pursuant to Ohio Revised Code Section 713.22, members serving on the Planning Commission Board must be residents of Trumbull County, Ohio.

Yeas: Cantalamessa, Polivka
Nays: None

RE: APPOINT MR. ROBERT L. MARINO, JR.-MEMBER TRUMBULL COUNTY PLANNING COMMISSION BOARD

37. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint MR. ROBERT L. MARINO, JR. as a Member of the TRUMBULL COUNTY PLANNING COMMISSION BOARD for a three (3) year term commencing January 1, 2018 and ending December 31, 2020. Mr. Marino is a resident of Niles, Ohio.

NOTE: Mr. Marino will replace Mr. Jeffrey A. Brown whose term expired December 31, 2017.

SPECIAL NOTE: Pursuant to Ohio Revised Code Section 713.22, members serving on the Planning Commission Board must be residents of Trumbull County, Ohio.

Yeas: Cantalamessa, Polivka
Nays: None

Week Beginning January 8, 2018

Meeting of January 8, 2018

RE: APPOINT MR. BOB MOODY-MEMBER
TRUMBULL COUNTY PLANNING COMMISSION
BOARD

38. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Polivka, to appoint MR. BOB MOODY as a Member of the TRUMBULL COUNTY PLANNING COMMISSION BOARD for a three (3) year term commencing January 1, 2018 and ending December 31, 2020. Mr. Moody is a resident of Warren, Ohio.

NOTE: Mr. Moody will replace Mr. John Mahan whose term expired December 31, 2017.

SPECIAL NOTE: Pursuant to Ohio Revised Code Section 713.22, members serving on the Planning Commission Board must be residents of Trumbull County, Ohio.

Yeas: Cantalamessa, Polivka

Nays: None

THE BOARD OF COMMISSIONERS THANKS ALL EMPLOYEES FOR A JOB WELL DONE IN 2017! YOU HAVE WORKED TOGETHER DURING A CRITICAL TIME AND HELPED TO SAVE MONEY WHILE PROVIDING EFFICIENT GOVERNMENT TO THE TAXPAYERS. YOU ARE VALUED EMPLOYEES AND WE APPRECIATE YOUR HARD WORK AND COOPERATION!

RE: ADJOURN

MOTION: Made by, Mr. Cantalamessa, seconded by Mr. Polivka, to adjourn the Reorganization Meeting of January 8, 2018, and to meet again in Regular Session on January 10, 2018.

Yeas: Polivka, Cantalamessa, Fuda

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

FRANK S. FUDA, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

DANIEL E. POLIVKA, COMMISSIONER

ATTEST:

PAULETTE A. GODFREY, CLERK

Week Beginning January 8, 2018

Meeting of January 8, 2018