

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

This meeting is called to order for the purpose of Reorganizing the Board of Trumbull County Commissioners for the year 2023, and to transact any and all business that may come before the Board, at approximately 10:32 a.m.

ROLL CALL OF COMMISSIONERS PRESENT:

- MAURO CANTALAMESSA
- NIKI FRENCHKO
- DENNY MALLOY

Let the record show on roll call that Commissioner Mauro Cantalamessa, Commissioner Niki Frenchko, and Commissioner Denny Malloy are here present; that they have been duly sworn and otherwise qualified and have posted bond according to the provisions of the Ohio Revised Code, and that they are duly elected Members of the Board of Trumbull County Commissioners.

PRESIDENT OF THE BOARD

Nominations will now be entertained for the position of the President of the Board of County Commissioners for one year, effective immediately.

1. **MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Malloy, to place DENNY MALLOY'S name in nomination for President of the Board of County Commissioners for one year, effective immediately.

Yeas: Cantalamessa, Malloy
Nays: Frenchko22

Ms. Frenchko said she has been there for two years and it is customary that the President of the Board of Commissioners be rotated. She said it should have been her turn after Mr. Polivka as Mr. Malloy is filling Mr. Fuda's seat and it has been rotated back and forth between Mr. Fuda and Mr. Cantalamessa for two years. She said she would like the opportunity to lead the Board and have meetings done right way as she is aware of some things that need changed.

The Chair is now turned over to the appointed President of the Board, after Declaring the validity of DENNY MALLOY as President.

The Board will now proceed to TRANSACT FURTHER BUSINESS.

RE: ROBERT'S RULES OF ORDER

2. **MOTION:** Made by Mr. Cantalamessa, seconded by Ms. Frenchko, ROBERTS' RULES OF ORDER shall be the official guidelines for conducting meetings for one year, effective immediately.

Yeas: Cantalamessa, Frenchko, Malloy
Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: REGULAR MEETING DAY

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, REGULAR MEETING DAY shall be set for WEDNESDAY at 10:30 a.m. weekly; and if a legal holiday falls on a Monday or Tuesday within the meeting week, the Work Session and Regular Meeting shall be moved forward one day as set forth by the Board.

Ms. Frenchko said that wasn't a proper Motion

MADE A MOTION FROM THE FLOOR TO RESCIND ITEM #1 AND TO PLACE HERSELF AS THE PRESIDENT

MOTION DIED FOR LACK OF SECOND

The role was called for the original Motion read for Item #3. Ms. Frenchko voted yes, as long as it was a Motion to approve.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

RE: MODIFY RULES AND REGULATIONS TO INCLUDE E-MAIL AS A METHOD OF COMMUNICATION REGARDING COMMISSIONERS' MEETINGS

4. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt the following Resolution (Section 121.22 ORC)

WHEREAS, the Board of County Commissioners of Trumbull County encourage all interested citizens of Trumbull County to attend meetings of the Board; and

WHEREAS, Section 121.22 requires certain actions by every public body;

BE IT RESOLVED, by the Board of County Commissioners of Trumbull County that the following rules are established:

1) A schedule of regular meetings shall be posted on bulletin boards in the Administration Building and in the office of the Board of County Commissioners. Regular meetings shall be held on such dates except for legal holidays and days on which a majority of the Board may not be present.

2) Special meeting notices, including a summary of the purpose of said meeting, shall be posted in the manner provided above, provided, however, that said notices shall be posted at least twenty-four (24) hours prior to the special meeting.

3) Any person may request advance notification of all meetings of the Board at which any specific type of public business is to be discussed by providing the Clerk with self-addressed stamped envelopes for this purpose. In the case of special or emergency meetings, the Clerk shall make a reasonable effort to notify persons, requesting notice, by telephone and/or by e-mail.

4) Any news media requesting notification of special meetings shall be given twenty-four (24) hour advance notice and immediate notice of any emergency meetings by telephone, and/or email.

(Continued)

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

4. RULES/REGULATIONS (Cont'd)

5) Any person or any representative of the news media shall declare their desire in writing for notifications of meetings by January 31, 2023, or notification will be discontinued.

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO MODIFY ITEM #4 FOR NOTIFICATIONS TO INCLUDE E-MAIL IN ADDITION TO TELEPHONE

MR. CANTALAMESSA SECONDED THE MOTION TO MODIFY

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

RE: AUTHORIZE PRESIDENT TO EXECUTE ANY PENDING APPLICATIONS/CONTRACTS PREVIOUSLY AUTHORIZED TO BE EXECUTED BY PAST BOARD MEMBERS

5. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to authorize DENNY MALLOY, newly elected President of the Board of Trumbull County Commissioners, to execute any pending applications and contracts previously authorized to be executed by past board presidents.

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

RE: TRAVEL EXPENSES COUNTY CORONER

6. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to grant permission to DR. LAWRENCE M. D'AMICO and Investigators of the TRUMBULL COUNTY CORONER'S OFFICE to attend the Annual Conference and the Regional Meeting of the Ohio State Coroner's Association during the year 2023; expenses to be paid for from the Coroner's Office appropriations.

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: RESOLUTION OF INTENT TO CONDUCT INTERNET AUCTION FOR SALE OF UNNEEDED, OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN CALENDAR YEAR 2023

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt a formal Resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit County Personal Property in Calendar Year 2023, pursuant to Ohio Revised Code Section 307.12 ©.

NOTE: House Bill 226 of the 124th General Assembly, which became effective on January 26th, 2002, authorizes a board of county commissioners to dispose of unneeded, obsolete or unfit personal property through the use of an Internet Auction.

SPECIAL NOTE: This Resolution shall be published, according to the requirements, in a newspaper of general circulation within the county, notice of its intent to do so. Resolution shall be recorded on journal for record purposes, and shall be forwarded to the County Auditor, and the County Commissioners' Association of Ohio.

Ms. Frenchko stated she would like more information regarding Item #7 as she doesn't believe staff had recently conducted an internet auction. The Clerk said Mrs. Glenn recently placed safes on the auction.

MS. FRENCHKO MADE A MOTION TO TABLE ITEM #7 UNTIL THE BOARD KNOWS WHAT SERVICE THEY ARE USING

THERE WAS NO SECOND TO TABLE

MR. CANTALAMESSA MOVED TO APPROVE AGENDA ITEM #7

Yeas: Cantalamessa
Nays: Malloy, Frenchko

RE: RENEW AMENDED RESOLUTIONS ISSUANCE OF CREDIT CARDS

8. MOTION: Made by Mr. Malloy, seconded by Mr. Cantalamessa, to RENEW the Resolution, as AMENDED (previously adopted by the Board of Trumbull County Commissioners on March 9, 1995, APPROVING the ISSUANCE OF CREDIT CARDS in the name of Trumbull County and designated County offices and individuals authorized to use specific credit cards as listed in Exhibits A through LL; and exempting all credit card purchases from the advance estimate requirement; AMENDED RESOLUTION, pursuant to H.B. 515, provides for "work-related travel" or, specifically, airline or train tickets as an allowable credit card use; RENEWAL period for the year 2023, for any and all of the authorized purposes for which a County credit card may be used.

SPECIAL NOTE: County employees, including commissioners and appointing authorities, can charge only the following work-related expenses to credit cards:

- ✓ Food
✓ Transportation
✓ Gas & oil (only for vehicles the county owns or leases)
✓ Telephone
✓ Lodging
✓ Internet Service Providers
✓ Expenses for children temporarily in the care of a public children services agency

Ms. Frenchko stated Trumbull County doesn't have a Policy for the use of credit cards, she voted no last year, and wants to find out who the credit cards are issued to, and no one has responded to her request. She said she doesn't think it's appropriate to approve this without a county-wide policy for the use of credit cards.

Yeas: Malloy, Cantalamessa
Nays: Frenchko

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

**RE: TRAVEL EXPENSES
COUNTY COMMISSIONERS**

9. MOTION: Made by Mr. Malloy, seconded by Mr. Cantalamessa, to grant permission to the BOARD OF TRUMBULL COUNTY COMMISSIONERS to attend meetings of the County Commissioners’ Association of Ohio, committee meetings, and other pertinent Commissioners’ meetings, and any meeting concerning Township, County, State or Federal matters, including meetings/events sponsored by the Youngstown-Warren Regional Chamber of Commerce, Leadership Mahoning Valley, Valley Economic Partners, Eastgate Regional Council of Governments, Northeast Ohio Trade and Economic Consortium (NEOTEC), and the Stark-Trumbull Area Board of Realtors, during the year 2023; registration and other travel expenses to be paid for from Commissioners’ Appropriations.

NOTE: Board of Commissioners has deemed these meetings/events a public service for the County.

Ms. Frenchko stated The Warren Area Board of Realtors does not exist as she stated last year, and it’s on the agenda this year. The Clerk said she looked it up and read they moved, and further stated she would change the language to read correct.

MR. MALLOY HE MOVED TO AMEND ITEM #9 TO READ STARK-TRUMBULL AREA BOARD OF REALTORS INSTEAD OF WARREN

Yeas: Malloy, Cantalamessa, Frenchko

Nays: None

**RE: TRAVEL EXPENSES
COUNTY RECORDER**

10. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to grant permission to TOD LATELL, Trumbull County Recorder, and staff members to attend meetings of the Ohio Recorders Association, committee meetings and meetings concerning County, State or Federal matters during the year 2023; expenses will be paid from Fund Nos. 001-011-1500-1500-1-505703, 001-011-1500-1500-1-505704 and 001-011-1500-1510-1-505703 of the Recorder and Record Center budgets respectfully.

Yeas: Cantalamessa, Malloy, Frenchko

Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

**RE: TRAVEL EXPENSES
PLANNING COMMISSION**

11. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to grant permission to JULIE M. GREEN, Director of the Trumbull County Planning Commission, and staff to attend the meetings of the Office of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, Ohio Department of Transportation, U.S. Department of Defense, Ohio Environmental Protection Agency, Youngstown-Warren Regional Chamber of Commerce, Eastgate Regional Council of Governments, and all other meetings of importance concerning County, State, or Federal issues related to County Planning Commission matters during 2023—expenses to be paid from Planning Commission appropriations.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: TRAVEL EXPENSES
BUILDING INSPECTION**

12. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to grant permission to MICHAEL J. SLIWINSKI, Trumbull County Chief Building Official, and staff to attend Ohio Board of Building Standards (OBBS) Certification Training Seminars, and other Building Inspection training and support classes during 2023—expenses to be paid for from the Building Inspection Department’s Fund No. 001-020-1000-1070-1-505703.

NOTE: Continuing education is a requirement of the Ohio Board of Building Standards (OBBS) certification. The certification is a condition of employment for Building Inspection staff.

Yeas: Malloy, Frenchko, Cantalamessa
Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: ITEM TABLED
TRAVEL EXPENSES
HUMAN RESOURCES

MOTION: Made by Mr. Malloy, seconded by Mr. Cantalamessa, TO TABLE ITEM # 13 WHICH READS AS FOLLOWS:

To grant permission to Mr. Charles Leightner, Interim Human Resources Director, or newly appointed Human Resources Director, and staff to attend meetings of the Ohio Public Employer Labor Relations Association, the Public Risk Management Association, County Loss Control Coordinators Association of Ohio, County Risk Sharing Authority, Trumbull County Educational Service Center, AFSCME Care Plan, Northeast Ohio Safety Council, Ohio Civil Rights Commission, State Employment Relations Board, Bureau of Workers’ Compensation, and other meetings relating to this department, including the Youngstown-Warren Regional Chamber during the year 2023; expenses to be paid from the Human Resources Department appropriations.

Mr. Malloy asked Ms. Frenchko to explain her reason for the Motion to Amend. Ms. Frenchko spoke about Mr. Leightner’s wage, experience, and the way he was appointed as Interim Director. Mr. Cantalamessa called, Point of Order several times. Mr. Malloy said Ms. Frenchko’s comments were not related to the topic as he was asking if the amendment was initiated so when they have a permanent director, they don’t have to come back and amend the action. Ms. Frenchko spoke about not wanting to expend any more county resources for the Interim Director position.

MS. FRENCHKO’S MOTION TO AMEND DIED FOR A LACK OF A SECOND

MR. MALLOY MADE A MOTION TO TABLE ITEM #13 AS HE’S HEARD FROM PREVIOUS MEETINGS, THE INTERIM DIRECTOR WAS INTENDED TO BE TEMPORARY UNTIL HIS REPLACEMENT IS FOUND, AND A LOT OF THE LANGUAGE WITHIN THE ACTION IS BEYOND THE SCOPE OF WHAT THE BOARD INTENDED HIM TO DO, AS THEY WANT HIM TO FIND THE BEST CANDIDATE TO DO THE JOB TO REPLACE HIM AS SOON AS POSSIBLE.

Ms. Frenchko said is not the Interim Director’s job to find a new director—it’s the job for the Commissioners and there have been 100’s of applicants—some that are still interested in the position. Mr. Cantalamessa said there were three applicants they selected that would not take the position because of one Commissioner. Mr. Malloy asked the Board if there was a process for the Interim Director to report progress in finding an HR Director back to the Board. Ms. Frenchko said she requested the position to be advertised nationally with SHRM and PHR last year and the board voted, no. Mr. Cantalamessa said it was being advertised today and the interim director wrote it up. Ms. Frenchko said she is the one who drafted the advertisement last year.

Yeas: Malloy, Cantalamessa, Frenchko

Nays: None

RE: TRAVEL EXPENSES
DEPT. OF JOB & FAMILY SERVICES

14. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to grant permission to JOHN R. GARGANO, Director of the Trumbull County Department of Job and Family Services, as well as other appropriate staff members—including the Trumbull County Child Support Enforcement Agency, and Workforce Development (WIOA) Board Members (when requested), to attend State and District meetings sponsored by the Ohio Department of Job and Family Services, meetings of the Ohio Job and Family Services Directors Association, the Ohio Child Support Enforcement Agency Directors Association, and meetings for the Northeast Ohio Directors Association, as well as other meetings of importance concerning State or Federal Job and Family Services or Child Support Enforcement Agency matters during the calendar year 2023. All expenses will be paid from the Department of Job and Family Services and/or Trumbull County Child Support Enforcement Agency appropriations—inclusive of WIOA programs and activities.

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

**RE: TRAVEL EXPENSES
WORKFORCE DEVELOPMENT BOARD**

15. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to grant permission to WILLIAM J. TURNER, Executive Director of the Workforce Development Board of Trumbull County, DIMITRI P. LIOGAS and other appropriate staff and Board Members to attend all meetings, training seminars, and events sponsored by/relative to State and Federal meetings government and activities including: WIOA; Ohio Department of Job and Family Services; OH-PENN; Business Resource Network; Mahoning Valley Manufacturers Coalition; Ohio Workforce Association; Youngtown Warren Regional Chamber of Commerce; Tri State Energy & Advanced Manufacturing Consortium; Retain Employees/ Talent after Injury Network; Opioid Grants; other Special Grants received; as well as other functions affiliated with Workforce Development during 2023. All expenses incurred are to be paid from the Ohio Department Job and Family Services allocation inclusive of WIOA, OMJ, and CCMEP, as well as special grant funding awarded to the Workforce Board or OMJ.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: RESOLUTION SETTING FORTH NEW
MILEAGE RATES FOR 2023**

16. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt a Resolution setting forth NEW MILEAGE RATES, effective January 1, 2023; pursuant to the Internal Revenue Service and Treasury Department's 2023 optional standard mileage rates. The rate will be at the rate of 65.5 cents per mile for all business miles—the IRS's *Mileage Rates shall be recorded on the Journal for record purposes.*
NOTE: The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

**RE: DESIGNATE OFFICIAL REPRESENTATIVE
AND ALTERNATE FOR VOTING PURPOSES
ANNUAL MEETING OF CCAO IN 2023**

17. MOTION: Made by Mr. Malloy, seconded by Mr. Cantalamessa, to adopt a Resolution to designate the Official Representative and Alternate for the purposes of voting at the annual meeting of the County Commissioners Association of Ohio in 2023; as required pursuant to Article IV, Section 6, of the Code of Regulations of the County Commissioners Association of Ohio (CCAO). Nominated for the Official Representative is COMMISSIONER FRENCHKO and the Alternate Representative is COMMISSIONER CANTALAMESSA.

There was discussion regarding the Board serving as the Representative and the Alternate for voting purposes at the annual meeting of the CCAO in 2023. Ms. Frenchko requested not to have a meeting that week so she could attend.

Yeas: Malloy, Cantalamessa, Frenchko
Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

**RE: AUTHORIZE PAYMENT-MEMBERSHIP DUES
COUNTY COMMISSIONERS ASSOCIATION OF
OHIO (CCAO) FOR CALENDAR YEAR 2023**

18. MOTION: Made by Mr. Malloy, seconded by Mr. Cantalamessa, to authorize payment of \$13,306.00 for Trumbull County's Membership Dues for the calendar year 2023 to the COUNTY COMMISSIONERS ASSOCIATION OF OHIO (CCAO); Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705 Dues.

Yeas: Malloy, Cantalamessa, Frenchko
Nays: None

**RE: AUTHORIZE PAYMENT-MEMBERSHIP
DUES TO NACo FOR 2023**

19. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to authorize payment of \$4,206.00 for Trumbull County's Membership Dues to the NATIONAL ASSOCIATION OF COUNTIES (NACo), P.O. Box 38059, Baltimore, MD 21279-8059 for the period effective January 1, 2023 through December 31, 2023. Membership dues to be paid for from the Commissioners' Fund No. 001-011-1000-1010-1-505705.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

**RE: ENDING APPROPRIATION RESOLUTION
FISCAL YEAR 2022**

20. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to approve the ‘ENDING APPROPRIATION RESOLUTION’ of Trumbull County for the Fiscal Year 2022, for ALL FUNDS; this Resolution is necessary for Trumbull County’s GAAP basis reporting.

MS. FRENCHKO MADE A MOTION TO TABLE ITEMS #20 THROUGH #22 BECAUSE THEY JUST RECEIVED THE AGENDA, THE BACK-UP DOCUMENTS FOR TWO OF THE ITEMS PRINTED ARE CHOPPY AND THE TEMPORARY APPROPRIATION RESOLUTION HAS NO INFORMATION—IT DOESN’T HAVE ANY COMMISSIONERS’ INPUT AND IT’S THE STATUTORY DUTY OF THE BOARD. SHE DOESN’T THINK THE BOARD SHOULD PASS AN ITEM SUCH AS THIS WITHOUT PUBLIC DISCUSSION AND WANTS TO TABLE ITEMS 20, 21, AND 22 UNTIL THEY HAVE A PUBLIC MEETING WITH A REP FROM THE AUDITOR’S OFFICE AND COMMISSIONERS’ STAFF IN ORDER TO MAKE SURE THE COMMISSIONERS’ INPUT IS INCLUDED REGARDING THE BUDGET.

Ms. Frenchko said the public meeting with the to discuss the budget was supposed to be in December, but the Auditor was ill.

MOTION TO TABLE ITEMS 20 THROUGH 22 DIED FOR A LACK OF A SECOND

Yeas: Cantalamessa, Malloy
Nays: Frenchko

**RE: RECEIVE YEAR-END AMENDED OFFICIAL
CERTIFICATE OF COUNTY BUDGET
COMMISSION NO. 34-2022**

21. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to receive the Year-End Amended Official Certificate of the County Budget Commission No. 34-2022, for the fiscal year beginning January 1, 2022 and ending December 31, 2022, as received by the Budget Commission which shall govern the total of appropriations made at any time during such fiscal year.

Yeas: Cantalamessa, Malloy
Nays: Frenchko

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: ADOPT TEMPORARY APPROPRIATION
RESOLUTION-JANUARY 1, 2023 THROUGH
MARCH 31, 2023

22. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt a ‘TEMPORARY APPROPRIATION RESOLUTION’ to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2023 through March 31, 2023—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

There was discussion amongst the Board relating to the need to pass this Agenda Item, changes to the budget, rubber stamping, meeting to discuss the temporary budget. The President asked for order. The discussion continued with Ms. Frenchko stating the temp budget didn’t need improved until March 31, 2023, where they could have a public meeting for information. Ms. Frenchko called, Point of Order stating she was being interrupted. She asked Mr. Malloy if he was going to vote on something without having any information relating to the item and without having the Board’s input. Mr. Malloy said he will abstain if it comes to a vote as he hasn’t seen any of the information. He said he knows she has been working hard on budget matters and trust the Auditor. He would like to table Item #22 if Ms. Frenchko is correct that the item doesn’t have to be passed today. He said not for all the reasons Ms. Frenchko is stating, but he is new and he hasn’t seen the documentation. Ms. Frenchko said it’s not just receiving a copy of something, but the Board having input. She spoke about a department being millions over budget and the functions of the Board, the size of the County, and the need for an Administrator and Budget and Finance Director. Mr. Malloy said the discussion was outside the scope related to the item and he would do his research on the budget where he could address this topic at the next meeting. There was discussion relating to the main functions of the Board, setting a date for public meeting, and tabling the item until further review. Ms. Frenchko said the Board received this on Sunday and didn’t receive any documentation. The Clerk said this item is standard, is on every year, and there was nothing to give to the Board.

MS. FRENCHKO MADE A MOTION TO TABLE ITEM #22
MR. MALLOY SECONDED THE MOTION TO TABLE

Yeas: Frenchko, Malloy, Cantalamessa
Nays: None

Mr. Cantalamessa spoke after the Clerk read Item #23 stating the Mr. Biviano was on the conference bridge line to clarify Item #22.

Mr. Biviano said the temporary budget is one-fourth of the prior year’s budget—you take the figures at the end of 2022 and take a fourth and if the Board doesn’t pass it, nothing will get paid this week such as no paychecks for 1,500 employees, no accounts payables for any county bills. He said this is standard procedure, standard practice—there’s no debates. He further stated this would will give the Board a chance to look at what they wanted to budget for 2023, over and above, what was discussed at the budget hearings. He stated again, the temporary budget is a fourth of the 2022 budget, and is standard. He said it’s been that way for 60 years in Trumbull County.

MR. CANTALAMESSA MADE A MOTION TO RESCIND HIS PRIOR VOTE AND
APPROVE AGENDA ITEM #22.
MR. MALLOY SECONDED THE MOTION TO APPROVE ITEM #22

Mr. Malloy said after listening to Mr. Biviano’s explanation, there was time to discuss the rest of the budget, and he is not going to hold up employee’s paychecks up.

Clerk’s use this agenda item

RE: ADOPT TEMPORARY APPROPRIATION
RESOLUTION-JANUARY 1, 2023 THROUGH
MARCH 31, 2023

22. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, to adopt a ‘TEMPORARY APPROPRIATION RESOLUTION’ to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2023 through March 31, 2023—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

Yeas: Cantalamessa, Malloy
Nays: Frenchko

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: ADVERTISE TO SOLICIT FOR 2023 STATEMENT OF QUALIFICATIONS TO CREATE PREQUALIFIED LIST OF PROFESSIONAL DESIGN FIRMS FOR FUTURE PROJECTS UNDER \$50,000.00

23. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, pursuant to Ohio Revised Code Section 153.68, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise and solicit for 2023 Statements of Qualifications from professional design firms for the purpose of creating a prequalified list of professional design firms willing to provide professional design services in Trumbull County for future projects with an estimated professional design fee of under \$50,000. Firms submitting Statements of Qualifications to the Trumbull County Board of Commissioners should ensure that the Statements of Qualifications address the following listed factors in detail. The Trumbull County Board of Commissioners, at its discretion, will prequalify professional design firms based on the following listed factors.

❖ Factors to be determined for prequalification:

- Competence to perform the required professional design services as indicated by the technical training, education, and experience of the firm's personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the service
- Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services or design-build services competently and expeditiously.
- Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines.

In order to be included in the round of prequalification for 2023, the Trumbull County Board of Commissioners must receive Statements of Qualifications from professional design firms by MONDAY, FEBRUARY 1, 2023 AT 4:30 P.M.

Any professional design firm that is prequalified by the Trumbull County Board of Commissioners must maintain a current Statement of Qualifications on file with the Trumbull County Board of Commissioners at all times, pursuant to R.C. 153.68.

NOTE: The prequalification of any professional design firm does not guarantee that the Trumbull County Board of Commissioners will contract with or use that particular professional design firm for any particular project. Prequalification simply means that the firm may be considered for professional design projects with an estimated cost of less than \$50,000 pursuant to O.R.C. 153.71(A).

Yeas: Frenchko, Cantalamessa, Malloy

Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: MODIFY REIMBURSEMENT FOR TRAVEL EXPENSES FOR COUNTY EMPLOYEES

24. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the current rules governing Employee Request for Reimbursement for Travel Expenses (*Mileage and Meal Allowance*) while traveling on County Business during the year 2023. *Modifications shall be incorporated into the Trumbull County Policies and Procedures Manual.*

SPECIAL NOTE: Trumbull County employees are to be reimbursed for reasonable expenses, as allowed by the law, in accordance with Trumbull County directives and which are incurred while on official County business. Claims for reimbursement must be submitted in writing to the Supervisor or department head for approval and submittal for payment-**MODIFICATION relates to the Board of Commissioners' Office only and states, The Board of Commissioners will approve travel expenses for the Board, and not the department head.**

NOTE: The Board of Commissioners approved modifications for reimbursement for Travel Expenses on March 16, 2005, duly recorded in Journal Volume 123, Page 10736.

Travel Expenses for mileage, meals, hotels, parking and tolls shall be reimbursed as follows:

- Unless specifically authorized by the proper authority to do so, personal vehicles shall not be used, and mileage reimbursement will not be authorized, for county business travel that exceeds fifty (50) miles from point of origin to destination and return. For trips of this nature a county vehicle must be used, if available. If no county vehicle is available mileage reimbursement may be requested for use of a personal vehicle.
- Reimbursement for official business travel will be paid at the rate established by the Internal Revenue Service (IRS) when required, or approved, to use a privately owned automobile. This payment shall be considered reimbursement for all vehicle related expenses, i.e. gas, oil, depreciation, etc.
- Mileage reimbursement is payable to only one (1) of two (2) or more employees traveling on the same trip, and in the same vehicle. The names of each person traveling together must be listed on the travel voucher. When it is necessary for groups of employees to attend seminars, training sessions, etc., employees will be required to travel four (4) to a vehicle.
- All employees are required to carry motor vehicle liability insurance minimums, as prescribed by the Ohio Revised Code, in order to be reimbursed for business travel. Proof shall be submitted to the Employer upon request.
- Employees will be reimbursed for business travel within Trumbull County, with the exception of travel between their home and office. An employee must file an itemized expense report, on the approved mileage form, showing the origin and destination of each trip, in sufficient detail, to account for mileage claimed.

PER DIEM:

- **\$40.00 (in-state) per diem**
Reimbursed with 100 minimum mile/round-trip travel payable in the manner listed:
\$ 8.00 breakfast
\$12.00 lunch
\$20.00 dinner
- **\$60 (out-of-state) per diem:**
Reimbursement payable in the manner listed:
\$15.00 breakfast
\$20.00 lunch
\$25.00 dinner

(Continued)

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

SPECIAL NOTE: Tips are NOT a reimbursable Expense

- Reimbursement for meals will be paid at a per diem rate based upon travel.
- No reimbursement shall be made if a meal is included at the workshop, seminar or conference.
- If the Employer requires an employee to travel out of the County on official business, and such travel requires an overnight stay, the employee shall be reimbursed the cost of the lodging. Individual lodging receipts must be submitted in the employee's name.
- Expenses incurred for mileage, parking, tolls, meals, lodging and other costs related to travel outside the County or the State require prior approval by the Department Head, if there is an overnight stay.
- Personal telephone calls, laundry, entertainment, alcoholic beverages, tips, room service charges and expenses of a spouse traveling with an employee, are not subject to reimbursement.
- Upon return from travel, a Travel Expense Report shall be filed by employees detailing all reimbursable costs, with required receipts attached. Expenses cannot be reimbursed if the required receipts are not provided. Receipts which show employee names must have the correct employee name (no other employee's name can be on the same receipt).

MS. FRENCHKO MADE A MOTION TO MODIFY ITEM #24 WITH THE MODIFICATION TO READ: THE COMMISSIONERS' STAFF DO NOT APPROVE THE BOARD'S EXPENSES--THE BOARD OF COMMISSIONERS APPROVE SAID EXPENSES

There was a discussion regarding the language of who approves the expenses. Mr. Cantalamessa said the department head takes orders from the Board. Ms. Frenchko said the Commissioners' A/P Clerk refused to reimburse her expenses. Mr. Cantalamessa said the A/P Clerk went to two Commissioners and they said, no. Mr. Cantalamessa said when there is a discrepancy, it is to go to the Board for approval. Ms. Frenchko said this Modification is so no employee can hold up reimbursement, as she hasn't been reimbursed since June. Mr. Malloy said he doesn't want a situation where reimbursements are held up. Ms. Frenchko said her Modification only relates to the Commissioners' Office. Mr. Cantalamessa said the Department Head would be the Clerk that would check with the Board of Commissioners. Ms. Frenchko said that would be contrary to Sunshine. Mr. Malloy said if there is a discrepancy, he thinks it should be brought up in public for the Board to decide. Mr. Cantalamessa said it was brought up in public meeting and two Commissioners felt the reimbursement was unreasonable. Mr. Malloy stated this occurred before his time.

Yeas: Frenchko, Cantalamessa, Malloy
Nays: None

RE: PAYMENT-OHIO DEPT. OF HEALTH 2023 CHILDREN WITH MEDICAL HANDICAPS PROGRAM

25. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Malloy, pursuant to Ohio Revised Code Section 3701.023 (1), to authorize the mandated payment in the amount of \$370,311.38—to be paid for from Fund No. 001-040-1000-1000-1-505815 to the Ohio Department of Health for the 2023 Children with Medical Handicaps Program. This amount equals one-tenth of one (1) mill of Trumbull County's total property tax valuation. **NOTE:** The Ohio Department of Health is mandated to collect reimbursement from each Ohio county up to a maximum amount for treatment services provided to county residents and paid by the Children with Medical Handicaps Program.

Yeas: Cantalamessa, Malloy, Frenchko
Nays: None

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

RE: APPOINT MR. JAMES PERRY – 2023 APIARY INSPECTOR FOR TRUMBULL COUNTY

26. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to appoint MR. JAMES PERRY, 171 Southdale Boulevard, Cortland, OH 44410 as APIARY INSPECTOR for Trumbull County for the year 2023. Mr. Perry will be compensated at the hourly rate of \$12.00 (not to exceed \$1,500.00) and reimbursed for mileage at the IRS standard mileage rate of 65.5 cents per mile; AND to notify the Ohio Department of Agriculture of Mr. Perry’s appointment.

Yeas: Cantalamessa, Frenchko, Malloy
Nays: None

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO AMEND ITEM # 8
Mr. Cantalamessa said he doesn’t have a county credit card and asked who in the County uses one.

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO RESCIND ITEM # 8 UNTIL SHE SEES WHO HAS A COUNTY CREDIT CARD AND A POLICY IS DEVELOPED

The Clerk explained that Lisa Blair will prepare the Journal Action, the Clerk prepares a letter and Dawn Gedeon sends the request out to all departments requesting them to send back a list to the Commissioners’ Office of who uses a county credit card.

Mr. Malloy said he had concerns holding this item up as someone might be stranded without gas.

MOTION TO RESCIND DIES FOR LACK OF A SECOND

MS. FRENCHKO MADE A MOTION FROM THE FLOOR TO AMEND STATING, PAYMENT COULD BE HELD UNTIL A GAS CARD POLICY IS APPROVED.

Mr. Malloy said he doesn’t want to harm the County’s credit rating by holding up the bills. Ms. Frenchko said they can’t continue to rubber stamp. Mr. Cantalamessa said this is a necessity, there has been no credit card fraud, as departments use it for gas. Ms. Frenchko said there needs to be a policy and accountability. The conversation continued related to policies, fraud complaints relating the gas cards, working towards establishing a policy, list of individuals that use the card. The Clerk said the allowable uses for the credit card are listed within the agenda item.

MOTION TO AMEND DIES FOR LACK OF A SECOND

Summarized Comments:

Ms. Frenchko explained zero-based budgeting, and said it was the best practice. She spoke about the Regional State Auditor who is the Director of the Special Investigation Unit who comes from a financial background. She said he told her it is very customary to use this type of budgeting in communities that have accountability. She said she was told during her first week, they couldn’t use this type of budgeting and they can. She said the budget is a function of the Commissioners. Mr. Cantalamessa said they could have a meeting regarding this type of budgeting. There was discussion regarding hiring an Administrator, working with the new Auditor to find where they have common ground, working together to find what’s best for the County, policies, and status quo. Ms. Frenchko spoke about receiving a finance report update once a month and not at the end of the year, two-minute public comment discussions regarding agenda items at the beginning of the meeting, Roberts Rules of Order, limiting discussions to two minutes, two-minute comment period at the end of the meeting related to county business not on the agenda, letting the new President navigate through the structure of the meetings.

Mr. Malloy spoke about the functionality of the prior Board that could hurt economic development for the County, restructuring the meetings to become a functioning Board, opportunities in Trumbull County that could be missed if the Board can’t function together, Roberts Rules of Order, all members of the Board getting fair time, respecting one another, agreeing to disagree, not tolerating disrespect from anyone, including the crowd, the phone, respecting the Board, and respecting the people the Board serves. Ms. Frenchko spoke about limiting public comments to people that are actually in attendance stating, is the state law now, letting the Auditor speak through the conference bridge line, state law dictating when

Week Beginning January 2, 2023

Reorganization Meeting of January 3, 2023

meetings were allowed remotely, Covid protocol, removing the dividers on the Diaz, public comments becoming public record, making public comments means one is participating in a meeting. Mr. Cantalamessa said Ms. Frenchko’s statement was not true, as meetings are to be held in person by the members of the voting Board, and public comments are not against the law. Mr. Malloy spoke about being accessible to all citizens as some aren’t able to make it to the meeting. Ms. Frenchko stated you can’t participate, if you aren’t present. Mr. Malloy spoke about going with best ideas no matter who they come from. Ms. Frenchko spoke about verifying who is speaking and once someone speaks, minutes have to be taken. Mr. Malloy disagreed and spoke about past meetings he’s attended. He said public comments are for the good of the public order to enhance the meeting and bring knowledge to everyone involved. Mr. Cantalamessa said the Board needs to handle themselves with respect, decorum, professionalism and people on the phone will do the same. Mr. Malloy spoke about the public being able to see the meetings live. Ms. Frenchko spoke about her efforts to make that happen back to 2021 when she took office. Mr. Malloy said they needed to make it happen. Ms. Frenchko said this topic has been voted on and it’s been two years since she brought it up. Mr. Malloy asked if anyone out there had the knowledge to make the meetings live. Ms. Frenchko said it’s already been approved. Mr. Malloy said it needed to be moved along. Mr. Cantalamessa said the IT Dept. was handling it—not the Commissioners’ Office. He further stated there was a problem getting certain materials, but they are ready to put screens up. Mr. Cantalamessa welcomed Mr. Malloy and said even though they are from different parties, they want to move the County forward in a positive and professional light. Mr. Malloy said he was looking forward to working with both Commissioners stating there is a lot of talent within the Board and they need to use it to the best of their ability. Ms. Frenchko said she is hopeful and cautiously optimistic they will stop being a rubberstamp regime and Mr. Malloy is going to be in the hot seat on many matters. She spoke about a stack of things the other Commissioners let die. She said they need to change things and turn a corner. Mr. Malloy said it is a fresh start for all of them and they are on the same team and also with residents of Trumbull County. Ms. Frenchko spoke about status quo and challenging Mr. Malloy to reach out to organizations to help her change things based on best practices. Mr. Malloy said they have some of the brightest minds as they have the Chamber, Port Authority, Eastgate, YSU, CEO’s and he looks forward to future meetings running smoother.

RE: ADJOURN

MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to adjourn the Reorganizational Meeting of January 3, 2023, @ approximately 11:42, and to meet again in Regular Session on January 5, 2023.

Yeas: Cantalamessa, Frenchko, Malloy
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

DENNIS MALLOY, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK