

Week of October 3, 2022

Meeting of October 5, 2022

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 5th day of October, 2022 at approximately 10:33 a.m., in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner  
Niki Frenchko, Commissioner  
Frank S. Fuda, Commissioner

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RE: MINUTES

1. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to dispense with reading the minutes of the Regular Meeting dated September 21, 2022, and approve them as distributed/printed.

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Ms. Frenchko voted No stating there were inaccuracies.

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RE: APPROVE BILLS

2. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Frenchko, Fuda  
Nays: None

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RE: TRANSFER MONIES

3. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, Pursuant to Ohio Revised Code Section 5705.14, to transfer monies as submitted to the Trumbull County Auditor's Office between the dates of September 19, 2022 through September 30, 2022. Complete list of money transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer monies:

• Sanitary Engineers	\$ 202,916.00	Fund # 602
	\$ 125,258.00	Fund # 602
	\$ 28,603.00	Fund # 604
	\$ 25,401.00	Fund # 606
	\$ 47,722.00	Fund # 607
	\$ 2,497.00	Fund # 608
	\$ 16,745.00	Fund # 609
	\$ 10,249.00	Fund # 610
	\$ 37,366.00	Fund # 611
	\$ 4,167.00	Fund # 612

Yeas: Cantalamessa, Frenchko, Fuda  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: ADDITIONAL APPROPRIATIONS

4. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of September 19, 2022 through September 30, 2022. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

• Law Library	\$ 20,450.00	Fund # 071
• Auditor	\$ 140,090.95	Fund # 921
• Planning Commission	\$ 55,686.03	Fund # 216
• County Courts	\$ 27,350.00	Fund # 054

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: TRANSFER APPROPRIATIONS

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of September 19, 2022 through September 30, 2022. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

• Auditor	\$ 300.00	Fund # 007
• Board of DD FY 23	\$ 97,127.57	Fund # 220
• Children’s Services	\$ 13,000.00	Fund # 012
• Youth Sub Grant FY22	\$ 366.96	Fund # 137
• Sheriff	\$ 229.00	Fund # 001
• Coroner	\$ 800.00	Fund # 001
• Health Board	\$ 5,300.00	Fund # 972
• County Courts	\$ 2,000.00	Fund # 053
• Highway Dept.	\$ 50,000.00	Fund # 002
• Common Pleas Court	\$ 1,300.00	Fund # 001
	\$ 240.00	Fund # 001
• 911 Center	\$ 12,182.00	Fund # 070
• Sanitary Engineers	\$ 290.00	Fund # 600
	\$ 10,000.00	Fund # 602
	\$ 8,000.00	Fund # 602
	\$ 10,000.00	Fund # 611
	\$ 563.40	Fund # 612
	\$ 2,000.00	Fund # 436
	\$ 118,372.11	Fund # 423
	\$ 206,436.39	Fund # 423
	\$ 110,000.00	Fund # 423
• Prosecutor’s	\$ 97.00	Fund # 001
• Probate Court	\$ 7,000.00	Fund # 008
• Planning Commission	\$ 150.00	Fund # 001

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

Ms. Frenchko voted No because four (4) items did not have explanations included.

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RE: AMENDED CERTIFICATE NO. 26-2022  
COUNTY BUDGET COMMISSION

6. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to receive the Amended Certificate of the County Budget Commission No. 26 - 2022, for the fiscal year beginning January 1, 2022, dated October 5, 2022, increasing estimated resources in the funds listed:

- Planning Commission Fund # 216

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

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RE: LEASE AGREEMENT BETWEEN  
COMMISSIONERS AND DEPT. OF JOB AND  
FAMILY SERVICES, ON BEHALF OF CHILD  
SUPPORT ENFORCEMENT AGENCY FOR  
OCCUPANCY AT 159 EAST MARKET STREET,  
SUITE #200, WARREN, OH 44481

7. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the Lease Agreement by and between the BOARD OF COMMISSIONERS OF TRUMBULL COUNTY, OHIO and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, on behalf of the TRUMBULL COUNTY CHILD SUPPORT ENFORCEMENT AGENCY, to occupancy at 159 East Market Street, Suite #200, Warren, OH 44481 (formerly known as the First Place Bank Building). The Lease is for the term of five (5) years commencing January 1, 2023 and ending December 31, 2027.

NOTE: Lease may be renewed for additional periods of five (5) years commencing January 1, 2028—provided there is mutual acceptance between parties and further provided that such renewal is approved by the State Department of Job and Family Services, federal funding is available, and the rental rates are supported by an independent, reputable accounting firm each year of the extended lease.

❖ Lessee shall pay rent to the Lessor as follows:

TERM	ANNUAL RATE	MONTHLY RATE
January 1, 2023 through December 31, 2023	\$33,777.00	\$2,814.75
January 1, 2024 through December 31, 2024	\$33,176.00	\$2,764.67
January 1, 2025 through December 31, 2025	\$32,576.00	\$2,714.67
January 1, 2026 through December 31, 2026	\$28,007.00	\$2,333.92
January 1, 2027 through December 31, 2027	\$27,406.00	\$2,283.83

Fees established through an independent study conducted by Maximus, Inc.—copy of the lease and report by Maximus, Inc. shall be recorded on the Journal for record purposes.

SPECIAL NOTE: As this lease payment calculation is for capital costs only, all operating costs including insurances on the facility will be collected through the County’s Central Services Cost Allocation Plan. This allocation in the Cost Plan would include costs of maintenance staff.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

Ms. Frenchko asked if the someone was on the line from the Prosecutor’s Office as she wanted to make sure the lease was approved to form. The Clerk said Mr. Jason Toth reviewed the lease and provided the necessary corrections for the Clerk to make.

Agreement recorded on Journal Page(s)\_\_\_\_\_.

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RE: LEASE AGREEMENT BETWEEN COMMISSIONERS AND DEPT. OF JOB AND FAMILY SERVICES FOR BUILDING AND LAND KNOWN AS THE PARK PORTER BUILDING

8. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the 'Lease' by and between the BOARD OF TRUMBULL COUNTY COMMISSIONERS and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES for the building and land located at 280 North Park Avenue, Warren, Ohio 44481-1109; (known as the Park Porter Building), for a term of five (5) years commencing on July 1, 2022 and ending June 30, 2027—with a mutual renewal option for an additional five (5) years commencing on July 1, 2027—if such renewal is approved by the State Department of Job and Family Services and federal funding is available; the rental fee is as follows:

❖ Lessee shall pay rent to the Lessor as follows:

Table with 3 columns: TERM, ANNUAL RATE, MONTHLY RATE. Rows include terms from July 1, 2022 through June 30, 2023 to July 1, 2026 through June 30, 2027.

Fees established through an independent study conducted by Maximus, Inc.—copy of the lease and report by Maximus, Inc. shall be recorded on the Journal for record purposes.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: ASCERTAIN QUOTES/COORDINATE PRESENTATIONS FOR COLLABORATION SOFTWARE FOR TRUMBULL COUNTY AND ASSIGN DUTY TO CONSULTANT TO BE ACCOMPLISHED ACCORDING TO TIMELINE WITHIN OUTLINE

9. MOTION: Made by Ms. Frenchko to ascertain quotes and coordinate presentations as needed for COLLABORATION SOFTWARE for Trumbull County and assign this duty to the Consultant to be accomplished according to the timeline within the Outline.

NOTE: This agenda item has been presented for vote and discussion by Commissioner Frenchko since last year, and died for a lack of a second. Commissioners Cantalamessa and Fuda indicated they would cause staff to have this done in April of 2022, which is why they voted No--Nothing has happened.

This type of software would reduce sunshine law violations, cause all of our documents and contracts to be verified and reviewed by selected individuals, verify that agreements are approved as to form before signing them, improve workflow monitoring and tracking of projects, applications and contracts, and provide overall accountability and supervision that has been absent for decades. This type of software would have prevented the nearly \$40k mistake the Commissioners' Office staff made by not moving contract documents along in a timely fashion, and would have prevented Commissioners Fuda and Cantalamessa from signing their resignations. Trumbull County needs to keep up with the times and utilize technology available to us. There is no excuse for the delay.

COLLABORATIVE SOFTWARE continued on next page

9. COLLABORATIVE SOFTWARE(Cont'd)

**COLLABORATION SOFTWARE BACKGROUND AND PROJECT OUTLINE**

- ❖ Collaboration software is designed to maximize teamwork effectiveness by providing a central platform where employees can openly share knowledge, data, and documents to solve specific business problems or complete creative projects together. Team members interact from any location on the cloud, sparking innovation and driving progress to boost efficiency, effectiveness (as well as profits and growth in the private sector)
  - ❖ When individuals work together as a team to accomplish a common goal, they undergo collaboration. In the workplace setting, this definition branches out to colleagues and team members dealing with specific projects that require constant communication and team effort. Whether a team is working in an office or has some members working remotely, collaboration is required to complete the job.
  - ❖ Efficient collaboration, which involves smooth, seamless, and open communication between all team members, is essential in creating a productive workflow, particularly when it comes to tackling major business projects, and is useful to ensure minor tasks are undertaken properly— with the inclusion of all interested parties, too. It enables optimized operations and propels the potential for success, and promotes healthy professional relationships between employees.
1. The Project Manager will be the Special Projects Coordinator, who works in the Auditors office (which handles IT for the County), and will be responsible for developing a project time table and implementation. (one week)
  2. Project manager researches and develops project outline with timetable in conjunction with appropriate IT and commissioner's office staff. PM will be held accountable to deliverables.
  3. The PM must survey the workplace to determine what functionality works best in the County Office, in consideration of the compatibility of enterprise/collaboration software programs with county's existing software. A detailed map of requirements must be documented. (one-week timeline)
  4. Based on survey, identify at least three software providers that offer such solutions (one-week timeline)
  5. Commissioners approve/modify project outline (one-week timeline)
  6. Determine which potential supplier best serves the county's needs and available resources. Software must be scalable to enable service to other departments not included in the original scope of (2) (two-week timeline)
  7. Schedule and hold informational seminars and presentations with suppliers of identified software. Information must include estimated cost, per user, of such software. Budgetary cost to be determined. (two-week timeline) Commissioners should be provided a report with each milestone. Upon completion of this project Commissions can review the benefits and cost of such an installation and submit to Data Board.

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**9. COLLABORATIVE SOFTWARE(Cont'd)**

**8.** Outline includes identification and selection of business consulting partner.  
Action Items include:

- solicitation of RFP for consulting companies, or request quotes.
- selection of consulting
- After selection, consulting company will perform on-site survey of all county offices, identify all users within org chart, map all work process flows, paper flows, define communication needs, and outline necessary software parameters.
- Consultant will share findings with Commissioners to define users, define software benefits to county, estimate savings, estimate costs.
- Consultant will identify three software providers whose products best meet documented needs
- Software providers will demo their software to commissioners and department heads within the parameters as defined by consultant
- Software supplier will be chosen by team including commissioners, consultant, department heads which best meets county needs.
- Software contract is awarded or purchased
- Software is installed (with all appropriate modules)
- All users are trained by software provider
- Project goes live

With the appropriate project manager, accountability and commissioner & staff focus, this project could come to completion by March 1, 2023.

If the IT Department DOES already own such software, the consultant should still be hired to identify and map requirements and assure that the existing software can support all requirements with the addition of the appropriate modules.

**DIED FOR LACK OF A SECOND**

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**RE: CONTINUE TO COORDINATE WITH IT DEPARTMENT AND WORKING IN CONJUNCTION WITH DATA BOARD, ON UPGRADING EXISTING SOFTWARE AND ACQUIRING NEW PROGRAMS TO FACILITATE GREATER COOPERATION BETWEEN COUNTY DEPARTMENTS**

**10. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to continue to coordinate with the IT Department and working in conjunction with the Data Board, on upgrading existing software and acquiring new programs to facilitate greater cooperation between county departments. By early 2023 Microsoft Office 365, Microsoft Teams, and Sharepoint will be installed throughout all county departments. This will allow for greater file interaction and the general sharing, processing, and management of documents. Also, as early as January 1<sup>st</sup> 2023, OnBase will be upgraded from OnBase 15 to OnBase EP3. This was first discussed at county data board meetings in 2019. This, however, is a major system upgrade. The IT department must consider the stability and security of the existing software infrastructure when undertaking a major rebuild that is essentially 5 versions newer.

**NOTE:** Hiring a consultant at this juncture would only be a waste of both time and resources. The inaccurate timelines, unnecessary costs, and general misunderstanding of progress and professional knowledge makes the previous proposal unworkable. The work is currently being done to upgrade the system and I would like to remind the board of commissioners that Data Board meetings are open to the public and we must work with our experts when it comes to professional services such as these. Creating policy in a vacuum or without considering all the facts or not communicating

**CONTINUE TO COORDINATE WITH IT DEPT. continued on next page**

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10. RE: CONTINUE TO COORDINATE WITH IT DEPT. (Cont'd)

with all parties impacted or involved is not only dangerous, wasteful, and reckless, but goes against the very idea of heightened communication and greater collaboration.

MS. FRENCHKO MADE A MOTION TO MODIFY ITEM #10.

*SUMMARIZED COMMENTS REGARDING ITEM #10 at end of journal for page numbering*

THE CLERK SAID THERE WAS A MOTION TO MODIFY ON THE TABLE

MS. FRENCHKO RESCINDED HER EARLIER MOTION TO MODIFY ITEM # 10.

Yeas: Cantalamessa, Fuda, Frenchko

Nays: None

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RE: ELIMINATE HEALTH INSURANCE BENEFITS  
GIVEN TO COUNTY EMPLOYEES NOT WORKING  
30 HOURS PER WEEK

11. MOTION: Made by Ms. Frenchko, to eliminate Health Insurance Benefits given to County employees not working 30 hours per week for the purpose of complying with the Trumbull County Policy & Procedure Manual.

NOTE: The Sanitary Engineer employs an hourly employee who logs 25 hours per week, clocks in remotely, does not account for time as other Sanitary Engineering staff, and receives full health care benefits.

DIED FOR LACK OF SECOND

*Mr. Fuda stated he could discuss Item #12 with Ms. Frenchko later. Ms. Frenchko said she does not discuss things privately. Mr. Fuda said Ms. Frenchko should have discussed this item at his Workshop yesterday as she is not different than department heads. Ms. Frenchko stated she is different and it's self-explanatory.*

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RE: RESCIND AGENDA ITEM DATED 09/21/2022,  
JOURNAL VOLUME 155, PAGE(S) 25092, FOR  
INTERNSHIP WITH YOUNGSTOWN STATE  
UNIVERSITY GERONTOLOGY DEPARTMENT

12. MOTION: Made by Ms. Frenchko, to Rescind Agenda Item dated September 21, 2022, Journal Volume 155, Page(s) 25092, for an internship with the Youngstown State University Gerontology Department. The candidate has chosen to withdraw from the Internship Program.

NOTE: Internship opportunities that are not advertised should not be given to those connected and funds to train the intern should be spent for direct services, such as meals for seniors. The position was proposed to be paid for from senior services funds. There was no legal opinion to determine if the expenditure from levy money for paid Internships was permitted.

DIED FOR LACK OF SECOND

*Mr. Fuda stated the information on this Agenda Item is not all true and that Ms. Frenchko does not have all the facts. Mr. Fuda said he had this particular person in the office last Thursday and also had information from YSU. He further stated there was an agenda item regarding the internship further down on the agenda.*

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**RE: APPROVE CONTRACT NUMBER: 22-008 BETWEEN DEPT. OF JOB AND FAMILY SERVICES ON BEHALF OF AREA 18 WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY AND TRUMBULL METROPOLITAN HOUSING AUTHORITY FOR YOUTHBUILD TRUMBULL COUNTY PROGRAM FOR TERM AS LISTED**

**13. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve Contract Number: 22-008 by and between the Trumbull County Department of Job and Family Services acting as Fiscal Agent on behalf of the Area 18 Workforce Development Board of Trumbull County and the Trumbull Metropolitan Housing Authority (Western Reserve Housing Development Corp. Fiscal Agent for Youthbuild Trumbull County Program for the Term of September 1, 2022, through August 31, 2023, Funding Source WIOA Youth--*No County revenue funds requested* – Amount not to exceed \$293,929.00. Services Provided: youth training services to 21 at risk youth between the ages of 16-24 requesting Workforce Innovation and Opportunity Act (WIOA) to eligible youth through the Program titled “Youthbuild Trumbull County”. These services will be delivered through provision of the 14 WIOA Program elements including Tutoring, Alternative Education, Occupational Skills Training, Work Experience, Adult Mentoring, Guidance and Counseling, Supportive Services, Leadership Development Activities, Follow-up Services, Financial Literacy Education, Entrepreneurial skills training, and Services that provide labor market and employment information.

Yeas: Cantalamessa, Fuda, Frenchko  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RECEIVE/FILE MONTHLY FINANCIAL REPORT FOR TRUMBULL CO. TOURISM BUREAU – MAY, JUNE, JULY, AND AUGUST OF 2022**

**14. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to receive and place on file the MAY, JUNE, JULY, AND AUGUST 2022 Monthly Financial Report for the TRUMBULL COUNTY TOURISM BUREAU, as submitted by Beth Carmichael, Executive Director.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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RE: IMPROVEMENT RESOLUTION DETERMINING TO PROCEED WITH CONSTRUCTION OF HEATON CHUTE SANITARY SEWER IMPROVEMENTS PROJECT (PROJECT NO. 5-S-13) TRUMBULL COUNTY COMBINED SANITARY SEWER DISTRICT IN WEATHERSFIELD TWP. AND AUTHORIZE COMMISSIONERS' CLERK TO ADVERTISE FOR SEALED BIDS FOR CONSTRUCTION OF SAID PROJECT

15. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt an Improvement Resolution Determining to Proceed with the Construction of the HEATON CHUTE SANITARY SEWER IMPROVEMENTS PROJECT, known as County Project No. 5-S-13, for the Trumbull County Combined Sanitary Sewer District in Weathersfield Township; AND to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids for construction of said project; this per the recommendation of the Trumbull County Sanitary Engineer.

NOTE: Funding for this project is being provided through the following funding sources:

- \$750,000 - Ohio Public Works Commission Grant
- \$750,000 – CDBG Residential Public Infrastructure Grant
- \$250,000 - Appalachia Regional Commission Grant
- \$571,000 - American Rescue Plan Grant Funding
- \$300,000 - OEPA/WPCLF Principal Forgiveness
- \$966,000 – OEPA Water Pollution Control Loan Fund (OEPA/WPCLF) 0% Loan
- \$3,587,000 – Estimated Total Project Cost

Mr. Fuda stated that this project has been in the work for several years now. Mr. Fuda thanked Gary Newbrough and Mrs. Julie Green for all of their great work on this project and said they had a standing ovation at the Public Hearing last week.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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RE: AUTHORIZE FRANK S. FUDA TO SIGN/ACCEPT (SUBSTANTIAL COMPLETION) CONTRACT K -- BLUEPRINT WATERLINE INITIATIVE PROJECT NO. 5-W-15K LOCATED IN SOUTHLINGTON TWP.

16. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to sign and accept for use (Substantial Completion) Contract K of the BLUEPRINT WATERLINE INITIATIVE PROJECT, known as COUNTY PROJECT No. 5-W-15K, located in Southington Township, Braceville Township Public Water System; this action per the recommendation of the Trumbull County Sanitary Engineers Department and the Consulting Engineer, Burgess & Niple, Inc.

NOTE: This action accepts, with the following reservations, the work associated with the installation of the mainline water infrastructure for this project that is complete and available for connection for public use as performed by XPress Underground, Inc., as outlined in the Certificate of Substantial Completion, which will be recorded on the journal for record purposes:

- o Completion of final project restoration and punch list items.

This certificate does not constitute an acceptance of work not in accordance with the contract documents nor is it a release of the Contractor from any liability for defective work in violation of the contract documents.

Yeas: Cantalamessa, Fuda, Frenchko  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AUTHORIZE SANITARY ENGINEER TO ISSUE  
'NOTICE TO PROCEED' AND 'NOTICE OF  
COMMENCEMENT' TO RUDZIK EXCAVATING, INC.  
STATE ROAD PHASE 2 SANITARY SEWER  
IMPROVEMENTS PROJECT NO. 4-S-16 -- TRUMBULL  
COUNTY COMBINED SANITARY SEWER DISTRICT**

**17. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to authorize Gary E. Newbrough, PE, Sanitary Engineer, to issue the 'NOTICE TO PROCEED' and the 'NOTICE OF COMMENCEMENT' to RUDZIK EXCAVATING, INC., 401 Lowellville Road, Struthers, Ohio 44471 for the STATE ROAD PHASE 2 SANITARY SEWER IMPROVEMENTS PROJECT NO. 4-S-16 in the Trumbull County Combined Sanitary Sewer District; 'Notice to Proceed' and 'Notice of Commencement' shall be recorded on the Journal for record purposes; this action per the recommendation of the Trumbull County Sanitary Engineers Department.

**NOTE:** The Notice of Award was issued by the Board of Trumbull County Commissioners on July 20, 2022, duly recorded in Journal Volume 155, page 24946.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ACCEPT MAINTENANCE BOND NO. OH 6026373  
JOHNNY'S EXCAVATING -- KLINES FARM LOT  
D SANITARY SEWER EXTENSION, COUNTY  
PROJECT NO. 5-S-22 IN LIBERTY TOWNSHIP**

**18. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to accept Maintenance Bond No. OH 6026373, submitted by JOHNNY'S EXCAVATING for the KLINES FARM LOT D SANITARY SEWER EXTENSION, COUNTY PROJECT NO. 5-S-22, Liberty Township. Maintenance Bond is issued by Merchants Bonding Company, P.O. Box 14498, Des Moines, IA. 50306-3498 for a period of two years from September 12, 2022 to September 12, 2024, in the amount of \$6,443.00. A non-reimbursable extension agreement with Jerry Altobelli, Managing Member of Home and Land Developers, LLC was entered into on May 4, 2022 and duly recorded in Journal Volume 154, page 24775; this per the recommendation of the Trumbull County Sanitary Engineers Department.

Yeas: Cantalamessa, Fuda, Frenchko

Nays: None

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**RE: AUTHORIZE ENGINEERING FIRM OF AECOM, INC. TO PROVIDE TECHNICAL SERVICES LISTED WITH REGARD TO AN ENGINEERING STUDY FOR MAPLEWOOD PARK SANITARY SEWER IMPROVEMENTS PROJECT NO. 32-S-05 -- HUBBARD TOWNSHIP AND ENTER INTO ENGINEERING AGREEMENT FOR SAID SERVICES**

**19. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to authorize the engineering firm of AECOM, INC., 354 White Pond Drive, Akron, OH 44320, to provide the technical services listed below with regard to an engineering study for the MAPLEWOOD PARK SANITARY SEWER IMPROVEMENTS PROJECT NO. 32-S-05, in Hubbard Township; and to enter into an engineering agreement with AECOM Inc. for said professional services in an amount not to exceed \$227,721.00. Fees for these services shall be paid from fund American Rescue Plan Fund No. 077-011-1000-1000-1-505610; this action per the recommendation of the Sanitary Engineers Department.

*Discussion by Mr. Fuda and Gary Newbrough on the last three consent decree projects. Mr. Fuda thanked him for doing a great job.*

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ACCEPT IRREVOCABLE LETTER OF CREDIT IN PLACE OF MAINTENANCE BOND; P-2022-25 – REPLAT OF LOT D – KLINE’S FARM PLAT NO.1, PLAT VOLUME 49, PAGES 109 – 110, SECTION 18 – LIBERTY TOWNSHIP FOR PERIOD AS LISTED**

**20. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to accept an Irrevocable Letter of Credit in place of Maintenance Bond; P-2022-25 –Replat of Lot D – Kline’s Farm Plat No.1, Plat Volume 49, Pages 109 – 110, Section 18 – Liberty Township. The Irrevocable Letter of Credit issued by Home Federal Savings and Loan, 55 North Main Street, P.O. Box 311, Niles, OH 44446-0311, for a period of two years commencing August 25, 2022, through August 25, 2024, in the amount of \$3,140.00 for constructing the water quality pond and drainage infrastructure for Lot D-3 only located within the Replat of Kline’s Farm Lot D in Liberty Township—*The Engineer’s estimate: \$15,700.00 x 20% = \$3,140.00.*

**NOTE:** The letter from the Trumbull County Prosecutor’s Office, dated September 12, 2022, detailing the acceptable use of an Irrevocable Letter of Credit in lieu of a maintenance bond and letter from the Trumbull County Engineer, dated August 25, 2022, will be copied on the Commissioners’ Journal for record purposes.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

(Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ACCEPT AN IRREVOCABLE LETTER OF CREDIT IN PLACE OF MAINTENANCE BOND; P-2022-25 –REPLAT OF LOT D – KLINE’S FARM PLAT NO.1, PLAT VOLUME 49, PAGES 109 – 110, SECTION 18 – LIBERTY TOWNSHIP**

**21. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to accept an Irrevocable Letter of Credit in place of Maintenance Bond; P-2022-25 –Replat of Lot D – Kline’s Farm Plat No.1, Plat Volume 49, Pages 109 – 110, Section 18 – Liberty Township. The Irrevocable Letter of Credit issued by Home Federal Savings and Loan, 55 North Main Street, P.O. Box 311, Niles, OH 44446-0311 for a period of two years starting September 12, 2022, through September 12, 2024, in the amount of \$8,000.00 for constructing sanitary sewer and related appurtenances serving Kline’s Farm Lot D as described in the attached Construction Estimate provided by Buckeye Civil Design, LLC and reviewed and approved by the Trumbull County Sanitary Engineer’s office—The Engineer's estimate: \$39,910.00 x 20% = \$7,982.00 (\$8,000.00)

**NOTE:** The letter from the Trumbull County Prosecutor's Office, dated September 12, 2022, detailing the acceptable use of an Irrevocable Letter of Credit in lieu of a maintenance bond will be copied on the Commissioners’ Journal for record purposes.

**SPECIAL NOTE:** The Trumbull County Sanitary Engineer is also requesting a Maintenance Bond (as required by the private extension agreement language) directly from the third-party contractor that completed the sanitary sewer improvements rather than the developer; Home and Land Developers, LLC. The Trumbull County Subdivision Regulations require that the Maintenance Bond or the IRLOC, both acceptable financial instruments accepted under the Trumbull County Subdivision Regulations, originate with the developer.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RATIFY LETTER OF SUPPORT EXECUTED BY FRANK S. FUDA TO EXECUTE SAID LETTER FOR EASTGATE REGIONAL COUNCIL OF GOVERNMENT’S JOINT APPLICATION**

**22. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to RATIFY a LETTER OF SUPPORT that authorized Frank S. Fuda, President of the Board of Trumbull County Commissioners to execute said letter for the EASTGATE REGIONAL COUNCIL OF GOVERNMENT’S JOINT APPLICATION to the UNITED STATES DEPARTMENT OF COMMERCE NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION (NTIA) for the Ohio Middle Mile Plan (OMMP) proposal for the Enabling Middle Mile Infrastructure Program.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: CONCUR WITH PLANNING COMMISSION AND APPROVE AMENDMENT TO ATTACHED ENTERPRISE ZONE AGREEMENT WITH CLEAN ENERGY FUTURE-TRUMBULL, LLC**

**23. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to concur with the Trumbull County Planning Commission and approve the amendment to the attached EZ Agreement with Clean Energy Future – Trumbull, LLC, previously approved on August 10, 2022, J.V. 155, Page 24997. The company was previously approved for tax incentives of one hundred (100) percent for fifteen (15) years for the construction of a new facility located at Parcel Nos. 45-025800 and 45-141130 of the Lordstown Industrial Park on Route 45 located in Warren, Ohio 44481 (Lordstown Village). The amendment is necessary to include maximum limits to personal property exemptions.

Lordstown Village Council unanimously voted on Monday, September 19, 2022, to restate approval and approve the amendment of the agreement. On Tuesday, September 20, 2022, Lordstown Village School District approved the amendment to the previously approved agreement. On Thursday, September 8, 2022, Trumbull County Career and Technical Center approved the revised agreement.

*Ms. Frenchko voted NO, stating she did not get proper documents and she did not hear back from the Prosecutor’s Office to see if it was approved as to form. Mr. Fuda stated that Ms. Frenchko would have answers to her questions on these items if she would come to work and work with the different departments. Ms. Frenchko said it’s about verifying information and she did not receive additional information from the Planning Commission that she was waiting on and she’s not rubber stamping things.*

Yeas: Cantalamessa, Fuda

Nays: Frenchko

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: ACCEPT COLLECTIVE BARGAINING AGREEMENT BETWEEN CHILDREN SERVICES AND COMMUNICATIONS WORKERS OF AMERICA, LOCAL 4300 FOR PERIOD AS LISTED**

**24. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, Trumbull County Children Services requests the Board of Trumbull County Commissioners to accept the COLLECTIVE BARGAINING AGREEMENT between Trumbull County Children Services and Communications Workers of America, Local 4300, for a three-year period effective October 5, 2022, and ending February 28, 2024.

Summary of Wage adjustments include:

**2022-** In lieu of retroactive pay, a one-time lump sum payment of \$475 (full-time employees) or \$237.50 (part-time employee), and a 3% general wage increase effective the first full pay period following ratification by both parties.

**2023-** 2% General Wage increase

**2024-** 2% General Wage increase  
Employee Health Insurance Premium Share will increase to 14% effective January 1, 2024.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Agreement recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: RIGHT-OF-WAY PERMITS –  
COUNTY ENGINEER**

**25. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **BYLER’S BUSINESS SERVICES**, 5775 Hurlburt Rd., Rome, OH 44062, to install a minimum of 30 feet of 12” HDPE double wall conduit for a driveway access across from 5200 Old State Rd at service address #5200. This will be located approximately 2,150’ northwest of Girdle Rd. (C.H. 223) in Farmington Township.
- **BYLER’S BUSINESS SERVICES**, 5775 Hurlburt Rd., Rome, OH 44062, to install a minimum of 30 feet of 12” HDPE double wall conduit for a driveway access across from 5184 Old State Rd at service address #5184. This will be located near the intersection of Phalanx Mills Herner Rd. (C.H. 127) in Farmington Township.
- **DAN MILLER**, 9024 Penniman Rd., Orwell, OH 44076, to install a minimum of 30 feet of 12” HDPE double wall conduit for a driveway access at service address #9025. This will be located approximately 2150’ north of State Route 87 in Bloomfield Township.
- **DOMINION EAST OHIO**, 320 Springside Dr., Akron, OH 44333, to work in the right-of-way of Johnson Plank Rd., NE (C.H. 200B), in order to install a gas service line service address #941. This will be located approximately 2,550 feet west of Hoagland Blackstub Rd. (C.H. 203) in Bazetta Township.
- **RUDZIK EXCAVATING, INC**, 401 Lowellville Ave., P.O. Box 206, Struthers, OH 44471, to work in the right-of-way of State Rd., NW (C.H. 206 B & C), in order to install approximately 4,660 feet of sanitary sewer line. This will be located between State Route 305 and Nezbar Drive (T.H. 1471) in Champion Township
- **DOMINIC SPELICH**, 8545 Squires Lane, NE 44484, to work in the right-of-way of N. Park Ave. (C.H. 263 B), in order to install a 12” double wall pipe for a second driveway. This will be located approximately 550 feet south of Hyde Shaffer Rd. (C.H. 242) in Mecca Township.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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**RE: SPECIAL HAULING PERMIT TO HAUL STEEL  
COILS —COUNTY ENGINEER**

**26. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Hauling Permit to Haul Steel Coils on Trumbull County roadways, requested by the company listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **JARO TRANSPORTATION SERVICES, INC.**  
975 Post Road, NW Warren, OH 44483  
**Permit No.: 2022-083**  
**Permit Effective: September 13, 2022 through September 13, 2023**

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

**Week of October 3, 2022**

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**RE: QUARTERLY OPERATOR FLEET PERMITS —  
COUNTY ENGINEER**

**27. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Quarterly Operator Fleet Permits to travel upon load posted Trumbull County roadways (*not to exceed 80,000 lbs. gross vehicle weight*), requested by the companies listed. The necessary permit fees and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **OMEGA LOGGIN, INC.**  
P.O. Box 524, West Middlesex, PA 16159  
**Permit No.: QF-009-2022**  
**Permit Effective: September 22, 2022 through October 19, 2022**
  
- **T & J HERSHY TRUCKING, LTD.**  
8635 Camp Rd., NE, Dundee, OH 44624  
**Permit No.: QF-008-2022**  
**Permit Effective: September 23, 2022 through March 22, 2023**
  
- **ADVANCING ECO AGRICULTURE**  
4551 Parks West Road, Middlefield, OH 44602  
**Permit No.: QF-010-2022**  
**Permit Effective: September 21, 2022 through December 20, 2022**

Yeas: Cantalamessa, Fuda, Frenchko

Nays: None

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**RE: SPECIAL ANNUAL SUPPLIER FLEET PERMIT—  
COUNTY ENGINEER**

**28. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permits for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the company listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **FOLTZ & SONS**  
9484 Dennison Ashtabula Rd., Farmdale, OH 44417  
**Permit No.: AF-061-2022**  
**Permit Effective: September 28, 2022 through September 28, 2023**
  
- **HOLZ TRUCKING LLC.**  
3874 State Route 305, Southington, OH 44470  
**Permit No.: AF-060-2022**  
**Permit Effective: September 28, 2022 through September 28, 2023**

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

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RE: APPROVE 'LEASE AGREEMENT' BETWEEN STATE OF OHIO, DEPARTMENT OF TRANSPORTATION 'ODOT' AND COMMISSIONERS TO ALLOW COUNTY ENGINEER'S DEPARTMENT TO ACQUIRE ACCESS TO PREMISE THAT CURRENTLY HOUSES THE HUBBARD ODOT OUTPOST FOR THE PURPOSE OF SALT STORAGE AND RETRIEVAL AS LISTED WITHIN LEASE

29. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the 'Lease Agreement' by and between the State of Ohio, Department of Transportation 'ODOT' and THE BOARD OF TRUMBULL COUNTY COMMISSIONERS, Trumbull County, Ohio to allow the County Engineer's Department to acquire access to the Premises that currently houses the Hubbard ODOT Outpost in order to service the area by storing, maintaining, retrieving and distributing salt for the maintenance of the roadways in the immediate area, in cooperation with Hubbard Township, Brookfield Township, and Liberty Township who may desire emergency access to the Premises for the purpose of salt storage and retrieval.

The Board of Trumbull County Commissioners would maintain the Premises as Lessee, but ODOT would be allowed to access the Premises to conduct its own operations for salt storage, maintenance, retrieval, and distribution.

ODOT shall provide to Lessee Two Thousand Seven Hundred (2,700) tons of salt for roadway maintenance purposes, at the current at-cost rate of Fifty-One Dollars and Twenty Cents (\$51.20) per ton, for a total sum of One Hundred Thirty-Eight Thousand Two Hundred and Forty Dollars and Zero Cents (\$138,240.00).

NOTE: ODOT agrees to let and lease the Premises for a term one (1) year (lease term), with an option to renew for an additional one (1) year (option term) on a one-year renewable basis in accordance with the terms and conditions stated within the Lease Agreement.

SPECIAL NOTE: This Agreement shall not automatically renew upon the expiration of the initial Lease Term. If either Party desires to extend the Lease Term of the Lease Agreement to its Option Term, then that Party shall provide written notice to the other party, pursuant to Article VII of the Lease Agreement, at least thirty (30) days prior to the expiration of the Lease Term.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

(Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: EMPLOYMENT -- MR. BAILEY D. SLYK POSITION OF CUSTODIAN - MAINTENANCE DEPARTMENT

30. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MR. BAILEY D. SLYK for the position of CUSTODIAN with the TRUMBULL COUNTY MAINTENANCE DEPARTMENT, effective Monday, October 3, 2022, Pay Range 3 (3 years) \$16.2651 per hour--pursuant to the authorized job posting of June 15 through June 24, 2022; this action per the recommendation of the Human Resources Department in conjunction with the Maintenance Department.

NOTE: Mr. Slyk successfully passed a pre-employment drug screen and background check.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None



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**RE: ACCEPT RESIGNATION -- MS. LEESA HEIM  
FROM HER POSITION OF PERSONNEL  
MANAGER/OUTREACH COORDINATOR  
WITH OFFICE OF ELDERLY AFFAIRS**

**31. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to accept the Resignation of MS. LEESA HEIM from her position of PERSONNEL MANAGER/OUTREACH COORDINATOR with the Trumbull County Office of Elderly Affairs, effective September 23, 2022. *Ms. Heims' resignation letter shall be recorded onto the Journal for record purposes; this action per the recommendation of the Trumbull County Human Resources Department in conjunction with the Office of Elderly Affairs.*

*Mr. Fuda commented that with the loss of Lisa, Elderly affairs is very under staffed. He said the management staff is covering for some of the drivers and the seniors that are driving are purchasing their own gas and basically working for nothing.*

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

Letter recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: LIQUOR PERMIT**

**32. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Application listed.

**TRANSFER CLASSES C2, C2X**

<b>FROM:</b>	<b>HIGHLINE CONVENIENT FOODS LLC d/b/a STATELINE SUPERMARKET East Portion 1<sup>st</sup> FL Only 8271 Superior St., NE Brookfield Twp. Masury, OH 44438</b>
<b>TO:</b>	<b>LG &amp; G LLC d/b/a STATELINE SUPERMARKET East Portion 1<sup>st</sup> FL Only 8271 Superior St., NE Brookfield Twp. Masury, OH 44438</b>

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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**RE: SUBGRANT AWARD AGREEMENT -- TAG LAW ENFORCEMENT TASK FORCE, SUBGRANT NUMBER 2022-AR-LEP-942 AND AUTHORIZE FRANK S. FUDA TO EXECUTE AGREEMENT**

**33. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute on behalf of Trumbull County, the Subgrant Award Agreement for the TAG LAW ENFORCEMENT TASK FORCE, *Subgrant Number 2022-AR-LEP-942* through the Ohio Office of Criminal Justice Services (OCJS). The Grant Award is for the period of April 4, 2022 through March 31, 2023. Total funding is in the amount of \$366,799.68—*no local match is required*; this action per the recommendation of the Commander of the TAG Law Enforcement Task Force.

**NOTE:** *AT SUCH TIME AS TRUMBULL COUNTY DOES NOT RECEIVE FUNDING FOR THIS GRANT FROM THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES, THE BOARD OF TRUMBULL COUNTY COMMISSIONERS HAS NO OBLIGATION TO FUND THIS PROGRAM.*

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Agreement recorded on Journal Page(s) \_\_\_\_\_.)

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**RE: REJECT ALL BIDS AND RE-ADVERTISE FOR SEALED BIDS FOR THE INSTALLATION OF NEW ROOF -- BOARD OF ELECTIONS**

**34. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to REJECT ALL BIDS AND RE-ADVERTISE FOR SEALED BIDS for the installation of a new roof for the TRUMBULL COUNTY BOARD OF ELECTIONS, 2497 Youngstown Warren Rd., Warren, OH 44484, due to an irregularity that occurred in the bidding process. The Legal Notice was published in the Tribune Chronicle, the County’s Internet Site and Demandstar on August 16, 2022 with the Bid Opening taking place at 2:30 p.m. on September 15, 2022.

**NOTE:** An Agent for the County made Pre-award contact with bidders to confirm whether each bidder could complete the roof project in the time frame set forth in the bid specifications. This irregularity in the bidding process occurred, and for full transparency, all bids will be rejected and rebid.

**Mr. Fuda stated that two of the three bidders were unable to do the project within a 90-day period. The Bidder that was able to do the job within a 90-day period was also the highest bid.**

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

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**RE: AMEND AGENDA ITEM DATED 08/10/2022  
JOURNAL VOLUME 155, PAGE 24999  
DISTRIBUTION OF SENIOR SERVICES LEVY  
DOLLARS--AMENDMENT IS NECESSARY TO  
CORRECT THE AWARD TO COUNTRY  
NEIGHBOR PROGRAM, INC.**

**35. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Amend action taken by the Board of Trumbull County Commissioners on August 10, 2022, and duly recorded in Journal Volume 155, Page(s) 24999 for the distribution of Senior Services Levy dollars for the term effective 9/01/2022 through 8/31/2024—Amendment is necessary to correct the award as follows to Country Neighbor Program, Inc., PO Box 212, Orwell, Ohio 44076.

- **New Award \$10,000 per year/\$20,000 total for Northern Tier Personal Care @ \$31.01/hour of service**
- Award \$25,000 per year/\$50,000 total for Northern Tier Homemaker @ \$27.50/hour of service.**

**Original action taken:**

Award **\$25,000** per year for Northern Tier Personal Care @ \$31.01/hour of service  
Award **\$10,000** per year for Northern Tier Homemaker @ \$27.50/hour of service.

**NOTE:** The original journal action awarded the total dollar amounts to the incorrect care service provider.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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**RE: RESCIND AGENDA ITEM DATED 09/21/2022, JOURNAL VOLUME 155, PAGE(S) 25092 -- DUE TO DECISION BY YOUNGSTOWN STATE UNIVERSITY GERONTOLOGY DEPARTMENT CHAIR NOT TO PURSUE INTERNSHIP FOR ROBERTA CYKON'S MASTER PROGRAM IN THE BEST INTEREST FOR THIS STUDENT**

**36. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Rescind Agenda Item dated September 21, 2022, Journal Volume 155, Page(s) 25092, due to the decision by Youngstown State University Gerontology Department Chair not to pursue the internship for Roberta Cykon's Master Program in the best interest for this student. The program plan was to be a partnership with Trumbull County Commissioners' Senior Levy Administration Office and the Youngstown State University Gerontology and Long Term Care Administration Fieldwork and Observation Program.

*Mr. Fuda said this is the Item Ms. Frenchko had on earlier and her information was not correct as YSU rejected the internship and didn't want involved with the controversy that was going on. Mr. Fuda said this particular lady was in the office Thursday and was very upset.*

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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RE: APPROVE NOVATION AGREEMENT BETWEEN, AND AMONG BLOOM LAND COMPANY, LLC, MALIK MOHAMMED AND BOARD OF ELECTIONS FOR PURPOSE OF SUBSTITUTING THE PARTIES TO EXISTING LEASE AGREEMENT/LEASE EXTENSION RELATIVE TO PROPERTY/STRUCTURE AT 2911 YOUNGSTOWN ROAD SE, WARREN, OHIO 44484

37. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve a NOVATION AGREEMENT between, and among BLOOM LAND COMPANY, LLC, 1052 Mahoning Ave., Warren, Ohio 44483 (hereinafter "Bloom"), MALIK MOHAMMED, 9560 Boundary Lane, Parma, Ohio 44130 (hereinafter "Mohammed"), and the BOARD OF ELECTIONS OF TRUMBULL COUNTY, OHIO, 2947 Youngstown Road SE, Warren, Ohio 44484 (hereinafter "Tenant"). This Agreement is for the purpose of substituting the parties to the existing Lease Agreement and Lease Extension relative to the property and structure at 2911 Youngstown Road SE, Warren, Ohio 44484 (hereinafter "Premises"), as a result of the recent sale of the Premises from Bloom to Mohammed. Tenant and Bloom entered into a lease of the Premises dated March 25, 2022, and the Board of Commissioners of Trumbull County, Ohio approved the underlying Lease Agreement at its regular meeting of March 23, 2022.

NOTE: A copy of the Lease Agreement is attached to the Novation Agreement and incorporated to the Novation Agreement by reference as Exhibit A. A copy of the Lease Extension is attached hereto and incorporated herein by reference as Exhibit B.

SPECIAL NOTE: The Board of Elections will pass a Resolution authorizing the same.

Ms. Frenchko explained the terms of this item so the public would understand. Mr. Fuda said the old owner and new owner were very cooperative knowing the importance of the upcoming election. Mr. Fuda spoke about finishing needed improvements of the Board of Elections building.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Agreement recorded on Journal Page(s) \_\_\_\_\_.)

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RE: DENY PROPOSED VACATION OF A PORTION OF JESSE ROAD A/K/A JESSIE ROAD LOCATED IN BROOKFIELD TOWNSHIP

38. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to adopt a Resolution to Deny the proposed Vacation of a portion of JESSE ROAD a/k/a JESSIE ROAD located in BROOKFIELD TOWNSHIP.

NOTE: The Public Viewing was held on September 29, 2022, at 11:00 a.m. at the site of the proposed Vacation. A Public Hearing will be held on October 5, 2022, at 10:00 a. m, in the Board of Trumbull County Commissioners' Hearing Room.

Ms. Frenchko clarified why the Commissioners denied the Road Vacation stating that they did not receive a Resolution of support from the Brookfield Township Trustees and they were following advice from the Prosecutor's Office.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

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**COMMENTS FOR ITEM #10**

*Mr. Tim Haniford, IT Director explained the ONBASE upgrades and stated questions regarding the upgrade should come to him he is the IT Director. Mr. Haniford said they have been in the process for a long time getting everything in place to provide collaboration between departments. He said next year they will be upgrading to Office 365 that will give the county a collaborative presence and give way more capability within emails and scheduling meetings. He spoke of Microsoft Team and Microsoft Share Point that will allow offices to share files. Ms. Frenchko asked Mr. Haniford if the program would allow specific individuals to participate—Mr. Haniford said his background is in security and this would only let certain individuals do what that needed to do to perform their jobs. Ms. Frenchko spoke about the contracts that were currently on the agenda and being able to see that they were approved and reviewed prior to be placed on the agenda. Mr. Haniford said that would be possible, but he would have to ask the Prosecutor's Office if digital signatures were allowable. Ms. Frenchko stated she wants to be able to see initials that the contracts were looked over before being placed on the Agenda and spoke of Docusign. Mr. Haniford spoke about the recent upgrades that have increased internet speed, and is working to get departments what they need. Ms. Frenchko spoke about the On-Base Program stating that she has been advocating for that program as well as collaborative software since she took office. Mr. Haniford said he started a year prior and it's been on his agenda, but it is a matter of getting everything lined up correctly. Mr. Fuda said they have been working with Mr. Haniford for three years and that Ms. Frenchko needs to contact the experts to see what they have. Ms. Frenchko said she was told by an IT employee that a program she was looking for existed but wasn't ready to go. Mr. Haniford said they have to do several upgrades to make these programs work. Mr. Cantalamessa stated they certainly did not need a consultant for these upgrades. Mr. Haniford agreed and said it would be throwing money away. Ms. Frenchko thanked Mr. Haniford for the update and making this come to fruition.*

**Summarized Comments:**

*Mr. Fuda read a letter regarding five LURA Agreements that were on the Agenda, September 14, 2022, prepared by the Assistant Clerk on September 19, 2022, due back to Bond Council by September 22, 2022, and held up after Commissioner Frenchko received them to review and sign. Mr. Fuda stated the Asst. Clerk reported the incident to the HR Department including defamatory statements that were made about her on Facebook by Ms. Frenchko. Mr. Fuda said documents are not being signed in a timely manner and the games must stop. Ms. Frenchko said Mr. Fuda was engaging in disparaging ... (not audible) and he can read what he wants to read, but his statements were incorrect.*

**\*\*NOTE:** a copy of the letter from Ms. Roth will be placed in the meeting folder of October 5, 2022

*Ms. Debbie Roff, former President of 'Our Lives Count' said she is representing a community and would be using their time to speak. Ms. Roth said in 2000 a citizens group had to be formed to find remedy for a public health hazard created by the CDD Landfill in Warren Township. Ms. Roth said hydrogen sulfide was being omitted from drywall being crushed, getting wet which then admitted the dangerous gas. She said Trumbull County relied on the Warren City Health Dept. and the Health Dept. to keep the citizens safe. She spoke of tax dollars that were spent by citizens to find a safe remedy for this hazardous problem. Ms. Roth spoke about FEMA, the issuance of building permits and the Planning Commission stating that the Planning Commission enforces all violations for FEMA and that the tax payers are paying the price for mistakes created by agencies. She asked the County to step up and find a remedy instead of putting it on the homeowners. Ms. Roth continued to voice concerns about Metro Parks Board and the impending removal of the Leavittsburg Dam stating that receiving grant money appears to be more important than the lives of the residents. She spoke about testing the sediment of Mahoning River, the Metro Parks Board imposing a levy, maintenance levy, and public health issues. Ms. Roth acknowledged the Commissioners do not control the Metro Parks Board, but stated they control the funds they receive and asked the Board to stop sending them funding. She asked for new members be placed on the Metro Parks Board and that the dam process is delayed until they are sure potential impacts are addressed. She asked why there have been no public hearings on this topic—stated the Metro Parks held illegal meetings and did not answer public records requests. Ms. Roth asked the Board to consider an imposing an injunction. Mr. Fuda spoke about a meeting he had with Eastgate and the Sanitary Engineer's Office regarding sewers and said Planning is just following what they are required to do. Mr. Gary Newbrough spoke about the floodway. Ms. Frenchko said she would like to use ARPA Funds to help the families as this is not their fault. She said she is not happy with the leadership relating to the MetroParks Board and expressed her concerns with the proposed levy. Ms. Frenchko said the levy imposes a raise for the director. Ms. Frenchko said she wished there was more she could do to help. Ms. Frenchko said she wishes there was a way to change the Board, but as it stands, it's under the direction of Probate Court, and the only way to change it would be to change to statute that governs how the Board is comprised. Mr. Fuda said the best way to handle the situation would be to get all the parties in a room and discuss it.*

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*Summarized Comments-(Cont'd):*

*Ms. Roth asked the Board again to file an injunction. Mr. Fuda said they could speak with the Prosecutor's Office. Ms. Frenchko said she would be willing to sign a Prosecutor's Opinion request letter. Mr. Cantalamessa said he doesn't necessarily disagree and would like to settle this in the most diplomatic way and that he's had recent conversations with board members that are open to some changes. Mr. Fuda said he met with the entire Board and some are open to working together.*

*Mr. Cantalamessa suggested having a meeting before imposing an injunction and that the safety and environmental aspect trumps any recreational benefit. Ms. Frenchko suggested getting a Prosecutor's Opinion as it can take a long time to get them. Mr. Fuda said people have to realize the most important thing is the health of the people of Warren Township. Ms. Kay Anderson, Warren Township Trustee, spoke on behalf of Warren Township and said the trustees are responsible for the residents of Warren Township. She spoke about the sewer lines, dam removal, OEPA wanting clean water, and getting no answers after attending meetings with OEPA and Eastgate. Ms. Anderson spoke about the stages of the Project, and the depth of the river. Ms. Anderson said the residents told her they will sue if their children get sick. Ms. Anderson spoke about the Board of Commissioners not having jurisdiction over the MetroParks Board, but stated the Board supported the levy for the Metro Parks. Ms. Frenchko stated it shouldn't take the Board of Commissioners to reach out to the MetroParks Board to make them receptive and she is bothered by that. Mr. Fuda said he would be happy to set up a meeting if that is what the Trustees want him to do.*

*Mr. Randy Smith thanked the Commissioners for passing the ODOT Lease. He said this will shave off up to 30 minutes of drive time for the trucks that get called out at 3 a.m. during the winter months. He said this will also help with the cost of fuel and wear and tear on the vehicles. Mr. Smith thanked Hubbard Township, Brookfield Township, Liberty Township and the City of Hubbard. He asked the Board if they would consider extending the sanitary sewer to the building as this would help with the maintenance moving forward. Mr. Fuda spoke about using ARPA Funds to get sanitary sewers to areas that are in need. Mr. Fuda also spoke about West Farmington that just added sanitary sewers stating that has opened them up for economic development.*

*Amanda Herbert spoke about the cold weather and the need for an emergency solution to house the dogs at the pound. She asked if there were any county buildings or garages that could house them in an emergency situation. Ms. Herbert asked if the Board, Pound and Union were going to meet to discuss a recent grievance that was filed. Ms. Hebert stated this was filed after two Commissioners stated the volunteers could continue what they had been doing. Mr. Cantalamessa said the contract talks about collective bargaining work—not volunteers. Mr. Cantalamessa said there is nothing in the contract that bars volunteers from helping. Ms. Herbert said that was her hands are tied right now because of the grievance. Mr. Cantalamessa said if it's brought before him, it's not going to go anywhere. Ms. Frenchko stated, it already has. Mr. Fuda said the animals are living things and we should be concerned about them. Ms. Hebert asked what are they going to do in an emergency for the winter. Ms. Frenchko said they would discuss it as a Board. Mr. Cantalamessa asked about the sanitary building next to the dog kennel and asked Gary Newbrough if it was a possibility in a winter emergency. Gary Newbrough stated he would look into it for Ms. Hebert. Ms. Hebert invited Ms. Frenchko to meet Wyatt (the dog) at the kennel. Ms. Frenchko said some of the dogs have been at the Pound for over 800 days and spoke about the quality of life of the dog. She said there is a difference between a pound and a rescue. Ms. Frenchko said there was a grievance filed and in lieu of not having an HR director, she tried to mediate it as there are so many days to respond and the Board doesn't have an interest in mediating anything. Mr. Cantalamessa said one Commissioner should not be mediating anything. Mr. Fuda said Ms. Frenchko is going along with the union to take care of lawsuits against her and that is a conflict of interest. Mr. Fuda said Ms. Frenchko shouldn't be out there mediating anything. Ms. Frenchko called, Point of Order. Ms. Hebert said Wyatt (the dog) has been at the kennel for over 800 days, has been in training and has come a long way and if he was deemed unadoptable, he would have been humanely euthanized. She said some dogs take a while to find the right home. She said Dollar General and some area churches are promoting Wyatt to find him the right home. Ms. Herbert again invited Ms. Frenchko to meet Wyatt. Ms. Hebert said Ms. Frenchko's name calling and lies were ridiculous. Ms. Frenchko called, Point of Order. Mr. Fuda said that the lady that was denied the internship was asked to do something publicly for Ms. Frenchko. Ms. Frenchko said what is going on at the dog pound is problematic and she took the time in the absence of the other two Commissioners to help mediate. She said she put job descriptions on a form and asked the employees there what items they felt comfortable with the volunteers doing and under what conditions. Ms. Frenchko said she got valuable feedback to mediate and was told certain volunteers were overstepping boundaries such as following the workers to the intake room, interrupting while they were going through the adoption process, demanding phone numbers to do follow ups. Ms. Frenchko said one of the workers at the kennel did not want help cleaning the kennels because they were responsible for the work. Ms. Frenchko said she appreciates great volunteers when they respect boundaries, but some employees spoke of people with knives and throwing bowls—things that shouldn't happen within a county office. Ms. Frenchko asked the President control the meeting. Ms. Hebert responded to Ms. Frenchko's statements.*

Week of October 3, 2022

Meeting of October 5, 2022

*Summarized Comments-(Cont'd):*

*Ms. Hebert said she put a job application for an open position at the dog kennel last August. Ms. Frenchko called, Point of Order stating the President should not let the meeting digress and that a Mayor was waiting to speak. Ms. Hebert spoke of an incident that happened in 2020. Mr. Cantalamessa said the dog pound has made tremendous strides and the current kill rate is almost zero and it's the Board decision if they want to let the volunteers continue as they have done a tremendous job. He said we need to work together to keep things going forward. Mr. Fuda spoke about how bad the pound used to and said that all stopped with the new people the Board placed at the Kennel.*

*Rick Hernandez from Hubbard thanked the Board for the engineering study that is so desperately needed.*

*Mayor Ben Kyle thanked the Board for the consent decree work and thanked Mr. Randy Smith and the Engineer's Office for the ODOT Outpost that will benefit the City of Hubbard. He spoke about an article in the Tribune regarding grants the OEPA was distributing for EB charging stations. He said Hubbard has done research on servicing those charging stations. Mr. Kyle said he will be meeting with Eastgate and ODOT to discuss implementing a plan to make improvements to the electrical grid.*

*Mr. Darryl Black spoke about the gas lines for Mecca West and post cards that were sent out to see which residents were in favor of gas lines. He asked the Board if they could help get things going for gas for West Mecca.*

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**RE: ADJOURN**

**MOTION:** Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to adjourn the Regular Meeting of October 5, 2022 at approximately 12:20 p.m., and to meet again in Regular Session on October 13, 2022.

Yeas: Cantalamessa, Frenchko, Fuda,

Nays: None

**WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.**

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**FRANK S. FUDA, PRESIDENT**

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**MAURO CANTALAMESSA, COMMISSIONER**

\_\_\_\_\_  
**NIKI FRENCHKO, COMMISSIONER**

**ATTEST:**

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**PAULA J. VIVODA-KLOTZ, CLERK**