

Week of May 2, 2022

Meeting of May 4, 2022

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 4th of May, 2022, in the office of said Board, with the following members present:

- Mauro Cantalamessa, Commissioner
- Niki Frenchko, Commissioner
- Frank S. Fuda, Commissioner

*****President's remarks**

Mr. Fuda spoke commended the HR Panel stating they are a dedicated and diverse group of individuals. Ms. Frenchko spoke about some recommendations the HR Panel had regarding advertising for the HR Director position again. Mr. Fuda and Ms. Frenchko spoke about the way the HR Director position was submitted to the Tribune, HR Panel, reposting, purpose of the Panel, and the job description not coinciding with the HR position. Mr. Fuda spoke about a meeting regarding Newton Falls/Newton Township Sanitary Sewer Project. Gary Newbrough spoke about the Scott Street Sanitary Project and billing well customers. He said it is favorable and the project will go forward. Ms. Frenchko said she was told the meeting was at 10 a.m., told to leave when she arrived, and spoke about her experience with CDBG grants. Mr. Fuda stated that he did not want another Commissioner there because of the rules with the Press when more than one Commissioner are in attendance. He said two trustees attended, so one walked out and stayed in the hall. He said the newspaper was present at the meeting. Mr. Fuda stated that Ms. Frenchko was at a photo op instead of attending the Commissioners' Meeting. Ms. Frenchko said they have the ability to push the meetings back and the governor was coming to give a sizable amount of money and she had all of her votes and comments written down so she could call in and participate in the meeting while welcoming the Governor. She said she called and couldn't get patched into Executive Session.

THE CLERK CALLED THE ROLL

RE: MINUTES

1. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to dispense with reading the minutes of Regular Meeting dated April 27, 2022.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

RE: APPROVE BILLS

2. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

RE: TRANSFER MONIES

3. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, pursuant to Ohio Revised Code Section 5705.14, to transfer monies as submitted to the Trumbull County Auditor's Office between the dates of April 25, 2022 through April 29, 2022. *Complete list of money transfers shall be recorded onto the Journal for record purposes.*

❖ Departments/Offices requesting to transfer monies:

• Sanitary Engineers \$	202,916.00	Fund # 602
	\$ 125,258.00	Fund # 602
	\$ 28,603.00	Fund # 604
	\$ 25,401.00	Fund # 606
	\$ 47,722.00	Fund # 607
	\$ 2,497.00	Fund # 608
	\$ 16,745.00	Fund # 609
	\$ 10,249.00	Fund # 610
	\$ 37,366.00	Fund # 611
	\$ 4,167.00	Fund # 612

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)_____.)

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RE: ADDITIONAL APPROPRIATIONS

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of April 25, 2022 through April 29, 2022. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

- Vehicle Maintenance \$ 1,179.00 Fund # 001
- Dom Rel & Juv Court \$ 27,900.00 Fund # 001
- Auditor \$ 14,407.94 Fund # 007

Ms. Frenchko said it is disrespectful for departments not to give a brief explanation of their Transfers to the Board. Mr. Cantalamessa said the Auditor sends an explanation every week. He said the budget is set and how they move money is their business. Mr. Fuda said if he is not sure, he asks the department.

Yeas: Cantalamessa, Fuda, Frenchko

Nays: None

Document(s) recorded on Journal Page(s)_____.

RE: TRANSFER APPROPRIATIONS

5. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of April 25, 2022 through April 29, 2022. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

- Auditor \$ 1,000.00 Fund # 007
- Coroner \$ 170.00 Fund # 007
- Dom Rel & Juv Court \$ 9,620.00 Fund # 033
- Sanitary Engineers \$ 10,000.00 Fund # 602
- JFS \$ 4,000.00 Fund # 003
- Tag FY2022 \$ 87.00 Fund # 105
- BOE Sos22 \$ 405.00 Fund # 119
- Community Development PY2022 \$ 1,663.40 Fund # 119
- Community Development PY2021 \$ 1,050.00 Fund # 229
- Community Development PY2021 \$ 9.14 Fund # 225

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

The Board had a discussion about the transfer explanations, workshop, transparency, every meeting being public, going back to Workshops, and Roberts Rules of Order.

Document(s) recorded on Journal Page(s)_____.)

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RE: ADOPT RESOLUTION TO PROCLAIM MONTH OF MAY 2022 AS ‘FOSTER CARE MONTH’ IN TRUMBULL COUNTY, OHIO

6. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt a Resolution to proclaim the month of MAY 2022 as ‘FOSTER CARE MONTH’ in Trumbull County, Ohio in conjunction with National Foster Care Month’s theme “*The World needs s’more foster caregivers like you*”. The Board of Trumbull County Commissioners wishes to honor all foster parents and volunteers who unselfishly give of their time and resources to help children by providing them with much needed love and care, and thanks these individuals for investing in the lives of children thereby giving them hope for a brighter future. Foster Parents show their commitment by sharing their lives with children who need safe homes and warm hearts. *There are currently 71 licensed foster families and approximately 134 children in foster and residential care in Trumbull County.* The Board also to commend the TRUMBULL COUNTY CHILDREN SERVICES BOARD for its dedicated service and commitment towards promoting the best interest in the care of foster children throughout Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Resolution recorded on Journal Page(s)_____.)

The Commissioners presented the Resolution and the Commissioners were thanked for the Resolution and support over the years.

RE: ADOPT RESOLUTION PROCLAIMING MONTH OF MAY 2022 AS “MENTAL HEALTH AWARENESS MONTH” IN TRUMBULL COUNTY, OHIO

7. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to adopt a Resolution proclaiming the Month of MAY 2022 as “*MENTAL HEALTH AWARENESS MONTH*” in Trumbull County, Ohio. Good Mental Health is essential to every resident’s overall health and well-being. The Board of Commissioners wishes to thank the TRUMBULL COUNTY MENTAL HEALTH AND RECOVERY BOARD faithfully work on improving the well-being of our community by establishing and maintaining an effective, efficient and quality system of alcohol, drug and mental health services for the citizens of Trumbull County helping to make recovery a reality.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

The Commissioners presented the Resolution to Ms. April Caraway

Ms. Caraway thanked the Board for the Resolution and she reminded the public that if an individual’s insurance doesn’t cover their care, the levy dollars often do.

Resolution recorded on Journal Page(s)_____.)

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**RE: EXECUTIVE SESSION TO DISCUSS
IMMINENT LITIGATION REGARDING
MATTER - SANITARY ENGINEER'S
DEPARTMENT**

8. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to go into Executive Session at 11:14 a.m. pursuant to Ohio Revised Code 121.22(G)(3) to discuss imminent litigation regarding a matter involving the Trumbull County Sanitary Engineer's Department. In attendance were: Attorney Michael Fredericka, Commissioner Cantalamessa, Commissioner Frenchko, Commissioner Fuda

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: RECONVENE FROM EXECUTIVE SESSION

9. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to reconvene at 11:26 a.m. from Executive Session pursuant to Ohio Revised Code 121.22(G)(3) to discuss imminent litigation regarding a matter involving the Trumbull County Sanitary Engineer's Department.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Ms. Frenchko discussed pulling Item's 10 and 11 that were her items. Mr. Fuda said he was planning on Item 11 until he had a meeting with all of the departments.

Ms. Frenchko said to leave the items on.

10. MOTION: Made by Ms. Frenchko, to investigate the County Commissioners' Staff for violations of our Trumbull County Policy and Procedure Manual over the past year. To identify a third party such investigation.

SPECIAL NOTE: The Trumbull County Policy and Procedure Manual indicates guidelines surrounding areas such as: honesty, performing work in a timely fashion, insubordination, refusal to comply with safe, legal instructions of a supervisor, participating in partisan political activity, being courteous and cooperative with supervisors, performing personal business on county time, time accountability, making false statements about supervisors, instigating, curtailing, restricting and interfering with work, leaving the job or work area without authorization, malicious mischief, attempting to cause injury to supervisors, giving false testimony, campaigning by writing for publications by distributing political material, or writing or giving speeches on behalf of an elected official, and willful disregard of county policies. Infractions of the above mentioned have occurred multiple times over the past year, yet employees are not investigated, disciplined or counseled.

MOTION DIED FOR LACK OF SECOND

Mr. Fuda said the investigation should be on her for the treatment of the staff. Ms. Frenchko called Point of Order stating there was no second for discussion.

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**RE: TABLE ITEM #11
DEVELOP DEPARTMENTAL &
OFFICE POLICY MANUALS**

11. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to TABLE ITEM #11 to Require ALL Department heads under the Board of Commissioners Develop DEPARTMENTAL & OFFICE POLICY MANUALS, inclusive of a work flow chart, and a training manual for each category of employee, to be submitted and approved by the Board of Trumbull County Commissioners by September 1, 2022 and an initial draft July 1, 2022.

NOTE: County offices do not have training and specific policy manuals in place in each department. This is needed for safety, efficiency and to protect the county from liability. There is currently no formal storage policy or training manual for maintenance, the dog kennel, the human resources department, the Commissioners' Office, and most other departments. An employee was recently injured at the dog kennel last year, HR employees have failed to advertise the HR director position properly; Commissioners' Office Staff fails to include critical and correct information on Commissioners calendars, and have had work set for months due to lack of training or understanding. This could have been avoided if the county had departmental policies, training manuals and work flow charts in place. It has been past practice to learn from looking around, asking others on the job, or informal training sessions. A formal manual will aid in efficiency, and allow others to fill in the absence of other employees, and provide a guideline on how work is to be done that the employees sign off on and acknowledge.

Mr. Fuda said he wanted to Table Item #11 because he wants to meet with all of the departments. Ms. Frenchko moved for the original Motion. Mr. Cantalamessa seconded to Table Item #11.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

RE: COLLABORATIVE SOFTWARE

12. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to ascertain quotes and coordinate presentations as needed for COLLABORATION SOFTWARE for Trumbull County and assign this duty to the Special Projects Coordinator to be accomplished according to the timeline within the Outline:

COLLABORATION SOFTWARE PROJECT OUTLINE

- ❖ **Collaboration software is designed to maximize teamwork effectiveness by providing a central platform where employees can openly share knowledge, data, and documents to solve specific business problems or complete creative projects together. Team members interact from any location on the cloud, sparking innovation and driving progress to boost efficiency, effectiveness (as well as profits and growth in the private sector)**
- ❖ **When individuals work together as a team to accomplish a common goal, they undergo collaboration. In the workplace setting, this definition branches out to colleagues and team members dealing with specific projects that require constant communication and team effort. Whether a team is working in an office or has some members working remotely, collaboration is required to complete the job.**

COLLABORATIVE SOFTWARE continued on next page

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12. COLLABORATIVE SOFTWARE(Cont'd)

❖ **Efficient collaboration, which involves smooth, seamless, and open communication between all team members, is essential in creating a productive workflow, particularly when it comes to tackling major business projects, and is useful to ensure minor tasks are undertaken properly— with the inclusion of all interested parties, too. It enables optimized operations and propels the potential for success. It promotes healthy professional relationships between employees.**

1. The Project Manager will be the Special Projects Coordinator.
2. The PM must survey workplace to determine what functionality works best in the County Office. A detailed map of requirements must be documented--Check with CCAO to determine where similar software may be used. **(one-week timeline)**
3. Based on survey, identify at least three software providers that offer such solutions, these may include Microsoft, Google, Novel or others **(two-week timeline)**
4. Partner with County IT services to determine which potential supplier best serves the county's needs and available resources. Software must be scalable to enable service to other departments not included in the original scope of (2) **(two-week timeline)**
5. Schedule and hold informational seminars and presentations with local suppliers of identified software. Information must include estimated cost, per user, of such software. Budgetary cost data may be found with an internet search. **(two-week timeline)** Commissioners should be provided a report with each milestone. Upon completion of this project Commissions can review the benefits and cost of such an installation and bring to the Data Board.

Mr. Biviano said he would have Data look into Collaborative Software. Mr. Cantalamessa asked Mr. Biviano if his Special Projects Admin was going to be in charge of this Item. Mr. Biviano said it would be the Data Department.

Ms. Frenchko made a Motion to Modify to remove Mr. Misocky's name and use the Data Department.

Ms. Frenchko's Motion to Modify DIED FOR A LACK OF A SECOND.

There was a discussion regarding Roberts Rules of Order and new motions.

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RE: AUTHORIZE COMMISSIONERS' CLERK TO REJECT ALL BIDS AND RE-ADVERTISE FOR SEALED BIDS -- THIRD PARTY CLAIMS ADMINISTRATION FOR WORKERS 'COMPENSATION

13. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to authorize the Board of Trumbull County Commissioners' Clerk to REJECT ALL BIDS AND RE-ADVERTISE for sealed bids for TRUMBULL COUNTY'S THIRD PARTY CLAIMS ADMINISTRATION FOR WORKERS 'COMPENSATION, to include the Scope of Duties as listed. Contract shall be for a one (1) year period commencing July 1, 2022, and ending June 30, 2023; this action per there commendation of the Human Resources Department.

NOTE: There was in irregularity in the bidding process and for transparency reasons, the bids will be rejected and rebid.

SCOPE OF DUTIES

- Process and analyze all claims filed by Trumbull County Employees
- Complete review of all claims and detailed records of each claim
- Provide completed and signed Medical Release Form from I.W. early on in the claim for processing of any and all past medical history (including but not limited to Past W.C. Claims)
- Represent Trumbull County at all Industrial Commission Hearings; thorough hearing preparation including providing all documentation necessary and post summary of hearing to the County
- Trumbull County to provide outside legal counsel at some hearings at their discretion. All other legal to be provided and paid for by TPA
- With approval from County, arrange and schedule Independent Medical Examinations
- Review all claims for possible handicap refunds
- Work as liaison between Trumbull County and our Managed Care Organization in accident reporting, investigations, the filing of new claims and controlling medical costs
- Investigate all lost time claims upon request from the County
- Maintain current records for all claims and monitor same
- Suggest and advise on settlements of claims and negotiate settlements with claimant and/or attorneys.
- Provide quarterly reports to the County
- Suggest and assist implementation of cost savings programs
- Attend all meetings scheduled by Trumbull County Workers' Comp. Admin. on site
- Complete claims audit.
- Assist and guide Trumbull County Workers' Compensation personnel in any and all aspects of the Ohio Bureau of Workers' Compensation Claim process in regards to the County's I.W. and in the best interest of Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Legal Notice recorded on Journal Page(s)_____.)

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**RE: SATISFACTION OF MORTGAGE
FOR MS. DENISE DeZEE
'HOME' PROGRAM IN 2004**

14. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve THE SATISFACTION OF MORTGAGE for DENISE DeZEE. Ms. DeZee was assisted through Trumbull County's HOME Program in 2004. The HOME mortgage was for a ten-year declining term. Ms. DeZee has satisfied all terms and conditions of said mortgage.

Ms. Frenchko said she tried to contact the Planning Commission and said these Satisfactions should have been more efficient in completing the Satisfactions more quickly as a lien is placed on the homeowner's house.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

(Document(s) recorded on Journal Page(s)_____.)

**RE: SATISFACTION OF MORTGAGE
FOR DENISE DeZEE
'CHIP' PROGRAM IN 2004**

15. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa. to approve THE SATISFACTION OF MORTGAGE for DENISE DeZEE. Ms. DeZee was assisted through Trumbull County's CHIP Program in 2004. The CHIP mortgage was for a five-year declining term. Ms. DeZee has satisfied all terms and conditions of said mortgage.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

(Document(s) recorded on Journal Page(s)_____.)

**RE: SATISFACTION OF MORTGAGE
FOR FELICIA R. EVANS
'HOME' PROGRAM IN 2003**

16. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve THE SATISFACTION OF MORTGAGE for FELICIA R. EVANS. Ms. Evans was Assisted through Trumbull County's HOME Program in 2003. The HOME mortgage was for a ten year declining term. Ms. Evans has satisfied all terms and conditions of said mortgage.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)_____.)

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**RE: SATISFACTION OF MORTGAGE
FOR LENORA COOPER
'HOME' PROGRAM IN 2004**

17. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve THE SATISFACTION OF MORTGAGE for LENORA COOPER. Ms. Cooper was Assisted through Trumbull County’s HOME Program in 2004. The HOME mortgage was for a ten year declining term. Ms. Cooper has satisfied all terms and conditions of said mortgage.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: ENTER INTO AGREEMENT BETWEEN BOARD
OF COMMISSIONERS AND FAIRFIELD INN BY
MARRIOT WARREN – NILES , TO PAY COSTS
ASSOCIATED WITH SAFELY HOUSING THE
HOMELESS AS THEY WORK WITH OUR SOCIAL
SERVICE PROVIDERS TO SECURE PERMANENT
HOUSING**

18. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve an Agreement with COLFIN THL MEZZ HOLDCO, LLC/CNI THL PROPCO FE, LLC, d/b/a FAIRFIELD INN BY MARRIOT WARREN - NILES, 1860 Niles-Cortland Road, S.E., Warren, OH 44484, in the amount of \$65.00 person per night and/or \$455.00 per room per week Fund # No. 225-030-5120-5110-1-505818, to pay the costs associated with safely housing the homeless as they work with our social service providers to secure permanent housing in response to the pandemic; benefiting the Homeless Population of Trumbull County, Ohio, AND authorize the Board of Trumbull County Commissioners to enter into an Agreement with COLFIN THL MEZZ HOLDCO, LLC/CNI THL PROPCO FE, LLC d/b/a Fairfield Inn by Marriot Warren - Niles in order to meet the rules and regulations of the CDBG Program and local city requirements.

The Board of Trumbull County Commissioners advertised for price proposals for costs associated with safely housing the homeless as they work with our social service providers to secure permanent housing in response to the pandemic; the Homeless Assistance Project prevents, prepares for and/or responds to coronavirus through providing resources to assist and safely house one of the most vulnerable populations; the Homeless.

The price proposal amount also reflects the costs associated with renting clean and safe rooms that contain refrigerators and microwave ovens along with regular amenities such as beds and linens, a television set, and a working bathroom.

NOTE: One hotel returned a price proposal. The Homeless Assistance Project was included as part of the PY2020 Trumbull County CDBG Cares Act Target of Opportunity Grant Program (B-D-20-1CS-4) (Approved on May 28, 2020, Journal Volume 151, Page 23205-23206) benefiting the Homeless Population.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

Ms. Frenchko stated she was voting no because the Board did not receive this Agreement from the Planning Commission, and she doesn't vote on things she hasn't reviewed.

(Agreement recorded on Journal Page(s)_____.)

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RE: ADVERTISE BIDS TO PROVIDE PHARMACEUTICAL SERVICE (NECESSARY MEDICATIONS) - ADULT JUSTICE CENTER

19. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to authorize the Board of Trumbull County Commissioners' Clerk to advertise for sealed bids to provide PHARMACEUTICAL SERVICE (*necessary medications*) for the inmates of the Trumbull County Adult Justice Center, for a two (2) year period, in accordance with the bid specifications.

Ms. Frenchko wanted to know what is defined as necessary and what percent of the whole is necessary medications. The Clerk said Lisa is working with Dr. Malvasi to get the list of necessary medications. Ms. Frenchko state that she wanted to table it until she gets her answer. Mr. Fuda said the workers can't get her the information she request because she is demanding to much extra work of them. Ms. Frenchko said she is voting no because its rubber stamping.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

(Legal Notice recorded on Journal Page(s)_____.)

RE: AWARD PROPOSAL IVIDEO -- FOR PURCHASE OF ITEMS TO UPGRADE COMMISSIONERS' HEARING ROOM

20. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to authorize the Trumbull County IT Department to participate in State Purchasing (STS Contract #800821) and award the lowest and best proposal as submitted by IVIDEO, 6779 Engle Rd., Suite G, Middleburg Heights, OH 44130, in the amount of \$69,746.10 for the purchase of items to upgrade the Trumbull County Commissioners' Hearing Room to support transparency by recording and transmitting the Commissioners' weekly meetings to a YouTube channel, which will increase interaction with residents--to be paid from Fund # 001-011-1000-1010-1-505417; this action per the recommendation of the Trumbull County IT Department.

- ❖ This will increase access to those with disabilities such as the hearing impaired and the visually impaired by providing closed captioning and listening devices.
- ❖ The third monitor in the package gives individuals sitting in the back of the hearing room the ability to see the entire meeting from that location.
- ❖ The current costs associated with conference bridge (which only provides telephone access for residents) will be eliminated with this package. The current costs with the conference bridge is approximately \$2,000 to \$2,500 per month. The new system will provide ZOOM access through a yearly cost of \$200.00
- ❖ Time is of the essence in approving this item due to increased costs as well as product availability due to supply chain issues.

Ms. Frenchko moved to table due to no proof of lowest bid. Mr. Cantalamessa stated Agreement is through state purchasing.

MOTION TO TABLE DIED FOR LACK OF SECOND

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Mr. Tim Haniford explained the iVideo purchase and the cost effectiveness of not using the conference bridge, and the Zoom license is inexpensive. Ms. Frenchko said the scope has changed since seeking proposals. She spoke of other local vendors and wanted it re-advertised. Mr. Cantalamessa said this Agreement is through state purchasing and they get the lowest quote. Mr. Haniford said Valley Electric does not participate in State Purchasing.

Yeas: Cantalamessa, Fuda

Nays: Frenchko

Ms. Frenchko voted no because the scope has changed so much over the past year and a half and there has been no effort to seek other local vendors. She went on to say this Proposal was rubberstamped.

**RE: NON-REIMBURSABLE EXTENSION AGREEMENT
HOME AND LAND DEVELOPERS, LLC. --
KLINE’S DRIVE, LOT D SANITARY SEWER
EXTENSION, PROJECT NO. 5-S-22**

21. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, enter into a Non-Reimbursable Extension Agreement for the extension of a sanitary sewer in accordance with the Ohio Revised Code Section 307.73 with Jerry Altobelli, Managing Member of Home and Land Developers, LLC. on Klines Drive, Liberty Township, Trumbull County Combined Sanitary Sewer District, Metropolitan Sub-District, known as Klines Drive – Lot D Sanitary Sewer Extension, Project No. 5-S-22, subject to the approval of the Prosecutors Office.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Agreement recorded on Journal Page(s)_____.)

**RE: DETAILED SEWER DRAWINGS OF KLINES
FARM– LOT D FOR EXTENSION OF SANITARY
SEWER ON KLINES DRIVE, LOT D SANITARY
SEWER EXTENSION, PROJECT NO. 5-S-22**

22. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, approve detailed sewer drawings of Klines Farm – Lot D for the extension of a sanitary sewer on Klines Drive, Liberty Township, Trumbull County Combined Sanitary Sewer District, Metropolitan Sub-District, known as County Project No. 5-S-22; this action recommended per the recommendation of the Trumbull County Sanitary Engineer’s Department.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Document(s) recorded on Journal Page(s)_____.)

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**RE: EMPLOYMENT TRANSFER
MR. CHRISTOPHER PHILLIPS
FROM POSITION OF TV INSPECTOR/GROUTING
ASSISTANT TECHNICIAN TO POSITION OF
SLUDGE PROCESS WORKER - SANITARY
ENGINEER'S DEPARTMENT**

23. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment transfer of MR. CHRISTOPHER PHILLIPS from the position of, TV INSPECTOR/GROUTING ASSISTANT TECHNICIAN Pay Range 4 (5 Years) \$18.06, to the position of SLUDGE PROCESS WORKER Pay Range 7 (5 years) \$21.61 with the Trumbull County Sanitary Engineer's Department, effective Thursday, May 5, 2022, *pursuant to the authorized job posting of April 20 to April 28, 2022*. This action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineer's Department.

NOTE: Mr. Phillips has the required Class A CDL license. This vacancy is due to an employee retirement.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

**RE: RIGHT OF WAY PERMITS -
COUNTY ENGINEER**

24. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Right-of-Way Permit requested by the company listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **CRAIG TICKER**, 7124 Kinsman Nickerson Rd, Kinsman, OH 44428, to work in the right-of-way of Kinsman Nickerson Rd, (C.H. 276E), in order to relocate a driveway access. This will be located east of address 7306 Kinsman Nickerson Rd., north of Ray State Line Rd. (T.H. 260), in Kinsman Township.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

**RE: SPECIAL HAULING PERMIT TO MOVE
OVERWEIGHT EQUIPMENT – COUNTY
ENGINEER**

25. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Hauling Permit to Move Overweight Equipment over Trumbull County roadways, requested by the company listed. The necessary permit fee, bond and insurance have been submitted and approval is subject to the conditions listed on each permit.

- **RICH'S TOWING & SERVICE, INC.**
20531 First Avenue, Middleburg, OH 44130
Permit No.: 1151
Permit Effective: April 25, 2022 through April 29, 2022
To haul or move overweight equipment over Austintown Warren Road (C.H. 67B) in Warren Township.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

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RE: SPECIAL ANNUAL SUPPLIER FLEET PERMITS– COUNTY ENGINEER

26. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permits for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the companies listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **KEN CHIARULLO TRUCKING, LLC**
4622 Parkman Rd., N.W., Warren, OH 44481
Permit No.: AF-024-2022
Permit Effective: April 17, 2022 through April 17, 2023

- **HEISS EQUIPMENT & H & H LAND CLEARING, LLC**
P.O. Box 179, Middlefield, OH 44062
Permit No.: AF-025-2022
Permit Effective: April 25, 2022 through April 25, 2023

- **TRUMBULL COUNTY LOGGING CO., INC.**
9446 Bundysburg Road, Middlefield, OH 44062
Permit No.: AF-026-2022
Permit Effective: April 25, 2022 through April 25, 2023

- **WOODSIDE TREE LLC**
P.O. Box 101, West Farmington, OH 44491
Permit No.: AF-027-2022
Permit Effective: April 26, 2022 through April 26, 2023

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

RE: RESIGNATION OF MS. SARAH BOYARKO - MEMBER --THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY

27. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to acknowledge the resignation of MS. SARAH BOYARKO, as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, effective immediately. Ms. Boyarko no longer serves as the Workforce Development Representative with the Chamber; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

NOTE: The Board of Commissioners wishes to thank Ms. Boyarko for her faithful commitment and dedicated service to The Workforce Development Board of Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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RE: RESIGNATION OF MR. DANIEL PALMER - MEMBER --THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY

28. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to acknowledge the resignation of MR. DANIEL PALMER as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, effective immediately. Ms. Palmer has stepped down from his position to re-enter tenured teaching; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

NOTE: The Board of Commissioners wishes to thank Mr. Palmer for his faithful commitment and dedicated service to The Workforce Development Board of Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

RE: REAPPOINT MR. MICHAEL KEYS - MEMBER THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY

29. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to reappoint MR. MICHAEL KEYS to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, for a three (3) year term commencing April 6, 2022 through April 6, 2025. Mr. Keys is the Director of Community Development for the City of Warren, and will serve as an Economic Development Representative; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Yeas: Cantalamessa, Fuda

Nays: Frenchko

Ms. Frenchko voted No because it doesn't seem like there was an application made, that it was a recommendation by the Workforce Development Board and was subsequently signed by the someone from the Chamber.

RE: REAPPOINT MR. JOHN MOLITERNO - MEMBER THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY

30. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to reappoint MR. JOHN MOLITERNO to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, for a three (3) year term commencing April 9, 2022 through April 9, 2025. Mr. Moliterno will serve as a Business Representative; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Mr. Fuda said Ms. Frenchko kept Mr. Turner for two hours regarding the Board Appointments. He asked Mr. Turner to come to the podium to explain. Ms. Frenchko said she got information but wasn't satisfied regarding the process as there is no verification that Mr. Moliterno represents the Business Sector as he is retired from the WRPA. She went on to say that she spoke to a woman at the Chamber that said they were asked by the Workforce Development Board to reappoint the same people—she said there was no application. She wants an effort to recruit and not reappoint the same stale members. Mr. Fuda asked if they were doing a good job, they should just get rid of them?

Mr. Turner said Mr. Moliterno is a business partner with Postal Mailsort. He went on to speak of the places he advertises. Mr. Cantalamessa said he cares about good board members.

Yeas: Cantalamessa, Fuda

Nays: Frenchko

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**RE: REAPPOINT MR. DONALD EMERSON - MEMBER
THE WORKFORCE DEVELOPMENT BOARD OF
TRUMBULL COUNTY**

31. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to reappoint MR. DONALD EMERSON to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, for a three (3) year term commencing April 6, 2022 through April 6, 2025. Mr. Emerson will serve as a Community Based Organization Representative; this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

**RE: APPOINT MS. MELISSA MAIORANO - MEMBER
THE WORKFORCE DEVELOPMENT BOARD OF
TRUMBULL COUNTY**

32. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to appoint MS. MELISSA MAIORANO to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, for a two (2) year initial term commencing April 1, 2022 through April 1, 2024. Ms. Maiorano will represent the Economic Development (Chamber of Commerce); this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

**RE: APPOINT DR. BILL AYRES – MEMBER
THE WORKFORCE DEVELOPMENT BOARD
OF TRUMBULL COUNTY**

33. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to appoint DR. BILL AYRES to serve as a member of THE WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY, for a two (2) year initial term commencing April 1, 2022 through April 1, 2024. Dr. Ayres will represent Higher Education (Kent State University); this action per the recommendation of William J. Turner, Executive Director of the Workforce Development Board of Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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**RE: RECEIVE/FILE -- 2021 ANNUAL REPORT
TRUMBULL COUNTY JUVENILE COURT**

34. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to receive and place on file for record purposes the 2021 Annual Report of the TRUMBULL COUNTY JUVENILE COURT, as submitted by Juvenile Court Administrator, Stacy Ziska, on behalf of Juvenile Court Judges, and Sandra Stabile Harwood and Samuel F. Bluedorn.

NOTE: The annual report is filed pursuant to Ohio Revised Code Section 2151.18.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

**RE: PLACE RENEWAL OF 1.5 MILL TEN (10) YEAR
LEVY FOR FAIRHAVEN PROGRAMS-TRUMBULL
COUNTY BOARD OF DEVELOPMENTAL
DISABILITIES ON NOVEMBER 8, 2022,
GENERAL ELECTION BALLOT**

35. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt a Resolution to place upon the November 8, 2022, General Election Ballot the RENEWAL of the 1.5 mill, ten (10) year Levy, in excess of the ten mill limitation, for the FAIRHAVEN PROGRAMS OF THE TRUMBULL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES, commencing with the 2023 Tax Year, collection year beginning in 2024; this action per the recommendation of the Trumbull County Board of Developmental Disabilities (DD) {pursuant to Resolution of the Board of DD in April 2022}.

NOTE: Levy will be for the operation of programs and services by the Trumbull County Board of DD and for the acquisition, construction, renovation, financing, maintenance, and operation of mental retardation and developmental disabilities facilities, pursuant to Ohio Revised Code §5705.19(L) and §5705.222.

SPECIAL NOTE: Certificate of Estimated Property Tax Revenue provided by the Trumbull County Auditor, dated May 3, 2022, to be recorded onto the Journal for record purposes.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

Resolution recorded on Journal Page(s)_____.)

**RE: EXECUTIVE SESSION TO CONSIDER
DISMISSAL/DISCIPLINE OF A PUBLIC
EMPLOYEE -- 9-1-1 CENTER.**

36. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to go into Executive Session at 12:00 p.m. pursuant to Ohio Revised Code 121.22(G)(1) to consider the dismissal or discipline of a public employee within the 9-1-1 Center. Commissioner Fuda, Commissioner Cantalamessa, Ms. Patty Goldner

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

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Ms. Frenchko missed Executive Session to demand that Lisa DeNunzio Blair give her an Email that Lisa wrote to read to the Board.

RE: RECONVENE FROM EXECUTIVE SESSION

37. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to reconvene from Executive Session at 12:10 p.m. pursuant to Ohio Revised Code 121.22(G)(1) to consider the dismissal or discipline of a public employee within the 9-1-1 Center.

MR. FUDA STATED THAT THERE WERE ONLY TWO COMMISSIONERS IN EXECUTIVE SESSION.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

Ms. Frenchko made a Motion to terminate an employee from the 9-1-1 Center, Mr. Cantalamessa seconded the motion. Ms. Frenchko read the following letter that will be recorded on Journal Page(s)_____.)

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Phil Pegg read a Public Records Request that was sent from the Board of Commissioners by Attorney Blair. Mr. Cantalamessa and Mr. Fuda stated they did not authorize the request. Mr. Pegg said he received an individual request that he fulfilled.

Duane Henning inquired about using the Trumbull County Fairgrounds property and said he had been speaking with Barry Brown. He wanted to reach out to people with drug addiction problems. Ms. Caraway spoke on the conference bridge and said she would be happy to speak with him. Ms. Frenchko brought up liability concerns. Mr. Cantalamessa said Mr. Henning was welcome to do a presentation with the Board.

Mayor Kyle – Hubbard spoke about a serious EMS problem.

Ms. Lisa DeNunzio Blair wanted to let the Commissioners' know that Dr. Malvasi did get back with her regarding the Pharmaceutical List and read an Email that she drafted to Commissioner Frenchko to clarify her inquiries regarding 'Necessary Medications' for the upcoming Pharmaceutical Bid. Ms. DeNunzio went on to say that if Ms. Frenchko had any additional questions to contact Sheriff Monroe or Dr. Malvasi directly.

Atty. Goodman commented on a Contract with Fyda Freightliners, Inc. and Henderson Products from March 31, 2021. He said Henderson did not want to honor their original quote after reviewing said paperwork. He said in January of 2022, Henderson wanted to increase their price by 80,000 and when he looked at the contract there was no signed agreement. He said they have to sue for the contract. He said lack of diligence and management of this operation is effecting essential services. The Clerk emailed the fiscal officer's certificate to Nicole Klingeman in the name of Huntington Public Corporation, Equipment Finance Division, in the amount of \$519,319.00 that covered both Fyda and Henderson and Nicole said they needed one for Henderson. The conversation turned into an argument.

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RE: ADJOURN

MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda to adjourn the Regular Meeting of May 4, 2022, and to meet again in Regular Session on May 11, 2022.

Yeas: Cantalamessa, Fuda, Frenchko

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

FRANK S. FUDA, COMMISSIONER

MAURO CANTALAMESSA, PRESIDENT

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK