

Week Beginning March 7, 2022

Meeting of March 9, 2022

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 9th day of March 2022, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Niki Frenchko, Commissioner
Frank S, Fuda, Commissioner

Mr. Fuda spoke said in the place of Workshop he is having a meeting starting on March 15, 2022, at 9:30 a.m., to allow each department 10 minutes to go over their Agenda Items instead of holding people for a long period of time. He asked departments that have Agenda items on to contact Christine Glenn to schedule a time slot. Ms. Frenchko said she held a staff meeting on March 8, 2022, at 11:00 a.m., and will continue to hold them on Tuesdays at 11:00 a.m., to go over Agenda items and review supporting material because the Workshops have been cancelled. She thanked those who came and said it was productive to have the departments together to share information. Mr. Fuda stated his meeting was to prevent departments from being away from their work for hours and in the past he called departments to go over their items when he had a question. Ms. Frenchko discussed collaborative software and how it would streamline gathering information and allow for better communication.

MR. CANTALAMESSA RE-READ A MOTION HE MADE FROM THE FLOOR ON MARCH 2, 2022 MEETING BECAUSE THE VOTE WAS NOT TAKEN.

RE: ADOPT A POLICY THAT ALL AGENDA ITEMS INCLUDING SPECIAL NOTES REFRAIN FROM ACCUSING/SLANDERING ELECTED OFFICIALS SUPERVISORS AND COUNTY STAFF

MOTION: Made by Mr. Cantalamessa from the floor, seconded by Mr. Frank S. Fuda, to adopt a policy that all Agenda items including special notes refrain from accusing and slandering elected officials, supervisors and county staff. This sort of behavior is reckless and detrimental to this county from a legal perspective. Personal attacks and unfounded innuendo should be done on Commissioners own time through Press Conferences and have no business on the Agenda for our Regularly scheduled Meeting. Those items if placed on the Agenda will be subject to swift removal.

SPECIAL NOTE: If a Commissioner and/or Commissioners feel that something is illegal or unethical, they should immediately report that to the proper authority such as: law enforcement, Ethics Commission, Prosecutor's Office, Attorney General's Office or Secretary of State's Office.

Ms. Frenchko spoke about documenting things that are illegal or improper then reaching out to the Prosecutor's Office and nothing happens because the question it is not requested from the Majority of the Board. She said this is a way for her to document items so it is on the record for a special audit and this Agenda item is an effort to stop her from documenting things on the record. Mr. Cantalamessa said this Agenda Item this is an effort to act civilly with professionalism for one another. Ms. Frenchko said that it includes language used against her. Mr. Fuda said they have never used language against her and that she needs to have respect for them and the women who work in the office. Ms. Frenchko said she would like to be called Commissioner. Mr. Fuda said Ms. Frenchko has said he is a member of the mafia, has called the staff names and accused them of things they have not done.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

MS. FRENCHKO MADE A MOTION TO THE FLOOR TO RESCIND THE ACTION TAKEN ON JANUARY 3, 2022, NAMING FRANK S. FUDA AS PRESIDENT OF THE BOARD FOR 2022 AND NOMINATE HERSELF AS PRESIDENT SO SHE CAN CONDUCT THE MEETINGS MORE PROFESSIONALLY AS THERE IS HAS BEEN CONFUSION

MOTION DIED FOR LACK OF SECOND

MS. FRENCHKO MADE A MOTION TO THE FLOOR TO ACCEPT/WRITE A BRIDGE AGREEMENT BETWEEN THE THIRD PARTY ADMINISTRATOR AND THE BOARD OF TRUMBULL COUNTY COMMISSIONERS WITH SPECIAL NOTE STATING THE CURRENT ADMINISTRATOR HAS BEEN WORKING WITHOUT PAY FOR THREE MONTHS AND THAT SERVICE IS EXTREMELY VALUABLE SAVING THE COUNTY THOUSAND OF DOLLARS. WE ARE NOW GETTING PUBLIC RECORDS REQUEST FROM A LAW FIRM.

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Mr. Fuda asked Ms. Frenchko if she was a Commissioner and why she didn't put this item on the Agenda. Mr. Cantalamessa said that Ms. Frenchko puts stuff on the Agenda Item all of the time and asked why she didn't put this item on. Ms. Frenchko said she just learned the third party administrator wasn't getting paid. The discussion continued about campaign contributions, political favors, talking down to each other, bridge agreement, going out for bid, Nancy Marscio, Auditor's Office, Agenda Item 34, RFP, Sanitary Engineer's Department, six-month 911 Bridge Agreement, and reaching out to Prosecutor's Office or an opinion.

MS. FRENCHKO MADE A MOTION TO THE FLOOR TO MODIFY THE MOTION TO ACCEPT/WRITE A BRIDGE AGREEMENT FOR A THIRD PARTY ADMINISTRATOR FOR A SIX MONTH TERM SO THAT RFQ'S/RFP'S CAN BE PREPARED AND BID OUT

MOTION DIED FOR LACK OF SECOND

RE: MINUTES

1. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to dispense with reading the minutes of the Regular Meeting dated March 2, 2022.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

RE: APPROVE BILLS

2. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Ms. Frenchko originally voted no on Item #1 APPROVE BILLS stating she received documentation from the Sanitary Engineers Department, but not the Planning Commission. Mr. Cantalamessa brought to her attention that Item #2 was pertaining to the approving the Bills and not appropriations. Ms. Frenchko changed her vote for Item #2 to approve and voted no on all of the transfers (Items 3-6) stating she was only provided supporting documentation from some of the departments.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

RE: TRANSFER MONIES

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to Pursuant to Ohio Revised Code Section 5705.14, to transfer monies as submitted to the Trumbull County Auditor's Office between the dates of February 28, 2022 through March 4, 2022. Complete list of money transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer monies:

- Sanitary Engineers \$ 37,000.00 Fund # 477
- Planning Commission \$ 13,940.21 Fund # 225

Yeas: Cantalamessa, Fuda
Nays: Frenchko

Commissioner Frenchko voted No because some departments did not provide an explanation for their transfer before the meeting

Document(s) recorded on Journal Page(s)_____.)

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RE: ADDITIONAL APPROPRIATIONS

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 28, 2022 through March 4, 2022. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

- Job & Family Serv \$ 3,025,793.71 Fund # 218
- Sheriff \$ 17,500.00 Fund # 066
- Children’s Services \$ 33,879.66 Fund # 222
- Law Library \$ 20,000.00 Fund # 071

Commissioner Frenchko voted No because some departments did not provide an explanation for their transfer before the meeting

Yeas: Cantalamessa, Fuda
Nays: Frenchko

RE: TRANSFER APPROPRIATIONS

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 28, 2022 through March 4, 2022. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

- Probate Court \$ 50.00 Fund # 001
- MetroParks \$ 425.00 Fund # 981
- Sanitary Engineers \$ 1,200.00 Fund # 600
- Court of Appeals \$ 36,600.00 Fund # 001
- Dom Rel & Juv Court \$ 784.00 Fund # 001
- Election Board \$ 15,000.00 Fund # 001
- Clerk of Courts \$ 100.00 Fund # 036
- Health Board \$ 95,000.00 Fund # 950
- 9-1-1 Center \$ 46,725.00 Fund # 070

Yeas: Cantalamessa, Fuda
Nays: Frenchko

Commissioner Frenchko voted No because some departments did not provide an explanation for their transfer before the meeting

Document(s) recorded on Journal Page(s)_____.)

RE: AMENDED CERTIFICATE NO. 4-2022
COUNTY BUDGET COMMISSION

6. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to receive the Amended Certificate of the County Budget Commission No. 4 - 2022, for the fiscal year beginning January 1, 2022, dated March 9, 2022, increasing estimated resources in the funds listed:

- JFSFG Fund #218

Commissioner Frenchko voted No because some departments did not provide an explanation for their transfer before the meeting

Yeas: Cantalamessa, Fuda
Nays: Frenchko

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**RE: ADVERTISE FOR BIDS
TOD AVENUE SW SIDEWALK PROJECT
WARREN TOWNSHIP**

7. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the TRU-SR 45 TOD AVENUE SW SIDEWALK PROJECT; PID 112605-WARREN TOWNSHIP. Improvements include installation of sidewalks, curb ramps, crosswalks, and signage along Tod Ave. (State Route 45) in Warren Township; this action per the recommendation of the Trumbull County Engineer’s Office.

NOTE: The project is being funded by an 80% Transportation Alternatives Program (TAP) Grant received through Eastgate Regional Council of Governments. The 20% local match will be paid by Warren Township—no General Fund monies are required.

Mr. Fuda said this was an important project that will give residents a way to walk on the sidewalk and not on the street. Ms. Frenchko said it was designed in house which saved the county a lot of money.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

Legal Notice recorded on Journal Page(s) _____,)

**RE: ADVERTISE FOR BIDS
SR 193/CH 329 SIDEWALK PROJECT
VIENNA TOWNSHIP**

8. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise for sealed bids for the TRU-SR 193/CH 329 SIDEWALK PROJECT; PID 112606 -VIENNA TOWNSHIP. Improvements include installation of sidewalks, curb ramps, crosswalks, and signage along SR 193 and Warren Sharon Road (CH 329) in Vienna Township; this action per the recommendation of the Trumbull County Engineer’s Office.

NOTE: The project is being funded by an 80% Transportation Alternatives Program (TAP) Grant received through Eastgate Regional Council of Governments. The 20% local match will be paid by Vienna Township—no General Fund monies are required.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

Legal Notice recorded on Journal Page(s) _____,)

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**RE: RIGHT-OF-WAY PERMITS
COUNTY ENGINEER**

9. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permits.

- **CARRIE KRISTYAK**, 516 Hyde Shaffer Rd., Bristolville OH 44402, to work in the right-of-way of Hyde Shaffer Rd. (C.H. 242 D), in order to install a minimum of 30' of 15" HDPE conduit for a drive access; this will be located approximately 2,150 feet west of N. Park (C.H. 263) in Bristol Township.
- **DOMINION ENERGY OHIO**, 320 Springside Dr., Akron, OH 44333, to work in the right-of-way of North Park Avenue (C.H. 263 A), in order to install a gas service line service address 3100. This will be located approximately 2,400 feet south of State Route 305 in Bazetta Township.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

**RE: AWARD BID
SHELLY & SANDS, INC.
HOAGLAND BLACKSTUB ROAD PROJECT
BAZETTA TOWNSHIP**

10. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to award the lowest and best bid as submitted by **SHELLY & SANDS, INC.**, 1450 N. Bailey Road, North Jackson, OH 44451, for the **TRU-CH 203 HOAGLAND BLACKSTUB ROAD PROJECT**; PID 112654—which consists of the resurfacing of Hoagland Blackstub Rd. from Elm Road to Everett Hull Rd in Bazetta Township in the amount of \$809,846.40, AND to enter into a contract with **SHELLY & SANDS, INC.** for said project; this action per the recommendation of the Trumbull County Engineer's Office and is subject to review and approval of the Prosecutor's Office.

NOTE: Engineer's Estimate = \$958,540.40

SPECIAL NOTE: This project is being funded by an 80% STBG Grant received through Eastgate Regional Council of Governments, which will be direct pay. The 20% local match will be provided by Trumbull County Engineer Fund #002-030-1700-1700-1-505548—*absolutely no General Revenue Funds will be utilized.*

OTHER BIDS SUBMITTED

COMPANY	AMOUNT
THE SHELLY COMPANY 8929 Canyon Falls Blvd., Suite 120 Twinsburg, OH 44087	\$825,618.75
RONYAK PAVING, INC. 14376 N. Cheshire St. P.O. Box 14159 Burton, OH 44021	\$889,963.00
CHAGRIN VALLEY PAVING, INC. 17290 Munn Road Chagrin Falls, OH 44023	\$917,663.50
KARVO COMPANIES 4524 Hudson Drive Stow, OH 44224	\$924,137.85
BARBICAS CONSTRUCTION COMPANY, INC. 124 Darrow Road, Suite 1 Akron, OH 44305	\$938,686.74
KIRILA CONTRACTORS, INC. 505 Bedford Road P.O. Box 179 Brookfield, OH 44403	\$1,306,966.00

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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RE: ACKNOWLEDGE RETIREMENT
MR. DAVID DEJACIMO FROM POSITION OF
CHIEF AUTO TECHNICIAN-VEHICLE
MAINTENANCE DEPARTMENT

11. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to acknowledge the retirement of MR. DAVID DEJACIMO from his position as Chief Auto Technician at the Vehicle Maintenance Department, effective March 1, 2022. David will be retiring after 46 years of dedicated service to the residents of Trumbull County. The Board of Commissioners joins Bill Hart, Facilities Manager, and staff in congratulating David for his hard work and dedication while wishing him an enjoyable, healthy and long retirement for which he is most deserving.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

RE: ACCEPT RESIGNATION OF MR. ANTHONY
TANERI FROM POSITION OF AFTERNOON
WORK SUPERVISOR-MAINTENANCE DEPT.

12. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to accept the resignation of MR. ANTHONY TANERI from his position of AFTERNOON WORK SUPERVISOR with the Trumbull County Maintenance Department, effective March 18, 2022. Mr. Taneri's resignation letter shall be recorded onto the Journal for record purposes; this action per the recommendation of the Facilities Manager.

Ms. Frenchko said that Mr. Taneri was an excellent employee and she hated to see him leave. She spoke about the importance of exit interviews and employee evaluations.

Mr. Fuda said Mr. Taneri was a wonderful employee and it will be a loss for Trumbull County.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Letter recorded on Journal Page(s)_____.)

RE: LIQUOR PERMIT

13. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Application listed.

CLASS C

NEW:	ANNAPURNA BROTHERS LLC 3707 Belmont Avenue Liberty Township Youngstown, OH 44505
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CLASSES C

FROM:	DELORES YAKELL EST MARK KARELIN ADMR d/b/a LAMPOST LOUNGE 2748 Belmont Ave. Ext Liberty Township Youngstown, OH 44505
TO:	DARBY ENTERTAINMENT GROUP LLC 2748 Belmont Ave, Ext. Liberty Township Youngstown, OH 44505

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

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**RE: MUNICIPAL ADVISORY AGREEMENT
BETWEEN BOARD OF COMMISSIONERS
AND MAS FINANCIAL ADVISORY SERVICES, LLC
TO SERVE AS FISCAL CONSULTANT FOR
TRUMBULL COUNTY**

14. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the Municipal Advisory Agreement by and between the BOARD OF TRUMBULL COUNTY COMMISSIONERS and MAS FINANCIAL ADVISORY SERVICES LLC, 17172 Penny Pines Circle, Strongsville, OH 44136 to serve as a fiscal consultant for Trumbull County. Trumbull County agrees to pay a retainer fee of \$8,000.00—to be paid from Fund No. 001-070-1000-1000-1-505607; this action is per the recommendation of Adrian S. Biviano, Trumbull County Auditor, and is subject to review and approval of the Prosecutor’s Office.

NOTE: This Fiscal Consultant Contract is pursuant to Ohio Revised Code Section 9.36 to contract for the services of fiscal and management consultants to aid in the execution of the Board’s powers and duties.

SPECIAL NOTE: This Agreement shall be for a period of twelve (12) months from its date of execution by the County and may be extended by the County or terminated by either party upon thirty (30) days written notice.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: ESTABLISH CREATION OF THE
SANITARY HB 168 OHIO BUILDS FUND NO. 163
SANITARY ENGINEER**

15. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to establish the creation of the Sanitary HB 168 OHIO BUILDS FUND, known as FUND 613 for use by the Trumbull County Sanitary Engineer’s Department. Fund is being created to account for House Bill 168 monies awarded to Trumbull County in the Ohio Builds water infrastructure grant. The monies awarded will be used on the Mineral Ridge Hydraulic Improvement project; this action is per the recommendation of the Trumbull County Sanitary Engineer’s Office.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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RE: EMPLOYMENT TRANSFER OF MR. DUSTIN RIVERA FROM POSITION OF LABORER MCWWTP TO POSITION OF SEWER LINE MAINTENANCE ASSISTANT-SANITARY ENGINEERS

16. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment transfer of MR. DUSTIN RIVERA from the position of, LABORER - MCWWTP Pay Range 3 (0 Years) \$13.82, to the position of SEWER LINE MAINTENANCE ASSISTANT Pay Range 4 (0 years) \$14.96 with the Trumbull County Sanitary Engineer's Department, effective Monday, Monday March 14, 2022, *pursuant to the authorized job posting of February 11 to February 22, 2022*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineer's Department.

NOTE: This vacancy is due to an employee retirement. Mr. Rivera has 4.5 months to complete the ELDT mandate, and obtain his class B CDL license,

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

RE: EMPLOYMENT OF MS. TORI BETTURA FOR POSITION OF DRAFTSPERSON SANITARY ENGINEERS

17. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MS. TORI BETTURA for the position of DRAFTSPERSON with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT; effective March 23, 2022, Pay Range 8 (0 years) \$19.43 - - *pursuant to the authorized job posting from February 1 through February 9, 2022*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineers Department.

NOTE: This vacancy is due to an employee retirement. Ms. Bettura has a bachelor's degree in Geography with GIS experience and successfully passed a pre-employment drug screen, and background check.

Ms. Frenchko stated the Sanitary Engineer's Department has an excellent hiring process, ranking system that list all required qualifications. Mr. Gary Newbrough thanked Commissioner Frenchko.

Yeas: Frenchko, Cantalamessa, Fuda

Nays: None

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**RE: DESIGNATE PROFESSIONAL DESIGN FIRMS AS
PREQUALIFIED FOR WATER AND SANITARY
SEWER PROJECTS FOR 2022**

18. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to designate the following listed PROFESSIONAL DESIGN FIRMS as prequalified, pursuant to Ohio Revised Code 153.68, for purposes of future professional design projects for TRUMBULL COUNTY WATER AND SANITARY SEWER PROJECTS for calendar year 2022.

NOTE: On January 12, 2022, duly recorded in Journal Volume 154, Page 24524, the Board of Commissioners adopted a Resolution to solicit for Statement of Qualifications from Professional Design Firms. The Board of Commissioners has reviewed the Statement of Qualifications from the seventeen (17) firms and found that sixteen (16) listed firms to be qualified based on the factors listed in the referenced Resolution for projects during the calendar year 2022.

❖ Prequalified Professional Design Firms:

- **AECOM**
564 White Pond Drive
Akron, OH 44430
- **AMERICAN STRUCTUREPOINT**
600 Superpoint Ave., East, Suite 1305
Cleveland, OH 44114
- **BAKER BEDNAR SNYDER & ASSOCIATES, INC.**
628 Niles Cortland Road, SE
Warren, OH 44484
- **BURGESS & NIPLE, INC.**
50 South Main Street, Suite #600
Akron, OH 44308
- **CT CONSULTANTS, INC.**
20 Federal Plaza West, Suite 303
Youngstown, OH 44503
- **CITI ENGINEERS, INC.**
One Cascade Plaza, Suite 710
Akron, OH 44308
- **DLZ OHIO, INC.**
1 Canal Square Plaza, West, Suite #303
Youngstown, OH 44503
- **ENVIRONMENTAL DESIGN GROUP**
450 Grant Street
Akron, OH 44311
- **HAMMONTREE ASSOCIATES, LIMITED**
5233 Stoneham Road
North Canton, OH 44720
- **IBI GROUP**
4150 Beldon Village Street, Suite 104
Canton, OH 44718
- **INTETEK-PSI**
1280 Trumbull Avenue
Girard, OH 44420
- **LSSE CIVIL ENGINEERS AND SURVEYORS**
846 Forth Avenue
Coraopolis, PA 15108
- **LYNN, KITTINGER & NOBLE, INC.**
2900 Elm Road NE
Warren, OH 44483
- **MS CONSULTANTS, INC.**
333 East Federal Street
Youngstown, OH 44503-5256

(Continued)

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PROFESSIONAL DESIGN FIRMS (Cont'd)

- **PRIME AE GROUP, INC.**
540 White Pond Drive, Suite E
Akron, OH 44320
- **RICHLAND ENGINEERING LIMITED**
29 North Park Street
Mansfield, OH 44902

❖ **Professional Design Firms that *did not* qualify:**

- **RETTEW**
3475 Forest Lake Drive, Suite 100
Uniontown, OH 44685

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Commissioner Frenchko stated the Sanitary Engineers Department noted a missing required document and she appreciated their thorough review.

**RE: MEMORANDUM OF UNDERSTANDING
 BETWEEN SHERIFF PAUL S. MONROE AND
 OHIO PATROLMAN’S BENEVOLENT ASSOCIATION
 BARGAINING UNIT #3 APPROVING TWO
 AMENDMENTS TO COLLECTIVE BARGAINING
 AGREEMENTS THAT EXPIRES 12/31/2022**

19. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to acknowledge a Memorandum of Understanding by and between TRUMBULL COUNTY SHERIFF PAUL S. MONROE and the OHIO PATROLMAN’S BENEVOLENT ASSOCIATION representing the Corrections Officers of the Trumbull County Sheriff’s Office, Bargaining Unit #3 approving two (2) Amendments to the Collective Bargaining Agreement that expires on December 31, 2022. The First Amended Section (Article 19, Section 19.01 B) impacts the current wage scale by increasing the starting rate and bringing the current employees with less than four years of experience to the same rate of \$22.00 per hour. Correction Officers with four or more years of service will remain at the previously negotiated rates of pay. The Second Amended Section (Article 23, Section 23.02) is a language change to move from a reimbursement system to an employee account system in the clothing allowance article, this action per the recommendation of Chief Deputy, Jeffrey L. Palmer, Trumbull County Sheriff’s Department.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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Item #20 was read and Mr. Cantalamessa made the initial Motion. The Clerk then read that this Item would be funded by the American Rescue Plan Funds, Commissioner Frenchko made a Motion to Table Item No. 20 because there was a question if this purchase was an allowable expense and would pass an audit. Mr. Fuda seconded the Motion.

**RE: ITEM TABLED
PURCHASE OF (15) NEW VEHICLES
FOR SHERIFF'S OFFICE**

20. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to **TABLE ITEM NO. 20 WHICH READS AS FOLLOWS:**

To award the lowest and best proposal as submitted by STATEWIDE FORD LINCOLN, 1108 W. Main St., Van Wert, Ohio 45891 for the purchase of (15) new vehicles as listed for use by the Trumbull County Sheriff's Office, in the total amount of \$754,606.00.

The quoted cost per vehicle meets or is under the State of Ohio contract number RSI006716 State purchasing price for a 2022 Ford Explorer is \$41,250.00 (unmarked vehicle package) and \$50,954.00 (police package.)

The total project cost reflects completed vehicles with equipment and vendors listed below. Purchase of (15) vehicles to be paid for from the American Rescue Funds, Fund No. 077-011-1000-1000-1-505410; this action per the recommendation of Paul S. Monroe, Trumbull County Sheriff, and subject to the approval of the Prosecutor's Office.

VENDOR: STATEWIDE FORD LINCOLN
1108 W. Main St.
Van Wert, OH 45891

- **Fourteen (14) 2022 Ford Explorer Police Package with Equipment**
Amount: \$50,954.00 each (Per unit price includes all emergency equipment and installation.)
- **One (1) 2022 Ford Explorer Unmarked Package with Equipment**
Amount: \$41,250.00 each (Per unit price includes all emergency equipment and installation.)

Total \$754,606.00

VENDOR: MNJ 1025 Busch Pkwy, Buffalo Grove, IL 60089-4504

- **Brother Pocket Jet Printer for Vehicles**
Total: \$9262.50 for 15 Units includes mounts and cable
 - **Kodak PIXPRO Compact Camera**
Total: \$ 1,649.25 for 15 Units includes memory Cards
- Total: \$10,911.75**

VENDOR: AWDS 21756 St. Road 54, Ste 101, Lutz, FL 33549

- **Mobile Data Terminals**
Total: \$24,375.00 for 15 Units to include antenna and cables
 - **Mobile Panasonic MDT Computers**
Total: \$39,900.00 for 15 Units to include protection plan
- Total: \$64,730.00**

VENDOR: GALLS
1340 Russell Cave Rd,
Lexington, KY 40505

- **Emergency Flare Kit for vehicles**
Total: \$3,975.00 for 15 Units
- Total: \$3975.00**

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20. VEHICLES -- SHERIFF'S OFFICE (Cont'd)

VENDOR: PARR PUBLIC SAFETY EQUIPMENT
6106 Bausch Road
Galloway, OH 43119

- **Wool Fire Blanket**
Total: \$762.00 for 15 Units

First Aid Kit
Total: \$631.50 for 15 Units

Fire Extinguisher
Total: \$975.00 for 15 Units

Jumper Cables for 15 Units

Shipping
Total: \$150.00

Total: \$3,103.50

VENDOR: MOTOROLA
500 West Monroe
Chicago, IL 60661-3781

- **Motorola APX4500 Mobile Radios**
Total: \$64,843.05 for 15 Units

Total: \$64,843.05

VENDOR: BEARCOM
7338 Southern Blvd.
Boardman, OH 44512

- **Pyramid Radio Repeaters for vehicles**
Total: \$32,341.25 for 15 Units

Total: \$32,341.25

TOTAL PROJECT COST \$934,510.55

Yeas: Frenchko, Fuda, Cantalamessa
Nays: None

COMMISSIONER FRENCHKO MADE A MOTION TO TABLE ITEM #21 STATING SHE WANTED TO HAVE TIME TO MAKE SURE THE AGREEMENT IS CLEANED UP AND THAT A BRIDGE AGREEMENT IS IN PLACE SO TRUMBULL COUNTY GETS PAID.

**RE: ITEM TABLED
EXTEND DISPATCH SERVICES BETWEEN
THE CITY OF WARREN AND TRUMBULL COUNTY
9-1-1 CENTER FOR DISPATCH SERVICES UNTIL
DECEMBER 31, 2022**

MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, **to TABLE ITEM NO. 21 WHICH READS AS FOLLOWS:**

To extend the DISPATCH SERVICES AGREEMENT by and between TRUMBULL COUNTY and the CITY OF WARREN, OHIO, wherein TRUMBULL COUNTY 9-1-1 CENTER shall serve as a Dispatch Center for the City of Warren. The City of Warren agrees to pay Trumbull County the total amount of \$623,185.00 per year to be--paid in monthly installments of \$51,932.00. The Agreement shall be effective January 10, 2022 until December 31, 2022 and will give both parties time to discuss the terms for a new three-year agreement to begin January 1, 2023. Either party may terminate the Agreement by giving one hundred and eighty (180) days written notice; this action per the recommendation of the Interim Trumbull County 9-1-1 Director and subject to approval of the 911 Planning Committee and the Prosecutor's Office. **NOTE:** The Board of Commissioners adopted a Resolution to Reconvene the 9-1-1 Planning Committee for the purpose of Amending the Countywide 9-1-1 Plan in order to expand or adjust the territory of the Countywide 9-1-1 System on February 11, 2015, duly recorded in Journal Volume 142, Page 18833.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Week Beginning March 7, 2022

Meeting of March 9, 2022

**RE: ADOPT RESOLUTION
SUPPORT DELPHI SALARIED RETIREES REGAINING
THEIR SALARIED PENSION PLAN**

22. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Adopt the following Resolution in support of Delphi Salaried Retirees regaining their Salaried Pension Plan.

RESOLUTION

WHEREAS, The Delphi Salaried Retirees were denied pension “top ups” under the Auto Recovery Act and they also lost their healthcare and life insurances; and

WHEREAS, The Delphi Salaried Retirees have fought a self-funded thirteen-year battle to gain parity in legacy benefits with their hourly co-workers; and

WHEREAS, The Delphi Retirees are now relying on a bipartisan/bicameral legislative initiative at the federal level to reinstate their pension plan; and

WHEREAS The legislative process is the last remaining option for the Salaried Retirees and they have received bipartisan support from members of the House and Senate and the President has claimed they deserve parity treatment; and

NOW, THEREFORE BE IT RESOLVED, the Trumbull County Board of Commissioners on this date, March 9, 2022, does hereby proclaim that they offer their moral and political support as an endorsement of the legislative initiative for the Delphi Salaried Retirees pension parity legislative action, and request all of Ohio’s federal legislators to support the legislation.

SPECIAL NOTE: Delphi Salaried Retirees Retirement Background:

1. Delphi declared they were turning the pension funds over to the Pension Benefit Guarantee Fund during their bankruptcy.
2. All Salaried and hourly pension plans were turned over. Money in each retirement fund was kept separate, however.
3. Under the Auto Recovery Plan, Major Delphi union retirees had their pensions “topped up” as part of a settlement and reorganization plan with GM. The Salaried Pension Plan was deemed by the Auto Task Force to have “no commercial necessity” and the salaried retirees to have no “leverage” to protect their pensions, and so were omitted from parity conditions.
4. Under PBGC rules, many salaried retirees were left with at least 30% reduction in their retirement and they also lost healthcare and life insurance. Some retirees lost as much as 70% or more.
5. Retirees formed the Delphi Salaried Retirees Association. That organization instigated a thirteen-year legal effort to get the pensions restored to parity with union counterparts. That war was lost this January when the US Supreme Court refused to hear the case.

SUPPORT DELPHI SALARIED RETIREES continued on next page

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22. SUPPORT DELPHI SALARIED RETIREES (Cont'd)

- 6. President Biden’s administration stated late last fall that legislation would be required to restore the salaried pension plan.
- 7. DSRA has secured the support of a number of House and Senate members who are working to introduce an attachable bill to well-funded legislation.
- 8. DSRA has been advised by their legislative supporters that they should garner maximum support for the legislation.
- 9. Note that the pension funds turned over to PBGC at the time of the dissolution exceeded the recommended level of solvency made by the PBGC.

The case of a local resident.

10. Donna’s case: She was promised that her 12-month severance package was secure to insure she would stay beyond her own “maturity date” to complete work on a specific accounting project. In March 2009, she was advised by her supervisor that “bad things” were about to happen and she should put in for her retirement. Her effective date was April 1; However, the bankruptcy reached back and canceled agreements. She lost six months of her severance, 30% of her pension, her healthcare package and her life insurance. Sadly, she was one of the luckier ones.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Mr. Fuda said they have been working on this for many years along with republic steel unions had the same benefit issues. He said it’s a shame that people are living what they are getting instead of what they were promised. Mr. Frenchko said she spoke with Mr. Gump, President for this organization and Ms. Donna Vogel of Weathersfield Twp. and she is praying these retirees get their benefits back because they have lost so much.

**RE: SICK AND VACATION LEAVE CONVERSION PLAN
FOR BARGAINING EMPLOYEES OF DEPARTMENT
OF JOB & FAMILY SERVICES-AFSCME 458 FOR
TERM OF 01/012022-12-31**

23. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the attached Sick and Vacation Leave Conversion Plan for bargaining employees of the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES- AFSCME 458 for the term effective January 1, 2022, through December 31, 2022. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26 and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2022, deadline--*No County General Revenue Funds are requested.*

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

Mr. Cantalamessa thanked Mr. Gargano and the negotiating team for reducing legacy cost. He said in the long term, it is the best thing for the County.
Ms. Frenchko acknowledged the reduction in the wage continuation with CSEA.

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RE: SICK AND VACATION LEAVE CONVERSION PLAN FOR BARGAINING EMPLOYEES OF DEPARTMENT OF JOB & FAMILY SERVICES-CHILD SUPPORT ENFORCEMENT DIVISION-AFSCME 3808 FOR TERM OF 01/012022-12-31

24. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the attached Sick and Vacation Leave Conversion Plan for bargaining employees of the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILD SUPPORT ENFORCEMENT DIVISION- AFSCME 3808 for the term effective January 1, 2022, through December 31, 2022. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26 and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2022, deadline--*No County General Revenue Funds are requested.*

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: SUBGRANT AGREEMENT #404-21-200 BETWEEN DEPARTMENT OF JOB & FAMILY SERVICES AND TRI-COUNTY JOBS FOR OHIO'S GRADUATES FOR TERM OF 10-01-21-09-30-22

25. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve Subgrant Agreement #404-21-200 by and between Trumbull County DEPARTMENT OF JOB AND FAMILY SERVICES and TRI-COUNTY JOBS FOR OHIO'S GRADUATES for the Term of October 1, 2021 through September 30, 2022, amount not to exceed \$349,988.09. Services provided are education and training related activities designed to directly provide required training elements of the TANF/CCMEP eligible program participants in order to assist TCDJFS in meeting the performance measures and required skill gains established for this funding while ensuring compliance with required state and federal code as related to the program. Funding source: TANF/CCMEP FUNDS- *Absolutely no county general revenue funds are being requested.*

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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**RE: AGREEMENT #-21-049
BETWEEN DEPARTMENT OF JOB & FAMILY
SERVICES ON BEHALF OF THE AREA 18 WORKFORCE
DEVELOPMENT BOARD AND TRI-COUNTY JOBS FOR
OHIO'S GRADUATES FOR TERM OF 09-01-21-08-31-22**

26. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Approve Agreement #21-049 by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES acting as Fiscal Agent on behalf of the AREA 18 WORKFORCE DEVELOPMENT BOARD OF TRUMBULL COUNTY and the TRI-COUNTY JOBS FOR OHIO'S GRADUATES for the Term of September 1, 2021, through August 31, 2022, amount not to exceed \$376,915.50. To provide WIOA/CCMEP youth training services to 105 eligible, at-risk youth between the ages of 16-24. Services will be delivered through provision 14 WIOA program elements including Tutoring, Alternative Education, Occupational Skills Training, Work Experiences, Adult Mentoring, Guidance and Counseling, Supportive Services, Leadership Development Activities, Follow-up Services, Financial Literacy Education, Entrepreneurial Skills, and Labor Market and Employment Information Services. Funding source: WIOA Youth FUNDS- *Absolutely no county general revenue funds are being requested.*

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s) _____.)

**RE: SATISFACTION OF MORTGAGE
LISA LYNN GAETANO**

27. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the "Satisfaction of Mortgage" on the property of the homeowner LISA LYNN GAETANO. The mortgage was filed on March 30, 2012, in the contract amount of \$49,612.50. The mortgage was set for a ten (10) year declining repayment schedule. Ms. Gaetano's Estate has satisfied all terms and conditions required for the mortgage. Ms. Gaetano received assistance through the County HOME Program in 2012; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor's Office

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s) _____.)

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**RE: SATISFACTION OF MORTGAGE
CHARLOTTE CHALOP**

28. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the “Satisfaction of Mortgage” on the property of the homeowner CHARLOTTE CHALOP. The mortgage was filed on March 3, 2008, in the contract amount of \$25,960.00. The mortgage was set for a ten (10) year declining repayment schedule. Ms. Chalop’s Estate has satisfied all terms and conditions required for the mortgage. Ms. Chalop received assistance through the County HOME Program in 2008; this action per the recommendation of the Planning Commission and is subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: SATISFACTION OF MORTGAGE
ROBERT AND SELMA SUTER**

29. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the “Satisfaction of Mortgage” on the property of the homeowners ROBERT AND SELMA SUTER. The mortgage was filed on July 11, 2011, in the contract amount of \$29,725.00. The mortgage was set for a ten (10) year declining repayment schedule. Mr. and Mrs. Suter’s Estate has satisfied all terms and conditions required for the mortgage. Mr. and Mrs. Suter’s Estate received assistance through the County HOME Program in 2011; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: SATISFACTION OF MORTGAGE
VERNON AND RUBY COLEMAN**

30. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the “Satisfaction of Mortgage” on the property of the homeowners VERNON AND RUBY COLEMAN. The mortgage was filed on October 9, 2009, in the contract amount of \$29,100.00. The mortgage was set for a ten (10) year declining repayment schedule. Mr. and Mrs. Coleman’s Estate has satisfied all terms and conditions required for the mortgage. Mr. and Mrs. Coleman received assistance through the County HOME Program in 2009; this action per the recommendation of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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RE: APPROVE/SIGN OHIO DEPARTMENT OF DEVELOPMENT SECURITY ROLE ASSIGNMENT FORMS FOR VARIOUS GRANT PROGRAMS OFFICE OF COMMUNITY DEVELOPMENT

31. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to Authorize the Board of Trumbull County Commissioners AND the President, Frank S. Fuda where noted to review, approve and sign the OHIO DEPARTMENT OF DEVELOPMENT SECURITY ROLE ASSIGNMENT FORMS and AUTHORIZED SIGNATURE CARD for various grant programs administered through the Office of Community Development. The Ohio Department of Development’s Office of Community Development implemented an online grants management system to be used by grantees for programs administered through their office. The President of the Board of Trumbull County Commissioners, Frank S. Fuda, is required to execute the attached forms. These forms include named contacts, users and security role assignments for various persons representing Trumbull County for the purpose of applying for and administering grant programs offered through the Office of Community Development. Persons named on said forms include elected officials, private consultants, and employees of the Trumbull County Planning Commission.

NOTE: This is an update to the named contacts and security role forms approved by the Board of Commissioners on March 12, 2014, Journal Volume 140, Page 18127, March 18, 2015, Journal Volume 142, Page 18924, January 27, 2016, Journal Volume 144, Page 19625, and June 29, 2016, Journal Volume 145, Page 19988; May 9, 2018, Journal Volume 148, Page 21598 and July 3rd, 2019, Journal Volume 150, Page 22496, August 18, 2021, Journal Volume 153, Page 24208.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: MONTHLY ACTIVITIES REPORT FEBRUARY 2022-DOG KENNEL

32. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to receive and place on file the Monthly Activities Report for the TRUMBULL COUNTY DOG KENNEL for the month of FEBRUARY 2022; as submitted by Michelle Goss, Chief Executive Dog Warden.

NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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RE: MODIFY THIS ACTION TO ALLOCATE \$2,000,000 FROM THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND TOWARDS THE CONTINUATION OF THE CARES 4 TRUMBULL COUNTY SMALL BUSINESS RELIEF FUND DEDICATED FOR GRANTS AND \$1,000,000 DEDICATED TOWARDS THE ESTABLISHMENT OF A REVOLVING LOAN FUND

COMMISSIONER FRENCHKO MADE A MOTION TO MODIFY TO THE FLOOR ITEM #33 to allocate \$2,000,000 from the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act towards the continuation of the CARES 4 Trumbull Small Business Relief Fund dedicated to Grants and 1,000,000 dedicated toward the establishment of a Revolving Loan Fund to be administered by Valley Economic Development Partners, Inc.

MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to **MODIFY** this action approving The Board of Trumbull County Commissioners to allocate \$2,000,000 from the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act towards the continuation of the CARES 4 Trumbull Small Business Relief Fund dedicated to Grants and 1,000,000 dedicated toward the establishment of a Revolving Loan Fund to be administered by Valley Economic Development Partners, Inc.

SPECIAL NOTE: The last time this grant program was implemented, the grant portion for one million dollars was gone within three weeks. The Commissioners recognize that businesses have been adversely impacted from COVID-19 and the importance of retaining and creating jobs in the County.

Commissioner Cantalamessa introduced Theresa Miller from Valley Economic Development Partners who spoke about the Program, Revolving Loan Fund and Grant Fund. The Commissioner discussed Item #33 and came up with a Modification they agreed upon.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

RE: ALL CONTRACTS/AGREEMENTS APPROVED BY THE BOARD OF COMMISSIONERS TO BE REVIEWED THREE MONTHS PRIOR TO THEIR ANNIVERSARY DATES AND COMPETITIVELY BID WITH AN RFQ/RFP

34. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt a COUNTYWIDE POLICY requiring ALL CONTRACTS AND AGREEMENTS approved by the Board of Commissioners to be reviewed three months prior to their anniversary dates and be competitively bid with an RFQ or RFP. Public forums of interested parties will be organized for the county to hear about the service providers, and they will be selected based on ranking.

SPECIAL NOTE: It is prudent to award contracts to the lowest and best bidder to insure the best application of taxpayer funds. For transparency, to avoid the appearance of impropriety, and to find the best costs for services, and to comply with the prosecutor’s offices recommendations, the board will implement this policy. The special projects coordinator will be responsible for this task.

Ms. Frenchko told Mr. Cantalamessa that she eliminated the wording he did not care for.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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RE: ASCERTAIN QUOTES AND COORDINATE PRESENTATIONS FOR COLLABORATION SOFTWARE FOR TRUMBULL COUNTY

35. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to ascertain quotes and coordinate presentations as needed for COLLABORATION SOFTWARE for Trumbull County and assign this duty to the Special Projects Coordinator to be accomplished according to the timeline within the Outline:

COLLABORATION SOFTWARE PROJECT OUTLINE

- ❖ Collaboration software is designed to maximize teamwork effectiveness by providing a central platform where employees can openly share knowledge, data, and documents to solve specific business problems or complete creative projects together. Team members interact from any location on the cloud, sparking innovation and driving progress to boost efficiency, effectiveness (as well as profits and growth in the private sector)
- ❖ When individuals work together as a team to accomplish a common goal, they undergo collaboration. In the workplace setting, this definition branches out to colleagues and team members dealing with specific projects that require constant communication and team effort. Whether a team is working in an office or has some members working remotely, collaboration is required to complete the job.
- ❖ Efficient collaboration, which involves smooth, seamless, and open communication between all team members, is essential in creating a productive workflow, particularly when it comes to tackling major business projects, and is useful to ensure minor tasks are undertaken properly— with the inclusion of all interested parties, too. It enables optimized operations and propels the potential for success. It promotes healthy professional relationships between employees.

1. The Project Manager will be the Special Projects Coordinator.
2. The PM must survey workplace to determine what functionality works best in the County Office. A detailed map of requirements must be documented--Check with CCAO to determine where similar software may be used. **(one-week timeline)**
3. Based on survey, identify at least three software providers that offer such solutions, these may include Microsoft, Google, Novel or others **(two-week timeline)**
4. Partner with County IT services to determine which potential supplier best serves the county’s needs and available resources. Software must be scalable to enable service to other departments not included in the original scope of (2) **(two-week timeline)**
5. Schedule and hold informational seminars and presentations with local suppliers of identified software. Information must include estimated cost, per user, of such software. Budgetary cost data may be found with an internet search. **(two-week timeline)** Commissioners should be provided a report with each milestone. Upon completion of this project Commissions can review the benefits and cost of such an installation and bring to the Data Board.

Ms. Frenchko spoke about Item #35 (Collaborative Software) and the benefits of sharing information verses being inundated with emails. She said it would also be helpful to staff with volume of work they do relating to the Agenda. She said it would make their process run more smoothly. Mr. Cantalamessa had concerns if the sharing of information would be a sunshine law violation if they were able to review one another’s feedback. Ms. Frenchko stated that thought is one of the reasons she wants to do this and it would be designed for the Board specifically. He also said other elected officials may not choose to use the software. Mr. Fuda said data has been looking into things for a few years and the Board should get together with the IT Department. Mr. Cantalamessa said this should go in front of the data board and he would like more time to go over it himself. Ms. Frenchko requested this language be sent to the Data Board and ask for their feedback. Mr. Cantalamessa agreed with Ms. Frenchko

**MR. FUDA MADE A MOTION TO TABLE ITEM NO. 35
MOTION DIED FOR LACK OF SECOND**

Ms. Frenchko said she would like to vote on this Item to establish a time line. Mr. Cantalamessa said he would like to take time to look this item over more closely as he is not familiar with any of the programs. He stated it was a good idea, but would like to send it over to the Data Board to take a look at it. Ms. Frenchko said she is not an expert in this area and that is why she assigned a timeline to an employee to report back to the Board.

Yeas: Frenchko,
Nays: Cantalamessa, Fuda

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Mr. Cantalamessa stated he voted no vote to allow more time he could review the information and wanted the Data Board to review the information.

**RE: TERMINATE EMPLOYEE
MR. MICHAEL SALAMONE
TRANSIT ADMINISTRATOR**

36. MOTION: Made by Ms. Frenchko, to terminate Transit Administrator, Michael Salamone.

MOTION DIED FOR LACK OF SECOND

Mr. Fuda stated he did not understand why she wanted to terminate someone without grounds for termination. Ms. Frenchko said she would be willing to discuss it in executive session. Mr. Fuda said they can't go without asking the Prosecutor's Off. Ms. Frenchko said they are allowed without the Prosecutor. Mr. Cantalamessa said it would be more prudent if they had a representative from the Prosecutor's Office. He said the Item died for lack of second so they could discuss it at a later time.

Comments:

Ms. Deidra Goliday commented on Item #33, the allocation of \$2,000,000 from the Coronavirus Local Fiscal Recovery Fund towards the continuation of the Cares 4 Trumbull County Small Business Relief Fund dedicated for grants and \$1,000,000 dedicated towards the establishment of a Revolving Loan Fund and how funding from the program would greatly benefit her business. Ms. Frenchko explained to Ms. Goliday how to go about applying for this program directing her to Theresa from the Mahoning Valley Economic Development Partners.

Ms. Cheryl Tennant from Bazetta Township asked if the Board was aware there was a possible Annexation passed between the Board and Bazetta Township and the City of Cortland. Mr. Fuda stated there was not an Annexation that passed and the Mayor of Cortland requested two surveys. Mr. Hart did a survey and didn't realize it was not for the county and he charged the county. He said this has all been discussed with the Planning Commission and Highway Engineer and it was a simple mistake. Ms. Tennant asked if a replat has happened. Mr. Fuda said there has not been a replat. Ms. Frenchko asked Mr. Cantalamessa if he was aware of this situation and Mr. Cantalamessa stated, he was. Ms. Tennant stated she has a document asking for a denial or approval. Mr. Fuda asked where she obtained the document and Ms. Tennant said it was public record. Ms. Frenchko said she is possession of those documents and she doesn't necessarily believe Mr. Fuda gave an accurate representation of what happened. She stated she asked the Planning Commission for an explanation why is the Board of Commissioners' name on the subdivision sign-off form when she had no prior knowledge of this. She said the county may have spent some money on something they knew nothing about. She said it the county's property but the engineers building sits on that property. She received an email from the Plats person from Planning, that it was forwarded to the Prosecutor's Office and that it wasn't being done any more. She is still waiting for a response from the director of the Planning Commission via public record's request and waiting for information. Mr. Fuda said he mayor of Cortland did two surveys of the property, and Mr. Smith and everyone agreed it was a mistake and the surveyor was going to charge the County. Ms. Tennant asked the three Commissioner to provide a written report. Mr. Fuda said he would have everyone present at next week's meeting to explain to Ms. Tennant exactly what happened.

Mrs. Marlena Campbell of Cortland asked what the total cost of Item #14 was. Ms. Frenchko answered her question and offered her a copy of the Agreement.

Mrs. Campbell asked approximately how many businesses would apply for the funding opportunity for Item #33. Mr. Cantalamessa answered Mrs. Campbell's question. Ms. Frenchko said they are very careful with ARPA funds and that is why they hired a legal team.

Mrs. Campbell spoke about Item #35 Collaborative Software stating it was the best way to get things done and it helped her coordinate 7 states with over 700 employees.

Mrs. Campbell commended the Board on the Delphi Resolution and said she knows many people that have been effected by the loss of their pensions.

Mr. Fuda said they have a lot of good things going on with Tourism. He said they African American Achiever's Association had over 300 people in attendance and it was good to see people coming together. He said the Slice of the Valley Event was successful for the county, as well as, the Eastwood Mall. Mr. Cantalamessa said it that event put on by the Rotary Club has grown immensely.

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Commissioner Frenchko had questions regarding the Special Projects Coordinator who recently explained through e-mail that he is no longer being paid by the Commissioners' Payroll and he has an agreement to transition to the Auditor's Office under the directive of the Majority of the Board. Mr. Cantalamessa said an opportunity presented itself for this transition. Ms. Frenchko asked if there was a new job opportunity within the Auditor's Office that was advertised. Mr. Cantalamessa said he didn't know and Ms. Frenchko would have to ask the Auditor's Office. Mr. Fuda stated he would be paid by the Auditor's Office, but would still be working on many projects for the county. Ms. Frenchko asked how accountability would be addressed as far as working on projects and clocking in. Mr. Cantalamessa said he is no longer employed by the Commissioners' Office Ms. Frenchko said she wanted to be kept up to speed with changes in the Commissioners' Office. Mr. Cantalamessa said he is transitioning to the Auditor's Office who is an elected official and this transition did not need to be on the Agenda.

Mr. Fuda spoke about some issues regarding the Board of Elections and leasing a building next door to accommodate their needs for the upcoming election. Mr. Fuda said the owner was willing to lease the building for a reasonable amount of money as he did in the past. He went on to say there was a meeting months ago with the building department and Mr. Misocky regarding the Board of Elections. Ms. Frenchko asked if a fair market rent study was done regarding the building for use by the Board of Elections and she has a background in real estate and could have provided that information.

Mrs. Campbell said she worked for the BOE as an Administrative Assistant and was familiar with the building next door. She stated poll workers could easily run next door when they run out of ballots with security present and this was convenient. She went on to say that the BOE building currently has one way in and one way as it is difficult to move people through. Mrs. Campbell said the doorway situation needs to be reconfigured and the counter space is limited. Mr. Fuda said the building is being leased to the County at the same cost as it was in the past and the owner is willing to sell the building to the County if the Board is interested. Mr. Fuda mentioned the ballot workers are paid by the state. Ms. Frenchko said her issue was that she was not invited to attend the meeting. Mr. Cantalamessa stated he was not there as well. She initiated renovated the building last year to make it ADA assessable and she is bothering having one Commissioner speaking to people about purchasing real estate. Mr. Fuda said he didn't do anything with the owner of the building and Mr. Sliwinski contacted the owner of the building and he visits the BOE often. Mrs. Campbell asked Mr. Fuda asked why he has not addressed current state of the BOE building as the roof is leaking and the new electronic equipment is covered with tarps, the roof is caved in and has been like this for over six years. Mr. Fuda said it is the intent to fix the building and that so many buildings are in need of repair. Ms. Frenchko stated she wants to make sure enough funding is dedicated to preventative maintenance and when something isn't fixed early on it can costs up to three times as much to fix later on. Mr. Fuda said Ms. Frenchko wasn't there in the past to know the financial state of the County. Ms. Frenchko said there has been no financial planning for over the last fifteen years.

RE: ADJOURN

MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adjourn the Regular Meeting of March 9, 2022, and to meet again in Regular Session on March 16, 2022.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

FRANK S. FUDA, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK