

**Week of February 28, 2022**

**Meeting of March 2, 2022**

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 2nd day of March, 2022, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner  
Niki Frenchko, Commissioner  
Frank S. Fuda, Commissioner

*Commissioner Frenchko asked for a few moments of silence to pray for Ukraine.*

*Commissioner Fuda stated there will be no vulgar language or speaking about people inappropriately, or he will shut them down. He asked Ms. Frenchko what she would like to be addressed by and she said, Commissioner. Ms. Frenchko asked if there would Workshops so the public knows what is going on. She said private discussions should happen in meetings not to violate Sunshine law. Ms. Frenchko said she wanted the Clerk to read the Agenda in entirety so the public knows exactly what is being voted on. Mr. Fuda said he will have a staff meeting with the Commissioners only to discuss the Workshop or other staff-related issues.*

**COMMISSIONER CANTALAMESSA MADE A MOTION FROM THE FLOOR:**

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**RE: ADOPT A POLICY THAT ALL AGENDA ITEMS INCLUDING SPECIAL NOTES REFRAIN FROM ACCUSING/SLANDERING ELECTED OFFICIALS SUPERVISORS AND COUNTY STAFF**

**MOTION:** Made by Mr. Cantalamessa from the floor, seconded by Mr. Frank S. Fuda, to adopt a policy that all Agenda items including special notes refrain from accusing and slandering elected officials, supervisors and county staff. This sort of behavior is reckless and detrimental to this county from a legal perspective. Personal attacks and unfounded innuendo should be done on Commissioners own time through Press Conferences and have no business on the Agenda for our Regularly scheduled Meeting. Those items if placed on the Agenda will be subject to swift removal.

**SPECIAL NOTE:** If a Commissioner and/or Commissioners feel that something is illegal or unethical, they should immediately report that to the proper authority such as: law enforcement, Ethics Commission, Prosecutor’s Office, Attorney General’s Office or Secretary of State’s Office.

*There was a discussion amongst the Commissioners regarding the Motion from the floor and why it originated. Ms. Frenchko said she was trying to put the rationale within the Agenda Item because her items typically die for a lack of a second. Ms. Frenchko spoke about the county’s energy broker that the county uses year after year. There was discussion amongst the Commissioner regarding campaign contributions, appearance of impropriety, finance reports, and the Ethics Commission. Mr. Cantalamessa stated the City of Cortland did not obtain a lower quote and used the same broker as the county. He said the Cortland has a variable rate with their MCF and families and seniors are paying a higher rate over the course of the winter. He went on to explain that natural gas is not going down and because they signed late they are paying a higher rate and could have saved money. Ms. Frenchko said they received emails from other vendors and she asked the special project coordinator to look into it, but he doesn’t do what she asks because he only works for the Majority of the Board. Mr. Cantalamessa said all the four subdivisions use this energy broker because he’s successful. Mr. Fuda explained the proper procedure where interested vendors could come to the office and give a presentation. The discussion continued about vendors verses brokers, managed care organization, campaign contributions, Insurance rates, shopping around to find the best rate.*

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**RE: MINUTES**

- MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to dispense with reading the minutes of the Regular Meeting dated February 23, 2022.

*Ms. Frenchko ask the Clerk either yes or no if she made the modifications she requested to the minutes. The Clerk answered, No, that she was standing by her record.*

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

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**RE: APPROVE BILLS**

- MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

*Ms. Frenchko stated it’s important that the Board have workshops, staff reports, lacks transparency and said the Commissioners were rubber stamping. Mr. Fuda said that was a false statement. He said when*

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he calls a department head and request something, they tell him they need another Commissioner. She said she has recommended Collaborative / Enterprise Software and explained its benefits. She said she is working with the CCAO regarding this software. She said they all need treated equal and this software would aid in communication.

Ms. Frenchko said No because of the lack of a staff report

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RE: TRANSFER MONIES

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, pursuant to Ohio Revised Code Section 5705.14, to transfer monies as submitted to the Trumbull County Auditor’s Office between the dates of February 21, 2022 through February 25, 2022. Complete list of money transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer monies:

- Sanitary Engineers \$ 656,348.00 Fund # 602
  - \$ 82,900.50 Fund # 602
  - \$ 57,206.00 Fund # 604
  - \$ 146,846.02 Fund # 604
  - \$ 50,802.00 Fund # 606
  - \$ 95,444.00 Fund # 607
  - \$ 4,994.00 Fund # 608
  - \$ 7,730.23 Fund # 608
  - \$ 33,490.00 Fund # 609
  - \$ 20,498.00 Fund # 610
  - \$ 74,732.00 Fund # 611
  - \$ 8,334.00 Fund # 612
- Auditor \$ 46,369.36 Fund # 800

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Ms. Frenchko stated that she voted No because of a lack of a staff report.

Document(s) recorded on Journal Page(s)\_\_\_\_\_.

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RE: ADDITIONAL APPROPRIATIONS

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 21, 2022 through February 25, 2022. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

- Common Pleas \$ 500.00 Fund # 062
  - \$ 50,000.00 Fund # 041
- Comm Mental Health Board \$ 760,037.00 Fund # 221

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Ms. Frenchko stated that she voted No because of a lack of a staff report.

Document(s) recorded on Journal Page(s)\_\_\_\_\_.

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RE: TRANSFER APPROPRIATIONS

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 21, 2022 through February 25, 2022. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

• NEOCAP	\$ 95,251.41	Fund # 990
	\$ 29,375.00	Fund # 991
• Health Board	\$ 31,000.00	Fund # 950
	\$ 61,215.20	Fund # 974
• Law Library	\$ 7,500.00	Fund # 071
• Sanitary Engineers	\$ 10,718.92	Fund # 600
	\$ 1,000.00	Fund # 600
	\$ 10,000.00	Fund # 486
• Comm Mental Health Board	\$ 35,000.00	Fund # 009
• Dog Kennel	\$ 690.00	Fund # 010
• Coroner	\$ 50.00	Fund # 001

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Ms. Frenchko stated that she voted No because of a lack of a staff report.

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: AMENDED CERTIFICATE NO. 3-2022  
COUNTY BUDGET COMMISSION

6. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to receive the Amended Certificate of the County Budget Commission No. 3 - 2022, for the fiscal year beginning January 1, 2022, dated March 2, 2022, increasing estimated resources in the funds listed:

- CMHFG Fund # 221

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

Ms. Frenchko stated that she voted No because of a lack of a staff report.

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**RE: DESIGNATE COMPANIES AS PREQUALIFIED  
FOR PURPOSE OF FUTURE PROFESSIONAL  
DESIGN PROJECTS UNDER \$50,000.00  
FOR CALENDAR YEAR 2022**

**7. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to designate the following listed PROFESSIONAL DESIGN FIRMS as prequalified, pursuant to Ohio Revised Code 153.68, for purposes of future professional design projects with an estimated design fee of under \$50,000.00 during the calendar year 2022.

**NOTE:** On January 3, 2022, duly recorded in Journal Volume 154, Page 24483, the Board of Commissioners adopted a Resolution to solicit for Statement of Qualifications from Professional Design Firms. The Board of Commissioners has reviewed the Statement of Qualifications from the twenty-five (25) listed firms and found them to be qualified based on the factors listed in the referenced Resolution for projects during the calendar year 2022.

❖ **Prequalified Professional Design Firms:**

- **PHILLIPS/SEKANICK ARCHITECTS, INC.**  
142 East Market Street  
Warren, OH 44481-1121
- **LYNN, KITTINGER & NOBLE, INC.**  
2900 Elm Road, N.E.  
Warren, OH 44483-2606
- **THOMAS FOK & ASSOCIATES, INC.**  
3896 Mahoning Avenue  
Youngstown, OH 44515
- **BURGESS & NIPLE, INC.**  
100 West Erie Street  
Painesville, OH 44077
- **AECOM**  
564 White Pond Drive  
Akron, OH 44320
- **AMERICAN STRUCTURE POINT, INC.**  
2550 Corp Exchange Dr., Suite 300  
Columbus, OH 43211
- **THE THRASHER GROUP**  
4150 Belden Village Street, N.W., Suite #100  
Canton, OH 44718
- **PRIME AE GROUP**  
8415 Pulsar Place, Suite #300  
Columbus, OH 43240
- **CT CONSULTANTS, INC.**  
20 W. Federal Street, Suite #303  
Youngstown, OH 44503
- **ENVIRONMENTAL DESIGN GROUP**  
450 Grant Street  
Akron, OH 44311
- **LJB, INC.**  
2500 Newmark Drive  
Miamisburg, OH 45342

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**2022 PREQUALIFIED PROFESSIONAL DESIGN FIRMS (Cont'd)**

- **BSHM ARCHITECTS, INC.**  
15 Central Square  
Youngstown, OH 44503
- **AMINET ARCHITECTS**  
114 East Front Street, Suite 2  
Youngstown, OH 44503
- **MS CONSULTANTS, INC.**  
333 East Federal Street  
Youngstown, OH 44503-1821
- **BAKER, BEDNAR, SNYDER & ASSOCIATES**  
628 Niles Cortland Road, SE  
Warren, OH 44484
- **EL ROBINSON ENGINEERING**  
1468 West 9<sup>th</sup> Street, Suite #500  
Cleveland, OH 44113
- **RICHLAND ENGINEERING LIMITED**  
29 North Park Street  
Mansfield, OH 44902-1769
- **DLZ OHIO, INC.**  
1 Canal Square Plaza  
Akron, OH 44308
- **S & ME INC.**  
8400 Sweet Valley Drive  
Valley View, OH 44125
- **IBI GROUP**  
4150 Belden Village, Suite 104  
Canton, OH 44718
- **GPD GROUP**  
520 South Main Street, Suite #2531  
Akron, OH 44311
- **WALLACE PANCHER GROUP**  
1085 South Hermitage Road  
Hermitage, PA 16148
- **PROFESSIONAL SERVICES**  
5555 Canal Road  
Cleveland, OH 44125
- **STROLLO ARCHITECTS**  
201 W. Federal Street  
Youngstown, OH 44503
- **RETTEW**  
3475 Forest Lake Dr., Suite 100  
Uniontown, OH 44685

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2022 PREQUALIFIED PROFESSIONAL DESIGN FIRMS (Cont'd)

MS. FRENCHKO MADE A MOTION TO TABLE ITEM NO. 7 UNTIL SHE HAD TIME TO REVIEW ALL OF THE SUBMITTED DOCUMENTS

MOTION DIED FOR LACK OF SECOND.

Yeas: Cantalamessa, Fuda

Nays: Frenchko

Ms. Frenchko stated that she voted No because she had not had an opportunity to review the statement of qualifications and that she had found missing required information when she reviewed them last year. Mr. Cantalamessa stated that he reviewed the Bids several days prior. Mr. Fuda stated that he did as well and these are things that get done during a normal work day.

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RE: AMEND JOURNAL ACTION TAKEN 02/23/2022 APPROVING SICK/VACATION LEAVE PLAN FOR NON-BARGAINING PERSONNEL TO REMOVE CLERK OF COURTS

8. Amend the Journal Action of February 23, 2022, Journal Volume 154, Page(s) 24594, in regards to the approval of the Sick and Vacation Leave Plan for non-bargaining personnel to remove Clerk of Courts.

NOTE: The Clerk of Courts will have a non-union plan mirroring that of Local, AFSCME, 2493.

THERE WAS NO ACTION TAKEN ON ITEM #8

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RE: APPROVE SICK/VACATION LEAVE CONVERSION PLAN FOR NON-UNION EMPLOYEES – CLERK OF COURTS

9. Approve the attached Sick and Vacation Leave Conversion Plan for non-union employees of the Trumbull County Clerk of Courts for the term effective January 1, 2022 through December 31, 2022. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2022 deadline.

Ms. Frenchko asked for permission to question Item No. 9. Ms. Frenchko asked if Human Resources reviewed this item and why did the Item make it on the Commissioners' Agenda if no one is voting on the Item. The Clerk said Human Resources Department has been handling these Sick and Vacation Plans since 2014 and they are the ones responsible for returning it to the state. Ms. Frenchko said the Clerk should have asked each of the Commissioners if they wanted this item on. The Clerk said she would have been in violation of Round Robin if she was to do so.

THERE WAS NO ACTION TAKEN ON ITEM #9

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**RE: EMPLOYMENT - MR. CHRISTOPHER PHILLIPS  
POSITION OF TV INSPECTOR/GROUTING ASSISTANT  
TECHNICIAN - SANITARY ENGINEERS DEPARTMENT**

**10. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MR. CHRISTOPHER PHILLIPS for the position of TV Inspector/Grouting Assistant Technician with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT; effective March 28, 2022, Pay Range 4 (5 years) \$18.06 - - *pursuant to the authorized job posting from January 27 through February 4, 2022*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineer’s Department.

**NOTE:** This vacancy is due to an employee transfer. Mr. Phillips has the required CDL license and successfully passed a pre-employment drug screen, and background check.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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**RE: ACCEPT/APPROVE EXECUTED COPY OF AGREED  
UPON 3<sup>RD</sup> YEAR WAGE REOPENER BETWEEN 9-1-1  
TELECOMMUNICATIONS AND MANAGEMENT PER  
THE RECOMMENDATION OF MS. PATTY GOLDNER**

**11. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to accept and approve an executed copy of an agreed upon 3<sup>rd</sup>-year wage reopener between Trumbull County 9-1-1 Telecommunications and Management, per the recommendation of Ms. Patty Goldner, Interim Director of Trumbull County 911 Director.

*Mr. Fuda stated that he has had several discussions with Ms. Goldner regarding this matter. Mr. Cantalamessa explained why this has become a dangerous situation. Ms. Frenchko stated that she did not receive documentation.*

*Mrs. Vivoda-Klotz stated that she made hard copies of the materials for Commissioner Frenchko. Mr. Cantalamessa stated that this is a life/death issue that needs attention immediately.*

**MS. FRENCHKO MOVED TO TABLE ITEM NO. 11 TO THE END OF THE MEETING UNTIL SHE HAD TIME TO DISCUSS THE MATTER WITH MS. GOLDNER BECAUSE SHE DID NOT RECEIVE THE SIGNED DOCUMENT—MS. GOLDNER WAS NOT AVAILABLE AT THE TIME.**

**MOTION DIED FOR A LACK OF SECOND**

Yeas: Cantalamessa, Fuda  
Nays: Frenchko

*Ms. Frenchko stated that she voted No because she did not have an opportunity to see the signed Agreement.*

*The signed Wage Reopener was emailed to Commissioner Frenchko and Commissioner Cantalamessa on February 25, 2022 at 9:04 a.m.*

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**RE: APPROVE AFSCME LOCAL 3808, OHIO COUNCIL 8,  
AFL/CIO COLLECTIVE BARGAINING AGREEMENT  
FOR PERIOD EFFECTIVE THROUGH JULY 31, 2023**

**12. MOTION:** Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the AFSCME Local 3808, Ohio Council 8, AFL/CIO Collective Bargaining Agreement for the period commencing on acceptance by both parties effective through July 31, 2023. Per the request of the Trumbull County Department of Job and Family Services, Child Support Enforcement Agency, which follows the fact-finder recommendations.

**Notable changes include wage adjustment and effective dates as follows**

- **Effective upon acceptance by the parties**, the Public Employee Retirement System (PERS) Pick-up provision shall be eliminated for all present eligible employees.
- **Effective upon acceptance by the parties** PERS elimination shall be reflective in wages as indicated in the wage scale with .75 cent increase for those having zero up to five years of service. Employees with five years of service and above shall have a staggered increase indicated in the wage scale the first year.
- **Effective August 1, 2022**, all wage rates contained in this Agreement shall be increased by \$.25 per hour to base wage.
- **Effective upon acceptance by the parties**, employees will be subject to Hospitalization costs of 12%
- **Effective upon acceptance by the parties**, reduction in amount permitted for the Sick and Vacation Conversion Plan. Allowable Sick will be reduced from 120 hours to the agreed upon 80 hours. Allowable Vacation will be reduced from 240 to the agreed upon 160 hours.
- **Two (2) year duration through July 31, 2023.**
- Return to work from disability reduced from five (5) years to two (2) years.
- Language for disability leave and disability separation adjusted.
- Juneteenth and Birthdays will be added and recognized as Holidays.

*Ms. Frenchko stated that she voted No because she had not received or had time to review the documents. Mr. Gargano addressed Ms. Frenchko's concerns. Mr. Gargano stated this Item is to accept the Fact Finders Report and that it is time sensitive. Ms. Frenchko stated the documentation was not sent over until this morning and questioned why employees are getting their birthdays off.*

*Mr. Fuda and Ms. Frenchko discussed what happens during labor negotiations.*

Yeas: Cantalamessa, Fuda  
Nays: Frenchko



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**RE: RULES FOR SUBMITTING AGENDA ITEMS/DOCUMENTATION**

**13. MOTION:** Made by Ms. Frenchko, to adopt a policy that all agenda items sent to the Commissioners’ Office have an accompanying staff report and accompanying documents supporting the item when it is submitted – no later than the Thursday before the meeting. The items should be sent to [commissioners@co.trumbull.oh.us](mailto:commissioners@co.trumbull.oh.us) for all commissioners to review the items in advance of the meetings, and to require those submitting the agenda items to be present or have a representative attend the Commissioners’ Work Session to further explain the item and answer questions. If the workshop is cancelled, the staff report will be given after the clerk reads the agenda item during the regular meeting.

**NOTE:** Commissioners should have all relevant information provided to them prior to consideration. It is vital that department heads submitting items be available for questions. Anything less provides opportunities for costly mistakes and unnecessary delays. The Board of Commissioners must be made aware of agenda items and be given staff reports with documentation to make wise decisions, rather than acting as a “rubber stamp.” The Agenda items that relate to contracts, agreements and finances have been regularly added without explanation or documentation shared with the Board of Commissioners. This measure will improve transparency, improve communication and give the public greater understanding of government process. Enterprise Software such as *GroupWise* should be explored to streamline information sharing in the future.

**MOTION DIED FOR LACK OF SECOND**

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**RE: RESCIND JOURNAL ACTION DATED 02/23/2022 TO ADOPT A POLICY THAT ALL AGENDA ITEMS INCLUDING THOSE SUBMITTED BY COMMISSIONERS ARE SUBMITTED NO LATER THAN THURSDAY PRIOR TO THE MEETING**

**14. MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to RESCIND the journal action dated February 23, 2022, Journal Volume 154, Page 24605, to adopt a policy that ALL AGENDA ITEMS, including those submitted by Commissioners, are submitted no later than the Thursday prior to the meeting.

**NOTE:** Some Board Members may be more familiar with an agenda item because of prior discussions with a department head, elected official, agency, etc. This action will allow ample time for individual board members to ask questions and research anything they may be unfamiliar with.

**MS. FRENCHKO MADE A MOTION TO THE FLOOR TO TABLE ITEM #14 SO THE ITEM WORDING CAN BE AMENDED. MRS. VIVODA-KLOTZ EXPLAINED THAT SHE IS NOT FAMILIAR WITH AMENDING A RESCINDED ITEM AND THAT THIS MAKES NO SENSE TO HER.**

Yeas: Frenchko  
Nays: Cantalamessa, Fuda

**MS. FRENCHKO MADE A MOTION FROM THE FLOOR THAT THE BOARD OF COMMISSIONERS ALLOCATE \$3 MILLION DOLLARS FROM THE CORONA VIRUS LOCAL FISCAL RECOVERY FUNDS ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT TOWARDS THE CONTINUATION OF THE “CARES FOR TRUMBULL” SMALL BUSINESS RELIEF FUND TO BE ADMINISTERED BY VALLEY ECONOMIC DEVELOPMENT PARTNERS DEDICATED FOR GRANTS.**

**MR. CANTALAMESSA SECONDED THE MOTION FOR PURPOSE OF DISCUSSION.**

*Mr. Cantalamessa stated that this is a very broad request that needs discussed further and that Ms. Teresa Miller will be available for discussion next week on this matter. He is in favor of approximately two million dollars for the Revolving Loan Fund and one million towards small business grants, but wants to wait for Ms. Miller’s presentation. Ms. Frenchko stated the grant portion of the Program was gone within two weeks showing the need, and 3 million dollars is needed so small businesses are taken care of. Commissioner Cantalamessa stated the revolving loan fund is equally as important. Mr. Fuda said he needs all of the facts before they spend 3 million dollars.*

Yeas: Frenchko  
Nays: Cantalamessa, Fuda

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**RE: COMMISSIONER’S AGENDA ITEMS CANNOT  
BE SUBJECT TO TIME CONSTRAINTS OF FIVE  
CALENDAR DAYS PRIOR TO A MEETING  
UNDER ANY CIRCUMSTANCE**

15. Commissioner’s Agenda Items cannot be subject to time constraints of five calendar days prior to a meeting under any circumstance. Commissioners must have fluid capabilities to react quickly, often adding authority to execute contracts, compliance, personnel, litigation and other executive session items at the last minute. The Board of Commissioners recognizes that we are duly elected executive equals, and that cannot set “rules” or “policies” for one another- that the men of the Board should not interfere with nor delay the only Republican and only woman commissioner’s performance of her official duties.

*Ms. Frenchko stated that Item #15 should not have been an agenda item and that this was the explanation for rescinding Item # 14. Mrs. Vivoda-Klotz stated she believed wording cannot be added to someone else’s item and that once the item becomes a rescinded Agenda item, it is gone. Ms. Frenchko said the Clerk should only read and call the roll and not assert herself into the conversation. Mr. Fuda said the Clerk was not insubordinate as was responding to Ms. Frenchko.*

**THERE WAS NO ACTION ON ITEM #15**

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**RE: ADOPT POLICY THAT THE CLERK FURNISH  
COMMISSIONERS WITH WEEKLY AGENDAS  
AND MINUTES FOR REVIEW BY FRIDAY  
BEFORE THE MEETING**

16. **MOTION:** Made by Ms. Frenchko to adopt a policy that the Clerk furnish the Board of Commissioners with their weekly agendas and minutes for review by the Friday before the Meeting.

**SPECIAL NOTE:** The Agendas and Minutes are not distributed to the Board until the day before the meetings, and sometimes the minutes are not completed by the day of the meeting. Commissioners must have adequate time to review said items.

**MOTION DIED FOR LACK OF SECOND**

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**RE: INVESTIGATE COUNTY COMMISSIONERS’ OFFICE  
STAFF FOR VIOLATIONS OF COUNTY POLICY AND  
PROCEDURE MANUAL**

17. **MOTION:** Made by Ms. Frenchko to investigate the County Commissioners’ Office staff for violations of our county policy and procedure manual over the past year. This would be done by an outside law firm specializing in employment law with an RFQ being placed out within five days.

**SPECIAL NOTE:** The Trumbull County Policy and Procedure manual indicates guidelines surrounding areas such as, honesty, performing work in a timely fashion, insubordination, participating in partisan political activity, being courteous and cooperative with supervisors, performing personal business on county time, time accountability, making false statements about supervisors, instigating, curtailing, restricting and interfering with work, leaving the job or work area without authorization, malicious mischief, giving false testimony, and willful disregard of county policies. Infractions related to ALL of the above mentioned have occurred multiple times over the past year, but employees were not disciplined or investigated under the past Human Resources director, current Clerk, or the “majority” of the Board. Some of these infractions elevate to the level of criminal. Immediate action must be taken to improve the culture of the workplace.

**MOTION DIED FOR LACK OF SECOND**

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**RE: COMMISSIONERS OFFICIALLY ACKNOWLEDGES THAT EDUCATIONAL HIGHWAY (CH 1321), IN CHAMPION TOWNSHIP, CONSTITUTES A PUBLICLY DEDICATED ROADWAY**

**18. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, the Trumbull County Board of Commissioners officially acknowledges that EDUCATIONAL HIGHWAY (County Highway 1321), in Champion Township, constitutes a publicly dedicated roadway.

**SPECIAL NOTE:** This agenda item is to clarify any misunderstanding surrounding this road. This will satisfy the request of Mercy Health Youngstown, LLC, which is needed to move forward in planning for Champion Township Health Campus site. The Board of Commissioners is committed to working together with the County Engineer, Planning Commission, Champion Township and MHY to ensure this greatly needed, \$.5 Billion development project will continue to move forward.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

*Mr. Fuda asked the Clerk to read the Prosecutor's Opinion regarding Educational Highway.  
The Clerk read the introduction and conclusion stating the Educational Highway is a dedicated road.*

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**RE: ADOPT COUNTYWIDE POLICY REQUIRING ALL CONTRACTS AND AGREEMENTS APPROVED BY COMMISSIONERS TO BE REVIEWED THREE MONTHS PRIOR TO THEIR ANNIVERSARY DATES AND BE COMPETITIVELY BID WITH AN RFQ OR RFP**

**19. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt a COUNTYWIDE POLICY requiring all contracts and agreements approved by the Board of Commissioners to be reviewed three months prior to their anniversary dates and be competitively bid with an RFQ or RFP. Public forums of interested parties will be organized for the county to hear about the service providers, and they will be selected based on ranking.

**NOTE:** It is prudent to award contracts to the lowest and best bidder to insure the best application of taxpayer funds. The Board of Commissioners has been renewing contracts for the same vendors, at times for 20 years (the MCO was an example of this). The Board has also renewed a \$500k contract without an RFQ recommended by the Prosecutor's Office. For transparency, to avoid the appearance of impropriety, and to find the best costs for services, and to comply with the Prosecutor's Offices recommendations, we must competitively bid. The special projects coordinator will be responsible for this task.

**SPECIAL NOTE:** The City of Cortland negotiated a lower gas rate than the County this year by obtaining quotes.

*Mr. Cantalamessa stated the special note is not true, explaining the purpose of a broker.*

**COMMISSIONER FRENCHKO MOVED TO REMOVE SPECIAL NOTE SO THAT COMMISSIONER CANTALAMESSA FEELS MORE COMFORTABLE VOTING ON THIS.**

**MOTION DIED FOR LACK OF SECOND**

Yeas: Frenchko  
Nays: Cantalamessa, Fuda

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**RE: RECEIVE/PLACE ON FILE–JAN/FEB 2022  
MONTHLY FINANCIAL REPORT-TOURISM BUREAU**

**20. MOTION:** Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to receive and place on file the JANUARY and FEBRUARY 2022 Monthly Financial Report for the TRUMBULL COUNTY TOURISM BUREAU, as submitted by Beth Carmichael, Executive Director.

Yeas: Cantalamessa, Frenchko, Fuda  
Nays: None

*Mr. Fuda stated that great things are going on with County Tourism.*

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**RE: ADOPT RESOLUTION THAT APPLICATION BE MADE AS PROVIDED IN OHIO REVISED CODE SECTIONS 5705.15 AND 5705.16, TO TRANSFER SUM OF \$329,133.00 FROM CHILDREN SERVICES BOARD FUND NO. 012 TO GENERAL FUND, FOR EXCLUSIVE PURPOSE OF PROVIDING FUNDING FOR “CHILD ASSAULT PROSECUTION UNIT” WITHIN PROSECUTOR’S OFFICE DESIGNATED AS “CHILD ASSAULT PROSECUTION UNIT” FUND NO. 104; AND PROSECUTOR AND THE CLERK OF COMMISSIONERS BE AUTHORIZED TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THIS RESOLUTION**

**21. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to adopt a Resolution that application be made as provided in Ohio Revised Code Sections 5705.15 and 5705.16, to transfer the sum of \$329,133.00 from the TRUMBULL COUNTY CHILDREN SERVICES BOARD Fund No. 012 to the Trumbull County General Fund, for the exclusive purpose of providing funding for the “CHILD ASSAULT PROSECUTION UNIT” within the Trumbull County Prosecutor’s Office designated as “Child Assault Prosecution Unit” Fund No. 104; AND that the Trumbull County Prosecutor and the Clerk of the Board of Trumbull County Commissioners be and are hereby authorized to take all actions necessary to effectuate this Resolution; and to acknowledge the *Memorandum of Understanding: 2022* between the Trumbull County Children Services Board and the Trumbull County Prosecutor’s Office for 2022 funding for the “Child Assault Prosecution” Unit.

**SPECIAL NOTE:** House Bill 49/ORC 5705.16 was amended in September 2017 and therefore, a Petition for approval, a case number, court date and advertising is not necessary.

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

Week of February 28, 2022

Meeting of March 2, 2022

**Comments:**

*Ms. Sarah Boyarko of the Regional Chamber introduced the Mr. David Wilaj who will be the new Director for the Mahoning Valley Logistics Council—an initiative between the Regional Chamber and Eastgate. Mr. Wilaj introduced himself, gave his educational background and explained what he would be working on for the Valley.*

*Mrs. Siskowic-Jurkovic asked the Board for permission to hold meetings virtually. She also asked if the Senior Levy Board Members could wear badges to identify themselves. Ms. Frenchko shared her concerns regarding wearing identifying badges. She said she was able to go out and meet with people successfully without the identification badge. Mr. Cantalamessa agreed and said it could become a potential problem with board members speaking to potential vendors. Mrs. Siskowic-Jurkovic wanted to know how Mr. Cantalamessa and Mr. Fuda felt about her attendance at the Transit Meeting with Michael Salamone. She said she already spoke to Ms. Frenchko regarding this matter. Mr. Cantalamessa and Mr. Fuda told her they would like to see her at the meeting. There was an extensive discussion amongst the Board relating to the Transit Meeting, WRTA, authorization of this meeting, transit township services, losing opportunities with economic development, getting people to and from work, regionalization within transportation, losing population within the County, and Trumbull County Transit Board problems. Ms. Frenchko asked Ms. Siskowic-Jurkovic if Ms. Frenchko helped intervene with problems within the Transportation Board. Ms. Siskowic-Jurkovic stated that Ms. Frenchko and the other board members did intervene and help change transportation along with the Board of Commissioners.*

*Mrs. Christine Glenn addressed the Board with problems she is having with the county auction and asked the Board to help with a solution. She spoke about storage problems, and how to properly dispose of items that are broken and have no value. Mrs. Glenn mentioned the danger with items cluttered that could be a potential worker's compensation risk. She spoke to Mr. Biviano and Mr. Misocky and they both said it is ultimately up the Board how to dispose of these items and how to resolve the space problem. Mr. Hart discussed who took care of the auction items in the past from the Commissioners' Office. The Commissioners had a discussion to try to solve problem. Ms. Frenchko said she would help and the items should be stacked and not laying all over. Mr. Cantalamessa offered to go over and look at it and wanted to know who could look at this stuff to determine what is junk stating it didn't make sense to put something with no value on GovDeals. Ms. Glenn had concerns who would be going over to show the items to potential buyers. Mr. Gargano had concerns with the CSEA building and the basement being cluttered and not being able to safely have a tornado drill in the spring.*

*There was a discussion amongst the Commissioners regarding the MOU with Mahoning County dealing with the Opioid Panel structure. The Board agreed to have a meeting with the Mahoning County Commissioners regarding the panel.*

*Mr. Gargano spoke about some employees feeling sick about the bipolar ionizers and stated the air quality test came out good. He went on to thank Bill and the maintenance crew for a job well done. Mr. Hart said they were also concerned with the disinfectant spray.*

*Mr. Gargano spoke regarding the email for the fact finding report and stated it was emailed on February 25, 2022 to BOC email address. Ms. Frenchko asked Mr. Gargano to send it to the Commissioners' email address to ensure she receives it.*

*Mrs. Glenn addressed the Commissioners with some pending meeting matters.*

*The Clerk gave the Commissioners a packet containing the resumes of potential Senior Services Advisory Board Applicants and asked the Board to come up with policy for selecting these members. There was an extensive discussion regarding the selection of board members.*

**Week of February 28, 2022**

**Meeting of March 2, 2022**

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**RE: ADJOURN**

**MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to adjourn the Regular Meeting of March 2, 2022, and to meet again in Regular Session on March 9, 2022.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

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FRANK S. FUDA, PRESIDENT

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MAURO CANTALAMESSA, COMMISSIONER

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NIKI FRENCHKO, COMMISSIONER

ATTEST:

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PAULA J. VIVODA-KLOTZ, CLERK