

Week Beginning February 21, 2022

Meeting of February 23, 2022

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 23rd day of February 2022, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Niki Frenchko, Commissioner
Frank S. Fuda, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to dispense with reading the minutes of the Regular Meeting dated February 16, 2022.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

RE: APPROVE BILLS

2. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

RE: ADDITIONAL APPROPRIATIONS

3. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 14, 2022 through February 18, 2022. *Complete list of additional appropriations shall be recorded onto the Journal for record purposes.*

❖ Departments/Offices requesting additional appropriations:

- **Community Development FY21** \$ **249,132.04** **Fund # 229**
- **EMA** \$ **53,000.00** **Fund # 023**

Yeas: Cantalamessa, Fuda
Nays: Frenchko

Document(s) recorded on Journal Page(s) _____.)

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RE: TRANSFER APPROPRIATIONS

4. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of February 14, 2022 through February 18, 2022. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

- Dom Rel and Juv Court \$ 5,000.00 Fund # 068
- Community Development FY19 \$ 940.21 Fund # 225

Yeas: Cantalamessa, Fuda

Nays: Frenchko

Document(s) recorded on Journal Page(s)_____.)

RE: AMENDED CERTIFICATE NO. 2-2022

5. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to Receive the Amended Certificate of the County Budget Commission No. 2 - 2022, for the fiscal year beginning January 1, 2022, dated February 23, 2022, increasing estimated resources in the funds listed:

- CDBG CHI Fund # 229

Yeas: Cantalamessa, Fuda

Nays: Frenchko

RE: AMEND JOURNAL ACTION ON 02/02/2022 APPROVAL OF THE SICK & VACATION LEAVE FOR NON-BARGAINING PERSONNEL TO REMOVE COURTS LISTED

6. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to Amend the Journal Action of February 2, 2022, Journal Volume 154, Page(s) 24558, in regards to the approval of the Sick and Vacation Leave Plan for non-bargaining personnel to remove Common Pleas Court, Domestic Court, Probate Court, Central District Court, and Eastern District Court.

NOTE: The Court divisions have issued an Order to establish their own plan.

Yeas: Cantalamessa, Fuda

Nays: Frenchko

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RE: APPROVAL OF THE SICK & VACATION LEAVE FOR NON-BARGAINING PERSONNEL IN DEPARTMENTS LISTED

7. **MOTION:** Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to Approve the Sick and Vacation Leave Conversion Plan for the non-bargaining personnel in the departments listed for the term effective January 1, 2022 through December 31, 2022. The vacation cash-in will be limited to eighty (80) hours maximum this year for this plan. The sick leave cash-in will be limited to forty (40) hours maximum this year for this plan. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2022 deadline.

SPECIAL NOTE: This action is being taken due to a court order issued February 17, 2022, Common Pleas Journal Entry 2022-IR-49, signed by Honorable Judges Andrew D. Logan, W. Wyatt McKay, Peter J. Kontos, Ronald J. Rice, Samuel F. Bluedorn, Sandra Stabile Hardwood, James A. Fredericka, Thomas A. Campbell and Marty D. Nosich, to create a separate Sick & Vacation Leave Program for the above-referenced Courts

Yeas: Cantalamessa, Fuda

Nays: Frenchko

Document(s) recorded on Journal Page(s)_____.)

RE: APPROVAL OF THE SICK & VACATION LEAVE FOR NON-UNION EMPLOYEES IN DEPARTMENTS (COURTS) LISTED

8. **MOTION:** Made by Mr. Cantalamessa, seconded by Mr. Fuda, to Approve the attached Sick and Vacation Leave Conversion Plan for non-union employees of the Trumbull Common Pleas Court, Domestic Relations/Juvenile Court, Probate Court, Central District Court, and Eastern District Court for the term effective January 1, 2022 through December 31, 2022. The plan is in compliance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, and shall be submitted to the Public Employees Retirement System (OPERS) for acceptance prior to their March 31, 2022 deadline.

SPECIAL NOTE: This action is being taken due to a court order issued February 17, 2022, Common Pleas Journal Entry 2022-IR-49, signed by Honorable Judges Andrew D. Logan, W. Wyatt McKay, Peter J. Kontos, Ronald J. Rice, Samuel F. Bluedorn, Sandra Stabile Hardwood, James A. Fredericka, Thomas A. Campbell and Marty D. Nosich, to create a separate Sick & Vacation Leave Program for the above-referenced Courts

Yeas: Cantalamessa, Fuda

Nays: Frenchko

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**RE: MONTHLY ACTIVITIES REPORT
DOG KENNEL-JANUARY 2022**

9. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to receive and place on file the Monthly Activities Report for the TRUMBULL COUNTY DOG KENNEL for the month of JANUARY 2022; as submitted by Michelle Goss, Chief Executive Dog Warden.
NOTE: Monthly Report shall be recorded on the Journal for record purposes.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: RETROACTIVELY ADOPT THE OHIO
COMMUNITY DEVELOPMENT UPDATED
GUIDELINES FOR CHIP PROGRAM**

10. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to request the Board of Trumbull County Commissioners retroactively adopt the Ohio Community Development (OCD) updated guidelines for their Community Housing Impact and Preservation (CHIP) Program to eliminate recapture requirements for rehabilitation projects for Trumbull County residents whom were previously assisted through the CHIP Program.

OCD Program Policy 21-02 - Housing Finance Mechanisms and Housing Affordability Requirements for OCD-Funded Projects states, that for Owner-Occupied Rehabilitation projects;

- Assistance must be provided as a 0% interest, deferred/declining loan, with a term between two and five years.
- The loan must decline in equal increments annually over the loan term.
- A loan becomes due when the homeowner transfers property ownership and/or no longer occupies the home as the primary residence during the loan term.
- The loan shall be 100% forgiven at the end of the loan term.
- Monthly amortized loans are prohibited.
- Grants are prohibited.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

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RE: AGREEMENT BETWEEN PAUL S. MONROE AND DEPARTMENT OF JOB & FAMILY SERVICES/ CHILD SUPPORT ENFORCEMENT DIVISION FOR EXPANDED POLICE SERVICES

11. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve an Agreement by and between PAUL S. MONROE, TRUMBULL COUNTY SHERIFF, and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for expanded police services to supplement the Child Support Enforcement Agency with statutory powers to enforce the law under the provisions of the Ohio Revised Code, Section 311.29, for the period effective from January 1, 2022 through December 31, 2022. The Sheriff agrees to furnish expanded services to supplement CSEA with statutory powers to enforce the law under the provisions of the ORC, Section 311. 29; in strict compliance with the CSEA job description. Enforcement Agency to provide police and security services. The annual cost of the Agreement shall not exceed \$191,778.33--66% (\$126,573.70) shall be reimbursed through federal funds; this action per the request of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

SOURCE	AMOUNT
Local Matching Funds (34%)	\$ 65,204.63
Federal Matching Funds (66%)	\$ 126,573.70
<i>Total Contract Price shall not exceed</i>	\$ 191,778.33

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: AGREEMENT BETWEEN SHERIFF PAUL S. MONROE AND DEPARTMENT OF JOB & FAMILY SERVICES/ FOR EXPANDED POLICE SERVICES

12. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to approve an Agreement by and between PAUL S. MONROE, TRUMBULL COUNTY SHERIFF, and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES for expanded police services to supplement the Department of Job and Family Services with statutory powers to enforce the law under the provisions of the Ohio Revised Code, Section 311.29, for the period effective from January 1, 2022 through December 31, 2022. The Sheriff agrees to furnish expanded police and security services to supplement DJFS with statutory powers to enforce the law under the provisions of the ORC, Section 311. 29; in strict compliance with the DJFS job description. Enforcement Agency to provide police and security services. The annual cost of the Agreement shall not exceed \$194,801.89 to be paid for from shared cost pool funds; this action per the request of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: MEMORANDUM BETWEEN BOARD OF COMMISSIONERS AND MERCY HEALTH, LLC CONNECTION TO TRUMBULL COUNTY'S SANITARY SEWER SYSTEM-CHAMPION TWP.

13. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve and execute a Memorandum by and between the Trumbull County Board of Commissioners and Mercy Health, LLC., an Ohio Limited Liability Company for connection to Trumbull County's Sanitary Sewer System, within the Trumbull County Combined Sanitary Sewer District, Metropolitan Sub-District, Champion Township. Whereas Mercy Health LLC. is under contract to purchase a certain real estate for the purpose of planning and constructing a new hospital facility and development project and requires this memorandum to confirm that the County will serve and has sufficient capacity to accept the facility's projected flows; this action per the recommendation of the Trumbull County Sanitary Engineer and subject to the approval of the Prosecutor's Office.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: RECEIPT OF PROPOSAL FOR TRU-1ST 2022 COUNTYWIDE ROAD IMPROVEMENTS PROJECT FOR TOWNSHIPS LISTED AND ADVERTISE FOR SEALED BIDS

14. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to acknowledge receipt of the Proposal for TRU-1st 2022 COUNTYWIDE ROAD IMPROVEMENTS PROJECT for paving programs for eight (8) Townships; Bazetta, Brookfield, Champion, Howland, Hubbard, Liberty, Vienna, and Weathersfield, Townships, the City of Niles, and for Trumbull County's Countywide Road Improvement Program; AND to authorize the Board of Commissioners' Clerk to advertise for sealed bids for TRU- 1st 2022 COUNTYWIDE ROAD IMPROVEMENTS PROJECT; this action per the recommendation of the County Engineer.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Legal ad recorded on Journal Page(s)_____.)

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**RE: AMEND JOURNAL ACTION ON 08/18/2021
CONTRACT WITH SHELLY & SANDS, INC.
TRU-CH 56-NILES VIENNA ROAD PROJECT
AMENDMENT IS NECESSARY TO REVISE FISCAL
APPROPRIATIONS**

15. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to Amend Journal Action dated August 18, 2021, Journal Volume 153, Page 24201, approving a contract for the TRU-CH 56-NILES VIENNA ROAD PROJECT located in Weathersfield, Howland and Vienna Townships, in the amount of \$931,800.66, with SHELLY & SANDS, INC., 1450 N. Bailey Road, North Jackson, Ohio 44451—Amendment necessary to revise the fiscal appropriations as hereby described. \$806,231.01 of this project is being partially funded by an 80% STBG grant received through Eastgate Regional Council of Governments, which will be direct pay. The 20% local match for that grant in addition to a federally ineligible amount of \$125,569.65 will be provided by the Trumbull County Engineer Fund #002-030-1700-1700-1-505548--*No General Funds are required.*

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

RE: RIGHT-OF-WAY PERMIT-COUNTY ENGINEER

16. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Right-of-Way Permit requested by the company listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **DOMINION EAST OHIO**, 320 Springside Drive, Akron, OH 44333, to work in the right-of-way of Tibbets Wick Road (C.H. 28B), in order to install a gas service line for address #1632. This will be located approximately 275 west of Naylor Loyd (T.H. 30 in Liberty Township).

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

**RE: SPECIAL ANNUAL SUPPLIER FLEET PERMIT
COUNTY ENGINEER**

17. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permit for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the company listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- **DISTRIBUTOR SERVICE, INC.**
1 Dorrington Road, Carneige, PA 15106
Permit No.: AF-13-2022
Permit Effective: February 15, 2022 through February 15, 2023

Yeas: Frenchko, Cantalamessa, Fuda
Nays: No

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RE: QUARTERLY OPERATOR FLEET PERMIT
COUNTY ENGINEER

18. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to concur with the Trumbull County Engineer to grant the Quarterly Operator Fleet Permit to travel upon load posted Trumbull County roadways (*not to exceed 80,000 lbs. gross vehicle weight*), requested by the company listed. The necessary permit fees and insurance information have been submitted and approval is subject to the conditions listed on the permit.

- CASE FARMS LLC.
P.O. Box 185, Winesburg, OH 44090
Permit No.: QF-004-2022
Permit Effective; February 14, 2022 through May 15, 2022

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

RE: EMPLOYMENT TRANSFER-MR. RANDY LONG
FROM POSITION OF LABORER-WATER TO
POSITION OF METER READER-SANITARY ENGINEER

19. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the personnel action for the employment transfer of MR. RANDY LONG from the position of, LABORER - WATER Pay Range 3 (0 Years) \$13.82, to the position of METER READER Pay Range 5 (0 years) \$15.80 with the Trumbull County Sanitary Engineer’s Department, effective Monday, Monday February 28, 2022 , *pursuant to the authorized job posting of January 13 to January 24, 2022*; this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineers Department.
NOTE: This vacancy is due to an employee retirement.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT
BETWEEN DEPARTMENT OF JOB & FAMILY
SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION
AND DOMESTIC RELATIONS/JUVENILE COURT

20. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve the IV-D Service Agreement/Provider Contract, by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION and the TRUMBULL COUNTY DOMESTIC RELATIONS/JUVENILE COURT, for the IV-D Program--Child Support activities, for the period January 1, 2022 through December 31, 2022. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Domestic Relations/Juvenile Court for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$900,556.80--66% (\$594,367.49) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

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**RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT
BETWEEN DEPARTMENT OF JOB & FAMILY
SERVICES/CHILD SUPPORT ENFORCEMENT
DIVISION AND PROSECUTOR'S OFFICE**

21. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the IV-D Service Agreement/Provider Contract by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION and the TRUMBULL COUNTY PROSECUTOR'S OFFICE, for the IV-D Program--Child Support activities, for the period of January 1, 2022 through December 31, 2022. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Prosecutor's Office for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$490,033.59--66% (\$323,422.17) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor's Office.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: IV-D SERVICE AGREEMENT/PROVIDER CONTRACT
BETWEEN DEPARTMENT OF JOB & FAMILY
SERVICES/CHILD SUPPORT ENFORCEMENT
DIVISION AND CLERK OF COURTS**

22. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the IV-D Service Agreement/Provider Contract, by and between the TRUMBULL COUNTY CLERK OF COURTS and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for the IV-D Program--Child Support activities, for the period January 1, 2022 through December 31, 2022. The purpose of this Agreement is to provide appropriate and needed services as mandated by law and beyond those provided by the Child Support Enforcement Agency staff, and to reimburse the Clerk of Courts' Office for expenses incurred in these IV-D Services. The annual cost of the Agreement shall not exceed \$70,112.00--66% (\$46,273.92) shall be reimbursed through federal funds; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor's Office.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

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**RE: INTERAGENCY COOPERATIVE AGREEMENT
BETWEEN DEPARTMENT OF JOB & FAMILY
SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION
AND TRUMBULL COUNTY AUTOMATED DATA
PROCESSING BOARD**

23. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to approve an Interagency Cooperative Agreement by and between the TRUMBULL COUNTY AUTOMATED DATA PROCESSING BOARD and the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION for electronic data processing services, for the period effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$70,054.31. The purpose of the Agreement is to provide operational support of the Child Support System (operation and system maintenance for the Agency Computer Programs); this action per the request of the Trumbull County Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Cantalamessa, Frenchko, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: PERMISSION TO DR. LAWRENCE M. D’AMICO & STAFF
TO ATTEND ANNUAL CONFERENCE/REGIONAL
MEETING OF OHIO STATE CORONER’S ASSOCIATION**

24. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to grant permission to DR. LAWRENCE M, D’AMICO and staff of the Trumbull County Coroner’s Office to attend the Annual Conference and the Regional Meeting of the Ohio State Coroner’s Association and any educational function that may occur that is related to the office’s operation during the year 2022--expenses will be paid for from the Coroner’s Office appropriations.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

**RE: APPROVE AGREEMENT FOR LEGAL SERVICES BY
AND BETWEEN THE COUNTY PROSECUTOR’S OFFICE
AND HOWLAND TOWNSHIP BOARD OF TRUSTEES
AUTHORIZING THE PROSECUTOR’S OFFICE TO
SERVE AS LAW DIRECTOR FOR HOWLAND TOWNSHIP
FROM 01/01/22 THROUGH 12/31/22**

25. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve the Agreement for Legal Services by and between the TRUMBULL COUNTY PROSECUTOR’S OFFICE and the HOWLAND TOWNSHIP BOARD OF TRUSTEES authorizing the Prosecutor’s Office to serve as Law Director for Howland Township for the term of January 1, 2022 through December 31, 2022. The Prosecutor’s Office shall be reimbursed the sum of \$42,000.00 annually for said services (payable by the Howland Township Board of Trustees \$3,333.33 for January 2022 followed by ten (10) equal monthly installments of \$3,315.15, and one (1) final monthly installment of \$3,515.17); this action per the request of the Trumbull County Prosecutor’s Office. **NOTE:** Agreement may be terminated for any reason by either party upon thirty (30) days written notice.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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RE: AGREEMENT BETWEEN SHERIFF PAUL S. MONROE AND BRISTOL TOWNSHIP BOARD OF TRUSTEES FOR EXPANDED POLICE SERVICES IN BRISTOL TWP.

26. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to approve an Agreement by and between TRUMBULL COUNTY SHERIFF, PAUL S. MONROE, and the BRISTOL TOWNSHIP BOARD OF TRUSTEES, 4410 Newton-Bailey Road, P.O. Box 298, Newton Falls, OH 44444, for expanded Bristol police security and service within the geographical boundaries of Bristol Township, Ohio. The Bristol Township Board of Trustees agrees to pay the Trumbull County Sheriff’s Office the total amount of \$27,250.68 per year due and payable on a monthly basis which is to be effective for twelve hours (12) per weekly dedicated service—due and payable on a monthly basis. The contract is effective for the period of February 2, 2022 through February 2, 2023. The Sheriff agrees to furnish one (1) deputy to provide police protection and service to all geographical locations under the jurisdiction and control of the Bristol Township Trustees; this action per the request of the Trumbull County Sheriff and is subject to review and approval of the Prosecutor’s Office.

NOTE: Agreement for police protection and service is authorized pursuant to the provisions of Ohio Revised Code Sections 311.29 and 505.50.

Yeas: Frenchko, Cantalamessa, Fuda
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: MODIFY THIS ACTION FOR RECLASSIFICATION OF RECEPTIONIST/SECRETARY POSITION TO BE RENAMED ACCOUNTING/PAYROLL OFFICE ADMINISTRATOR TO A PAY GRADE 9 WITHIN MAINTENANCE DEPT.

COMMISSIONER FRENCHKO MOTION MADE TO THE FLOOR TO MODIFY ITEM #27 WITH THE CONTINGENCY THAT THE PAY RANGE IS A 9 AND NOT A 10 AS WRITTEN IN THE ORIGINAL MOTION MR. FUDA SECONDED THE MOTION:

27. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to MODIFY this action approving the personnel action for the RECLASSIFICATION of RECEPTIONIST/SECRETARY position within the TRUMBULL COUNTY MAINTENANCE DEPARTMENT to be renamed ACCOUNTING/PAYROLL OFFICE ADMINISTRATOR at a **Pay Range 9, Step 20, at an hourly rate of \$28.2445**, effective February 14, 2022. This position is currently held by Ms. Kathryn Bartow, Pay Range 7, step 20 years at the hourly rate of \$24.5769; this request is within the reclassification parameters of the Collective Bargaining Agreement between the Trumbull County Commissioners and AFSCME Local 2493, Article 29. Substantial changes to the job description of this position exceed the 20% increase stated as necessary in the Article; this action per the recommendation of Mr. William Hart, Operations Manager for the Trumbull County Building Maintenance Department.

NOTE: The new Job Description includes the addition of Vehicle Maintenance accounting, recognizes the added and increased payroll processing procedures for the 40 employee department with 4 departmental divisions with multiple overtime scenarios, the additions of new employee orientation, budget transfers, inventory and project reports, Disaster Recovery and other additional duties listed in the job description.

SPECIAL NOTE: After further discussion between the Commissioners and Mr. Hart, it was decided this position would be reclassified to a Pay Range 9, Step 20 yrs., at an hourly rate of \$28.2445 in lieu of a Pay Range 10, step 20 yrs., at the hourly rate of \$31.5786.

Yeas: Frenchko, Fuda
Nays: Cantalamessa

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**RE: AMEND JOURNAL ACTION ON 02/09/22
PURCHASE TWO (2) SPORT UTILITY VEHICLES
FROM MONTROSE FORD, INC. FOR USE BY NEOCAP
AMENDMENT IS NECESSARY TO CORRECT AMOUNT
OF EACH VEHICLE**

28. MOTION: Made by Mr. Cantalamessa, seconded by Ms. Frenchko, to Amend Journal Action dated February 9, 2022, Journal Volume 154, Page, 24568 to authorize the purchase of two (2) FORD SPORT UTILITY VEHICLES from MONTROSE FORD, INC., 3960 Medina Road, Fairlawn, OH 44333 for use by NEOCAP (NorthEast Ohio Community Alternative Program—AMENDMENT is necessary to change the amount of each vehicle to \$29,375.00 which includes delivery and temporary tag charges—to be paid for from Neocap CBCF Grant Fund 990-020-4700-4700-5-505410 and Trumbull County Day Reporting Center Grant Fund 991-020-4700-4700-5-505410—*absolutely no County General Revenue Funds will be utilized*; this action per the recommendation of Robert Blower, Business Director for the Northeast Ohio Community Alternative Program (NEOCAP).

NOTE: NEOCAP will purchase the vehicles through the State of Ohio Procurement Contract #RS1006947, Amendment #CTR006947-A2 Contract ID#6947.

Yeas: Cantalamessa, Frenchko, Fuda

Nays: None

Document(s) recorded on Journal Page(s)_____.)

**RE: AGENDA ITEMS POLICY TO INCLUDE
NARRATIVE/DOCUMENTS EXPLAINING ITEM**

29. MOTION: Made by Ms. Frenchko, to Adopt a policy that ALL AGENDA ITEMS sent to the Commissioners’ Office have an accompanying narrative explaining the item and any accompanying documents supporting the item when it is submitted – no later than the Thursday before the meeting. The items should be sent to commissioners@co.trumbull.oh.us for all commissioners to review the items in advance of the meetings, AND to require those submitting the agenda items to be present or have a representative attend the Commissioners’ Work Session to further explain the item and answer questions. If the workshop is cancelled, the agenda items will be discussed at the beginning of the regular meeting.

SPECIAL NOTE: The Board of Commissioners must be made aware of agenda items in advance in order to gather additional information and make wise decisions, rather than acting as a “rubber stamp.” Agenda items that relate to contracts, agreements and finances have been regularly added without explanation or documentation shared with the Board of Commissioners. This measure will improve transparency, improve communication and give the public greater understanding of government process. Enterprise software such as group wise should be explored to streamline information sharing in the future.

MOTION MADE BY COMMISSIONER FRENCHKO

MOTION DIED FOR LACK OF SECOND

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**RE: ACKNOWLEDGE EDUCATIONAL HIGHWAY
CONSTITUTES A PUBLICLY DEDICATED ROADWAY
CHAMPION TOWNSHIP**

30. MOTION: Made by Ms. Frenchko, seconded by Mr. Cantalamessa, the Trumbull County Board of Commissioners officially acknowledges that EDUCATIONAL HIGHWAY (County Highway 1321), in Champion Township, constitutes a publicly dedicated roadway.

SPECIAL NOTE: This agenda item is to clarify any misunderstanding surrounding this road. This will satisfy the request of Mercy Health Youngstown, LLC, which is needed to move forward in planning for Champion Township Health Campus site. The Board of Commissioners is committed to working together with the County Engineer, Planning Commission, Champion Township and MHY to ensure this greatly needed, \$.5 Billion development project will continue to moving forward.

Yeas: Frenchko,
Nays: Cantalamessa, Fuda

**RE: AGENDA ITEMS SUBMISSION DEADLINE INCLUDING
SUBMISSION BY COMMISSIONERS**

31. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to adopt a policy that ALL AGENDA ITEMS, including those submitted by Commissioners, are submitted no later than the Thursday prior to the meeting.

NOTE: Some Board Members may be more familiar with an agenda item because of prior discussions with a department head, elected official, agency, etc. This action will allow ample time for individual board members to ask questions and research anything they may be unfamiliar with.

Yeas: Cantalamessa, Fuda
Nays: Frenchko

**RE: EXECUTE ENGAGEMENT LETTER FOR LEGAL
SERVICES WITH BAKER, DUBLIKAR, BECK, WILEY
& MATHEWS ATTORNEYS AT LAW TO REPRESENT
TRUMBULL COUNTY PURSUANT TO AMERICAN
RESCUE PLAN FUNDING**

32. MOTION: Made by Mr. Cantalamessa, seconded by Mr. Fuda, to authorize Frank S. Fuda, President of the Board of Trumbull County Commissioners, to execute the ENGAGEMENT LETTER for Legal Services, dated February 18, 2022, with BAKER, DUBLIKAR, BECK, WILEY& MATHEWS ATTORNEYS AT LAW, 400 South Main Street, Canton, OH 44720 to represent the Trumbull County Commissioners in connection with the American Rescue Plan (ARP) funding. The letter also states that the firm does not foresee any conflicts which would impact their ability to fully serve Trumbull County's needs. *Letter to be recorded on Journal for record purposes.*

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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Discussion before item #1

There was a discussion amongst the Commissioners regarding holding Workshops, submitting Agenda items by the Thursday deadline, bringing things in at the last minute, supporting documentation for Agenda items.

Item #1 was read and Commissioner Frenchko asked if the Clerk would be able to get the minutes done sooner if the Workshops were going to be cancelled. The Clerk stated that she gets the minutes out as fast as she can, plus the Agenda and other things she has to do. She said a 3-hour meeting takes over that time to listen to rewind and listen again to transcribe the minutes. Commissioner Frenchko said it is not customary to receive the Agenda sometimes the day before the meeting.

Commissioner Fuda stated the workers are receiving extra duties from Commissioner Frenchko plus numerous emails and can't get their work done. Ms. Frenchko said the workers have made some up lies about her. Commissioner Fuda said there will be no name calling or accusing people of things or he will slap the gavel down.

ITEMS 3-5 were read regarding appropriations and Ms. Frenchko stated that she was voting no because there is no staff report relative to these items from the Auditor's Office. Mr. Fuda said Ms. Frenchko had the opportunity to reach out to the staff or departments. Ms. Frenchko said that the other two Commissioners will not sign a letter she wrote instructing the staff to communicate with her. She said it's a game that they are playing. Mr. Fuda said has never played a game and the games started last year with her.

ITEM 4 was read. Ms. Frenchko stated that the next group of journal actions were designed to save the county money by reducing the hours available for cash out within the county sick leave and conversion plan. She stated every single Judge in Trumbull County and the Auditor's Office want the same benefits of the Plan that union employees receive. She stated the Prosecutor's Office stated there was a conflict of interest regarding these items so they could not assist. Ms. Frenchko stated they will not assist because they want the same benefits for their employees. She said the Board should hire someone to fight this and it was recommended by the Citizens Budget Committee to cut this program. Mr. Fuda said the judges wrote an order and Ms. Frenchko said it should be appealed.

ITEM 5 was read. Ms. Frenchko asked if there was discussion between the other two Commissioners regarding the sick and vacation items. Mr. Cantalamessa said there was not and it came over as an Order from the Common Pleas Court. He said there isn't a lot they can do, they would have to hire outside counsel and they are probably close to their limit in spending.

ITEM 9 was read regarding the Dog Kennel Report. Commissioner Frenchko asked if any back up documentation was sent with this item. The Clerk stated the items were being sent to a new email for Agenda items only and there was an error when she forwarded them and she reached out to Mark Malacky to help with the error.

ITEM 10 was read and Ms. Frenchko asked the Planning Commission to discuss this item. Mr. Nic Coggins explained the program. Frenchko asked Mr. Coggins about the item and said he was familiar with this process.

ITEM 11 was read and Mr. Scott Verner explained the Sanitary Engineer's Department item regarding Mercy Health.

ITEM 14 was read and Ms. Frenchko said she would like to have the departments explain their items since there was no Workshop. Mr. Fuda said they were going to find a process that works for everyone.

ITEM #19 was read and Ms. Frenchko thanked Mr. Mariano for submitting all of the documentation needed for his Agenda Items and emailing them to her. Mr. Fuda said that he is always available when he is needed.

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ITEM #20 was read and Ms. Frenchko asked if the Board knew what IV-D stood for. Mr. Cantalamessa said they are routine state agreements. Ms. Frenchko said she would like them emailed to her so she can review them before the meeting.

ITEM #21 was read.. Mr. John Gargano spoke through the Conference Bridge about IV-D contracts—he also explained Item #22. Ms. Frenchko thanked Mr. Gargano.

ITEM #27 was regarding a job reclassification for a Maintenance Department employee. Mr. Fuda asked Mr. Hart why the item was not submitted as a 9 after their conversation. Ms. Frenchko moved to modify this item to a pay range 9 and Mr. Fuda seconded Ms. Frenchko's Motion.

ITEM #29 was read and Ms. Frenchko moved on this item. The Motion died for lack of second.

ITEM #30 was read regarding Educational Highway. Mr. Cantalamessa said that this item was very important, but they were waiting on a Prosecutor's Opinion and it was worth to wait another week. Mr. Fuda said that the Prosecutor's Opinion had no bearing on the Project and Mercy Health agreed on waiting. He also stated that Ms. Frenchko didn't give them a letter she received that was addressed to all of the Commissioners. Ms. Frenchko said the letter was sent to her to read at the Public Meeting that was held. She said she did not agree on getting a Prosecutor's opinion on something so basic and explained her reasons why. Mr. Cantalamessa said he was going to get his legal advice from the Prosecutor's Office and not her. The discussion continued about the ORC, Planning Commission, Common Law Dedication Process and that she was ready to vote and move forward. Mr. Fuda said that she didn't share information that was addressed to the entire Board.

ITEM #31

Mr. Fuda said the Thursday deadline for receiving Agenda Items was in place for a long time and it needs to be followed whether it comes from a department head or an elected official. Ms. Frenchko said that two items were put on the day by Mr. Fuda. Ms. Frenchko said that she doesn't receive the Agenda until the day before the meeting. The Clerk said she sent the Agenda to Commissioner Frenchko and Cantalamessa on Sunday evening and not the day before, she gets it to them as fast as she can but she has a lot of work to do with the present week's items, that the staff works together, but it is a timely process. Ms. Frenchko said it is a routine problem and spoke about group wise and explained how that the benefits of that program. Mr. Fuda spoke about the staff and he work their doing, bullying, writing employees up and asking this Clerk to do things the former clerk was not asked to do. Ms. Frenchko said, "Point of Order" because the discussion had nothing to do with county business. Mr. Fuda brought up Mr. Mims, supporting Ms. Frenchko in her election and that he would be supporting another Republican. Ms. Frenchko asked if that was why a Hubbard Project was moved up. Mr. Fuda said that has nothing to do and he has been working with the Mayor and Trustees for this project.

ITEM #32 was read and Ms. Frenchko asked the Clerk when the Agenda Item was added and the Clerk stated it was late yesterday. Ms. Frenchko asked if there would be consequence for adding this item late. There was a discussion about the importance of this item so grant funds would not be lost regarding ARPA Funds.

COMMENTS FROM THE ROOM

Mr. Rex Fee, Champion Township Trustees expressed his concerns regarding Educational Highway and the time it was taking to get answers. Mr. Fuda explained that Mercy Health has no problem with the delay for the Prosecutor's Opinion, information he received that the Highway Engineer's Department not being on the same page as the Commissioners.

Mr. Cantalamessa said he would waive privilege so Mr. Fee could view the Prosecutor's Opinion.

Ms. Frenchko stated the County Engineer stated in the Public meeting that he was on the same page as the Commissioners. She went on to speak about Mr. Blair and Conflict of Interest.

Mr. Fuda said Ms. Frenchko wanted Matt Blair to be the County Administrator in the past. Ms. Frenchko stated that was not true.

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Daryl Black spoke about the PUCO and asked the Commissioners to please reach out to them again in mid-March.

Bill Hart spoke about his projects that need done and the process for applying for ARPA Funds. Ms. Frenchko asked Mr. Hart to make sure she is included in all communications regarding these projects and that she has been wanting to use Federal Funds to make these improvements. The conversation continued regarding ARPA Funds, properly budgeting, not having the funds to fix existing problems in the past.

Ms. Frenchko spoke about problems existing in the Human Resources Department, dysfunctional hiring process, ranking tools, a human resource panel and wanting to re-advertise for this panel.

MS. FRENCHKO MADE A MOTION TO RE-ADVERTISE FOR THE HUMAN RESOURCES PANEL TO RECEIVE MORE APPLICANTS.

THE MOTION DIED FOR A LACK OF SECOND

Mr. Fuda said he needed more time to consider it and he would look at the applicants.

Mike Salamone spoke about Letters of Interest that went to ODOT, Mobility Manager and a Coordination Plan. Ms. Frenchko spoke about the lack of services for the general public and accused an employee of paying fraudulent invoices for the mobility manager in the past. The discussion went on discussing Mr. Salamone’s wages and the lack of services available for the general public. Mr. Salamone went on to discuss what he submitted to ODOT and regionalization.

Mr. Randy Smith spoke about Educational Highway and wanted to make it clear that he and his office provided information that was requested of his office and he has not questioned the public status of Educational Highway. He did not hire an attorney nor does he have a legal request with the Prosecutor’s Office. There was a discussion about two property disputes within Bazetta Township. Mr. Black spoke to Mr. Smith about obtaining some samples to use for county projects.

Ms. Frenchko spoke about some concerns she had regarding the Fairgrounds, non-existing Agreement pertaining to terms of the lease for the fairgrounds, road maintenance issue and authority to perform work at the fairgrounds.

Mr. Smith addressed concerns about the fair grounds and county roadways and if the Engineer’s Office, in fact, has the authority to perform work there.

RE: ADJOURN

MOTION: Made by, Mr. Cantalamessa, seconded by Mr. Fuda, to adjourn the Regular Meeting of February 23, 2022, and to meet again in Regular Session on March 2, 2022.

Yeas: Cantalamessa, Fuda, Frenchko
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

MAURO CANTALAMESSA, PRESIDENT

NIKI FRENCHKO, COMMISSIONER

FRANK S. FUDA, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK

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