

Week Beginning January 3, 2022

Meeting of January 3, 2022

**This meeting is called to order for the purpose of reorganizing the Board of Trumbull County Commissioners for the year 2022, and to transact any and all business that may come before the Board.**

*Ms. Frenchko requested that a moment of silence be observed after the Lord's prayer since everyone isn't of the Catholic faith. Mr. Fuda stated that the Lord's prayer isn't a Catholic prayer and that people of all religions recite this prayer but agreed to observe a moment of silence.*

*Mr. Fuda wished everyone a Happy New Year and apologized for the absence of Mr. Cantalamessa due to illness.*

**ROLL CALL OF COMMISSIONERS PRESENT:**

**NIKI FRENCHKO  
FRANK S. FUDA  
MAURO CANTALAMESSA-ABSENT**

**Let the record show on roll call that Commissioner Frank S. Fuda, and Commissioner Niki Frenchko are here present; that they have been duly sworn and otherwise qualified and have posted bond according to the provisions of the Ohio Revised Code, and that they are duly elected Members of the Board of Trumbull County Commissioners.**

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**PRESIDENT OF THE BOARD**

**Nominations will now be entertained for the position of the President of the Board of County Commissioners for one year, effective immediately.**

1. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to place FRANK S. FUDA'S name in nomination for President of the Board of County Commissioners for one year, effective immediately.

Yeas: Frenchko, Fuda

Nays: None

**The Chair is now turned over to the appointed President of the Board, after Declaring the validity of FRANK S. FUDA as President.**

**The Board will now proceed to TRANSACT FURTHER BUSINESS.**

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**RE: ROBERTS' RULES OF ORDER**

**2. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, ROBERTS' RULES OF ORDER shall be the official guidelines for conducting meetings for one year, effective immediately.

*A discussion between the Clerk and the Commissioners regarding items not added to the agenda, harassment of employees, prosecutor's opinions, quorums, professionalism and time limits for public comments during the meetings was held.*

*Ms. Frenchko moved to amend the language in Item No. 2 to include language with regard to public comments.*

**MOTION DIED FOR LACK OF SECOND**

*Ms. Frenchko moved again to amend the language in Item No. 2 limiting public comments to two minutes per person at the beginning and end of every meeting.*

**MOTION DIED FOR LACK OF SECOND**

Yeas: Frenchko, Fuda

Nays: None

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**RE: REGULAR MEETING DAY**

**3. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, REGULAR MEETING DAY shall be set for WEDNESDAY at 10:30 a.m. weekly; and if a legal holiday falls on a Monday or Tuesday within the meeting week, the Work Session and Regular Meeting shall be moved forward one day as set forth by the Board.

Yeas: Frenchko, Fuda

Nays: None

*A discussion regarding Item No. 2 was held because a second was not made pursuant to Item No. 2 as written. Item No. 2 was revisited again after Item No. 3 was read because no vote was taken for Item No. 2. Item No. 2 passed as originally written.*

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**RE: RULES AND REGULATIONS**

4. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to adopt the following Resolution (Section 121.22 ORC)

**WHEREAS, the Board of County Commissioners of Trumbull County encourage all interested citizens of Trumbull County to attend meetings of the Board; and**

**WHEREAS, Section 121.22 requires certain actions by every public body;**

**BE IT RESOLVED, by the Board of County Commissioners of Trumbull County that the following rules are established:**

**1) A schedule of regular meetings shall be posted on bulletin boards in the Administration Building and in the office of the Board of County Commissioners. Regular meetings shall be held on such dates except for legal holidays and days on which a majority of the Board may not be present.**

**2) Special meeting notices, including a summary of the purpose of said meeting, shall be posted in the manner provided above, provided, however, that said notices shall be posted at least twenty-four (24) hours prior to the special meeting.**

**3) Any person may request advance notification of all meetings of the Board at which any specific type of public business is to be discussed by providing the Clerk with self-addressed stamped envelopes for this purpose. In the case of special or emergency meetings, the Clerk shall make a reasonable effort to notify persons, requesting notice, by telephone.**

**4) Any news media requesting notification of special meetings shall be given twenty-four (24) hour advance notice and immediate notice of any emergency meetings by telephone.**

**5) Any person or any representative of the news media shall declare their desire in writing for notifications of meetings by January 31, 2021, or notification will be discontinued.**

Yeas: Frenchko, Fuda

Nays: None

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**RE: AUTHORIZE PRESIDENT TO EXECUTE ANY PENDING APPLICATIONS/CONTRACTS PREVIOUSLY AUTHORIZED TO BE EXECUTED BY PAST BOARD PRESIDENTS**

5. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to authorize FRANK S. FUDA, newly elected President of the Board of Trumbull County Commissioners, to execute any pending applications and contracts previously authorized to be executed by past board presidents.

Yeas: Frenchko, Fuda

Nays: None

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**RE: CONTINUE WITH CURRENT SELLERS AGREEMENT WITH GOVDEALS FOR ONE YEAR PERIOD**

6. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to continue the current Sellers Agreement with GovDeals, Inc., a Delaware Corporation, having its principal place of business at 100 Capital Commerce Boulevard, Montgomery, AL 36117 for an additional one (1) year period. GovDeals will to provide a means for Trumbull County to list items for sale and for potential buyers to bid upon these items via an Internet-based auction system. Trumbull County selects Flexible Pricing Option A2 which provides that the buyer pay a fee of 7.5% to GovDeals or a minimum of \$5.00 for any item that is sold as a result of having posted it to the GovDeals website.

**NOTE:** The Board of Commissioners approved the original Sellers Agreement with GovDeals on August 8, 2007, duly recorded in Journal Volume 129, Page 12785 and it has been automatically renewed every year thereafter. The terms of the Agreement state that it shall be automatically extended for one-year periods—unless either party notifies the other in writing of its intent not to renew at least sixty (60) days prior to the anniversary date. Either party may request a re-negotiation of the terms hereof during a period of sixty (60) days prior of the anniversary date of the Agreement. Any charges owed either party prior to terminating the Agreement will remain payable.

**SPECIAL NOTE:** *Trumbull County will only post items to the GovDeals auction site that the County has the legal right to sell or dispose of to qualified buyers.*

Yeas: Frenchko, Fuda

Nays: None

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**RE: RESOLUTION OF INTENT TO CONDUCT INTERNET AUCTION FOR SALE OF UNNEEDED OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN 2021**

7. **MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to adopt a formal Resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit County Personal Property in Calendar Year 2022, pursuant to Ohio Revised Code Section 307.12 ©.

**NOTE:** House Bill 226 of the 124<sup>th</sup> General Assembly, which became effective on January 26<sup>th</sup>, 2002, authorizes a board of county commissioners to dispose of unneeded, obsolete or unfit personal property through the use of an Internet Auction.

**SPECIAL NOTE:** This Resolution shall be published, according to the requirements, in a newspaper of general circulation within the county, notice of its intent to do so. Resolution shall be recorded on journal for record purposes, and shall be forwarded to the County Auditor, and the County Commissioners' Association of Ohio.

Yeas: Frenchko, Fuda

Nays: None

Legal Notice recorded on Journal Page(s) \_\_\_\_\_.)

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**RE: RENEW AMENDED RESOLUTIONS  
ISSUANCE OF CREDIT CARDS**

**8. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to RENEW the Resolution, as AMENDED (previously adopted by the Board of Trumbull County Commissioners on March 9, 1995, APPROVING the ISSUANCE OF CREDIT CARDS in the name of Trumbull County and designated County offices and individuals authorized to use specific credit cards as listed in Exhibits A through LL; and exempting all credit card purchases from the advance estimate requirement; *AMENDED RESOLUTION*, pursuant to H.B. 515, provides for “work-related travel” or, specifically, airline or train tickets as an allowable credit card use; RENEWAL period for the year 2022, for any and all of the authorized purposes for which a County credit card may be used.

***SPECIAL NOTE:*** County employees, including commissioners and appointing authorities, can charge *only the following work-related expenses to credit cards:*

- ✓ Food
- ✓ Transportation
- ✓ Gas & oil (only for vehicles the county owns or leases)
- ✓ Telephone
- ✓ Lodging
- ✓ Internet Service Providers
- ✓ Expenses for children temporarily in the care of a public children services agency

*Ms. Frenchko asked for a list of county personnel who have credit cards. The Clerk responded to her request stating that Ms. Gedeon has the list. Ms. Frenchko requested that she receives a copy of the list and that she’s voting no until she has an opportunity to review the list.*

Yeas: Fuda  
Nays: Frenchko

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**RE: TRAVEL EXPENSES  
COUNTY COMMISSIONERS**

**9. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to grant permission to the BOARD OF TRUMBULL COUNTY COMMISSIONERS to attend meetings of the County Commissioners’ Association of Ohio, committee meetings, and other pertinent Commissioners’ meetings, and any meeting concerning Township, County, State or Federal matters, including meetings/events sponsored by the Youngstown-Warren Regional Chamber of Commerce, Leadership Mahoning Valley, the Mahoning Valley Economic Development Corporation (MVEDC), Eastgate Regional Council of Governments, Northeast Ohio Trade and Economic Consortium (NEOTEC), and the Warren Area Board of Realtors, during the year 2022; registration and other travel expenses to be paid for from Commissioners’ Appropriations.

**NOTE:** Board of Commissioners has deemed these meetings/events a public service for the County.

Yeas: None  
Nays: Frenchko, Fuda

*Ms. Frenchko wanted the record to reflect that she is voting no because of the language with regards to meetings/events sponsored by various organizations.*

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**RE: TRAVEL EXPENSES  
COUNTY RECORDER**

**10. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to grant permission to TOD LATELL, Trumbull County Recorder, and staff members to attend meetings of the Ohio Recorders Association, committee meetings and meetings concerning County, State or Federal matters during the year 2022; expenses will be paid from Fund Nos. 001-011-1500-1500-1-505703, 001-011-1500-1500-1-505704 and 001-011-1500-1510-1-505703 of the Recorder and Record Center budgets respectfully.

Yeas: Frenchko, Fuda  
Nays: None

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**RE: TRAVEL EXPENSES  
PLANNING COMMISSION**

**MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to grant permission to JULIE M. GREEN, Director of the Trumbull County Planning Commission, and staff to attend the meetings of the Office of Community Development, Ohio Development Services Agency, U.S. Department of Commerce, Economic Development Administration, Ohio Department of Transportation, U.S. Department of Defense, Ohio Environmental Protection Agency, Youngstown-Warren Regional Chamber of Commerce, Eastgate Regional Council of Governments, and all other meetings of importance concerning County, State, or Federal issues related to County Planning Commission matters during 2022—expenses to be paid from Planning Commission appropriations.

Yeas: Frenchko, Fuda  
Nays: None

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**RE: TRAVEL EXPENSES  
BUILDING INSPECTION**

**12. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda to grant permission to MICHAEL J. SLIWINSKI, Trumbull County Chief Building Official, and staff to attend Ohio Board of Building Standards (OBBS) Certification Training Seminars, and other Building Inspection training and support classes during 2022—expenses to be paid for from the Building Inspection Department’s Fund No. 001-020-1000-1070-1-505703.  
**NOTE:** Continuing education is a requirement of the Ohio Board of Building Standards (OBBS) certification. The certification is a condition of employment for Building Inspection staff.

Yeas: Frenchko, Fuda  
Nays: None

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**RE: TRAVEL EXPENSES  
HUMAN RESOURCES**

**MOTION:** Made by Mr. Fuda, to grant permission to RICHARD JACKSON, Human Resources Director, and staff to attend meetings of the Ohio Public Employer Labor Relations Association, the Public Risk Management Association, County Loss Control Coordinators Association of Ohio, County Risk Sharing Authority, Trumbull County Educational Service Center, AFSCME Care Plan, Northeast Ohio Safety Council, Ohio Civil Rights Commission, State Employment Relations Board, Bureau of Workers' Compensation, and other meetings relating to this department, including the Youngstown-Warren Regional Chamber during the year 2022; expenses to be paid from the Human Resources Department appropriations.

*Ms. Frenchko moved to amend the language in Item No. 13 by removing Mr. Richard Jackson's name and replacing it with Ms. Rebecca Smith.*

**BOTH MOTIONS DIED FOR LACK OF SECOND**

**NO VOTE TAKEN**

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**RE: TRAVEL EXPENSES  
DEPT. OF JOB & FAMILY SERVICES**

**14.** To grant permission to JOHN R. GARGANO, Director of the Trumbull County Department of Job and Family Services, as well as other appropriate staff members—including the Trumbull County Child Support Enforcement Agency, and Workforce Development (WIOA) Board Members (when requested), to attend State and District meetings sponsored by the Ohio Department of Job and Family Services, meetings of the Ohio Job and Family Services Directors Association, the Ohio Child Support Enforcement Agency Directors Association, and meetings for the Northeast Ohio Directors Association, as well as other meetings of importance concerning State or Federal Job and Family Services or Child Support Enforcement Agency matters during the calendar year 2022. All expenses will be paid from the Department of Job and Family Services and/or Trumbull County Child Support Enforcement Agency appropriations—inclusive of WIOA programs and activities.

**NO MOTION AND NO VOTE**

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**RE: TRAVEL EXPENSES  
WORKFORCE DEVELOPMENT BOARD**

**MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to grant permission to to WILLIAM J. TURNER, Executive Director of the Workforce Development Board of Trumbull County, DIMITRI P. LIOGAS and other appropriate staff and Board Members to attend all meetings, training seminars, and events sponsored by/relative to State and Federal meetings and conferences; Ohio Workforce Association, OH-Penn Collaborative, Business Resource Network, Mahoning Valley Manufacturers Coalition, Ohio Department of Job and Family Services, Youngstown Warren Regional Chamber of Commerce, Tri State Energy & Advanced Manufacturing Consortium, Retain Employees/Talent after Injury Network, Opioid Grants; as well as other State and Federal Workforce functions during the year 2022—expenses are to be paid from the Ohio Department of Job and Family Services inclusive of WIOA, OMJ and CCMEP grant fund appropriations as well as special grant funding awarded to the Board or OMJ.

*Ms. Frenchko moved to amend the language in Item No. 15 pursuant to training seminars and a discussion was held between Mr. Fuda and Ms. Frenchko as to what constitutes a training seminar.*

**MOTION DIED FOR LACK OF SECOND**

Yeas: Frenchko, Fuda  
Nays: None

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**RE: RESOLUTION SETTING FORTH  
NEW MILEAGE RATES FOR 2022**

**16. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to adopt a Resolution setting forth NEW MILEAGE RATES, effective January 1, 2022; pursuant to the Internal Revenue Service and Treasury Department’s 2022 optional standard mileage rates. The rate will be at the rate of 58.5 cents per mile for all business miles—the IRS’s Mileage Rates shall be recorded on the Journal for record purposes.

**NOTE:** The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile.

Yeas: Frenchko, Fuda  
Nays: None

Mileage Rates recorded on Journal Page(s)\_\_\_\_\_.)



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**RE: DESIGNATE OFFICIAL REPRESENTATIVE  
AND ALTERNATE FOR VOTING PURPOSES  
ANNUAL MEETING OF CCAO IN 2022**

**17. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to adopt a Resolution to designate the Official Representative and Alternate for the purposes of voting at the annual meeting of the County Commissioners Association of Ohio in 2022; as required pursuant to Article IV, Section 6, of the Code of Regulations of the County Commissioners Association of Ohio (CCAO). Nominated for the Official Representative is COMMISSIONER NIKI FRENCHKO and the Alternate Representative is COMMISSIONER FRANK S. FUDA.

Yeas: Frenchko, Fuda

Nays: None

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**RE: AUTHORIZE PAYMENT-MEMBERSHIP  
DUES-COUNTY COMMISSIONERS ASSOC.  
OF OHIO FOR CALENDAR YEAR 2022**

**18. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize payment of \$13,077.00 for Trumbull County's Membership Dues for the calendar year 2022 to the COUNTY COMMISSIONERS ASSOCIATION OF OHIO (CCAO); Membership Dues to be paid for from Fund No. 001-011-1000-1010-1-505705 Dues.

*Ms. Frenchko wanted clarification on the dollar amount before the vote which the Clerk verified.*

Yeas: Frenchko, Fuda

Nays: None

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**RE: AUTHORIZE PAYMENT-MEMBERSHIP  
DUES TO NACo FOR 2022**

**19. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize payment of \$4,206.00 for Trumbull County's Membership Dues to the NATIONAL ASSOCIATION OF COUNTIES (NACo), P.O. Box 38059, Baltimore, MD 21279-8059 for the period effective January 1, 2022 through December 31, 2022. Membership dues to be paid for from the Commissioners' Fund No. 001-011-1000-1010-1-505705.

Yeas: Frenchko, Fuda

Nays: None

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RE: AUTHORIZE PAYMENT-MEMBERSHIP  
DUES-COUNTY ADMINISTRATOR FOR 2022

20. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize payment of \$360.00 for the County Administrator’s Membership Dues for the calendar year 2022 to the COUNTY ADMINISTRATORS’ ASSOCIATION OF OHIO—to be paid for from the Purchasing Department’s Fund No. 001-011-1000-1020-1-505705.

*Ms. Frenchko questioned why this Item was on the agenda because we don’t currently have a County Administrator.*

Yeas: Fuda  
Nays: Frenchko

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RE: ENDING APPROPRIATION RESOLUTION  
FISCAL YEAR 2021

21. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to approve the ‘ENDING APPROPRIATION RESOLUTION’ of Trumbull County for the Fiscal Year 2021, for ALL FUNDS; this Resolution is necessary for Trumbull County’s GAAP basis reporting.

*Ms. Frenchko asked who has the documentation for this and that she requested this information in advance of the meeting but didn’t receive it. A discussion between the Clerk, Ms. Frenchko and Mr. Fuda regarding county budget documents was held.*

Yeas: Fuda  
Nays: Frenchko

*Ms. Frenchko wanted it noted that the Clerk did not provide the budget documentation she requested and that’s why she voted no.*

*Mr. Fuda suggested Ms. Frenchko meet with the auditor and treasurer like he does to gain knowledge of the county budget and its expenditures. Mr. Fuda also commented on the great financial shape the county is in presently.*

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RE: RECEIVE YEAR-END AMENDED  
OFFICIAL COUNTY CERTIFICATE OF  
COUNTY BUDGET COMMISSION NO. 35-2021

22. MOTION: Made by Mr. Fuda, to receive the Year-End Amended Official Certificate of the County Budget Commission No. 35-2021, for the fiscal year beginning January 1, 2021 and ending December 31, 2021, as received by the Budget Commission which shall govern the total of appropriations made at any time during such fiscal year.

**MOTION DIED FOR LACK OF SECOND.**

*Ms. Frenchko wanted it noted that she is requesting the budget documentation be given to her by the end of the day. A discussion between the Clerk and Ms. Frenchko regarding the documentation for the budget was held.*

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RE: ADOPT TEMPORARY APPROPRIATION  
RESOLUTION-JANUARY 1, 2022 THROUGH  
MARCH 31, 2022

23. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to adopt a ‘TEMPORARY APPROPRIATION RESOLUTION’ to provide for the current expenses and other expenditures of Trumbull County for the period of January 1, 2022 through March 31, 2022—for ALL FUNDS; which sums are hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during this period.

*Ms. Frenchko stated that she has requested this information but has yet to receive it. She wanted to know who the appropriate person is that she should ask.*

*A discussion between Ms. Frenchko and Mr. Fuda regarding county budget documentation was held. Mr. Fuda spoke about working together as a team and openly communicating with department heads in person. Ms. Frenchko spoke about collaborative software that other counties have which allows shared viewing of county documents.*

Yeas: Fuda  
Nays: Frenchko

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RE: ADVERTISE TO SOLICIT FOR 2022 STATEMENT OF  
QUALIFICATIONS TO CREATE PREQUALIFIED LIST  
OF PROFESSIONAL DESIGN FIRMS FOR FUTURE  
PROJECTS UNDER \$50,000.00

MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to Pursuant to Ohio Revised Code Section 153.68, to authorize the Clerk of the Board of Trumbull County Commissioners to advertise and solicit for 2022 Statements of Qualifications from professional design firms for the purpose of creating a prequalified list of professional design firms willing to provide professional design services in Trumbull County for future projects with an estimated professional design fee of under \$50,000. Firms submitting Statements of Qualifications to the Trumbull County Board of Commissioners should ensure that the Statements of Qualifications address the following listed factors in detail. The Trumbull County Board of Commissioners, at its discretion, will prequalify professional design firms based on the following listed factors.

- ❖ Factors to be determined for prequalification:
  - Competence to perform the required professional design services as indicated by the technical training, education, and experience of the firm's personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the services.
  - Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services or design-build services competently and expeditiously.
  - Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines.

*In order to be included in the round of prequalification for 2022, the Trumbull County Board of Commissioners must receive Statements of Qualifications from professional design firms by MONDAY, FEBRUARY 1, 2022 AT 4:30 P.M.*

*Any professional design firm that is prequalified by the Trumbull County Board of Commissioners must maintain a current Statement of Qualifications on file with the Trumbull County Board of Commissioners at all times, pursuant to R.C. 153.68.*

**NOTE:** The prequalification of any professional design firm does not guarantee that the Trumbull County Board of Commissioners will contract with or use that particular professional design firm for any particular project. Prequalification simply means that the firm may be considered for professional design projects with an estimated cost of less than \$50,000 pursuant to O.R.C. 153.71(A).

Yeas: Frenchko, Fuda  
Nays: None

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**RE: REIMBURSEMENT FOR TRAVEL EXPENSES  
COUNTY EMPLOYEES**

**25. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to approve the current rules governing Employee Request for Reimbursement for Travel Expenses (*Mileage and Meal Allowance*) while traveling on County Business during the year 2022. *Modifications shall be incorporated into the Trumbull County Policies and Procedures Manual.*

**SPECIAL NOTE:** Trumbull County employees are to be reimbursed for reasonable expenses, as allowed by the law, in accordance with Trumbull County directives and which are incurred while on official County business. Claims for reimbursement must be submitted in writing to the Supervisor or department head for approval and submittal for payment.

**NOTE:** The Board of Commissioners approved modifications for reimbursement for Travel Expenses on March 16, 2005, duly recorded in Journal Volume 123, Page 10736.

**Travel Expenses for mileage, meals, hotels, parking and tolls shall be reimbursed as follows:**

- Unless specifically authorized by the proper authority to do so, personal vehicles shall not be used, and mileage reimbursement will not be authorized, for county business travel that exceeds fifty (50) miles from point of origin to destination and return. For trips of this nature a county vehicle must be used, if available. If no county vehicle is available mileage reimbursement may be requested for use of a personal vehicle.
- Reimbursement for official business travel will be paid at the rate established by the Internal Revenue Service (IRS) when required, or approved, to use a privately owned automobile. This payment shall be considered reimbursement for all vehicle related expenses, i.e. gas, oil, depreciation, etc.
- Mileage reimbursement is payable to only one (1) of two (2) or more employees traveling on the same trip, and in the same vehicle. The names of each person traveling together must be listed on the travel voucher. When it is necessary for groups of employees to attend seminars, training sessions, etc., employees will be required to travel four (4) to a vehicle.
- All employees are required to carry motor vehicle liability insurance minimums, as prescribed by the Ohio Revised Code, in order to be reimbursed for business travel. Proof shall be submitted to the Employer upon request.
- Employees will be reimbursed for business travel within Trumbull County, with the exception of travel between their home and office. An employee must file an itemized expense report, on the approved mileage form, showing the origin and destination of each trip, in sufficient detail, to account for mileage claimed.

**PER DIEM:**

- **\$40.00 (in-state) per diem**  
**Reimbursed with 100 minimum mile/round-trip travel payable in the manner listed:**  
**\$ 8.00 breakfast**  
**\$12.00 lunch**  
**\$20.00 dinner**
- **\$60 (out-of-state) per diem:**  
**Reimbursement payable in the manner listed:**  
**\$15.00 breakfast**  
**\$20.00 lunch**  
**\$25.00 dinner**

**SPECIAL NOTE: Tips are NOT a reimbursable Expense**

- Reimbursement for meals will be paid at a per diem rate based upon travel.
- No reimbursement shall be made if a meal is included at the workshop, seminar or conference.

(Continued)

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RE: REIMBURSEMENT FOR TRAVEL EXPENSES (Cont'd)

- If the Employer requires an employee to travel out of the County on official business, and such travel requires an overnight stay, the employee shall be reimbursed the cost of the lodging. Individual lodging receipts must be submitted in the employee's name.
- Expenses incurred for mileage, parking, tolls, meals, lodging and other costs related to travel outside the County or the State require prior approval by the Department Head, if there is an overnight stay.
- Personal telephone calls, laundry, entertainment, alcoholic beverages, tips, room service charges and expenses of a spouse traveling with an employee, are not subject to reimbursement.
- Upon return from travel, a Travel Expense Report shall be filed by employees detailing all reimbursable costs, with required receipts attached. Expenses cannot be reimbursed if the required receipts are not provided. Receipts which show employee names must have the correct employee name (no other employee's name can be on the same receipt).

Yeas: Frenchko, Fuda  
Nays: None

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RE: PAYMENT-OHIO DEPT. OF HEALTH 2022  
CHILDREN WITH MEDICAL HANDICAPS  
PROGRAM

26. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to Pursuant to Ohio Revised Code Section 3701.023 (1), to authorize the mandated payment in the amount of \$365,266.14—to be paid for from Fund No. 001-040-1000-1000-1-505815 to the Ohio Department of Health for the 2022 Children with Medical Handicaps Program. This amount equals one-tenth of one (1) mill of Trumbull County's total property tax valuation.

NOTE: The Ohio Department of Health is mandated to collect reimbursement from each Ohio county up to a maximum amount for treatment services provided to county residents and paid by the Children with Medical Handicaps Program.

Ms. Frenchko asked for verification of the amount and the Clerk verified that the dollar amount was correct.

Yeas: Frenchko, Fuda  
Nays: None

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RE: PAYMENT-TREASURER STATE OF OHIO  
OHIO ENVIRONMENTAL PROTECTION AGENCY  
2021 OHIO EPA ANNUAL DISCHARGE FEE

27. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize payment to the TREASURER, STATE OF OHIO, Ohio Environmental Protection Agency, Dept. L-2711, Columbus, OH 43260-2711, for the 2021 OHIO EPA ANNUAL DISCHARGE FEE, authorized by Ohio Revised Code (ORC) 3745.11(L)(6), for the Trumbull County Storm Water Phase II Program, in the amount of \$8,086.00--to be paid for from Fund No. 644-030-1000-1000-1-506860; this action per the recommendation of the Director of the Soil and Water Conservation District.

NOTE: On January 8, 2003, duly recorded in Journal Volume 117, Page 9075, the Board of Commissioners adopted a Resolution authorizing the Trumbull County Soil and Water Conservation District to be the 'Acting Administrative Agency' for the Trumbull County Commissioners with regard to the mandated "Phase II Storm Water Program".

SPECIAL NOTE: The fee is \$100 per square mile of area permitted under the program.

Ms. Frenchko asked for verification of the amount and the Clerk verified that the dollar amount was correct.

Yeas: Frenchko, Fuda  
Nays: None

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RE: MEMBERSHIP DUES-PARTICIPATE IN COUNCIL OF GOVERNMENTS (COG)

28. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the BOARD OF TRUMBULL COUNTY COMMISSIONERS to participate in the COUNCIL OF GOVERNMENTS (COG). Membership Dues in the total amount of \$300.00 will be paid from Fund No. 001-011-1000-1010-1-505705. Membership Dues will cover a five-year period commencing January 1, 2022 through December 31, 2026.

A discussion was held between Ms. Frenchko and Mr. Fuda regarding insurance coverage for COG projects and obtaining a prosecutor’s opinion before proceeding.

Yeas: Fuda
Nays: Frenchko

THE BOARD OF COMMISSIONERS THANKS ALL EMPLOYEES FOR A JOB WELL DONE IN 2021! YOU HAVE WORKED TOGETHER DURING A CRITICAL TIME AND HELPED TO SAVE MONEY WHILE PROVIDING EFFICIENT GOVERNMENT TO THE TAXPAYERS. YOU ARE VALUED EMPLOYEES AND WE APPRECIATE YOUR HARD WORK AND COOPERATION!

Mr. Fuda expressed his appreciation for all Trumbull County employees working together for the betterment of Trumbull County.

Ms. Frenchko said that comments aren’t permitted during a reorganizational meeting and made a motion to adjourn.

MOTION DIED FOR LACK OF SECOND

Mr. Fuda finished thanking the employees of Trumbull County.

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RE: ADJOURN

MOTION: Made by, Ms. Frenchko seconded by Mr. Fuda, to adjourn the Reorganizational Meeting of January 3, 2022, and to meet again in Regular Session on January 5, 2022.

Yeas: Frenchko, Fuda,
Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

FRANK S. FUDA, PRESIDENT

MAURO CANTALAMESSA, COMMISSIONER

NIKI FRENCHKO, COMMISSIONER

ATTEST:

PAULA VIVODA-KLOTZ, CLERK