

Week Beginning September 27, 2021

Meeting of September 29, 2021

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 29th day of September 2021, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner
Frank S, Fuda, Commissioner

RE: MINUTES

1. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to dispense with reading the minutes of the Workshop Session dated September 21, 2021 and the Regular Meeting dated September 22, 2021.

Yeas: Fuda, Cantalamessa
Nays: None

RE: LIQUOR PERMITS

2. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Applications listed.

TRANSFER CLASSES C1, C2

FROM:	XPRESS FUEL MART INC. d/b/a CONROYS EXPRESS 4446 Logan Way Liberty Township Youngstown, OH 44505
TO:	FAST TRAC INC. d/b/a FAST TRAC 4446 Logan Way Liberty Township Youngstown, OH 44505

TRANSFER CLASS D1

NEW:	NORTH GOLF COURSE INC d/b/a NORTHWOOD GOLF CLUB INC. 635 Champion St. E Champion Township Warren, OH 44483
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TRANSFER CLASSES C1 C2 D6

NEW:	SPEEDWAY LLC d/b/a SPEEDWAY #1163 4504 Mahoning Avenue NW Champion Township Warren, OH 44483
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TRANSFER CLASSES D1 D2 D3 D3A

NEW:	STABONES SPORTS & GAMING LLC d/b/a BULL & BEAR NEIGHBORHOOD GRILL AND TAVERN 2921 Belmont Avenue Liberty Township Youngstown, OH 44505
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TRANSFER CLASSES C2 C2x

FROM:	ADAM MAY, INC 2670 Robbins Avenue Weathersfield Township Niles, OH 44446
TO:	A & S SINGH LTD d/b/a A1 EXPRESS NILES 2670 Robbins Avenue Weathersfield Township Niles, OH 44446

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: RIGHT-OF-WAY PERMIT
COUNTY ENGINEER**

3. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with the Trumbull County Engineer to grant the Right-of-Way Permit requested by the company listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permit.

- **OHIO EDISON**, 2231 W. Market Street, Warren, OH 44485, to work in the right-of-way to replace aerial wire and poles. This work will take place between the intersections of US 422 and SR 305 along Phalanx Mills Herner Rd. CH 127D) for approximately 2,900 feet in Southington Township.

Yeas: Fuda, Cantalamessa
Nays: None

**RE: NON-REIMBURSABLE EXTENSION AGREEMENT
HUTTON WARREN OHIO ST., LLC. SANITARY
SEWER EXTENSION COUNTY PROJECT NO. 3-S-21**

4. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to Enter into a Non-Reimbursable Extension Agreement for the extension of a sanitary sewer in accordance with the Ohio Revised Code Section 307.73 with Hutton Warren Ohio St., LLC. on Niles Cortland Road (SR 46), Howland Township, Trumbull County Combined Sanitary Sewer District, Mosquito Creek Sub-District, known as Project No. 3-S-21, subject to the approval of the Prosecutors Office.

Yeas: Fuda, Cantalamessa
Nays: None

Agreement recorded on Journal Page(s)_____.)

**RE: DETAILED SEWER DRAWINGS
HUTTON WARREN OHIO ST., LLC.
COUNTY PROJECT NO. 3-S-21**

5. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to Approve detailed sewer drawings of Hutton Warren Ohio St., LLC. for the extension of a sanitary sewer on Niles Cortland Road (SR 46), Howland Township, Trumbull County Combined Sanitary Sewer District, Mosquito Creek Sub-District, known as Project No. 3-S-21, per the recommendation of the Trumbull County Sanitary Engineers Department.

Yeas: Fuda, Cantalamessa
Nays: None

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**RE: ACCEPT RESIGNATION - MR. PAUL PANIC
PACKAGE PLANT OPERATOR - SANITARY ENGINEERS**

6. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to accept the resignation of MR. PAUL PANIC from his position of PACKAGE PLANT OPERATOR with the Trumbull County Sanitary Engineers Department, effective October 10, 2021. *Mr. Panic's resignation letter shall be recorded onto the Journal for record purposes;* this action per the recommendation of the Sanitary Engineers Office and the Human Resources Department.

NOTE: We wish Paul the best of luck in the next step of his career.

Yeas: Fuda, Cantalamessa

Nays: None

Letter recorded on Journal Page(s)_____.)

**RE: EMPLOYMENT - MR. JEREMY FISHER
UTILITY CLERK II - SANITARY ENGINEERS**

7. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MR. JEREMY FISHER for the position of UTILITY CLERK II with the TRUMBULL COUNTY SANITARY ENGINEERS DEPARTMENT; effective October 4, 2021, Pay Range 4 (0 years) - - *pursuant to the authorized job posting from August 27 through September 7, 2021;* this action per the recommendation of the Human Resources Department in conjunction with the Sanitary Engineer's Department.

NOTE: Mr. Fisher successfully passed a pre-employment drug screen, typing test and background check.

Yeas: Fuda, Cantalamessa

Nays: None

**RE: ACCEPT RESIGNATION - MS. SHANNON NICASTRO
UTILITY CLERK II-SANITARY ENGINEERS**

8. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to accept the resignation of MS. SHANNON NICASTRO from her position of UTILITY CLERK II with the Trumbull County Sanitary Engineers Department, effective September 10, 2021. *Ms. Nicastro's resignation letter shall be recorded onto the Journal for record purposes;* this action per the recommendation of the Sanitary Engineers Office and the Human Resources Department.

NOTE: We wish Shannon much success and happiness in her future endeavors.

Yeas: Fuda, Cantalamessa

Nays: None

Letter recorded on Journal Page(s)_____.)

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RE: EMPLOYMENT TRANSFER - MR. DUDE A. BIANCO FROM POSITION OF MAINTENANCE REPAIR WORKER 1 TO THE POSITION OF MAINTENANCE REPAIR WORKER II-MAINTENANCE DEPARTMENT

9. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the personnel action for the employment transfer of MR. DUDE A. BIANCO, from the position of MAINTENANCE REPAIR WORKER 1 with the Maintenance Department, Pay Range 8 (10 years) to the position of MAINTENANCE REPAIR WORKER II, Pay Range 9 (10 years) with the MAINTENANCE DEPARTMENT, effective October 4, 2021—*pursuant to the authorized job posting from September 8, 2021 through September 16, 2021*; this action per the recommendation of the Human Resources Department.

Mr. Fuda commented that Dude does a phenomenal job.

Yeas: Fuda, Cantalamessa

Nays: None

RE: APPROVE RECLASSIFICATION OF ACCOUNTS PAYABLE CLERK - MS. SHARA TAYLOR COMMISSIONERS OFFICE

10. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the personnel action for the reclassification of the Accounts Payable Clerk Position within the Commissioners’ Office. This position is currently held by MS. SHARA TAYLOR, (Pay Range 8) and will be reclassified to a (Pay Range 10) effective October 4, 2021; this request is within the reclassification parameters of the Collective Bargaining Agreement between the Trumbull County Commissioners and AFSCME Local 2493, Article 29; this action per the recommendation of the Human Resources Department.

Yeas: Fuda, Cantalamessa

Nays: None

RE: AUTHORIZE JULIE M. GREEN, PLANNING COMMISSION DIRECTOR, TO MAIL LETTERS TO ALL LICENSED HOME SEWAGE TREATMENT SYSTEM FOR ONE (1) OR MORE HOUSEHOLDS QUALIFIED TO RECEIVE FINANCIAL ASSISTANCE THROUGH COUNTY’S HSTS RESERVE PROGRAM

11. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize Julie M. Green, Director, Trumbull County Planning Commission, to mail letters to all Trumbull County licensed Home Sewage Treatment System (HSTS) installers announcing that they can secure Request for Price Proposal Packets at the Commissioners’ Office starting on Tuesday, October 5, 2021, for one (1) or more of the households qualified to receive financial assistance through the County’s PY2021 HSTS Reserve Program funded through the OEPA Water Pollution Control Loan Fund Principal Forgiveness Program. *The letter shall be recorded onto the Journal for record purposes*; this action per the recommendation of Julie M. Green, Director of the Trumbull County Planning Commission and is subject to review and approval of the Prosecutor’s Office.

NOTE: On August 19, 2020, duly recorded in Journal Volume 152, Page 23400-23401, the Board of Commissioners passed a resolution authorizing the application, acceptance and execution of the PY21 HSTS Agreement.

IMPORTANT NOTE: Request for Price Proposal Packets must be returned intact in a sealed envelope marked HSTS RESERVE PROGRAM to the attention of Paula J. Vivoda-Klotz, Clerk of the Board of Trumbull County Commissioners, 160 High Street, NW, 5th Floor, County Administration Building, Warren, OH 44481—no later than 3:00 p.m. on Tuesday, November 2, 2021.

Yeas: Fuda, Cantalamessa

Nays: None

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RE: EXECUTE AGREEMENT BETWEEN COMMISSIONERS, PLANNING COMMISSION AND THE REGIONAL CHAMBER FOR ECONOMIC DEVELOPMENT SERVICES FOR PERIOD OF TWELVE MONTHS COMMENCING 08/07/21

12. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to The Trumbull County Planning Commission is requesting that the Board of Trumbull County Commissioners authorize President Mauro Cantalamessa to execute an Agreement by and between the Board of Trumbull County Commissioners, The Trumbull County Planning Commission, and The Regional Chamber, 197 West Market Street, 4th Floor, Warren, OH 44481, for Economic Development Services for the period commencing August 7, 2021 and continuing for a period of twelve (12) months. Trumbull County’s share for the contract will be \$23,000.00, paid in four (4) equal installments of \$5,750.00; this agreement will be in accordance with *Ohio Revised Code* Section 307.07 and is subject to review and approval of the Prosecutor’s Office.

Yeas: Fuda, Cantalamessa
Nays: None

Agreement recorded on Journal Page(s)_____.)

RE: NOTICE TO PROCEED TO N.A.T., INC. d/b/a A & N RESTAURANT EQUIPMENT PROJECT 10; ACTIVITY 2; SENIOR CENTERS; B-D-20-1CS-4

13. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute the ‘Notice to Proceed’ to N.A.T., INC. d/b/a A & N RESTAURANT EQUIPMENT, 426 West Market Street, Warren, OH 44481 for the PY2020 CDBG CARES ACT TARGET OF OPPORTUNITY GRANT PROGRAM; Project 10; Activity 2; Senior Centers; B-D-20-1CS-4; Blast Chiller Installation and Related Work. *The ‘Notice to Proceed’ shall be recorded onto the Journal for record purposes;* this action per the recommendation of the Trumbull County Planning Commission.

NOTE: The Commissioners awarded the contract to A & N Restaurant Equipment on September 15, 2021, recorded in Journal Volume 153, Page 24269.

Yeas: Fuda, Cantalamessa
Nays: None

Notice recorded on Journal Page(s)_____.)

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RE: AUTHORIZE VARIOUS ACTIONS – HAZARD MITIGATION GRANT PROGRAM - PLANNING COMMISSION AND EMERGENCY MANAGEMENT AGENCY

14. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize various actions related to the Planning, Preparation and Submittal of a grant application for the Hazard Mitigation Grant Program (HMGP) administered by the Ohio Emergency Management Agency Mitigation Branch. The Trumbull County Planning Commission (TCPC) and the Trumbull County Emergency Management Agency (TCEMA) are requesting that the Board of Trumbull County Commissioners authorize the following actions:

- 1) Direct TCPC & TCEMA to plan, prepare and submit a grant application for the Hazard Mitigation Grant Program (HMGP) administered by the Ohio Emergency Management Agency Mitigation Branch and;
- 2) Commit \$126,275 as the required match for the \$1,010,199 request. All efforts will be made to secure financial participation from a variety of stakeholders. Please see the discussion below on how staff proposes to raise the required matching funds.
- 3) Direct TCPC to request \$50,000.00 from the Warren-Trumbull County Community Improvement Corporation (CIC) to use as part of the required matching funds.
- 4) Permitting the President to sign any and all documents related to the grant submission, execution and reporting requirements.

Yeas: Fuda, Cantalamessa
Nays: None

RE: EXECUTE SUBGRANT AWARD AGREEMENT NO. 2020-RO-ETF-R574-TAG LAW ENFORCEMENT TASK FORCE

15. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute on behalf of Trumbull County, the Subgrant Award Agreement for the TAG LAW ENFORCEMENT TASK FORCE, *Subgrant Number 2020-RO-ETF-R574* through the Ohio Office of Criminal Justice Services (OCJS). The Grant Award is for the period of September 1, 2021 through August 31, 2022. Total funding is in the amount of \$67,840.28—*no local match is required*; this action per the recommendation of the Commander of the TAG Law Enforcement Task Force.

NOTE: *AT SUCH TIME AS TRUMBULL COUNTY DOES NOT RECEIVE FUNDING FOR THIS GRANT FROM THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES, THE BOARD OF TRUMBULL COUNTY COMMISSIONERS HAS NO OBLIGATION TO FUND THIS PROGRAM.*

Yeas: Fuda, Cantalamessa
Nays: None

Agreement recorded on Journal Page(s)_____.)

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RE: DISTRIBUTION OF SENIOR LEVY DOLLARS TO FUND IN-HOME SERVICES (HOME DELIVERED MEALS) EFFECTIVE 10/01/2021 THROUGH 09/30/2022

16. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to concur with the Trumbull County Senior Services Advisory Council’s Recommendations for Distribution of Senior Services Levy Dollars to fund IN-HOME SERVICES (HOME DELIVERED MEALS); AND to authorize distribution to the agencies as listed, for the term effective October 1, 2021 through September 30, 2022--total amount to be awarded is \$465,000.00.

❖ **Distribution of Senior Services Levy Dollars (\$465,000.00) is as follows:**

IN-HOME SERVICES/HOME DELIVERED MEALS

AGENCY	AWARD AMOUNT
Country Neighbor Program, Inc. P.O. Box 212 Orwell, OH 44076	\$81,933.00 Home Delivered Meals @ \$8.25/meal
Trumbull County Office of Elderly Affairs 2959 Youngstown Road, SE Warren, OH 44484	\$191,890.00 Home Delivered Meals @ \$9.17/meal
Trumbull Mobile Meals, Inc. 323 East Market Street Warren, OH 44481	\$191,177.00 Home Delivered meals @ \$7.75/meal

Yeas: Fuda, Cantalamessa
Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: EMPLOYMENT OF MR. LARRY SIMPSON MAINTENANCE REPAIR WORKER - DEPT. OF JOB & FAMILY SERVICES

17. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the personnel action for the employment of MR. LARRY SIMPSON as a MAINTENANCE REPAIR WORKER with the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, effective October 18, 2021. Mr. Simpson will be paid \$16.58 per hour with full County benefits and serve a nine (9) month probationary period. The State of Ohio Personnel Action Form shall be recorded on the Journal for record purposes; this action per the recommendation of the Trumbull County Department of Job and Family Services.

NOTE: Mr. Simpson has completed a BCI background check and drug/alcohol screening with favorable results.

Yeas: Fuda, Cantalamessa
Nays: None

Document(s) recorded on Journal Page(s)_____.)

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**RE: AMENDMENT NO. 3
GLOBAL TEL* LINK CORPORATION INMATE
TELEPHONE SERVICES AGREEMENT --
AMENDMENT NECESSARY TO UPDATE OUT OF
DATE EQUIPMENT - SHERIFFS DEPARTMENT**

18. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to Approve Amendment No. 3 to the INMATE TELEPHONE SERVICES AGREEMENT with GLOBAL TEL*LINK CORPORATION, 3120 Fairview Park Drive, Suite 300, Falls Church, Virginia 22042 – Amendment necessary to revise due to FCC Regulations and update out of date equipment—*No General Revenue Funds will be used for this service.* This amended agreement is effective from October 26, 2021 for a three-year period; this action per the recommendation of the Trumbull County Sheriff and is subject to review and approval of the Prosecutor’s Office.

NOTE: On April 22, 2015, duly recorded in Journal Volume 143, Page 19026, the Commissioners approved the original contract with Global Tel*Link Corporation for a five (5) year period with up to four (4) additional one (1) year renewals at the County’s discretion.

Yeas: Fuda, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s) _____.)

RE: APPROVE BILLS

19. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Fuda, Cantalamessa

Nays: None

RE: ADDITIONAL APPROPRIATIONS

20. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of September 20, 2021 through September 24, 2021. *Complete list of additional appropriations shall be recorded onto the Journal for record purposes.*

❖ **Departments/Offices requesting additional appropriations:**

• Auditor	\$ 3,300.00	Fund # 007
	\$ 2,411.60	Fund # 076
• Commissioners	\$ 5,778.00	Fund # 403
	\$ 513,730.64	Fund # 076
• Cares Act	\$ 18,951.00	Fund # 992
• Metropark	\$ 2,000.00	Fund # 981
	\$ 25,000.00	Fund # 981
• Common Pleas	\$ 4,387.50	Fund # 111
	\$ 2,047.89	Fund # 076

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(Continued)

RE: ADDITIONAL APPROPRIATIONS (Cont'd)

- Election Board \$ 905.35 Fund # 076
- Probate \$ 463.51 Fund # 076
- Clerk of Courts \$ 54.97 Fund # 076
- Dom Rel/Juv Court \$ 12,700.96 Fund # 076
- Sanitary Engineers \$ 4,526.81 Fund # 076

Yeas: Fuda, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: TRANSFER APPROPRIATIONS

21. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to transfer appropriations, as submitted to the Trumbull County Auditor's Office between the dates of September 20, 2021 through September 24, 2021. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

- MetroParks \$ 50.00 Fund # 981
- Youth Subs Grant (FY22) \$ 5,000.00 Fund # 112
- Commissioners \$ 55,090.31 Fund # 070
- County Courts \$ 1,000.00 Fund # 037
- Health Board \$ 1,300.00 Fund # 950
- Tr Co Health Dept. \$ 20,000.00 Fund # 976
- Sanitary Engineers \$ 1,500.00 Fund # 602
- Hospital Trust Fund \$ 5,998.00 Fund # 926

Yeas: Fuda, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)_____.)

RE: AMENDED CERTIFICATE NO. 26-2021

22. MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to receive the Amended Certificate of the County Budget Commission No. 26 - 2021, for the fiscal year beginning January 1, 2021, dated September 29, 2021, increasing estimated resources in the funds listed:

- Metropark Fund # 981
- CBCF Op GR Fund # 990

Yeas: Fuda, Cantalamessa

Nays: None

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Comments:

Commissioners Cantalamessa and Fuda commended the Regional Chamber and other agencies for working together for economic development.

Sarah Boyarko of the Regional Chamber thanked the Commissioners for passing Item No. 12 and thanked the Planning Commission for working with them for the good of economic development. Ms. Boyarko introduced a new staff member who spoke about her role as a new employee of the Regional Chamber.

RE: ADJOURN

MOTION: Made by Mr. Fuda, seconded by Mr. Cantalamessa, to adjourn the Regular Meeting of September 29, 2021, and to meet again in Regular Session on October 6, 2021.

Yeas: Fuda, Cantalamessa

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

MAURO CANTALAMESSA, PRESIDENT

NIKI FRENCHKO, COMMISSIONER

FRANK S. FUDA, COMMISSIONER

ATTEST:

PAULA J. VIVODA-KLOTZ, CLERK