

**Week Beginning September 13, 2021**

**Meeting of September 15, 2021**

The Board of County Commissioners, Trumbull County, Ohio, met for a Regular Meeting on the 15h day of September 2021, in the office of said Board, with the following members present:

Mauro Cantalamessa, Commissioner  
Niki Frenchko, Commissioner  
Frank S, Fuda, Commissioner

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**RE: MINUTES**

**1. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, to dispense with reading the minutes of the Workshop Session dated September 8, 2021, and the Regular Meeting dated September 9, 2021.

Yeas: Fuda, Cantalamessa  
Nays: Frenchko

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**RE: REMOVE FROM TABLE -- ITEM NO. 1  
WORKSHOP MINUTES DATED 08/31/2021  
AND REGULAR MEETING DATED 09/01/2021**

**2. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to remove from Table Item No. 1, Commissioners' Meeting Agenda, under date of September 9, 2021, to dispense with the minutes of the Workshop Session dated August 31, 2021 and the Regular Meeting dated September 1, 2021.

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

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**RE: MINUTES**

**3. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, to dispense with reading the minutes of the Workshop Session dated August 31, 2021 and the Regular Meeting dated September 1, 2021.

Yeas: Fuda, Cantalamessa  
Nays: Frenchko

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**RE: LIQUOR PERMIT**

**4. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to notify the Ohio Department of Liquor Control that a public hearing is not requested on the Liquor Permit Application listed.

**CLASS C**

<b>NEW:</b>	<b>TA OPERATING LLC</b> <b>d/b/a PETRO STOPPING CENTER 20</b> 1-80 & Salt Springs Road 1 Petro Place Weathersfield Township Girard, OH 44420
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Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

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**RE: RIGHT-OF-WAY PERMITS  
COUNTY ENGINEER**

**5. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Right-of-Way Permits requested by the companies listed. The necessary permit fee has been submitted and approval is subject to the conditions listed on the permits.

- **VILLAGE ENERGY COOPERATIVE ASSOCIATION**, 4100 Holiday Street, NW, Suite 201, Canton OH 44718; in order to bore under and work in the right-of-way of King Graves Road (CH 158 E) in order to install a service line at address #5571. This will be approximately 545 feet west of Warner Rd (CH 43) in Fowler and Vienna Township.
- **VILLAGE ENERGY COOPERATIVE ASSOCIATION**, 4100 Holiday Street, NW, Suite 201, Canton OH 44718; to work in the right-of-way of Bushnell Campbell Road, (CH 185 E & A), in order to extend a natural gas mainline 4,670 feet from the existing tie-in-point on Bushnell Campbell Road (Hartford Township) north to 5657 Bushnell Campbell Road (Vernon Township). This will be located beginning approximately 3,040 feet south of Bradley Brownlee Road (CH 250) in Hartford Township.

Yeas: Frenchko, Fuda, Cantalamessa

Nays: None

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**RE: SPECIAL ANNUAL SUPPLIER FLEET  
PERMITS-COUNTY ENGINEER**

**6. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to concur with the Trumbull County Engineer to grant the Special Annual Supplier Fleet Permits for fleet vehicles to transport aggregate, concrete, construction goods or other like materials (*not to exceed 80,000 lbs. gross vehicle weight*), to sites located upon load posted Trumbull County roadways requested by the companies listed. The necessary permit fee and insurance information have been submitted and approval is subject to the conditions listed on the permit.

➤ **CHAGRIN OIL AND GAS**

P.O. Box 848

Middlefield, OH 44062

**Permit No.: AF-043-2021**

**Permit Effective: September 28, 2021 through September 28, 2022**

➤ **DELLIQUADRI LAWN MAINTENANCE AND LANDSCAPING CONTRACTORS**

1270 Trumbull Avenue

Girard, OH 44420

**Permit No.: AF-044-2021**

**Permit Effective: September 13, 2021 through September 13, 2022**

Yeas: Frenchko, Fuda, Cantalamessa

Nays: None

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**RE: PURCHASE ONE (1) USED CORONADO  
FREIGHTLINER DD15 HEAVY HAUL DAYCAB --  
COUNTY ENGINEER**

**7. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to authorize the Trumbull County Engineer to purchase one (1) used Coronado Freightliner, DD15, Heavy Haul Daycab purchased from FYDA FREIGHTLINER, 5260 Seventy-Six Drive, Youngstown, OH 44515, in the amount of \$49,000.00--to be paid for from the County Engineer's Fund No. 002-030-1700-1700-1-505410; this action per the recommendation of the Trumbull County Engineer and is subject to review and approval of the Prosecutor's Office.

Yeas: Frenchko, Fuda, Cantalamessa

Nays: None

Documents recorded on Journal Page(s) \_\_\_\_\_.)

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RE: CLOSE ROAD

8. MOTION: Made by Ms. Frenchko, seconded by Mr. Fuda, to grant permission to the County Engineer to Close the Road listed.

- WAKEFIELD CREEK ROAD (CH 286) located in Gustavus Township; closing location between State Route 11 and Ridge Road (TH 159) for a culvert replacement.

Closing Dates: September 17, 2021 and September 18, 2021

RECOMMENDED DETOUR: South on Ridge Road (T.H. 159); West on State Route 87; and North on Dennison Ashtabula Road (CH 295)

Yeas: Frenchko, Fuda, Cantalamessa

Nays: None

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RE: IMPROVEMENT RESOLUTION  
PROCEED WITH CONSTRUCTION OF  
BLUEPRINT WATERLINE INITIATIVE  
PROJECT CONTRACT K-PROJECT  
NO. 5-W-15K AND ADVERTISE FOR  
SEALED BIDS-SANITARY ENGINEER

9. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to adopt an Improvement Resolution Determining to Proceed with the Construction of the BLUEPRINT WATERLINE INITIATIVE PROJECT CONTRACT K, known as County Project No. 5-W-15K, for Trumbull County’s Combined Sanitary Sewer District and Braceville Township Public Water System in Southington Township; AND to authorize the Board of Trumbull County Commissioners’ Clerk to advertise for sealed bids for construction of said project; this per the recommendation of the Trumbull County Sanitary Engineer.

NOTE: Funding for this project is being sought through the House Bill 168 Water and Wastewater Infrastructure Grant Program, the American Rescue Plan and the Ohio Environmental Protection Agency Drinking Water Assistance Fund (DWAF).

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Resolution recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: EXECUTE NOTICE OF SUBSTANTIAL COMPLETION-SWIFT DRIVE SANITARY SEWER IMPROVEMENTS COUNTY PROJECT NO. 2-S-14**

**10. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to sign and accept for use, (substantial completion) the SWIFT DRIVE SANITARY SEWER IMPROVEMENTS PROJECT, known as County Project No. 2-S-14, located in Trumbull County Combined Sanitary Sewer District, Metropolitan Sub District, Vienna Township; this action per the recommendation of the Trumbull County Sanitary Engineers and the Consulting Engineer, Lennon, Smith, Souleret Engineering, Inc.

**IMPORTANT NOTE:** The certificate does not constitute an acceptance of work not in accordance with the contract documents nor is it a release of the Contractor’s obligation to complete the Work in accordance with the Contract Documents.

This action accepts with reservations the project which is substantially complete and available to receive sewage flow as outlined in the Certificate of Substantial Completion--which will be recorded onto the journal for record purposes.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: CHANGE ORDER NO. 2 (FINAL) RUDZIK EXCAVATING, INC. SWIFT DRIVE SANITARY SEWER IMPROVEMENTS PROJECT NO. 2-S-14**

**11. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to approve Change Order No. 2 (FINAL) with Rudzik Excavating, Inc., 401 Lowellville Road, Struthers, Ohio 44471 for the Swift Drive Sanitary Sewer Improvements Project, Project No. 2-S-14. Change Order No. 2 is for an additional \$64,824.69 revising the total contract amount to \$755,478.62; Change Order No. 2 is for final quantity adjustment for bid items as a result of increasing the replacement limits versus the plan pay limits for concrete and asphalt drives due to the sanitary sewer being located within a private easement for the betterment of the final construction product - the final contract amount results in an *\$80,554.38 reduction* as to what was presented at the Public Hearing on Thursday, November 7, 2019. The cost of this change order is to be paid by Ohio Public Works Commission grant funds and Ohio EPA Water Pollution Control Loan Funds – *no County General Revenue Funds will be utilized*; this action per the recommendation of the project consultant, Lennon, Smith and Souleret Engineering, Inc. and the Trumbull County Sanitary Engineers and is subject to the review and approval of the Prosecutor’s Office.

**NOTE:** The Board of Commissioners approved the original contract with Rudzik Excavating, Inc. in the amount of \$686,258.93 on November 10, 2020, duly recorded in Journal Volume 152, Page(s) 23553-23554. On June 16, 2021, duly recorded in Journal Volume 153, Page 24061, the Commissioners approved Change Order No. 1 in the amount of \$4,395.00 revising the total contract amount to \$690,653.93.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

***Commissioner Fuda commented on the project coming in under budget.***

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**RE: AMENDMENTS TO BY-LAWS --  
WORKFORCE DEVELOPMENT BOARD**

**12. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to approve the Amendments to the By-Laws of the Workforce Development Board of Trumbull County. On August 5, 2021, the By-Law Committee met for its annual review. It is necessary to initiate the By-Laws for the Workforce Development Board to follow in its operation under the Workforce Innovation and Opportunity Act (WIOA). *The Amendments to the By-Laws shall be recorded onto the Journal for record purposes;* this action per the recommendation of William Turner, Executive Director, the Workforce Development Board of the Trumbull County.

**NOTE:** The By Laws Committee submitted modifications to the Board and were approved on August 19, 2021.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

(Amendments recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AWARD BIDS  
YOUTHBUILD-TMHA AND JOBS FOR  
OHIO'S GRADUATES (JOG) TO PROVIDE  
YOUTH SERVICES THROUGH THE WIOA  
COMPREHENSIVE CASE MANAGEMENT PROGRAM**

**13. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to award the best and only BIDS for the Youthbuild of Trumbull Metropolitan Housing Authority and Jobs for Ohio Graduates (JOG) to provide Youth Services through the WIOA Comprehensive Case Management Program (CCMEP). The RFP selectees will provide youth services as they pertain to the 14 elements of youth development towards employment; *no general funds are being requested and funding will be derived from the Workforce Innovation and Opportunity Act, (WIOA).*

**BIDDERS**

<b>YOUTHBUILD-TMHA</b> 4076 Youngstown Rd, SE Warren, OH 44484	<b>Proposal - \$276,001.00</b>
<b>JOBS FOR OHIO'S GRADUATES (JOG)</b> 1333 Home Avenue Akron, OH 44310	<b>Proposal - \$376,915.50</b>

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

(Documents recorded on Journal Page(s)\_\_\_\_\_.)

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**MOTION MADE FROM THE FLOOR:**

**MOTION:** Made by Commissioner Frenchko, to Table Items 14 and 15, until the Board has an opportunity to formally evaluate the candidates to consider advertising publicly and to consider the two lawsuits the former clerk has offered to settle.

**MOTION DIED FROM LACK OF A SECOND**

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**RE: NAME MRS. PAULA J. VIVODA-KLOTZ  
AS CLERK FOR THE BOARD OF COMMISSIONERS  
EFFECTIVE 09/20/2021**

**14. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, to name MRS. PAULA J. VIVODA-KLOTZ as CLERK for the BOARD OF TRUMBULL COUNTY COMMISSIONERS, effective September 20, 2021, at Pay Range 11 (15 years) (\$29.4048 per hour).

**NOTE:** Mrs. Vivoda-Klotz was named Interim Clerk for the Board of Trumbull County Commissioners on June 16, 2021, duly recorded on Journal Volume 153, Page 24070; this action per the recommendation of the Human Resources Department.

\*\*Discussion

*The Commissioners had a heated discussion regarding the Clerk's position. They spoke about publicly advertising, internal application process, Interim Clerk, recent improvements in the office, managerial experience, working in unity, working during the pandemic, Deputy Clerk Position, respect, OCRC, Table of Organization, equal treatment, evaluations, Executive Session, public opinion, personal opinions, mistreatment, county business, emails, staff meetings, rules, and politics.*

Yeas: Fuda, Cantalamessa  
Nays: Frenchko

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**RE: NAME MS. LISA DENUNZIO BLAIR AS  
ASSISTANT CLERK FOR THE BOARD OF  
COMMISSIONERS EFFECTIVE 09/20/2021**

**15. MOTION:** Made by Mr. Fuda, seconded by Mr. Cantalamessa, to name MS. LISA DENUNZIO BLAIR as ASSISTANT CLERK for the BOARD OF TRUMBULL COUNTY COMMISSIONERS, effective September 20, 2021, at Pay Range 9 (10 years) (\$23.0567 per hour).

**NOTE:** Ms. DeNunzio Blair was named Interim Assistant Clerk for the Board of Trumbull County Commissioners on June 16, 2021, duly recorded on Journal Volume 153, Page 24070; this action per the recommendation of the Human Resources Department.

*There was a heated discussion between the Commissioners, Assistant Clerk Position, job study, advertising, Sanitary Engineer, job performance, evaluations, documentation, formal process, attendance, public sector, advertising for open positions, performance audit, Human Resources Department, disrespect, population declining, campaign, demoting, neutral staff and confidence in our staff, morale.*

Yeas: Fuda, Cantalamessa  
Nays: Frenchko

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**RE: EMPLOYMENT OF MR. JOHN HICKEY  
POSITION OF DIRECTOR-EMERGENCY  
MANAGEMENT AGENCY EFFECTIVE 10/04/2021**

**16. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to approve the personnel action for employment of MR. JOHN HICKEY to the position of DIRECTOR for the TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY effective October 4, 2021, at a rate of \$31.25 per hour (\$65,000.00 annual) with a one-year probationary period; this action per the recommendation of the Human Resources Department in conjunction with the Board of the Emergency Management Agency.

*Mr. Fuda attended the EMA Board Meeting receiving applicants from all over the country, and said Mr. Hickey was the best person for the job.*

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

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**RE: AWARD/EXECUTE AGREEMENTS TO TWO (2)  
COMPANIES LISTED TO PROVIDE ON DEMAND  
TRANSPORTATION FOR GENERAL PUBLIC,  
DISABLED AND RESIDENTS UNDER SIXTY (60)**

**17. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to award Agreements as submitted by the two (2) companies listed to provide On Demand Service within Trumbull County for clients of the Trumbull County Transit (general public, disabled and residents under 60 years of age). Services will begin September 7, 2021, or until the previous 5307 contract that began on February 10, 2021 are depleted. The contract will run until the funds are depleted—not to exceed \$49,999.00; to be paid for from Fund No. 940-011-1000-1055-1-505524—*no County General Revenue Funds will be utilized*; AND enter into Agreements with each company listed for said services; this action per the recommendation of Michael Salamone, Trumbull County Transit Administrator, and is subject to review and approval of the Prosecutor’s Office.

**AGREEMENTS AWARDED**

AGENCY	AWARD AMOUNT
<b>MIRKIN &amp; ASSOCIATES, INC.</b> <b>d/b/a COMFORT CARE-A-VAN</b> 805 Mahoning Avenue Youngstown, OH 44502	<b>Ambulatory \$1.75/per mile</b> <b>\$25.00 Minimum</b> <b>Non Ambulatory \$1.95/per mile</b> <b>\$30.00 Minimum</b>
<b>GARWIN, INC.</b> 7080 Truckworld Boulevard Hubbard, OH 44425	<b>Ambulatory \$2.50/per mile</b> <b>\$10.00 Minimum one-way trip</b>

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s) \_\_\_\_\_.)



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**RE: ADVERTISE FOR PROPOSALS  
ON DEMAND SERVICE FOR COUNTY-WIDE SENIOR  
SIXTY (60) AND OLDER AND DISABLED (NO AGE  
RESTRICTION) TRANSPORTATION SERVICES**

**18. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to authorize Mike Salamone, Trumbull County Transit Administrator, Diane Siskowic-Jurkovic, Senior Levy Administrator, and Ed Stark, Superintendent for Trumbull County Board of Developmentally Disabled to advertise for SEALED PROPOSALS for TRUMBULL COUNTY-WIDE SENIOR AND DISABLED TRANSPORTATION SERVICES to provide on demand service for disabled of any age or residents 60 years of age and older commencing November 1, 2021 until funding has been exhausted for an approximate 12-month period. Total available funding for this project is \$1,160,121.00 secured from Trumbull County Senior Levy Funds at \$450,000.00, Trumbull County Board of Developmental Disabilities at \$120,000.00, and FTA5310 Funds at \$590,121.00; this action per the recommendation of Michael Salamone, Trumbull County Transit Administrator, Diane Siskowic-Jurkovic, Senior Levy Administrator, and is subject to review and approval of the Prosecutor’s Office.

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Legal ad recorded on Journal Page(s)\_\_\_\_\_.)

*Commissioner Frenchko wanted to have a discussion regarding dispatch services and how it’s going to be accomplished. Mike Salamone spoke regarding the dispatch services and said he will work with Diane Siskowic-Jurkovic.*

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**RE: AWARD/EXECUTE PROPOSAL  
COMFORT SYSTEMS USA  
UPGRADE HVAC CONTROLS TO  
DEPT. OF JOB & FAMILY SERVICES BLDG.**

**19. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute any/all documents necessary to participate in cooperative purchasing MMA Agreement Number CSP900522-3 AND award the lowest and best proposal submitted by COMFORT SYSTEMS USA, 3680 Symmes, Hamilton, OH 45015 (remit address 7401 First Place, Bedford, OH 44146), in the amount of \$110,554.00 – to be paid from Fund No. 076-011-1000-1000-1-505402; to furnish all labor and materials necessary to upgrade HVAC controls, SE IP VAV boxes and controls and EcoStructure Automation Server/Software to increase air quality flow and circulation within the TRUMBULL COUNTY JOB AND FAMILY SERVICES BUILDING, 280 North Park Avenue, Warren, OH 44481. This system will provide increased air purification, regulation, circulation and eliminate stagnation of air and potential virus with the facility; this action per the request of the Trumbull County JFS Director and recommendation of the Maintenance HVAC Leader and Administrator of Special Projects.

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AWARD/EXECUTE PROPOSAL  
COMFORT SYSTEMS USA  
UPGRADE HVAC CONTROLS TO  
ADULT JUSTICE CENTER**

**20. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to authorize Mauro Cantalamessa, President of the Board of Trumbull County Commissioners, to execute any/all documents necessary to participate in cooperative purchasing MMA Agreement Number CSP900522-3 AND award the proposal submitted by COMFORT SYSTEMS USA, 3680 Symme Road, Hamilton, OH 45015 (remit address 7401 First Place, Bedford, OH 44146), in the amount of \$65,470.00 – to be paid from Fund No. 076-011-1000-1000-1-50540; to furnish all labor and materials necessary to upgrade HVAC controls and air Dampers and actuators, Hot Water and Chilled Water Valves actuators, and to increase air quality flow and circulation within the TRUMBULL COUNTY ADULT JUSTICE CENTER, 150 High Street NW, Warren ,OH 44481; which serves as a congregate setting, to provide increased air purification, regulation, circulation and eliminate stagnation of air and potential virus with the facility; this action per the request of the Trumbull County Sheriff and recommendation of the Maintenance HVAC Leader and Administrator of Special Projects.

*Commissioner Frenchko commended Attorney Misocky and Mr. Flanigan for working together on these two projects, stating and that these are the type of projects that the ARP funds should be used for.*

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AWARD/EXECUTE PROPOSAL  
CDW-G-LLC-PURCHASE OF  
FIVE (5) MONITORS-ADULT PROBATION DEPT.**

**21. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to award the proposal as submitted by CDW-G LLC 200 North Milwaukee Avenue, Vernon Hills, IL 60061 for the purchase of three (3) new 21.5 inch monitors and two (2) 27” monitors, in the amount of \$895.00— to be paid for from Fund No. 041-020-2000-2030-1-505418 for the Trumbull County Adult Probation Department.

**OTHER QUOTES SUBMITTED**

<b>Southern Computer Warehouse (SCW)</b> 1395 S. Marietta Parkway Marietta, GA 30067	<b>\$960.00</b>
<b>MNJ Technologies Direct, Inc.</b> 1025 Busch Parkway Buffalo Grove, IL 60089-4504	<b>\$995.00</b>

Yeas: Frenchko, Fuda, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: LETTER OF SUPPORT TO THE HONORABLE  
ALEJANDRA Y. CASTILLO OFFERING FULL  
SUPPORT FOR EASTGATE REGIONAL COUNCIL  
OF GOVERNMENTS “BUILD BACK BETTER  
REGIONAL CHALLENGE PROPOSAL”**

**22. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to authorize Mauro Cantalamessa, President, to send a letter of support to The Honorable Alejandra Y. Castillo, Assistant Secretary of Commerce for Economic Development, U.S. Department of Commerce, on behalf of the Board of Trumbull County Commissioners, to offer full support for the Eastgate Regional Council of Governments “Build Back Better Regional Challenge” proposal.

**The Eastgate Build Back Better Regional Challenge proposal features initiatives which will result in transformation of the regional economy:**

- A Vehicle Electrification and Battery Storage Research and Workforce Development Center, with the support of both Oak Ridge National Labs and General Motors
- Enhanced High Speed broadband capacity, to be leveraged against complementary state funding, and which will eliminate the regional digital divide
- Deployment of dedicated resources in targeted economic clusters to aggressively support business expansion, attraction, and retention
- Novel and far-reaching community programming to be led by two successful regional incubators that are dedicated to our regional industrial clusters
- Capital funding that will support new and growing regional business and stimulate private sector investment in support of the regional economic clusters
- Local and regional outreach and education funding in Advanced Manufacturing, led by the nation’s first institute in the National Network for Manufacturing Innovation, America Makes
- Targeted underserved community investments in neighborhood job skills centers and environmental justice populations along the Mahoning Valley’s “River of Opportunity”

**NOTE:** This Build Back Better Regional Challenge proposal enjoys the support of the entire regional public and private sector. EDA funding for this Appalachian region in Eastern Ohio will positively impact our entire community, address longstanding unemployment and income disparity, and position the region for a sustained economic stability and growth in each of our target industry clusters for years to come.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Letter recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: AWARD PROPOSAL/ENTER INTO CONTRACT  
A & N RESTAURANT EQUIPMENT AND SUPPLIES  
INSTALL BLAST CHILLER/SHOCK FREEZER  
TRUMBULL MOBILE MEALS FACILITY**

**23. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to award a price proposal to A & N RESTAURANT EQUIPMENT AND SUPPLIES, in the amount of \$28,200.77 426 West Market Street, Warren, Ohio 44481 for the Trumbull Mobile Meals facility located at 323 East Market Street, Warren, OH 44481. Trumbull Mobile Meals applied for funding through the county’s program in 2020 and were allocated funds by the Commissioners to purchase and install a Blast Chiller/Shock Freezer and related (required) electrical upgrades for their facility where staff and volunteers prepare and provide meal delivery services to disabled and senior citizens of Trumbull County AND authorize the Board of Trumbull County Commissioners to enter into a contract agreement with A & N Restaurant Equipment and Supplies in order to meet the rules and regulations of the CDBG Program and local county requirements.

The project was included as part of the PY2020 Trumbull County CDBG Cares Act Target of Opportunity grant program (B-D-20-1CS-4) (Approved on May 28, 2020, Journal Volume 151, Page 23205-23206) benefiting the Trumbull Mobile Meals facility located at 323 East Market Street, Warren, OH 44481. The project is being paid for through Fund No. 225-030-5120-5110-1-505551.

**NOTE:** Three price quotes were requested for the Blast Chiller/Shock Freezer Installation Project. See attached. None were returned by the bid deadline of August 31, 2021. This office consulted with the Prosecutor’s Office for advice on next steps given the urgent need of the equipment by Trumbull Mobile Meals. A & N Restaurant Equipment and Supplies, 426 West Market Street, Warren, Ohio 44481 were contacted and they stated that the bonding requirements were too cumbersome to justify participating in a small project. It was determined that bonding is not necessary given the dollar amount of the project and the warranty that accompanies the purchase of the equipment and A & N agreed to send a price quote for the equipment. If you have any questions, please Julie Green, Director; Trumbull County Planning Commission at 330-675-6620. The Commissioners passed a resolution authorizing the Planning Commission to send requests for price proposals to at least three (3) vendors for this project on May 26, 2021, (Journal Volume 153, Page 24014).

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: REMOVE FROM TABLE  
ITEM NO. 21 FROM MEETING DATED 09/09/21  
IMPLEMENT COUNTY POLICY FOR TIME CLOCK  
REQUIREMENT FOR EMPLOYEES UNDER  
JURISDICTION OF BOARD OF COMMISSIONERS**

**24. MOTION:** Made by Ms. Frenchko, to remove from Table Item No. 21, Commissioners’ Meeting Agenda, under date of September 9, 2021, to implement a COUNTY POLICY where all employees under the jurisdiction of the Commissioners are required to use a time clock or account for their time by submitting a weekly time sheet that specifies the number of hours worked daily and details the number of hours worked on specific projects or tasks. This document would need to be signed attesting to the honesty of the hours reported.

**MOTION DIED FOR LACK OF SECOND**

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**ITEM NO. 25 WAS NOT READ DUE TO ITEM NO. 24 DYING FOR LACK OF SECOND**

25. To implement a COUNTY POLICY where all employees under the jurisdiction of the Commissioners are required to use a time clock or account for their time by submitting a weekly time sheet that specifies the number of hours worked daily and details the number of hours worked on specific projects or tasks. This document would need to be signed attesting to the honesty of the hours reported.

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**RE: REMOVE FROM TABLE  
ITEM NO. 22 FROM MEETING DATED 09/09/21  
IMPLEMENT COUNTY POLICY FOR ALL NON-UNION  
COUNTY EMPLOYEES TO HAVE A DETAILED JOB  
DESCRIPTION ON FILE WITH HUMAN RESOURCES  
UNDER JURISDICTION OF BOARD OF  
COMMISSIONERS**

**26. MOTION:** Made by Ms. Frenchko, to remove from Table Item No. 22, Commissioners' Meeting Agenda, under the date of September 9, 2021, to implement a COUNTY POLICY where all Non-Union Trumbull County Department employees under the jurisdiction of the Commissioners' Office have a detailed job description on file with the Human Resources Department by October 9, 2021, with all job descriptions being updated by January 1, 2022.  
**NOTE:** Some countywide job descriptions have not been updated since the 1990's.

**MOTION DIED FOR LACK OF SECOND**

**ITEM NO. 27 WAS NOT READ DUE TO ITEM NO. 26 DYING FOR LACK OF SECOND**

27. To implement a COUNTY POLICY where all Non-Union Trumbull County Department employees under the jurisdiction of the Commissioners' Office have a detailed job description on file with the Human Resources Department by October 9, 2021, with all job descriptions being updated by January 1, 2022.  
**NOTE:** Some countywide job descriptions have not been updated since the 1990's.

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**RE: REMOVE FROM TABLE  
ITEM NO. 23 FROM MEETING DATED 09/09/21  
TO REQUEST BOARD OF COMMISSIONERS TO  
FAMILIARIZE THEMSELVES WITH ROBERTS  
RULES OF ORDER**

**28. MOTION:** Made by Ms. Frenchko, to remove to remove from Table Item #23, Commissioners' Meeting Agenda, under the date of September 9, 2021, to request the Board of Trumbull County Commissioners to familiarize themselves with the Roberts Rules of Order in order to keep more order during the Commissioners' Workshops and Regular Meetings.

**MOTION DIED FOR LACK OF SECOND**

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**ITEM NO. 29 WAS NOT READ DUE TO ITEM NO. 28 DYING FOR LACK OF SECOND**

**29.** To request the Board of Trumbull County Commissioners to familiarize themselves with the Roberts Rules of Order in order to keep more order during the Commissioners’ Workshops and Regular Meetings.

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**RE: REMOVE FROM TABLE  
ITEM NO. 24 FROM MEETING DATED 09/09/21  
TO DEVELOP A COUNTY HIRING POLICY TO  
INCLUDE ADVERTISING/POSTING ALL POSITIONS**

**30. MOTION:** Made by Ms. Frenchko, to remove from Table Item #24, Commissioners’ Meeting Agenda, under the date of September 9, 2021, that the Board of Commissioners acknowledges that the County, through its Human Resources Department, will develop a Hiring Policy, which will include advertising and posting all positions to be fully approved by the Board of Commissioners by November 17, 2021.

Until a full hiring policy is adopted, all non-union positions under the Board of Commissioners will be advertised for 30 days, with applicants ranked based on relevant experience, knowledge and education. The ranking instrument and grid will be approved by the Board of Commissioners.

**MOTION DIED FOR LACK OF SECOND**

**ITEM NO. 31 WAS NOT READ DUE TO ITEM NO. 30 DYING FOR LACK OF SECOND**

**31.** The Board of Commissioners acknowledges that the County, through its Human Resources Department, will develop a Hiring Policy, which will include advertising and posting all positions to be fully approved by the Board of Commissioners by November 17, 2021. Until a full hiring policy is adopted, all non-union positions under the Board of Commissioners will be advertised for 30 days, with applicants ranked based on relevant experience, knowledge and education. The ranking instrument and grid will be approved by the Board of Commissioners.

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**RE: AWARD BID/ENTER INTO CONTRACT  
INTEGRATED VOTING SYSTEMS  
DELIVERY AND PRINTING OF OPTICAL SCAN  
PAPER BALLOT PAGES-BOARD OF ELECTIONS**

**32. MOTION:** Made by Ms. Frenchko, seconded by Mr. Cantalamessa, to award the lowest and best bid as submitted by INTEGRATED VOTING SYSTEMS, 1420 W. Bagley Road, Berea, OH 44017 for the furnishing of all labor, material and equipment necessary to furnish delivery and PRINTING OF OPTICAL SCAN PAPER BALLOT PAGES for use by the TRUMBULL COUNTY BOARD OF ELECTIONS for four (4) elections through the Primary of 2023. The cost per ballot is as follows: 1 page = \$0.13/ballot, 2 pages = \$0.19/ballot, 3 pages = \$0.36/ballot. The maximum cost per election will be \$50,400.00. The cost for four (4) elections will be the approximate amount of \$201,600.00—to be paid from Fund No. 001-011-4200-4200-1-505214; AND to enter into a contract with INTEGRATED VOTING SYSTEMS for said purchase; this action per the recommendation of the Trumbull County Board of Elections and is subject to review and approval of the Prosecutor’s Office.

***OTHER BID SUBMITTED***

<b>COMPANY</b>	<b>AMOUNT</b>
<b>MIDWEST DIRECT</b> 2222 W. 110 <sup>th</sup> Street Cleveland, OH 44102-3512	<b>1 page = \$0.20/ballot</b> <b>2 pages = \$0.21/ballot</b> <b>3 pages = \$0.40/ballot</b>

Yeas: Frenchko, Cantalamessa, Fuda  
Nays: None

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**RE: CONTRACT #3677228 BETWEEN DEPT. OF JOB AND FAMILY SERVICES AND THE LAMAR COMPANIES**

**33. MOTION:** Made by Ms. Frenchko, seconded by Mr. Fuda, to approve Contract #3677228 by and between the TRUMBULL COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES and THE LAMAR COMPANIES, 1063 Trumbull Avenue, Girard, OH 44420, on behalf of the Ohio Means Jobs, for the term of September 20, 2021 through March 13, 2022, in an amount not to exceed \$32,100.00—to be paid through Workforce Development Funds—*absolutely no County General Revenue Funds are requested.* THE LAMAR COMPANIES will produce sixty (60) various outdoor display panels in multiple locations throughout the Trumbull County area as described in the Contract during each of the identified service periods; this action per the recommendation of the Trumbull County Department of Job and Family Services and is subject to review and approval of the Prosecutor’s Office.

Yeas: Frenchko, Fuda, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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**RE: APPROVE BILLS**

**34. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to approve the bills, as per the individual departmental purchase orders/invoices forwarded to the Trumbull County Auditor for payment, providing all procedures of State law have been followed.

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

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**RE: TRANSFER MONIES**

**35. MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to Pursuant to Ohio Revised Code Section 5705.14, to transfer monies as submitted to the Trumbull County Auditor’s Office between the dates of September 6, 2021 through September 10, 2021. *Complete list of money transfers shall be recorded onto the Journal for record purposes.*

❖ **Departments/Offices requesting to transfer monies:**

- Sanitary Engineer    \$ 56,574.72            Fund # 604
- \$ 2,922.41            Fund # 608
- \$ 56,164.80            Fund # 600

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: ADDITIONAL APPROPRIATIONS

36. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to approve additional appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of September 6, 2021 through September 10, 2021. Complete list of additional appropriations shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting additional appropriations:

• Sheriff	\$ 60,682.98	Fund # 710
	\$ 60,682.98	Fund # 710
	\$ 121,365.96	Fund # 710
• Health Board	\$ 10,000.00	Fund # 951
	\$ 300,000.00	Fund # 972

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)

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RE: TRANSFER APPROPRIATIONS

37. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to transfer appropriations, as submitted to the Trumbull County Auditor’s Office between the dates of September 6, 2021 through September 10, 2021. Complete list of appropriation transfers shall be recorded onto the Journal for record purposes.

❖ Departments/Offices requesting to transfer appropriations:

• Job & Family Services	\$ 50,000.00	Fund # 218
• Youth Service Grant	\$ 8,488.00	Fund # 136
• Commissioners	\$ 5,608.20	Fund # 070
	\$ 3,580.60	Fund # 010
• Sanitary Engineer	\$ 1,931.70	Fund # 483
	\$ 8,550.00	Fund # 434
	\$ 3,880.00	Fund # 600
	\$ 2,500.00	Fund # 602
	\$ 750.00	Fund # 424
• Board of DD	\$ 32,000.00	Fund # 004
• Probate	\$ 625.00	Fund # 001
• Highway Engineer	\$ 100,000.00	Fund # 002
• Health Board	\$ 4,000.00	Fund # 950

Yeas: Fuda, Frenchko, Cantalamessa  
Nays: None

Document(s) recorded on Journal Page(s)\_\_\_\_\_.)



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RE: AMENDED CERTIFICATE NO. 24-2021  
COUNTY BUDGET COMMISSION

38. MOTION: Made by Mr. Fuda, seconded by Ms. Frenchko, to receive the Amended Certificate of the County Budget Commission No. 24 - 2021, for the fiscal year beginning January 1, 2021, dated September 15, 2021, increasing estimated resources in the funds listed:

- SherRotary Fund # 710
- ComPleSG Fund # 111

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

Comments:

*Ms. Shara Taylor, Accounts Payable Clerk asked Commissioner Frenchko a couple of questions regarding the Clerk and Interim Clerk positions. Ms. Taylor stated that she listened to the Workshop of September 14, 2021 and asked Commissioner Frenchko why she didn't think the staff was the brightest and best. She also asked Ms. Frenchko if she ever made mistakes.*

*Commissioner Cantalamessa congratulated the Clerk and Assistant Clerk on their positions.*

*There was a heated discussion between Ms. Frenchko and Mr. Fuda.*

*Mr. Jackson stated he gave Ms. Frenchko formal employee evaluation sheets to review in March and has not heard back from her.*

*Mayor Ben Kyle of Hubbard spoke about EMA and how they did their extensive search for the new director. He also thanked Mr. Richard Jackson for his help.*

*Ms. Frenchko thanked Mayor Kyle for the great job he did and commended him for doing it this way to make sure he got the best person for the job.*

*Mr. Cantalamessa stated that the EMA Director was an open position and was not filled by an Interim candidate.*

*Mayor McIntosh wanted to know if there was any work on finalizing the application and ranking process for projects requesting ARP Funds. She requested and was given a work-in-progress report. She asked if there has been any movement since the last time she asked about the ranking system. There was a lengthy discussion between Mayor McIntosh and the Commissioners. Ms. Frenchko stated the Board of Commissioners received an email asking the same question and she wanted a committee to develop a ranking tool. Ms. Frenchko stated she is waiting for these processes to occur. Mayor McIntosh also asked about Mr. Newbrough's questions regarding Contract K-Blueprint Project. Gary Newbrough answered Mayor McIntosh's questions. She asked him about ARP funding for specific projects and he stated they were not available yet. She also wanted to know if her project has been reviewed or considered. Ms. Frenchko stated that she had reviewed the Mayor's project. Mayor McIntosh stated she put a great deal of effort in the plans for her project and wanted it to be respectfully considered.*

*Mr. Steve Stoyak of Liberty Township asked who was carrying the ball in regards to the ARP Funds. He wanted to know if it would be an agenda item to discuss the formation of a committee to review ARP Projects. He was not happy with people online for not muting their phones. Mr. Cantalamessa said they were considering new software to record/video their meetings to improve the quality overall.*

THE FOLLOWING MOTION WAS MADE FROM THE FLOOR:

39. MOTION: Made by Commissioner Frenchko to create a committee, ranking tool, and Grid to evaluate Projects that will be funded through ARP Funds within two weeks and to advertise for Committee Members.

MOTION DIED FOR LACK OF SECOND

*The Commissioners had a lengthy discussion regarding setting up a Committee, creating a ranking tool, meeting to discuss the projects, and advertising for Committee members. Commissioner Cantalamessa said they would need more time for this Agenda Item and be more specific to cover all the basis. He went on to say that it would be better to present a motion next week. Commissioner Fuda they needed all of the information before they hold a meeting. Commissioner Cantalamessa said he would present something.*

*There was a discussion between Gary Newbrough and Mr. Fuda regarding the Meadowbrook Project.*

*Mayor Ben Kyle spoke about the ARP Funds, water/sewer lines, investments, 30-year projects, broadband, sanitary and safe drinking water.*

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*Mr. Fuda said he appreciates the Townships and Cities and their job is to make their Townships and Cities as best as possible and when they make their location better, it makes the county better. He appreciates the input from everyone.*

*Ms. Frenchko said she is very disappointed that the Board has declined moving forward with the hiring policy, advertising for positions and accountability of hours. She said it was inaccurate to state that only department heads do not fill out time sheets or swipe timecards. She said there is an employee in her office without a job description and she feels that is being dishonest. She said she would like to ask Mr. Jackson about the category that the county was deficient in EEO hiring. Mr. Jackson said it was the Hispanic population and he was advertising positions in the Ohio Hispanic News, Hispanic Association in Columbus, OCCHA, and advertised with the State for eight positions with no response. She stated that today is the first day of Hispanic Heritage Month and that she is of Hispanic Heritage and its disappointing to see it is the only category that the county is deficient. She said we need to expand advertising to attract people that are diverse. Mr. Jackson went on to say that we are not deficient and the County is in compliance. Ms. Frenchko believes in diversity, equity and inclusion. Ms. Frenchko inquired about the four personal days employees were given in the Human Resources Department and the Commissioners' Office. Mr. Jackson stated those days were given in lieu of raises and he did not plan on taking those days away. Ms. Frenchko stated she did not believe it was fair and the County should have a Resolution regarding these days.*

*There was a heated discussion between the Commissioners regarding hiring an attorney for the county without advertising, lecturing, fairness, interrupting, rules, and Hispanic Heritage Month.*

*There was a heated discussion between the Commissioners and Ms. Shara Taylor.*

*Mr. Paul Amos had some questions regarding his public records request and the priorities of the office. He stated Mr. Jackson fulfilled those requests within minutes. He said the Hispanic population in the County is 1.9 percent and he was curious to see what the employment percentage of the county was. He pleaded for assistance regarding his requests. He is waiting for a response from the county in writing by mail or email to state what Commissioner Frenchko stated the week before regarding his public record requests.*

*Commissioner Cantalamessa stated that the letter can only come from one person because only one person has access to those emails and he is willing to waive the Attorney-Client Privilege to share the information given to the Board anytime.*

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**RE: ADJOURN**

**MOTION:** Made by Mr. Fuda, seconded by Ms. Frenchko, to adjourn the Regular Meeting of September 15, 2021, and to meet again in Regular Session on September 22, 2021.

Yeas: Fuda, Frenchko, Cantalamessa

Nays: None

WE CERTIFY THAT EACH AND ALL OF THE FOREGOING TO BE CORRECT.

\_\_\_\_\_  
MAURO CANTALAMESSA, PRESIDENT

\_\_\_\_\_  
NIKI FRENCHKO, COMMISSIONER

\_\_\_\_\_  
FRANK S. FUDA, COMMISSIONER

ATTEST:

\_\_\_\_\_  
PAULA J. VIVODA KLOTZ, INTERIM CLERK